

## MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION

Buhler Unified School District #313, Reno County, Buhler, Kansas

Monday, June 14, 2021

### 1) CALL TO ORDER

Board President Laura Meyer Dick called the regular Board of Education meeting to order at 6:00 PM at the Burkholder Administrative Center.

### 2) ROLL CALL

Board Members present: Todd Carr, Laura Meyer Dick, Tim Lackey, Matt McCabe, Miranda Engelken and Greg Lackey.

Board Members absent: Monte Cross

Administration present: Superintendent Cindy Couchman and Director of Finance Shane Hecox

Administration absent:

Others present: Wendy Neill, board clerk; Lucky Kidd, Ad Astra Radio; Willie Adkins, Blythe Adkin, BHS Track and Field; Angela Martinez-Bohm, Horizons Mental Health Center; and Justin Seuser, BHS.

### 3) INVOCATION

Board Member Laura Meyer Dick gave the invocation.

### 4) STATEMENTS FROM THE AUDIENCE

There were no statements from the audience.

### 5) APPROVAL OF THE AGENDA

It was recommended that the Board make the following changes to the agenda:

- Add 6Evi – Employment of Classified Staff
- Add 6I – Updated Classified Wage Schedule
- Add 7B – Recognition of Justin Seuser

Motion (1) Miranda Engelken, (2) Todd Carr to approve the agenda as amended.

Motion carried.

(6-0)

### 6) CONSENT AGENDA

#### A) Approval of Minutes

It was recommended that the Board approve the minutes of the regular meeting on May 10, 2021 and the special meetings on May 24, May 27 and June 2, 2021.

#### B) Approval of Building Financials

It was recommended that the Board approve the financial reports from each building.

#### C) Resignation of Classified Staff

It was recommended that the board accept the resignation of Carol Helton, kitchen manager at Prairie Hills Middle School, effective June 24, 2021.

#### D) Employment of Licensed Staff

It was recommended that the Board approve the employment of the following licensed staff:

- i) Beth Wash, social studies teacher at Prairie Hills Middle School. She will be placed in the BA Column and Step 3 with a salary of \$38,832.

**E) Employment of Classified Staff**

It was recommended that the Board approve the employment of the following classified staff:

- i) Cameron Campbell, temporary seasonal help in the transportation department. He will work a maximum of 6 hours per day at a wage of \$10 per hour.
- ii) Trevor Cooper, temporary seasonal help in the transportation department. He will work a maximum of 6 hours per day at a wage of \$10 per hour.
- iii) Brock McCurdy, temporary seasonal help in the transportation department. He will work a maximum of 6 hours per day at a wage of \$10 per hour.
- iv) Dianne Freeman, Learning Lab Paraprofessional at Buhler High School. She will work 7.75 hours per day at a wage of \$13.50 per hour.
- v) JD Smith, CARES Club aide at Plum Creek Elementary School. He will work 3 hours per day at a wage of \$8.50 per hour.
- vi) Tammy Flager, office secretary at Buhler High School. She will work 8 hours per day through the school year at a wage of \$12.00 per hour. She will begin working on August 9, 2021.

**F) Employment of Supplemental Staff**

It was recommended that the Board approve the employment of the following supplemental positions:

- i) Dawson Dreher, 7<sup>th</sup> grade assistant boys basketball coach at Prairie Hills Middle School. He will be placed on Level 1 in Column D with a salary of \$1960.
- ii) Susan Miller, 7<sup>th</sup> grade assistant volleyball coach at Prairie Hills Middle School. She will be placed on Level 5 in Column D with a salary of \$2520.
- iii) Amaleigh Mattison, assistant cross country coach at Buhler High School and Prairie Hills Middle School. She will be placed on Level 1 in Column C with a salary of \$2800.
- iv) Eric Stambaugh, assistant boys soccer coach at Buhler High School. He will be placed on Level 3 in Column C with a salary of \$3080.
- v) Maggie Burnette, 8<sup>th</sup> grade assistant volleyball coach at Prairie Hills Middle School. She will be placed on Level 1 in Column D with a salary of \$1960.

**G) Transfer of Staff**

It was recommended that the Board approve the following transfers:

- i) Lori Miller from Head Secretary at Buhler High School to Bookkeeper at Buhler High School. This will not change her wages and the transfer is effective July 1, 2021.
- ii) Adam Willis from Computer Apps/STEAM teacher at Prairie Hills Middle School to Industrial Arts Drafting/CAD teacher at Buhler High School. This will not affect his salary and is effective for the 2021-2022 school year.

**H) Gifts and Grants**

It was recommended that the Board accept the following gifts and grants:

- i) \$390 of Core Essentials curriculum to Plum Creek Elementary.
- ii) ESSER funds in the amount of \$891,835 to the district.

**I) Other – Classified Wage Schedule**

It was recommended that the Board approve the updates to the Classified Wage Schedule as presented.

Motion (1) Tim Lackey, (2) Todd Carr to approve the consent agenda as amended.

Motion carried.

(6-0)

**7) MEASURES OF SUCCESS**

**A) Recognition of Buhler High School Track and Field Team**

Mrs. Couchman introduced Coach Willie Adkins. He gave a report on the success of the boys and girls track and field teams from this spring. The girls team finished third at Regionals and had 11 girls qualify for the state meet. The girls had two new school records this year in the 100m high hurdles (Caylin Seely) and pole vault (Grace Whisler). The boys team won the Regional meet and had 15 boys qualify for the state meet. The boys team placed 3rd overall at the State Championship and the 4X800 relay team of

Brayden Dressman, Spencer Hines, Tanner Lindahl and Hayden Keller earned first place. Coach Adkins also recognized his coaching staff for the work that they do with the athletes. Congratulations to all of them on a successful season.

