



BREWER SCHOOL DEPARTMENT

Brewer, Maine 04412

August 25, 2021

Re: IEP Meetings

Dear Parent or Guardian,

You are receiving this letter because your child is identified with an Individual Education Program (IEP). During the 2020-21 school year we had a successful rate of IEP meeting attendance with excellent feedback from parents and staff regarding the convenience of remote meetings. For this reason, and due to the rise of positive Covid cases in Maine, we will continue to host all IEP meetings remotely through Google Meets. Google Meets provides a video conference and a phone conference option for those who do not have access to a camera (for video conferencing). Google Meets can be accessed through a computer, iPad or cell phone. When a meeting is scheduled, you will receive an email with an electronic invitation to join the meeting at the decided time. For those who prefer to meet in-person, individual requests will be honored and masks will be worn in accordance with the Superintendent's guidance.

On a related note, as you know, there are several points in the special education process where a parent signature is required. To adhere to this requirement while using the remote meeting platform, we will be offering an electronic signature option for those who are unable to come to their child's school to sign necessary forms. Instructions to access the electronic signature application will be issued in the near future.

If you have any questions regarding this information, or your child's program, please contact your child's special education case manager or the Office of Special Education at 207-989-8636.

We look forward to seeing you and your child in the coming year.

Sincerely,

Angela Moore
Director of Special Education
Brewer School Department

Superintendent of Schools
261 Center Street
(207)-989-3160
(207)-989-8622 Fax

Brewer High School
79 Parkway South
(207)-989-4140
(207)-989-2657 Fax

Brewer Community School
92 Pendleton Street
(207)-404-5700
(207)-404-5730 Fax