

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF JUNE 6, 2013**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on June 6, 2013. Board President Calvin Harwood called the meeting to order at 6:03 pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Tina Tineo and Meagen Headley.

Administrators Present: Joan Potter, Lorre Stange and Daniel Regelbrugge.

Student Representative: Mitzi Pierson.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA:

CS-1: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION CS-1
(No Additional Information Required)

CS-2: CONFERENCE WITH LABOR NEGOTIATOR: CS-2
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: CSEA

CS-3: CONFERENCE WITH LABOR NEGOTIATOR: CS-3
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: LVTA

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that the Board approved an MOU with CSEA and a contract with Katie Cabezut, which will be sunshined at the June 27, 2013 Board Meeting.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Cecelia Gillespie, seconded by Shannon Ford, unanimously approved.

G. CORRESPONDENCE: Mrs. Potter shared a letter from Paul Tichinin regarding the 3rd Quarter Williams Report and a letter from Vicki Todd regarding the 2012/13 2nd Interim Budget.

H. PUBLIC INPUT: Evonne Elliott shared that she feels that not all staff members are following the policy about students not being able to bring older siblings on their field trips.

I. REPORTS AND COMMENTS:

Superintendent's Report: Mrs. Potter shared that there are a lot of end of year things happening right now including; the Preschool Open House, the High School Open House, and the Branscomb School Open House. She shared that Scholarship Night will be held on Wednesday, June 12th at 7pm, Middle School Graduation will be held on Thursday, June 13th, and High School Graduation will be held on Friday, June 14th. The Preschool Graduation will be on the morning of Wednesday, June 12th. Mrs. Potter shared that Bette is currently working to get the 2013-14 budget prepared. Lastly, she shared that the District has offered two teaching positions to two new teachers.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Tina Tineo, unanimously approved.

K. ACTION:

K.1. Students of the Month:

- Mr. Regelbrugge introduced Evan Steel as the student of the month. Kate Rosenthal was also selected as student of the month, but will be recognized during the August board meeting.
- **Motion** to recognize the Student of the Month and his family by Tina Tineo, seconded by Meagen Headley, unanimously approved.

K.2. Resolution No. 435 and No. 436 for Honoring Retirees

- Binet Payne and Val Nordeman will be retiring at the end of this school year. Between the two of them, they have provided fifty-one years of education to the District's students.
- **Motion** to Adopt Resolution No. 435 for Honoring Binet Payne and Resolution No. 436 for Honoring Val Nordeman and recognize the recipients by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

K.3. Adoption of the 2013-14 Board Action Calendar

- The 2013-14 Board Action Calendar was reviewed by the Board. This calendar evolves throughout the year. Its purpose is to keep the Board on track with and to provide an overview of future meetings
- **Motion** to Adopt the 2013-14 Board Action Calendar, with the understanding that it will be updated throughout the year by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved.

L. DISCUSSION / ACTION:

L.1. PUBLIC HEARING: Tier III Categoricals

- Education Code 42605 grants districts flexibility in Tier III categorical programs and authorizes districts to use these funds for any educational purpose. For the 2008-09 fiscal year through the 2014-15 fiscal year, inclusive, local educational agencies that use the flexibility provision of this section shall be deemed to be in compliance with the program and funding requirements contained in statutory, regulatory and provisional language. As a condition of receipt of the funds, the governing board is required, at a regularly scheduled open public hearing held prior to and independent of a meeting where the governing board of the district adopts the annual budget, to take testimony from the public, identify any program that is proposed to be closed, discuss, approve or disapprove the proposed use of funding, and make explicit the purposes for which the funding will be used.
- The Public Hearing was opened.
- There was no public input.
- The Public Hearing was closed.

L.2. Resolution No. 437 for Tier III Categorical Funds Flexibility

- Resolution No. 437 provides for flexibility in use of Tier III Categorical Funds.
- **Motion** to adopt Resolution No. 437 for Tier III Categorical Funds Flexibility and approve the proposed uses of the 2013-14 Tier III State Categorical Funds by Meagen Headley, seconded by Shannon Ford, unanimously approved.