**B) Recognition of Justin Seuser**

Mrs. Couchman introduced district athletic director Justin Seuser and shared that he was awarded the Kansas Interscholastic Athletic Administrators Association 2020 Promising Newcomer Athletic Director Award. Congratulations, Mr. Seuser and thank you for your leadership.

**8) PERSONNEL**

**A) Executive Session – Personnel**

Motion (1) Greg Lackey, (2) Todd Carr at 6:21 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 6:31 pm. No binding action will be taken while in executive session and Cindy Couchman and Justin Seuser are invited to attend.

Motion carried.

(6-0)

The Board of Education reconvened in open session at 6:31 pm.

Motion (1) Miranda Engelken, (2) Todd Carr at 6:31 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 6:33 pm. No binding action will be taken while in executive session and Cindy Couchman and Justin Seuser are invited to attend.

Motion carried.

(6-0)

The Board of Education reconvened in open session at 6:33 pm.

Motion (1) Laura Meyer Dick, (2) Greg Lackey at 6:33 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 6:38 pm. No binding action will be taken while in executive session and Cindy Couchman and Justin Seuser are invited to attend.

Motion carried.

(6-0)

The Board of Education reconvened in open session at 6:38 pm.

**9) MEASURES OF SUCCESS**

**A) KESA Report**

Mrs. Couchman shared information from the Year 1 KESA Outside Visitation team visit. This visit helped the administration team to identify both strengths and weaknesses of the district as well as developing goals and strategies to continue moving forward.

**B) District Priorities**

Mrs. Couchman led the board members in a discussion about our district priorities.

**10) FISCAL STEWARDSHIP – FACILITY AND FINANCE**

**A) KJUMP (Gas Utilities) Update**

Mr. Hecox shared an update on KJUMP. Symmetry is ending its contract with KASB. We will pay the bills we have moving forward without the carryover and late fees.

**B) Insurance Renewal**

It was recommended that the board approve the insurance renewals as follows:

- i) Property/Casualty/Boiler Program with KERMP. Total cost for July 2021 to July 2022 is \$280,696.38.
- ii) Workman's Comp Insurance with Accident Fund. Total premium cost is \$73,208.



Motion (1) Greg Lackey, (2) Todd Carr to approve the insurance renewals as presented.  
Motion carried. (6-0)

**C) Treasurer's Report**

Mr. Hecox shared the treasurer's report and the district finance reports.

**D) Reading and Approval of Bills**

Shane Hecox presented the following checks for approval: checks #58341 – 58485 in the total amount of \$1,145,008.57.

Motion (1) Todd Carr, (2) Miranda Engelken to approve the issuance of checks #58341 – 58485 in the total amount of \$1,145,008.57.

Motion carried. (6-0)

**11) CURRICULUM AND INSTRUCTION**

**A) Horizon Partnership and MOU**

Angela Bohrn shared a report about the partnership between the district and Horizon Mental Health Center. The goal is to have another therapist to work on site with students next year. It was recommended that the board approve the Memorandum of Understanding and Services Agreement with Horizon Mental Health Center.

Motion (1) Todd Carr, (2) Tim Lackey to approve the Memorandum of Understanding and Services Agreement with Horizon Mental Health Center.

Motion carried. (6-0)

**B) Victory Village Memorandum of Understanding**

It was recommended that the board approve the Memorandum of Understanding with Victory Village, allowing USD 313 to service the school through our virtual academy.

Motion (1) Miranda Engelken, (2) Tim Lackey to approve the Memorandum of Understanding with Victory Village, allowing USD 313 to service the school through our virtual academy.

Motion carried. (6-0)

**C) State Assessment Data**

Mrs. Couchman shared the district's latest state assessment data.

**12) CULTURE AND COMMUNICATION**

**A) Administrative Reports**

i) Director of Finance

- Mr. Hecox gave an update on the Revenue Neutral Rate
- Our county valuation is up 4.5%.
- Stay to Play is using Union Valley Elementary, STEAM Camp is underway at Prairie Hills Middle School and the Multisensory Reading training is being held at Plum Creek Elementary. It's great to see activity in our buildings.
- Mr. Hecox met with Brett Miller with DCS and they plan to start the process of the Capital Outlay project plan in July.

ii) Superintendent

- Mrs. Couchman and Mr. Hecox attended the USA Conference in Wichita. They both learned a great deal and Mrs. Couchman plans on sharing some of this during the back to school convocation.
- The budget subcommittee plans to meet on July 1.
- Updated safety protocols regarding Covid-19 have been published. We will not have gating criteria moving forward.

iii) Board of Education

- Board member Laura Meyer Dick reported that the sale of Obee is still in progress. We are leasing the building until the sale is final.

- The board asked for the district to contact someone to look at the pine trees on the south side of Prairie Hills Middle School. There are several trees that are dying.
- Board member Tim Lackey shared that prom was held on June 11. It was a great event and well attended.

### 13) FISCAL STEWARDSHIP – FACILITY AND FINANCE

#### A) Executive Session - Negotiations

The board did not meet in executive session to discuss negotiations. The next IBB meeting will be held July 13, 2021.

### 14) OTHER

Due to upcoming vacations the board asked for the next regular board meeting to be move to Thursday, July 8, 2021 at 6:00 pm.

Motion (1) Todd Carr, (2) Greg Lackey to approve the next regular board meeting to be moved to Thursday, July 8, 2021 at 6:00 pm.

Motion carried.

(6-0)

### 15) ADJOURNMENT

The meeting was adjourned at 9:05 pm.

  
Board Clerk

  
Board President