

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF APRIL 11, 2013**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on April 11, 2013. Board President Calvin Harwood called the meeting to order at 6:05pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Meagen Headley, and Tina Tineo.

Administrators Present: Joan Potter, Lorre Stange and Daniel Regelbrugge.

Student Representative: Mitzi Pierson.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA:

CS-1: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(No Additional Information Required)

CS-2: CONFERENCE WITH LABOR NEGOTIATOR:
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: CSEA

CS-3: PUBLIC EMPLOYEE LEAVE OF ABSENCE
Request for Leave of Absence

CS-4: EMPLOYEE RECOGNITION AWARD
(No Additional Information Required)

CS-5: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(No Additional Information Required)

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that the Board approved Val Nordeman's request to retire and Lucy Kyne's request for a leave of absence.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the pledge of allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved.

G. CORRESPONDENCE: Williams Quarterly Report and Letter from Paul Tichinin; Request for Allowance of Attendance Because of Emergency Conditions Approval Letter from Jeannie Oropeza

H. PUBLIC INPUT: None.

I. REPORTS AND COMMENTS:

Superintendent's Report: Mrs. Potter shared that Rachel McEvoy is working on the Farm to School Grant with a group of school and community members' input. One aspect that the District is focusing on is how the Farm to School Grant will help transition the District to the Common Core Standards through project based learning. Mrs. Potter reported that the District is in the process of looking for a new Speech and Language Pathologist. Interviews for this position will be held on Monday, April 15th. Mrs. Potter reported that over Spring Break the facilities throughout the district were worked on. Some specific projects that were completed included the bathrooms at the elementary and middle school being painted, mowing and weed-eating at the high school, fencing being constructed around the garden area at the high school and general clean-up at the elementary school. Lastly, Mrs. Potter shared that the LHS Mock Trial team did very well at the state competition, regardless of how the team placed.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved.

K. ACTION:

K.1. Students of the Month:

- Mr. Regelbrugge introduced Linnea Mitchell and Silas Maizner as the students of the month.
- **Motion** to recognize the Students of the Month and their families by Tina Tineo, seconded by Shannon Ford, unanimously approved.

K.2. Resolution No. 427 for Specification of Election Order

- Two trustee terms expire in December: Calvin Harwood and Cecelia Gillespie are completing full terms. Education code Section 5304 requires that Governing Boards order elections and identify the process for resolving tie votes. Ed. Code 5322 specifies that Governing Boards deliver a resolution known as the "Specifications of the Elections Order" to the County Superintendent and Ed. Code 5340 requires that school board elections be consolidated with other elections in the County. Resolution No. 427 provides for these requirements and is attached for your approval; the election timeline is listed below:
 - July 15-August 9, 2013 - Filing period (if two candidates do not file, the filing period is extended five days-incumbents cannot file during the extended period.
 - November 5, 2013 – Election
 - December 5, 2013 – Seating of Newly Elected Trustees
 - December 1, 2017 – Expiration of Term
- **Motion** to approve Resolution No. 427 for Specification of Election Order by Shannon Ford, seconded by Tina Tineo, unanimously approved.

L. DISCUSSION / ACTION:

L.1. 2013 Summer School Program

- For the past few years LUSD has been providing a summer school program as follows:
 - LES has conducted a four week program with one to two teachers. The program has focused on academic intervention in Language Arts and Math.
 - LHS has offered a four week Independent Study program. Students meet with the instructor 1 day/week to receive and turn in assignments. The high school is exploring the option of offering a Freshman Academy during the summer.
 - Healthy Start has offered and will continue to offer their summer activities program three days per week, on Mondays, Tuesdays and Wednesdays beginning on June 24, 2013 and ending on July 17, 2013.
- **Motion** to approve the 2013 Summer School Programs by Meagen Headley, seconded by Tina Tineo, unanimously approved.

L.2. Resolution No. 428 for Layoffs & Reductions, Classified Position

- The district's funding is anticipated to be relatively stable for the 2013-2014 school year. However, some of our grant funding is ending effective June 30, 2013. As a result, we will need to eliminate some positions.
- **Motion** to approve Resolution No. 428 for Layoffs & Reductions, Classified Position by Cecelia Gillespie, seconded by Meagen Headley, unanimously approved.

L.3. Resolution No. 429 for Education Protection Account

- "Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries or benefits of administrators or any other administrative costs...There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent." We have budgeted these funds to be used for teacher's salaries.
- **Motion** to approve Resolution No. 429 for Education Protection Account by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved.

M. INFORMATION ITEMS:

M1. Facilities Update

- The District conducted its first community Facilities Meeting on March 19th as part of the regularly scheduled DAC meeting. There were seventeen participants; eight of those participants said that they would like to be part of the Facilities Sub-committee. The next Facilities Meeting is scheduled for April 23rd, following the DAC meeting. Topics to be covered will include school design, prioritizing needs, school visits and selecting an architect. The meeting will be broadly advertised and promoted in order to get as much public participation as possible.

M2. Parent Involvement Report

- Board Member, Cecelia Gillespie, has been meeting with a number of parents to share ideas and develop strategies for school improvements and parent involvement. Cecelia gave the Board an update.
- Cecelia reported that parent and community members have been expressing the desire to step in and help out with more school activities and have subsequently formed a Parent Involvement Group. Cecelia shared that the group has created a survey for the teachers to take in order to assess how the parents can best support the teachers, which will be given out on Friday, April 12th. The group is going to start having regular meetings in Room 2 at the Elementary School. The next meeting is scheduled for Thursday, April 18th. “Coffee Talk” will begin at 8:30am, (which will be designed to allow parents to informally drop in,) followed by the formal meeting at 9:00am. Cecelia reported that currently the committee is only focusing on the Elementary and Middle School, with hopes to expand to the High School in the future.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Meagen shared that she is excited about the Farm to School Program, the upcoming LHS Site Council Fashion Show and the Parent Involvement Group. Shannon shared that she is excited about the grant, as well as the Parent Involvement Group. Mrs. Potter thanked Cecelia for helping to organize the cleaning of the LMS Art Room with the Parent Involvement Group.

P. ADJOURNMENT:

Motion to adjourn the meeting, by Tina Tineo, seconded by Meagen Headley, unanimously approved. The meeting was adjourned at 7:40 p.m. The next regular meeting will be held on May 2, 2013.