L.3. School Level Parent Involvement Plan, Student/Parent Compact

- Board Policy and Administrative Regulations 6020 require that Title 1 schools have parent involvement policies and procedures, including school-parent compacts that participating parents and school staff agree to abide by. The principals reviewed their policies and compacts for the Board.
- **Motion** to approve the School Level Policies and School-Parent Compacts with the understanding that they may be modified from time to time, and reviewed with the Board on an annual basis by Tina Tineo, seconded by Shannon Ford, unanimously approved.

L.4. Facilities

- Mrs. Potter gave an update on where the District stands with facilities modernization. She presented a proposal for a Facilities Needs Assessment that was conducted by Don Alameida, project manager and architect for Alameida Architecture, which the Board discussed.
- No action was taken.

L.5. Annual Review: BP and E 5132 – Dress Codes

- Education Code Section 35183 provides for school dress codes that address gang related attire and school safety. BP 5132 and Exhibit 5132 outline the dress code at LHS and were last revised in 2005; they require an annual review by the Board. Mr. Regelbrugge and Ms. Stange shared the school community's thoughts related to the current policy.
- Mr. Regelbrugge reported that the high school staff and parents wanted to see more enforcement of the policy and ensure that students are adhering to the policy.

Additionally, it was suggested that shear leggings are included in Exhibit 5132 as inappropriate clothing.

- Ms. Stange reported that the elementary school requested that a clarification be included in Exhibit 5132 outlining appropriate lengths for shorts and skirts. It was suggested that all shorts and skirts must be longer than the student's fingertips when their arm is resting at their side. Additionally, Ms. Stange reported that the elementary school requested that it was listed as a requirement that students bring closed toed shoes for P.E.
- Mrs. Potter recommended that the requested changes to Exhibit 5132 are made as presented by the high school and that BP and E 5132 are brought back at the June 27, 2013 board meeting for a second reading/approval.

L.6. Annual Review: BP and AR 6145 – Extra and Cocurricular Activities

- Education Code Section 35160.5 calls for an annual review of the District's extracurricular policies.
- Mr. Regelbrugge reported that it was requested at the high school that it be clarified that passing all classes means to receive no "F's".
- Mrs. Potter recommended that the requested change be made as proposed by the high school and that BP and AR 6145 be brought back to the June 27, 2013 meeting for a second reading/approval.

M. INFORMATION ITEMS:

M1. Academic Performance Index Report

- The state has released the API growth reports to school districts. Both the high school and elementary school entered into year 1 of Program Improvement this year. If the schools do not meet the AYP again for the 2012/2013 testing year they will be in year 2 of Program Improvement. As a result the district will be required to be involved with further accountability requirements. The state is currently transitioning into a different standardized testing and it is therefore unclear how the current state and federal accountability system will be affected.

M.2. Peer Assistance Review Program

- The Peer Assistance Review Program (PAR) provides support to new as well as veteran teachers. It also requires an annual year-end report to the Board.
- The District had no teachers participating in the PAR program during the 2012-13 year; however the District had four teachers participate in BTSA.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Mitzi Pierson thanked the board members for the opportunity to sit on the board and expressed her gratitude for all that they do for the District. Meagen Headley wished Mitzi good luck in her future endeavors and shared that she is excited for the new teachers. Tina Tineo thanked Mitzi for her participation. Cecelia thanked Mitzi for her involvement and thanked the Rock Bands for playing at the Spy Rock Plant Sale. Shannon Ford shared that she looks forward to Scholarship Night and can't wait to once again see the community's generosity. Calvin Harwood wished Mitzi good luck in the years to come. Mrs.

Potter wished Mitzi good luck, and thanked her for representing the school in such a positive way.

P. ADJOURNMENT:

Motion to adjourn the meeting, by Tina Tineo, seconded by Shannon Ford, unanimously approved. The meeting was adjourned at 8:28 p.m. The next regular meeting will be held on June 27, 2013.

Respectfully submitted,

Adopted as Final

June 27, 2013

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board