

**MINERAL COUNTY SCHOOLS
JOB DESCRIPTION-ADDENDUM**

In addition to the Performance Responsibilities, Qualifications, Physical Demands and Work Environment contained in the Teacher job description, the following are applicable to the Elementary Teacher-Interventionist and the Elementary Teacher- 5th and 6th Grade Interventionist:

POSITION: Elementary Teacher-Interventionist and Elementary Teacher-5th and 6th Grade Interventionist

PERFORMANCE RESPONSIBILITIES:

- Provide curricula required by the state of West Virginia;
- Provide an atmosphere conducive to learning consistent with school/county mission;
- Organize teaching strategies to maximize allocated instructional time to increase student learning;
- Gather, store, and monitor data related to student learning for use in assessing progress toward achieving the instructional objectives;
- Communicate with students, parents, educational personnel, and others, utilizes standard grammar, listening skills, and clarity in the presentation of ideas;
- Demonstrate behavior that reflects established professional responsibilities (i.e. attendance, punctuality and verbal/non-verbal communication);
- Demonstrate competency and knowledge in the implementation of technology standards identified by the West Virginia Board of Education policies;
- Work cooperatively with staff members to develop and implement effective educational programs and to deliver appropriate services to students;
- Work with staff to determine scheduling and curriculum;
- Perform individual, small group, and whole group instruction of students;
- Work with students to improve foundational reading skills;
- Provide assistance with Benchmarking, progress monitoring, and data analysis of students;
- Take part in data team meetings for assigned students;
- Complete documentation of intervention and progress monitoring;
- Work with staff to assess students and identify children at risk;
- Design and implement academic interventions using research-based methodology;
- Communicate with school personnel and parents of children regarding achievement level(s) and rate(s) of progress;
- Differentiate instruction based on assessment data;
- Document interventions and progress on each child;
- Work with county and school leadership to guide and monitor student progress;
- Other duties as assigned by supervisor.