Respectfully submitted,

Adopted as Final

May 2, 2013

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #9 2012-13

May 2, 2013

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
Nordeman, Val	Teacher		06/15/2013
<u>Certificated Leave of Absence:</u>			
Kyne, Lucy	Teacher		07/01/2013- 06/30/2014
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
<u>Classified/Confidential Appointment</u>			
<u>Classified Resignation</u>			
<u>Classified Layoff</u>			
Empyrion, Jade	Instructional Assistant		06/30/2013
Gullett, Angie	Vocational Technician		06/30/2013
O'Neill, Lindsay	Mentoring and Family Liaison		06/30/2013
Spence, Roland	Mentoring and Family Liaison		06/30/2013
Workman, Kathy	Preschool Assistant		06/30/2013
<u>Coaching Positions</u>			

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #9 2012-13

May 2, 2013

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
04/11/2013	1998	Jostens	Graduation Gowns	\$214.00
04/12/2013	1999	CTC	CLAD Application	\$70.00

LAYTONVILLE UNIFIED SCHOOL DISTRICT

WARRANT LIST

May 2, 2013

APY250 H.02.09

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 04/11/2013

04/10/13 PAGE 1

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0038 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13776198	005381/	ADVANCED SECURITY SYSTEMS INC.											
		PO-018832	1.	01-0640-0-5800-003-0000-8300-0000							223427		135.00
												WARRANT TOTAL	\$135.00
13776199	005995/	BELKORP AG											
		PO-019177	1.	01-0000-0-4300-001-0000-8110-0000							80442-00		7.88
												WARRANT TOTAL	\$7.88
13776200	001804/	CDE											
		PO-018997	1.	13-5310-0-4700-001-0000-3700-0000							13 SF-09291		153.40
												WARRANT TOTAL	\$153.40
13776201	003496/	CDW GOVERNMENT INC.											
		PO-019113	1.	13-5310-0-4300-001-0000-3700-0000							8881618		11.20
												WARRANT TOTAL	\$11.20
13776202	000039/	CHEVRON BUSINESS CARD SERVICES											
		PO-018856	2.	01-0000-0-4361-001-0000-8110-0000							ACCT. 7898860577		42.29
		PO-019084	2.	01-0000-0-4361-001-0000-8110-0000							ACCT. 7898860577		117.11
			1.	01-7230-0-4361-001-0000-3600-0000							ACCT. 7898860577		685.82
												WARRANT TOTAL	\$845.22
13776203	005795/	CLEARLY MENDOCINO WATER CO.											
		PO-018969	1.	01-0000-0-5530-008-0000-8200-0000							23594		15.00
												WARRANT TOTAL	\$15.00
13776204	005914/	DEPT OF FORESTRY/FIRE PROTECT.											
		PO-019181	1.	01-0000-0-5800-001-0000-8100-0000							111735		1,914.03
												WARRANT TOTAL	\$1,914.03
13776205	004792/	DEPT. OF JUSTICE											
		PO-018980	1.	01-0000-0-5814-001-0000-7400-0000							963997		32.00
												WARRANT TOTAL	\$32.00
13776206	005857/	EAGLE SOFTWARE											
		PO-019157	5.	01-0790-0-5800-010-3200-2100-0000							M&S-1172		700.00

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
			1.	01-5826-0-5800-002-0000-2100-0000									M&S-1172	600.00
			4.	01-5826-0-5800-003-0000-2100-0000									M&S-1172	1,200.00
			2.	01-5826-0-5800-007-0000-2100-0000									M&S-1172	600.00
			3.	01-5826-0-5800-008-0000-2100-0000									M&S-1172	600.00
				WARRANT TOTAL										\$3,700.00
13776207	005362/	FERRELLGAS												
		PO-018960	1.	01-0000-0-5520-001-0000-8200-0000									1075474786,698677,88,699,902	4,365.05
			2.	01-9010-0-5520-001-0000-8200-5375									1075698693	209.88
				WARRANT TOTAL										\$4,574.93
13776208	000063/	GEIGER'S LONG VALLEY MARKET												
		PO-018887	1.	01-0002-0-4300-001-1110-1000-0000									2391: ACCT. 1205	6.78
		PO-018988	1.	13-5310-0-4700-001-0000-3700-0000									9770,5813,7416,8679,1616:2004	43.86
				WARRANT TOTAL										\$50.64
13776209	000220/	LAYTONVILLE WATER DISTRICT												
		PO-019111	1.	01-0000-0-5530-001-0000-8200-0000									LES, LMS, LHS: AG, NEW, OLD	698.45
				WARRANT TOTAL										\$698.45
13776210	005713/	LD PRODUCTS/4INKJETS.COM												
		PO-019076	1.	01-0676-0-4300-003-1110-1000-0000									SIP-000138865	41.68
				WARRANT TOTAL										\$41.68
13776211	005891/	LONG VALLEY AUTO SUPPLY												
		PO-019158	1.	01-7230-0-4364-001-0000-3600-0000									47516, 48219	92.14
				WARRANT TOTAL										\$92.14
13776212	000061/	LONG VALLEY LUMBER												
		PO-018863	2.	01-8150-0-4300-001-0000-8110-0000									ACCT. 1273	207.14
			3.	14-0620-0-4300-001-0000-8110-0000									ACCT. 1273	820.77
		PO-018936	1.	01-0676-0-4300-003-1110-1000-0000									ACCT. 1276	64.63
		PO-019072	1.	01-0640-0-4300-001-0000-8300-0000									ACCT. 1273	17.35
				WARRANT TOTAL										\$1,109.89
13776213	003136/	MATHESON TRI-GAS INC												
		PO-018864	1.	01-7230-0-5600-001-0000-3600-0000									06668426	31.61
				WARRANT TOTAL										\$31.61
13776214	004464/	MENDOCINO COMMUNITY NETWORK												
		PO-018841	1.	01-0002-0-5901-001-1110-1000-0000									1386485	10.00
				WARRANT TOTAL										\$10.00
13776215	000622/	MENDOCINO COUNTY OFFICE OF ED												
		PV-130139		01-0000-0-5904-001-0000-7200-0000									130283, 130299	61.64
				01-0676-0-4300-003-1110-1000-0000									130283, 130299	141.00
				01-6012-0-4300-001-1110-4100-0000									130283, 130299	1,410.00
				WARRANT TOTAL										\$1,612.64
13776216	004505/	MENDOCINO SOLID WASTE												
		PO-019178	1.	01-0000-0-5540-001-0000-8200-0000									6267	173.84
				WARRANT TOTAL										\$173.84
13776217	005409/	NATIONAL TRAINING CONSULTANTS												
		PV-130140		01-9065-0-5800-001-7110-3110-0000									LHS-B-033	3,200.00
				WARRANT TOTAL										\$3,200.00
13776218	000124/	PACIFIC GAS & ELECTRIC												
		PO-018854	1.	01-0000-0-5510-001-0000-8200-0000									ACCT. 5075063012-6	51.05
			2.	01-0811-0-5510-001-0000-8200-0000									ACCT. 7979025834-1	133.80
				WARRANT TOTAL										\$184.85
13776219	001375/	RAINBOW AG												
		PO-019155	1.	01-0000-0-4300-001-0000-8110-0000									4981324-00	22.66
				WARRANT TOTAL										\$22.66
13776220	000018/	SCHOOL SPECIALTY												
		PO-019094	1.	01-0714-0-4300-002-1110-1000-0000									308101557578	221.46
				WARRANT TOTAL										\$221.46

