

**MINUTES OF THE JOINT MEETING OF THE
ALBEMARLE COUNTY SCHOOL BOARD,
CHARLOTTESVILLE CITY SCHOOL BOARD,
AND CATEC CENTER BOARD**

January 17, 2023

At 7:20 p.m., Ms. Osborne convened the joint meeting of the CATEC Center Board, the Albemarle County School Board, and the Charlottesville City School Board.

CENTER BOARD MEMBERS PRESENT: Ms. Judy Le, Ms. Lisa Larson-Torres, Mr. Dom Morse and Ms. Ellen Osborne.

CENTER BOARD MEMBERS ABSENT: Ms. Katrina Callsen and Ms. Jennifer McKeever.

ALBEMARLE COUNTY SCHOOL BOARD MEMBERS PRESENT: Mr. Jonno Alcaro, Dr. Rebecca Berlin and Mr. Graham Paige.

ALBEMARLE COUNTY SCHOOL BOARD MEMBERS ABSENT: Dr. Kate Acuff.

CHARLOTTESVILLE CITY SCHOOL BOARD MEMBERS PRESENT: Mr. James Bryant, Ms. Lashundra Bryson-Morsberger, Ms. Emily Dooley and Dr. Sherry Kraft.

CHARLOTTESVILLE CITY SCHOOL BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Mrs. Stephanie Carter, Director; Mr. Anthony Smith, Assistant Principal; Mrs. Shannon Tomlin, Adult Education and Apprenticeship Program Manager; Mrs. Marlaine Hall, Finance Coordinator and Mrs. Maria Elena Guerra-Gomez, Clerk.

OTHERS PRESENT: Dr. Matthew Haas, Albemarle County Public Schools Superintendent; and Dr. Royal Gurley, Charlottesville City Public Schools Superintendent.

AGENDA ITEM 23-10

AGENDA

Mr. Morse offered a **motion** to adopt the agenda. Ms. Larson-Torres **seconded**. The Board took one voice vote and **the motion passed** with Dr. Acuff, Ms. Callsen and Ms. McKeever absent.

AGENDA ITEM: 23-11

PUBLIC COMMENTS

There were no public comments.

AGENDA ITEM 23-12

2023-2024 FUNDING REQUEST

Mrs. Carter provided the Board with an overview of CATEC's enrollment by school, demographics, accommodations, and enrollment requests by locality. She noted that CATEC's overall enrollment has increased by 20%. She noted that 9.69% need ESOL accommodations and 28.77% have an IEP or a 504 plan. She pointed out that enrollment requests from Albemarle County Public Schools (ACPS) increased from 278 in SY2021-22 to 392 in SY2022-23, and the requests from Charlottesville City Schools (CCS) increased from 74 to 98 in SY2022-23. The more popular classes: Cosmetology, Auto Tech and Culinary Arts had a higher number of requests 90, 85 and 59 requests respectively.

Mrs. Carter presented the proposal for the 2023-2024 budget. She explained that the budget included the 5% pay increase following the Governor's recommendations. She highlighted that instructional priorities are: (1) fund the zero-period class in Auto Tech, (2) add a permanent teacher assistant due to the increased enrollment, (3) return the school counselor to full time position. The overall funding request is \$3,802,600 which is an overall increase of 1.83% over the current budget. This proposal includes a revenue increase

from ACPS of \$138,214 or 6.52% and a revenue decrease from CCS of \$19,098 or 2.91%. Mrs. Carter pointed out that the Divisions' funding is based on enrollment and is calculated using a four-year formula. Additionally, it includes a revenue of \$520,962 or 1.75% increase from the Adult Ed programs and a 3.31% revenue increase from other funding sources.

Mrs. Carter detailed the budget changes and the proposed expenses in the different line items. She commented that instruction is the biggest line item which includes funding for the zero-period Auto Tech class and a new Teacher Assistant position.

Overall, she is asking for increases for the following:

- 4.69% in Instruction
- 4.59% in Fiscal Services
- 24.52% in Board and Retirees
- 4.84% in Maintenance Management
- 4.72% in Adult Programs

She is recommending reductions for the following:

- 1.62% in the Office of the Director
- 70% in Technology
- 12.59% in Vehicle Operations
- 8.87% in Building Services
- 40% in Ground Services

Mrs. Carter explained that the recent purchase of computers has reduced the need for technology purchases next year and the use of rocks instead of mulch decreased the expenses for Ground Services. The increase in Board and Retirees is due to an increase in early retirement costs due to recent retirements. She reminded the Board that Adult Programs are self-sustaining but are included in CATEC's budget.

The following questions/comments were provided by Board members.

Mr. Alcaro congratulated Mrs. Carter on a well-thought-out budget and intelligent budget cuts.

Dr. Berlin commented that the enrollment numbers were very impressive, especially for Auto Tech and Cosmetology.

Dr. Kraft asked if there was an option to expand the programs that are in high demand. Mrs. Carter explained that they are limited by space. However, in order to address this concern, they have added a zero-period class and the students in Auto Body and Auto Tech as well as the students in Carpentry and Electricity will switch between semesters.

Ms. Bryson-Morsberger asked about the internet access for Charlottesville City students and asked the Board to revisit this issue at the next Center Board meeting.

Mr. Bryant commented on the increased number of enrollment requests by Charlottesville City students and asked Mrs. Carter which classes the students are requesting. Mrs. Carter responded that she did not have the exact information but that most of the CCS students were enrolled in Nursing and Cosmetology, a few in Carpentry, Auto Tech and Electricity and for the first time, there is one student in Vet Science. She agreed to send the enrollment request information to Mr. Bryant.

AGENDA ITEM 23-13

**OTHER BUSINESS BY BOARD(S) and
SUPERINTENDENTS**

There was no other business.

ADJOURNMENT

Ms. Osborne adjourned the meeting at 7:47 p.m.

Chair

Date

Clerk

Date