

## Procedures for Policy 4.600

### Grading System

#### Grades

Grades given at the end of each nine-week period will be determined from daily work, homework, written assignments and tests. Any assignments and tests required of a student must be considered in the computation of this grade. Test grades will be given a value of  $\frac{1}{3}$  the 9-week grade and  $\frac{2}{3}$  for daily quizzes and/or grades. A minimum of two (2) test grades and ten (10) daily grades should be given in each nine week grading period.

In order to be promoted to the next grade, students must complete the prescribed number of credits (Carnegie units) per grade level designated by the Board and the State of Tennessee.

6 credits or more at the end of the 9th grade

12 credits or more at the end of the 10th grade

18 credits or more at the end of the 11th grade

(24 total) 22 state credits plus 2 or more additional local required credits at the end of the 12th grade

Honor roll students will be determined by having an overall average of 90-100 for any one nine-week period. Students who meet these standards, and who do not request otherwise, will have their names submitted to the principal for release to the news media.

#### **MID TERM/FINAL TEST/TCAP/EOC**

*-No mid-term or final exam will be given to students in grades 3-8.*

### ***Grades 3-5***

To determine the semester average, add the first and second nine-week average, and then divide by two.

To determine the second semester average, add the third and fourth nine-week grade and divide by two, then multiply this number by 0.95 and add it to the state reported TCAP grade which is multiplied by 0.05. To determine the yearly average, add the two semester averages and divide by two (2).

### ***Grades 6-8***

To determine the first semester average, add the first and second nine-week grade then divide by two (2). To determine the second semester average, add the third and fourth nine-week grade and divide by two (2), then multiply this number by 0.90 and add it to the state reported TCAP grade which is multiplied by 0.10. To determine the yearly average, add the two semester averages and divide by two (2).

### ***Grade 9-12***

*Courses that do not have a state mandated End of Course Exam:*

To determine the first semester grade, average the first and second nine-week grade then multiply by .85 and add it to the mid-term exam grade which is multiplied by .15. To determine the second semester grade, average the third and fourth 9-week grade, then multiply by .85 and add it to the final exam grade which is multiplied by .15. Mid-term and final exams will count 15% of the semester and final average. For students exempt from the final exam, add the third and fourth nine week grades and divide by two (2) to determine the second semester average. To determine the yearly average, add the two semester averages and divide by two (2).

*Courses that have a state mandated End of Course Exam:*

To determine the first semester grade, average the first and second nine week grade, then multiply by .85 and add it to the mid-term exam grade which is multiplied by .15. The final exam will be averaged as two test grades in the fourth nine weeks, unless the student is exempt. To determine the second semester grade, add the third and fourth nine weeks and divide by two (2), then multiply by .85 and add it to the state reported grade on the EOC which is multiplied by .15. Mid-term exam will count 15% of the first semester average and EOC exams will count 15% of the second semester average. To determine the yearly average, add the two semester averages and divide by two (2).

The work of a student whose grades are satisfactory but are withheld because of the failure to complete the required work shall be reported as incomplete (I). If the incomplete is not removed in the time designated by the teacher, it will then become an "F".

All students enrolled in a course with a state mandated End of Course Assessment who are not exempt from their final exam in this subject, the final exam will count as two (2) regular test grades and will be averaged with the final nine week grades.

Students enrolled in a course with a state mandated End of Course Assessment who are exempt from their final exam in this subject, the EOC assessment will serve as the final exam.

**FINAL EXAM EXEMPTION PROCEDURES**

Any student in grades 9-12 will be exempt from final exams if they meet the following criteria:

**Full-Year Courses (A/B 1.5-hour class time that meet for the entire year)**

<u>Final Grade</u>	<u>Attendance Requirement</u>
90-100	No more than 3 absences

<u>Final Grade</u>	<u>Attendance Requirement</u>
80-89	No more than 2 absences
70-79	No more than 1 absence
60-69	No absences
< 60	Not exempt

**Semester Courses (A/B, 1.5-hour class time that meet for 1 semester only)**

<u>Final Grade</u>	<u>Attendance Requirement</u>
90-100	No more than 2 absences
80-89	No more than 1 absences
60-79	No absences
< 60	Not exempt

**“Skinny” Courses (45-minute class time) Full Year**

<u>Final Grade</u>	<u>Attendance Requirement</u>
90-100	No more than 6 absences
80-89	No more than 4 absences
70-79	No more than 2 absences
60-69	No absences
< 60	Not exempt

**“Skinny” Courses (45-minute class time) 1 Semester Only**

<u>Final Grade</u>	<u>Attendance Requirement</u>
90-100	No more than 3 absences
80-89	No more than 2 absences
70-79	No more than 1 absence
60-69	No absences
< 60	Not exempt