13776221	005994/	SERVPRO				
		PO-019179	1. 01-0000-0-5600-001-0000-8110-0000	SCHEDULE A-D		818,601.88
			WARRANT TOTAL			\$818,601.88
13776222	003078/	SOLID WASTE OF WILLITS				
		PO-018868	1. 01-0000-0-5540-001-0000-8200-0000	271: ACCT. 5145-6		752.89
			WARRANT TOTAL			\$752.89
13776223	003539/	SONOMA COUNTY OFFICE OF ED.				
		PO-019176	1. 01-0000-0-5802-001-0000-7110-0000	IN13-02619		1,403.00
			WARRANT TOTAL			\$1,403.00
13776224	005670/	SOUND & SIGNAL INC.				
		PO-019180	1. 01-0640-0-5600-001-0000-8300-0000	26662		221.07
			WARRANT TOTAL			\$221.07
13776225	005340/	SPRINT				
		PO-018869	1. 01-0000-0-5903-001-0000-7200-0000	CUST #924289408		152.58
			2. 01-0811-0-5903-001-0000-2100-0000	CUST #924289408		32.75
			WARRANT TOTAL			\$185.33
13776226	003808/	STATE BOARD OF EQUALIZATION				
		PO-018840	1. 01-7230-0-4361-001-0000-3600-0000	DIESEL FUEL TAX: JAN-MARCH '13		18.37
			WARRANT TOTAL			\$18.37
13776227	004060/	SUPERIOR-SHOWBOARD CO.				
		PO-019033	1. 01-7090-0-4300-002-1110-1000-0000	IN2		183.75
			1. 01-7090-0-4300-002-1110-1000-0000	IN2		41.00
			WARRANT TOTAL			\$224.75
13776228	004056/	TAG/AMS INC				
		PO-018964	1. 01-7230-0-5800-001-0000-3600-0000	2652786		130.00
			WARRANT TOTAL			\$130.00
13776229	003863/	XEROX CORPORATION				
		PO-018873	1. 01-0000-0-5600-003-1110-1000-0000	067342859		401.21
		PO-019112	1. 01-0000-0-5600-002-1110-1000-0000	123905833		138.08
			1. 01-0000-0-5600-002-1110-1000-0000	067342858		780.40
			WARRANT TOTAL			\$1,319.69
13776230	003863/01	XEROX CORPORATION				
		PO-018839	1. 01-0000-0-5600-001-0000-7200-0000	067342860		151.25
			WARRANT TOTAL			\$151.25
*** BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS: 33		TOTAL AMOUNT OF WARRANTS:		\$841,846.75*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS: 33		TOTAL AMOUNT OF WARRANTS:		\$841,846.75*

WAR410	H.00.03	MENDOCINO COUNTY SCHOOLS				04/05/13	PAGE 4
		A/P REGISTER FOR CANCELLED WARRANTS WITH				ENTERED DATE 03/01/2013 - 03/31/2013	
WARRANT	ST	PAYEE NAME	DI FU	ISSUE RESO	ACTION P OBJE SCH	ENTERED GOAL FUNC DIST	AMOUNT
13774020	C	KELLEY AUTOMOTIVE	48	03/14/2013	03/20/2013	03/20/2013	650.00*
			01-7230-0-5800-001-0000-3600-0000				
						DISTRICT 48 TOTAL	\$650.00**

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0039 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13776877	004433/	A-Z BUS SALES INC												
		PO-019175	1.	01-7230-0-4364-001-0000-3600-0000									D121946	84.71
													WARRANT TOTAL	\$84.71
13776878	002129/	BAY WEST SUPPLY INC												
		PO-019182	1.	01-0640-0-4300-001-0000-8300-0000									282202	141.47
													WARRANT TOTAL	\$141.47
13776879	005991/	IRA CAUGHRON III												
		PV-130141		01-7240-0-5800-001-7110-3600-0000									MILEAGE REIMBURSEMENT	531.10
													WARRANT TOTAL	\$531.10
13776880	001793/	CLOVER STORNETTA FARMS INC.												
		PO-018962	1.	13-5310-0-4700-001-0000-3700-0000									3/4-3/28 7288287-7306372	1,276.18
													WARRANT TOTAL	\$1,276.18
13776881	000063/	GEIGER'S LONG VALLEY MARKET												
		PO-019057	1.	01-3310-0-4300-001-5770-1120-0000									9446: ACCT. 1209	18.05
													WARRANT TOTAL	\$18.05
13776882	005891/	LONG VALLEY AUTO SUPPLY												
		PO-019158	1.	01-7230-0-4364-001-0000-3600-0000									49261	3.68
													WARRANT TOTAL	\$3.68
13776883	000061/	LONG VALLEY LUMBER												
		PO-019174	1.	01-0002-0-4300-001-1110-1000-0000									67884: ACCT. 1273	504.33
													WARRANT TOTAL	\$504.33
13776884	002696/	RITCHIES FOOD SERVICE												
		PO-018970	1.	13-5310-0-4300-001-0000-3700-0000									198954	113.30
				13-5310-0-4300-001-0000-3700-0000									199019	80.30
			2.	13-5310-0-4700-001-0000-3700-0000									198954	39.55
				13-5310-0-4700-001-0000-3700-0000									199019	49.20
													WARRANT TOTAL	\$282.35
13776885	003078/	SOLID WASTE OF WILLITS												
		PO-018868	2.	01-0811-0-5540-001-0000-8200-0000									208: ACCT. 9921-6	175.75
													WARRANT TOTAL	\$175.75
***	BATCH TOTALS ***													
													TOTAL NUMBER OF WARRANTS:	9
													TOTAL AMOUNT OF WARRANTS:	\$3,017.62*
***	DISTRICT TOTALS ***													
													TOTAL NUMBER OF WARRANTS:	9
													TOTAL AMOUNT OF WARRANTS:	\$3,017.62*

