

**Navarro Elementary PTO Meeting | March 28, 2022**  
**6:00p in Elementary Cafeteria**

★ **February Recap & Meeting Minute Approval**

- March Minute approval
- March Involvement
  - $\frac{3}{4}$  - FFS

★ **Treasury Update - Staci Baker**

- March Expenses & Income
  - Deposited (approx) \$1,300 in yearbook sales
  - Expenditures: V-Day dance reimbursements
  - Balance: \$20,600+

★ **Marketing/Communication for PTO - Jennifer Gauna**

- Yearbook Update - Ebonee Wilson
  - Approximately ~183 sold
  - Note: yearbook is not a fundraiser for PTO, but a service for the school. No profit expected and depending on final sales, may owe back to the publisher.
- Upcoming Communication - Jennifer Guana

★ **PTO Purchase Options & Voting**

- See attached

★ **Officer Nominations**

- **Voting - April 25th during PTO meeting**
  - Provide nomination suggestions tonight and leave in basket
  - Officer descriptions circulated during meeting

★ **April Involvement**

- Spring Picture Volunteers - 3/31 (Gloria & Michelle) 8 am - noon
- FFS Snacks 4/1 (Spring Theme)
  - Decorating Volunteers for 3/31 needed
    - Volunteers: Shalan & Adrian
- 1st day School supply order list
  - Order dates: April 1 - June 30
  - **ACTION-** Communication – provide info for Kinder Roundup
  - Suggestion: Hints/Tips for Kinder parents
- Week of the Child - April 4-8 for (4) Pre-K classes (Communication from Mrs. Luu)
  - PTO providing volunteers & banner
  - 21 students and 4 teachers
  - Jennifer suggested SUG to Mrs. Luu for parents/PTO to sign up
  - Theme days:
    - Tuesday: Tasty Tacos - making tacos - will need help to safely facilitate.
      - Need extra cooking materials. PTO has cutting mats, spoons, bowls, paper plates, napkins, foam cups, white forks - OK to use.
    - Work Together Wednesday: TBD
    - Artsy Thursday: May need help

- Family Friday: picnic lunch outside with family.
    - Need help setting up tables, tablecloths (yellow, teal, pink in closet)
    - **ACTION:** 4/8 Jessica will help set up white tables, cover using table cloths
  - **ACTION:** Banner - Michelle will provide banner that can be reused - kids handprints using tempa paints and will hang on the Pre-K playground fence
- STAAR Test Decorating: Week of 4/18
  - Need volunteers to decorate 6-8 bulletin boards in Olympic theme
  - Bootcamp testing decorating - parents signs due 4/7
  - Prizes to encourage kids
  - **ACTION:** Jessica will get materials for boards
  - **ACTION:** Jennifer - Will send SUG
  - **ACTION:** Jessica will forward additional details to Jennifer.
  - STAAR Snacks: May 10-11: Members will assemble snack packages during next meeting
    - 2 bags per child
    - **ACTION:** Mrs. Wilson will provide details to Jessica
- PTO FREE Family Movie Night - Friday, April 22nd (Lorax Showing for Earth Day)
  - 5:30p/7:30p showtimes in Elementary Cafeteria
  - Concessions in hallway, extra popcorn
    - Ex: Airheads, Snickers, candy, popcorn, pickles
  - **ACTION:** STAAR snacks and movie run to Sams at same time
  - Elem School will obtain and play the movie

### ★ Upcoming Planning/Misc.

- Teacher Appreciation Week (May 2nd - 6th) - 75 teachers + staff
  - Theme Suggestions: Fiesta, TacoAbout Amazing Teachers, Our teachers are SUN sational (beach theme), VIP teachers (red carpet, teachers are stars)
  - **WINNER: "FIESTA"**
    - Different themed snacks/treats each day
    - Decorate teacher lounge week before
    - Different foods daily - light foods/snacks – Friday meal
      - Monday: Lemonade, frozen, strawberry, Aquas Frescas
      - Tuesday: Taco Tuesday
      - Wednesday: Mexican candy bar
      - Thursday: Queso bar
      - Friday: Fajita bar
    - Teacher gift ideas:
      - **ACTION:** Fiesta Medals: Shaylan will look into pricing/ availability - paw print (maybe same company that does the DI medals) need ~75
        - Suggested: [www.mtsawards.com](http://www.mtsawards.com)
      - Gift cards to mexican restaurants, pedicure (kick up your feet & say hello to summer)
      - Panther t-shirts
- PTO providing STAAR Snacks
  - May 10/11 (see above)

- PTO survey to NES parents, teachers, staff
  - Asking for feedback - Fall Fest, VDay, specific events
  - Make it multiple choice - one question for additional feedback
  - Send out after movie
- Field day help May 13-14
  - Watch for additional information
  - Provide popsicles - suggest having small water bottles, shade pop up tents
- Egg hunt 3/14
  - NO volunteer help needed

**Next Meeting:** Monday, April 25th at 6:00p - NES Cafeteria

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### 2022 Purchase Options

- ★ **Overview:** PTO has about \$10-15K to spend on school “wish list”
- ★ Initial member voting results (top 3):
  1. Misc. Classroom Tools/Classroom materials - (PK - 3rd) - \$11,165.54
  2. Fence Art Along Link - \$300 - \$700
  3. ROAR store prizes ~\$300 – increase amount to \$400 - \$500
- ★ Additional Info needed:
  - Kinder Water Fountain - \$600
    - **ACTION:** Tiffany will provide quote to confirm pricing
  - Teacher Signs - signs above teacher classrooms
    - Local or online vendor requested
    - ~\$10 each when formerly ordered
    - If cannot do it this year, redo all signs next year OR maybe PTO members can do them
- ★ Other suggestions from school:
  - Frog Publications - Math Books (PK - 3rd) - \$2,683.56
  - Sequential Phonics - (1st - 3rd) - \$1,095.54
  - Back-up student headphones - inexpensive
- PTO Questions/Observations:
  - Question: How was the list developed? (Teacher input?)
  - Question: Is the NEF list duplicated on the list?
  - Observation: Readers - 1st grade really worn (campus purchase pending per Mrs. Wilson)
  - Observation: Readers - 3rd grade books - needs additional books
  - Observation: Surplus materials in boxes around the school - why? Are they being used?  
Outdated or do not meet school/state standards?
- **ACTION:** Jessica to follow up with Mrs. Wilson on observations.