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

May 2, 2013

48 Laytonville Unified School Dis J364

BUDGET REPORT

BDX110

H.00.30 04/25/13 10:02 PAGE

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FROM 07/01/2012 TO 06/30/2013
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8000 BEGINNING BALANCE	1,071,223.75	0.00	0.00	.0		0.00	1,071,223.75	100.0
8011 REV LIMIT STATE AID - CURR YR	769,878.34	157,882.00	157,882.00	20.5		0.00	611,996.34	79.4
8019 REV LIMIT STATE AID-PRIOR YRS	0.00	16.00	16.00	100.0		0.00	16.00-	.0
8021 HOMECOWNERS' EXEMPTION	18,822.00	9,410.98	9,410.98	49.9		0.00	9,411.02	50.0
8022 TIMBER YIELD TAX	4,264.00	3,461.42	3,461.42	81.1		0.00	802.58	18.8
8029 OTHER SUBVENTIONS/IN-LIEU TAX	0.00	213.26	213.26	100.0		0.00	213.26-	.0
8041 SECURED ROLLS TAX	1,748,324.00	1,633,645.88	1,633,645.88	93.4		0.00	114,678.12	6.5
8042 UNSECURED ROLL TAXES	60,917.00	61,659.07	61,659.07	100.0		0.00	742.07-	.0
8043 PRIOR YEARS' TAXES	9,205.00	883.17-	883.17-	.0		0.00	10,088.17	100.0
8044 SUPPLEMENTAL TAXES	0.00	4,479.55-	4,479.55-	.0		0.00	4,479.55	.0
8045 EDUC REVENUE AUGMENTATION FUND	17,082.00	0.00	0.00	.0		0.00	17,082.00	100.0
8092 PERS REDUCTION TRANSFER	7,775.00	5,890.18	5,890.18	75.7		0.00	1,884.82	24.2
8110 MAINTENANCE & OPER (PL 81-874)	25,000.00	23,978.16	23,978.16	95.9		0.00	1,021.84	4.0
8181 SPECIAL EDUCATION -ENTITLEMENT	80,009.00	60,006.00	60,006.00	74.9		0.00	20,003.00	25.0
8182 SPECIAL EDUCATION- DISC GRANTS	3,200.00	2,400.00	2,400.00	75.0		0.00	800.00	25.0
8285 INTERAGENCY CONTRCTS BETW LEAS	140,156.00	51,024.62	51,024.62	36.4		0.00	89,131.38	63.5
8290 ALL OTHER FEDERAL REVENUE	342,557.63	199,708.43	199,708.43	58.2		0.00	142,849.20	41.7
8311 OTHER STATE APPORT - CURR YEAR	221,007.00	163,664.00	163,664.00	74.0		0.00	57,343.00	25.9
8434 CLASS SIZE REDUCTION, GRDS K-3	78,631.00	43,644.09	43,644.09	55.5		0.00	34,986.91	44.4
8560 STATE LOTTERY REVENUE	54,333.25	30,589.01	30,589.01	56.2		0.00	23,744.24	43.7
8590 ALL OTHER STATE REVENUE	371,261.00	284,978.82	284,978.82	76.7		0.00	86,282.18	23.2
8650 LEASES & RENTALS	12,500.00	8,300.00	8,300.00	66.4		0.00	4,200.00	33.6
8660 INTEREST	2,500.00	2,120.02	2,120.02	84.8		0.00	379.98	15.1
8677 INTERAGENCY SERVICES BETW LEAS	62,825.00	1,700.02	1,700.02	2.7		0.00	61,124.98	97.2
8699 ALL OTHER LOCAL REVENUE	1,415,108.26	1,115,082.15	1,115,082.15	78.7		0.00	300,026.11	21.2
8792 TP OF APPORTIONMENT FROM COEs	223,727.00	167,934.00	167,934.00	75.0		0.00	55,793.00	24.9
TOTAL: 8xxx	6,740,306.23	4,021,945.39	4,021,945.39	59.6		0.00	2,718,360.84	40.3
1100 TEACHERS' SALARIES	1,387,498.68	959,706.22	959,706.22	69.1		0.00	427,792.46	30.8
1170 TEACHER - SUBSTITUTE	34,992.00	27,205.00	27,205.00	77.7		0.00	7,787.00	22.2
1200 CERT PUPIL SUPPORT SALARIES	28,857.00	21,378.00	21,378.00	74.0		0.00	7,479.00	25.9
1300 CERT SUPERVISOR/ADMIN SALARIES	268,513.00	222,132.78	222,132.78	76.9		0.00	66,380.22	23.0
1900 OTHER CERTIFICATED SALARIES	5,639.64	0.00	0.00	.0		0.00	5,639.64	100.0
TOTAL: 1xxx	1,745,500.32	1,230,422.00	1,230,422.00	70.4		0.00	515,078.32	29.5
2100 INSTRUCTIONAL AIDES' SALARIES	258,212.31	188,233.96	188,233.96	72.8		0.00	69,978.35	27.1
2170 INSTRUCTIONAL AIDE -SUBSTITUTE	1,500.00	1,516.55	1,516.55	100.0		0.00	16.55-	.0
2200 CLASSIFIED SUPPORT SALARIES	273,480.00	201,891.31	201,891.31	73.8		0.00	71,588.69	26.1
2250 CLASSIFIED SUPP - P.T./ADDIT'L	2,000.00	2,662.60	2,662.60	100.0		0.00	662.60-	.0
2260 CLASSIFIED SUPPORT - OVER-TIME	3,705.00	3,511.66	3,511.66	94.7		0.00	193.34	5.2

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
2270 CLASSIFIED SUPPORT -SUBSTITUTE	5,000.00	4,267.52	4,267.52	85.3		0.00	732.48	14.6
2300 CLASS. SUPRVRS/ADMIN SALARIES	142,681.00	83,341.23	83,341.23	58.4		0.00	59,339.77	41.5
2400 CLERICAL,TECH,OFFICE SALARIES	191,390.00	141,740.20	141,740.20	74.0		0.00	49,649.80	25.9
2470 CLERICAL,TECH,OFFICE-SUBSTITUT	250.00	120.41	120.41	48.1		0.00	129.59	51.8
2900 OTHER CLASSIFIED SALARIES	8,835.00	6,396.48	6,396.48	72.3		0.00	2,438.52	27.6
2970 OTHER CLASSIFIED - SUBSTITUTE	420.00	89.53	89.53	21.3		0.00	330.47	78.6
TOTAL: 2xxx	887,473.31	633,771.45	633,771.45	71.4		0.00	253,701.86	28.5
3101 STRS, CERTIFICATED	128,389.75	90,856.42	90,856.42	70.7		0.00	37,533.33	29.2
3102 STRS, CLASSIFIED	1,444.00	99.00	99.00	6.8		0.00	1,345.00	93.1
3201 PERS, CERTIFICATED	6,063.00	4,167.46	4,167.46	68.7		0.00	1,895.54	31.2
3202 PERS, CLASSIFIED	89,406.00	64,855.53	64,855.53	72.5		0.00	24,550.47	27.4
3301 OASDI, CERTIFICATED	4,149.00	2,426.05	2,426.05	58.4		0.00	1,722.95	41.5
3302 OASDI, CLASSIFIED	52,968.00	38,215.08	38,215.08	72.1		0.00	14,752.92	27.8
3311 MEDICARE, CERTIFICATED	24,687.50	16,918.48	16,918.48	68.5		0.00	7,769.02	31.4
3312 MEDICARE, CLASSIFIED	12,730.00	8,984.44	8,984.44	70.5		0.00	3,745.56	29.4
3401 HEALTH & WELFARE, CERTIFICATED	232,293.00	189,052.94	189,052.94	81.3		0.00	43,240.06	18.6
3402 HEALTH & WELFARE, CLASSIFIED	259,096.94	185,939.70	185,939.70	71.7		0.00	73,157.24	28.2
3501 UNEMPLOYMENT INS, CERTIFICATED	18,634.00	12,835.41	12,835.41	68.8		0.00	5,798.59	31.1
3502 UNEMPLOYMENT INS, CLASSIFIED	9,453.00	6,815.43	6,815.43	72.0		0.00	2,637.57	27.9
3599 SUI - NO BENEFIT MAP	1,700.00	686.69	686.69	40.3		0.00	1,013.31	59.6
3601 WORKERS' COMP, CERTIFICATED	86,210.23	59,774.86	59,774.86	69.3		0.00	26,435.37	30.6
3602 WORKERS' COMP, CLASSIFIED	43,700.00	31,742.51	31,742.51	72.6		0.00	11,957.49	27.3
3701 OPEB ALLOCATED CERTIFICATED	40,081.00	15,207.27	15,207.27	37.9		0.00	24,873.73	62.0
3702 OPEB ALLOCATED CLASSIFIED	1,990.00	0.00	0.00	.0		0.00	1,990.00	100.0
3801 PERS REDUCTION, CERTIFICATED	526.00	365.96	365.96	69.5		0.00	160.04	30.4
3802 PERS REDUCTION, CLASSIFIED	6,754.00	5,155.66	5,155.66	76.3		0.00	1,598.34	23.6
3901 OTHER BENEFITS, CERTIFICATED	28,000.00	13,317.88	13,317.88	47.5		0.00	14,682.12	52.4
3902 OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0		0.00	500.00	100.0
TOTAL: 3xxx	1,048,775.42	747,416.77	747,416.77	71.2		0.00	301,358.65	28.7
4100 APPRVD TEXTBOOKS/CORE CURRICULA	41,909.34	17,121.60	17,121.60	40.8		0.00	24,787.74	59.1
4200 BOOKS/OTHER REFERENCE MATERIAL	0.00	164.40	164.40	100.0		0.00	164.40	.0
4300 MATERIALS & SUPPLIES	168,612.97	76,539.28	76,539.28	45.3		10,024.03	82,049.66	48.6
4361 FUEL - GASOLINE,DIESEL	36,385.00	37,234.76	37,234.76	100.0		1,766.23	2,615.99	.0
4362 TRANSP - OIL,GREASE	1,640.00	1,636.15	1,636.15	99.7		0.00	3.85	.2
4363 TIRES & ACCESSORIES	2,000.00	1,967.53	1,967.53	98.3		0.00	32.47	1.6
4364 REPLACEMENT PARTS	8,500.00	2,782.01	2,782.01	32.7		5,119.49	598.50	7.0
4365 TRANSP - OTHER SUPPLIES	3,000.00	2,680.54	2,680.54	89.3		0.00	319.46	10.6
4400 NON-CAPITALIZED EQUIPMENT	2,020.64	1,556.63	1,556.63	77.0		0.00	464.01	22.9
TOTAL: 4xxx	264,067.95	141,682.90	141,682.90	53.6		16,909.75	105,475.30	39.9
5200 TRAVEL & CONFERENCES	24,887.20	9,126.12	9,126.12	36.6		460.00	15,301.08	61.4
5300 DUES & MEMBERSHIPS	1,593.00	1,647.50	1,647.50	100.0		0.00	54.50	.0
5450 OTHER INSURANCE	42,992.00	42,992.00	42,992.00	100.0		0.00	0.00	.0
5510 LIGHTS & POWER	93,000.00	80,009.59	80,009.59	86.0		6,390.41	6,600.00	7.0
5520 HEATING FUEL	58,000.00	35,375.50	35,375.50	60.9		12,256.06	10,368.44	17.8
5530 WATER & SEWER	20,300.00	16,077.05	16,077.05	79.1		4,222.95	0.00	.0
5540 WASTE DISPOSAL	13,000.00	8,820.07	8,820.07	67.8		773.77	3,406.16	26.2
5600 RENT,LEASES,REPAIR NON CAP IMP	1,293,111.36	1,084,776.89	1,084,776.89	83.8		200,612.12	7,722.35	.5
5710 TRANSFER OF DIRECT COSTS	0.10	0.00	0.00	100.0		0.00	0.10	.0
5750 TRANSPR DIRECT COSTS-INTERPUND	5,000.00	0.00	0.00	100.0		0.00	5,000.00	.0
5800 PROFES'L/CONSULTG SVCS/OP EXP	298,691.24	123,764.77	123,764.77	41.4		30,774.82	144,151.65	48.2
5801 AUDIT FEES	18,000.00	16,218.90	16,218.90	90.1		1,802.10	21.00	.0
5802 LEGAL FEES	15,300.00	7,701.75	7,701.75	50.3		5,397.50	2,200.75	14.3
5811 ADVERTISING	1,400.00	1,290.60	1,290.60	92.1		107.80	1.60	.1
5814 FINGERPRINTING	750.00	448.00	448.00	59.7		32.00	270.00	36.0
5901 COMMUNIC - INTERNET SVCS/LINES	2,139.25	749.55	749.55	35.0		209.85	1,179.85	55.1
5903 COMMUNIC - TELEPHONE SERVICES	5,800.00	3,114.45	3,114.45	53.6		2,300.55	385.00	6.6
5904 COMMUNIC - POSTAGE/DELIVERY	4,200.00	2,274.15	2,274.15	54.1		0.00	1,925.85	45.8
TOTAL: 5xxx	1,888,162.95	1,434,386.89	1,434,386.89	75.9		265,339.93	188,437.13	9.9
TOTAL: 1xxx - 5xxx	5,833,980.95	4,187,680.01	4,187,680.01	71.7		282,249.68	1,364,051.26	23.3
7350 TRANSFER INDIRECT COSTS-INTRFD	2,805.00	0.00	0.00	100.0		0.00	2,805.00	.0
7615 INT-PD TF GEN,SPRES,BLDG TO DM	20,000.00	0.00	0.00	.0		0.00	20,000.00	100.0
7616 INT-PD TF FR GENERAL TO CAPE	14,349.00	0.00	0.00	.0		0.00	14,349.00	100.0
7619 OTHER AUTH INTERPUND TRNFS OUT	71,675.00	71,525.00	71,525.00	99.7		0.00	150.00	.2
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0		0.00	5,000.00	100.0
7950 BUDG FUND BAL- STABILIZATION	276,548.00	0.00	0.00	.0		0.00	276,548.00	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	337,192.28	0.00	0.00	.0		0.00	337,192.28	100.0
7989 BUDG FUND BAL- RSRV ECON UNCER	184,366.00	0.00	0.00	.0		0.00	184,366.00	100.0
TOTAL: 7xxx	906,325.28	71,525.00	71,525.00	7.8		0.00	834,800.28	92.1
TOTAL: 1xxx - 7xxx	6,740,306.23	4,259,205.01	4,259,205.01	63.1		282,249.68	2,198,851.54	32.6
TOTAL INCOME (8000 - 8999)	6,740,306.23	4,021,945.39	4,021,945.39	59.6		0.00	2,718,360.84	40.3
TOTAL: 1xxx - 5xxx	5,833,980.95	4,187,680.01	4,187,680.01	71.7		282,249.68	1,364,051.26	23.3
TOTAL: 1xxx - 6xxx	5,833,980.95	4,187,680.01	4,187,680.01	71.7		282,249.68	1,364,051.26	23.3
TOTAL: 1xxx - 7xxx	6,740,306.23	4,259,205.01	4,259,205.01	63.1		282,249.68	2,198,851.54	32.6
TOTAL EXPENSES (1000 - 7999)	6,740,306.23	4,259,205.01	4,259,205.01	63.1		282,249.68	2,198,851.54	32.6

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS
May 2, 2013

48 Laytonville Unified School Dis Budget Transfer Transactions J363 BT0100 H.00.04 04/25/13 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 130028 To 139999

Date entered from: 00/00/0000 To 99/99/9999

Approved and Unapproved Transactions

Number	Date	Date Entered	Description	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	Debit	Credit
<hr/>													
130028	04/24/2013	04/24/2013	RS0000 update										
												Entered by: BL48	Unapproved
			1. BPayne extended illness	01-0000-0-1170-002-1110-1000-0000									5,000.00
			2. SDunham surgery	01-0000-0-1170-008-1110-1000-0000									650.00
			3. Switch for lab	01-0000-0-4300-001-0000-2430-0000									392.00
			4. Inc custodial	01-0000-0-4300-001-0000-8200-0000									1,555.00
			5. Ticket to Read(dntn); YAuthors	01-0000-0-4300-002-1110-1000-0000									441.00
			6. Athletic supplies	01-0000-0-4300-003-1110-4200-0000									1,500.00
			7. Septic pumping	01-0000-0-5530-001-0000-8200-0000									4,000.00
			8. Edline	01-0000-0-5800-001-0000-2100-0000									972.00
			9. Language assessments	01-0000-0-5800-001-0000-3160-0000									420.00
			10. PSATs	01-0000-0-5800-003-1110-1000-0000									112.00
			11. Ads	01-0000-0-5811-001-0000-7400-0000									400.00
			12. Phones	01-0000-0-5903-001-0000-7200-0000									1,400.00
			13. Dec reserve	01-0000-0-7980-000-0000-0000-0000								16,842.00	
												16,842.00*	16,842.00*
												TOTAL:	
130029	04/24/2013	04/24/2013	P-2 taxes; storm damage										
												Entered by: BL48	Unapproved
			1. P2 tax updates	01-0000-0-8043-000-0000-0000-0000								3,068.00	
			2. P2 tax updates	01-0000-0-8022-000-0000-0000-0000									517.00
			3. P2 tax updates	01-0000-0-8041-000-0000-0000-0000								17,183.00	
			4. P2 tax updates	01-0000-0-8042-000-0000-0000-0000								2,657.00	
			5. P2 tax updates	01-0000-0-8045-000-0000-0000-0000								5,199.00	
			6. P2 tax updates	01-0000-0-8011-000-0000-0000-0000									27,590.00
			7. Ins reimb storm damage	01-0000-0-8699-000-0000-0000-0000								1,273,742.13	
			8. Servpro storm damage	01-0000-0-5600-001-0000-8110-0000									1,251,366.66
			9. Teacher pack & move	01-0000-0-1100-001-1110-1000-0000									2,100.00
			10. Legal advice storm damage	01-0000-0-5802-001-0000-7110-0000									6,800.00
			11. Shade cloth greenhouse	01-0000-0-4300-001-0000-8100-0000									217.00
			12. Sand, sandbags	01-0000-0-4300-001-0000-8200-0000									145.70
			13. Extra maintenance	01-0000-0-2260-001-0000-8200-0000									205.00
			14. Extra office	01-0000-0-2400-003-0000-2700-0000									107.00
			15. Reserve-other damage related	01-0000-0-7980-000-0000-0000-0000									12,800.77
												1,301,849.13*	1,301,849.13*
												TOTAL:	
130030	04/24/2013	04/24/2013	Cafeteria update										
												Entered by: BL48	Unapproved
			1. Fed rev inc	13-5310-0-8220-001-0000-0000-0000								8,000.00	
			2. Inc sales	13-5310-0-8634-001-0000-0000-0000								2,500.00	
			3. Inc supplies	13-5310-0-4300-001-0000-3700-0000									1,000.00
			4. Inc food	13-5310-0-4700-001-0000-3700-0000									9,500.00
			5. T/C	13-5310-0-5200-001-0000-3700-0000									121.00
			6. Repair	13-5310-0-5600-001-0000-3700-0000									329.00
			7. Dec services	13-5310-0-5800-001-0000-3700-0000								450.00	
												10,950.00*	10,950.00*
												TOTAL:	
												DISTRICT TOTAL	
												1,329,641.13**	1,329,641.13**
												GRAND TOTAL	
												1,329,641.13***	1,329,641.13**

BOARD ACTION ITEM K1

Board Meeting Date: May 2, 2013
Subject: Students of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Regelbrugge will present the Students of the Month for Laytonville High School and introduce their families.

Recommendation:

Recognize the Students of the Month and their families

Attachments:

None

Laytonville Unified School District
May 2, 2013

BOARD ACTION ITEM K2

Board Meeting Date: May 2, 2013

Subject: Resolution No. 430 for Employee Recognition Award

From: Joan Potter, Superintendent

Explanation:

Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.

We are very pleased to present this year's Employee Recognition Award.

Recommendations:

Adopt Resolution No. 430 for Employee Recognition Award and recognize the recipient.

Attachments:

Resolution No. 430 for Employee Recognition Award

Laytonville Unified School District

May 2, 2013

BOARD ACTION ITEM K3

Board Meeting Date: May 2, 2013

Subject: Resolutions No. 431 and 432 for Classified Employee's Week and Teacher Appreciation Day

From: Joan Potter, Superintendent

Explanation:

May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community. The Board notes that although the district is going through trying budgetary times that seriously affect the staff, their worth and value to the District is still appreciated.

Resolution No. 431 recognizes our classified staff and declares the week of May 19-25 to be Classified Employees Week.

Resolution No. 432 recognizes our teachers and declares Tuesday, May 7 as Teacher Appreciation Day in the Laytonville Unified School District.

The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful banquet.

Recommendations:

Adopt Resolutions No. 431 recognizing Classified Employee's Week and Resolution No. 432 recognizing Teacher Appreciation Day

Attachments:

Resolution No. 431 and 432 for Classified Employee's Week and Teacher Appreciation Day

Laytonville Unified School District

May 2, 2013

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 431

Classified Employees Week

The week of May 19 through 25, 2013, has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature. In recognition of our classified employees, the Laytonville Board of Trustees adopts the following resolution:

Whereas, classified school employees provide valuable services to the schools and students of the District, *and*

Whereas, classified school employees contribute to the establishment and promotion of a positive instructional environment, *and*

Whereas, classified school employees play a vital role in providing for the welfare and safety of students,

Now therefore be it resolved, that the Laytonville Unified School District hereby recognizes and wishes to honor the contribution of classified school employees to quality education in the Laytonville Unified School District; *and*

that the Board of Trustees of Laytonville Unified School District hereby declares the week of May 19-25th as the Classified School Employee Week in the Laytonville Unified School District.

Joan Potter, Superintendent

Calvin Harwood, President

Shannon Ford, Clerk

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 432

Day of the Teacher

***Whereas,** our teachers play a vital role in preparing young people to be good and productive citizens, and*

***Whereas,** our teachers constantly strive to improve their instructional strategies, and*

***Whereas,** our teachers endeavor to provide a caring and supportive learning environment for each and every child, and*

***Whereas,** teachers represent our hope for the future,*

***Now therefore be it resolved,** that the Board of Trustees of Laytonville Unified School District hereby declares May 7, 2013 to be Day of the Teacher in the Laytonville Unified School District.*

Joan Potter, Superintendent

Calvin Harwood, President

Shannon Ford, Clerk

BOARD ACTION ITEM K4

Board Meeting Date: May 2, 2013

Subject: Resolution No. 433 for Participation in Staywell Health Plan JPA

From: Joan Potter, Superintendent

Explanation:

Our district, like most others in the County belongs to a health plan consortium known as the Staywell Health Plan JPA (Joint Powers Agreement). Staywell sets the policies and plan benefits and negotiates with Blue Shield for the member districts. This is the fourth year that Staywell and its Districts are self-funded. This means our own premiums pay for the members' claims, although claims which exceed \$175,000 are paid by a secondary insurance fund.

The attached Resolution No. 434 provides for our district's continued participation in the JPA.

Recommendations:

Adopt Resolution No. 433 for Participation in Staywell Health Plan JPA.

Attachments:

Resolution No. 433 for Participation in Staywell Health Plan JPA

Laytonville Unified School District

May 2, 2013

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 433

STAYWELL HEALTH PLAN JPA

In order to ensure the continued operations of the Staywell Health Plan and to support the participating management unique in this plan;

BE IT RESOLVED that the Board of Education commits itself to support the Staywell JPA by:

1. supporting attendance of (3) representatives to the Staywell Board;
2. enforcing all policies of the JPA in accordance with its by-laws;
3. maintaining the standard Staywell coverage and deductibles in accordance with the current provider contract for all eligible employees;
4. supporting a district wellness committee to address employee wellness.

THIS RESOLUTION WAS ADOPTED at a public meeting on May 2, 2013.

AYES:

NOES:

ABSTAIN:

ABSENT:

Attested by: _____
Shannon Ford, Clerk of the Board

Joan Potter, Superintendent

BOARD ACTION ITEM K5

Board Meeting Date: May 2, 2013

Subject: Resolution No. 434 for Continued Placement of Community Day School at Old Laytonville High School Facility

From: Joan Potter, Superintendent

Explanation:

EC 48661 Provides for the placement of a Community Day School on a school campus if authorized by the local Board of Education with an appropriate resolution. We moved CDS from the Garden Club location in August of 2006 because it was not financially feasible to remain there any longer. There are not many public or private meeting spaces in rural and remote locations such as Laytonville and those that exist do not have space for a school.

The CDS location is the former Continuation High School building at the old high school campus. CDS students access their building from east of the old campus and Continuation students access their building from west of the old campus and they are separated by buildings and fences.

Resolution No. 435 provides the findings supporting the relocation. We must annually approve the resolution, unless a suitable off campus facility is obtained in future years.

Recommendations:

Adopt Resolution No. 434 for Continued Placement of Community Day School at Old Laytonville High School Facility

Attachments:

Resolution No. 434 for Continued Placement of Community Day School at Old Laytonville High School Facility

Laytonville Unified School District
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LAYTONVILLE UNIFIED SCHOOL DISTRICT

Resolution Number 434

Whereas, Laytonville Unified School District maintained a Community Day School Program at a non-school facility from 2000 to 2006; and

Whereas, it was no longer financially feasible to maintain the program at that facility; and

Whereas, all efforts were made to locate another off-campus facility and none are available; and

Whereas, a suitable and appropriate facility exists at the old Laytonville High School campus; and

Whereas, that facility is adequately separated from the new high school and from the other facilities currently used at the old high school;

Now Therefore Be It Resolved, by the Laytonville Unified Board of Education, that for the 2013/2014 school year, the Laytonville Unified School District Community Day School Program shall be located at the old Laytonville High School Campus at the former Continuation High School building.

By Order of the Laytonville Unified School District Board of Education

Dated May 2, 2013

Joan Potter, Superintendent

Calvin Harwood, President

Shannon Ford, Clerk

BOARD ACTION ITEM K6

Board Meeting Date: May 2, 2013

Subject: Superintendent's Small District Waiver for Community Day School

From: Joan Potter, Superintendent

Explanation:

LUSD receives about \$44,152 per year of State funding for our Community Day School. The CDS has provided a necessary component of our instructional program. Staff offer a highly structured and nurturing learning environment for at-risk students with behavioral issues, as well as for students who have been expelled from the district. Most of its alumni have been able to successfully return to the regular program after their stay. Despite the fact that we do not have any students enrolled for the 2012/2013 school year we should be prepared if the school is needed for the 2013/2014 school year.

The State requires that the attached funding waiver be submitted for approval.

Recommendations:

Authorize the Superintendent to submit the Superintendent's Small District Funding Waiver for Community Day Schools.

Attachments:

Superintendent's Small District Funding Waiver for Community Day Schools

BOARD ACTION ITEM K7

Board Meeting Date: May 2, 2013

Subject: Approval of 2013-2014 Instructional Minutes for Laytonville School District

From: Joan Potter, Superintendent

Explanation:

The State requires minimum instructional minutes for each grade level. Our instructional minutes schedules for 2013-2014 are attached.

Recommendations:

Approve the 2013-2014 Instructional Minutes Schedules for LES, Spy Rock, Branscomb, CDS, and LHS.

Attachments:

Instructional Minutes Schedules for 2013-2014

Laytonville Elementary School Schedule of Instructional Minutes
2013-2014

136 Regular days

44 Minimum days which includes: every Friday, 8 conference days, and 2 other days.

Kindergarten:

Regular: 8:25 to 1:30
305 minutes – 35 min. lunch = 270 minutes
270 minutes x 180 days = 48,600 minutes (36,000 required)

1st - 3rd:

Regular: 8:25 to 2:40
375 minutes - 35 min. lunch, 30 min. recess = 310 min.
310 minutes x 136 days = 42,160

Minimum: 8:25 to 1:30
305 minutes - 35 min. lunch, 15 min. recess = 255 min.
255 minutes x 44 days = 11,220 minutes

42,160 + 11,220 = 53,380 (50,400 required)

4th - 6th:

Regular: 8:25 to 2:40
375 minutes – 35 min. lunch, 15 min. recess = 325 min.
325 minutes x 136 days = 44,200 minutes

Minimum: 8:25 - 1:30
305 minutes - 35 min. lunch, 15 min. recess = 255 min.
255 minutes x 44 days = 11,220 minutes

44,200 + 11,220 = 55,420 minutes (54,000 required)

7th - 8th:

Regular: 8:25 to 2:45
380 minutes - 38 min. lunch, 18 min. recess = 324 min.
324 minutes x 136 days = 44,064 minutes

Minimum: 8:25 to 1:30
305 minutes - 38 min. lunch, 18 min. recess = 249 min.
249 minutes x 44 days = 10,956 minutes

44,064 + 10,956 = 55,020 minutes (54,000 required)

Spy Rock Schedule of Instructional Minutes
2013-2014

Kindergarten:

Regular: 9:00 to 1:30
270 minutes – 30 min. lunch, = 240 minutes
240 min. x 180 days = 43,200 min. (36,000 required)

1st - 3rd:

Regular: 9:00 to 3:15
375 minutes - 30 min. lunch, 30 min. recess = 315 min.
315 minutes x 136 days = 42,840 min.

Minimum: 8:30-1:00
270 minutes - 30 min. lunch, = 240 min.
240 minutes x 44 days = 10,560 minutes

 $42,840 + 10,560 = 53,400$ minutes (50,400 required)

4th - 6th:

Regular: 9:00 to 3:15
375 minutes - 30 min. lunch, 15 min. recess = 330 min.
330 minutes x 136 days = 44,880 min.

Minimum: 8:30-1:00
270 minutes - 30 min. lunch = 240 min.
240 minutes x 44 days = 10,560 minutes

 $44,880 + 10,560 = 55,440$ minutes (54,000 required)

Branscomb Schedule of Instructional Minutes
2013-14

Kindergarten:

Regular:

1st Trimester

8:30 to 11:30

180 x 60 days = 10,800 minutes

2nd and 3rd Trimester

375 min. - 45 min. lunch - 25 min. recess = 305 min. x 120 days = 36,600

min.

$10,800 + 36,600 = 47,400$

(36,000 required)

1st – 3rd:

Regular:

8:30 to 2:45

375 minutes - 45 min. lunch, 25 min. recess = 305 min.

305 minutes x 136 days = 41,480

Minimum:

8:30 to 1:00

270 minutes - 35 min. lunch, = 235 min.

235 minutes x 44 days = 10,340 minutes

$41,480 + 10,340 = 51,820$ minutes

(50,400 required)

Community Day School Schedule of Instructional Minutes
2013-14

Grades 6 – 12

8:05 – 2:45

400 minutes – 30 minute lunch, 10 minute break = 360 minutes

360 minutes x 180 days = 64,800 min. (64,800 required)

Laytonville High School Minutes Schedule 2013-14

Monday, Tuesday, Wednesday and Thursday Schedule 3:30 Day

1 st Period	8:10-9:01	51
min.		
Passing	9:01-9:06	5
2 nd Period	9:06-9:57	51
BREAK	9:57-10:02	5
Passing	10:02-10:07	5
3 rd Period	10:07-10:58	51
Passing	10:58-11:03	5
4 th Period	11:03-11:54	51
LUNCH	11:54-12:39	45
Passing	12:39-12:44	5
5 th Period	12:44-1:35	51
Passing	1:35-1:40	5
6 th Period	1:40-2:31	51
Passing	2:31-2:36	5
7 th Period	2:36-3:30	54
		390

Finals Schedule 2:30 Day

Final	8:10-9:00	50
min		
Passing	9:00-9:05	5
Final	9:05-10:50	105
BREAK	10:50-10:55	5
Passing	10:55-11:00	5
Final	11:00-12:00	60
LUNCH	12:00-12:45	45
Passing	12:45-12:50	5
Final	12:50-2:30	100
		330

Friday/Minimum Day Schedule 1:45 Day

1 st Period	8:10-8:47	37
min.		
Passing	8:47-8:52	5
2 nd Period	8:52-9:29	37
BREAK	9:29-9:34	5
Passing	9:34-9:39	5
3 rd Period	9:39-10:15	36
Passing	10:15-10:20	5
4 th Period	10:20-10:57	37
Passing	10:57-11:02	5
5 th Period	11:02-11:39	37
LUNCH	11:39-12:22	43
Passing	12:22-12:27	5
6 th Period	12:27-1:03	36
Passing	1:03-1:08	5
7 th Period	1:08-1:45	37
		287

3:30 Days = 136	53,040 minutes
1:45 Days = 40	11,480 minutes
2:30 Days = 4	1,320 minutes
Total Days = 180	65,840 minutes

Total minutes required by Ed Code= 64,800
Excess minutes: 1,040

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Laytonville Unified School District
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Laytonville Continuation High School Minutes Schedule 2013-2014

Monday, Tuesday, Wednesday and Thursday Schedule Regular Day

1 st Period	8:00-9:00	60 min.
2 nd Period	9:00-10:00	60
3 rd Period	10:00-11:00	60
4 th Period	11:00-12:00	60

Friday Schedule

1 st Period	8:00-9:00	60 min.
2 nd Period	9:00-10:00	60
3 rd Period	10:00-11:00	60
4 th Period	11:00-11:40	40

BOARD DISCUSSION/ACTION ITEM L 1

Board Meeting Date: May 2, 2013

Subject: Single School Plan for Student Achievement (SPSA) Review and Revision

From: Joan Potter, Superintendent

Explanation

Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been revised by staff and the Site Councils. Ms. Stange will review the LES Single School Plans for Student Achievement and Mr. Regelbrugge will review the LHS Single School Plan for Student Achievement for the Board.

Recommendation:

Approve the LES and LHS Single School Plans for Student Achievement (the LES Plan includes the satellite schools).

Attachments:

The LES Single School Plans for Student Achievement and the LHS Single School Plans for Student Achievement

BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: May 2, 2013

Subject: Graduation Waiver Request for Students with IEP's Requirements

From: Joan Potter, Superintendent

Explanation:

EC 60851 provides local school boards the authority to waive the CAHSEE requirements for students with IEP's (Individual Education Plans) under certain conditions. The conditions are:

--the students have taken the CAHSEE with modifications
--the students have received the equivalent of a passing score on the section of the test taken with modifications

The issue the State is addressing with this waiver is modifications (calculators, for example). For the Board to waive the CAHSEE requirement, the principal must certify that the pupil has:

(1) an individualized education program adopted pursuant to the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.) or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 [29 U.S.C. Sec. 794 (a)] in place that requires the accommodations or modifications to be provided to the pupil when taking the high school exit examination.

(2) sufficient high school level coursework either satisfactorily completed or in progress in a high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the high school exit examination.

(3) an individual score report for the pupil showing that the pupil has received the equivalent of a passing score on the high school exit examination while using a modification that fundamentally alters what the high school exit examination measures as determined by the State Board of Education.

High School Principal Mr. Regelbrugge certifies that two students, identified as students #2013 CAHSEE 1 and 2 have met the conditions listed above.

Recommendation:

Approve the waiver request of the requirement to pass parts of the CAHSEE on which a modification was used and the equivalent of a passing score was earned for students #2013 CAHSEE 1 and 2.

Attachments:

Principal's certification for students #2013 CAHSEE 1 and 2.

INFORMATION ITEM M1

Board Meeting Date: May 2, 2013

Subject: Title VII Indian Ed. Formula Grant Application

From: Joan Potter, Superintendent

Explanation:

Ms. Stange will present information regarding the Title VII Indian Ed. Formula Grant Application.

Recommendation:

Attachments:

