

LAYTONVILLE UNIFIED SCHOOL DISTRICT

AUDIT REPORT
JUNE 30, 2020



LAYTONVILLE UNIFIED SCHOOL DISTRICT
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JUNE 30, 2020

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FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT

Governing Board
Laytonville Unified School District
Laytonville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Laytonville Unified School District, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Laytonville Unified School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Laytonville Unified School District, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability and related ratios, schedules of proportionate share of net pension liability, and schedules of District contributions for pensions be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Laytonville Unified School District's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 26, 2021 on our consideration of Laytonville Unified School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Laytonville Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Laytonville Unified School District's internal control over financial reporting and compliance.

Christy White, Inc.

San Diego, California
January 26, 2021

LAYTONVILLE UNIFIED SCHOOL DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS

INTRODUCTION

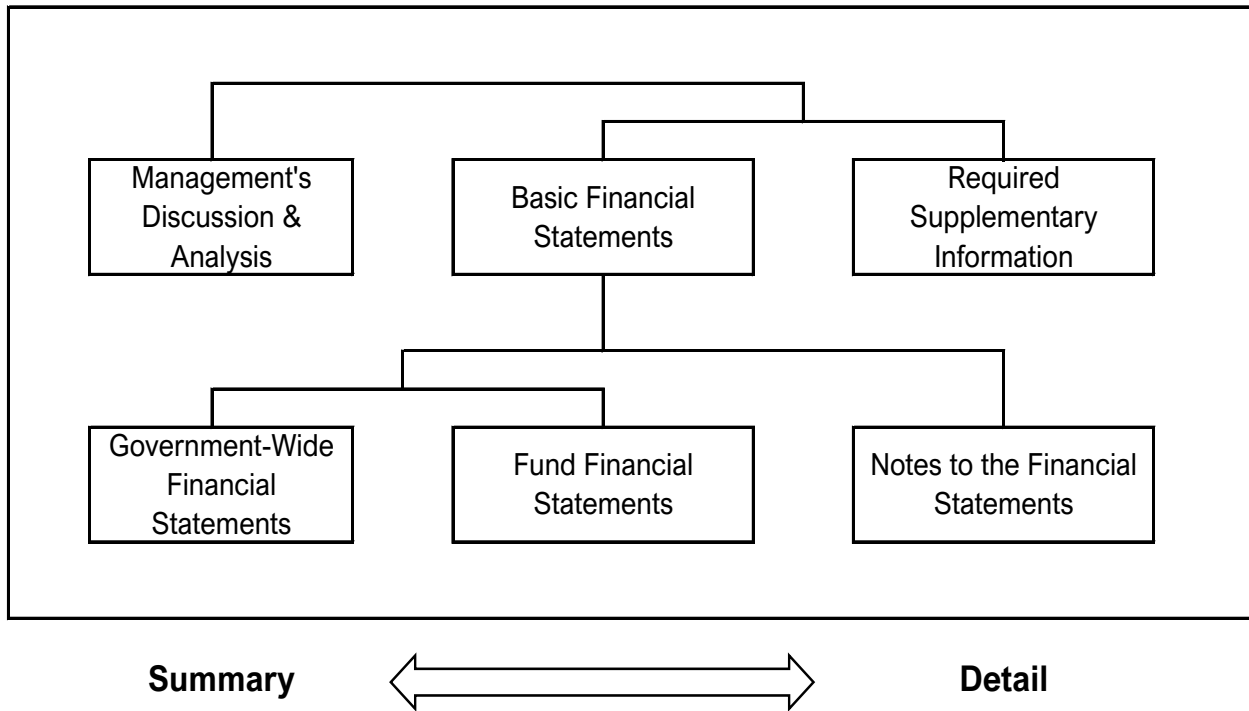
Our discussion and analysis of Laytonville Unified School District's (District) financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2020. It should be read in conjunction with the District's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The District's net position was \$5,328,328 at June 30, 2020. This was an increase of \$29,464 from the prior year.
- Overall revenues were \$6,505,362 which exceeded expenses of \$6,475,898.

OVERVIEW OF FINANCIAL STATEMENTS

Components of the Financial Section



**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

OVERVIEW OF FINANCIAL STATEMENTS (continued)

Components of the Financial Section (continued)

This annual report consists of three parts – Management's Discussion and Analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

- ▶ **Government-wide financial statements**, which comprise the first two statements, provide both short-term and long-term information about the entity's overall financial position.

- ▶ **Fund financial statements** focus on reporting the individual parts of District operations in more detail. The fund financial statements comprise the remaining statements.
 - ▶ **Governmental Funds** provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.
 - ▶ **Proprietary Funds** report services for which the District charges customers a fee. Like the government-wide statements, they provide both long- and short-term financial information.
 - ▶ **Fiduciary Funds** report balances for which the District is a custodian or *trustee* of the funds, such as Associated Student Bodies and pension funds.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The basic financial statements are followed by a section of required and other supplementary information that further explain and support the financial statements.

Government-Wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities, regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it has changed. Net position is one way to measure the District's financial health or position. Over time, increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating, respectively.

The government-wide financial statements of the District include governmental activities. All of the District's basic services are included here, such as regular education, food service, maintenance and general administration. Local control formula funding and federal and state grants finance most of these activities.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE

Net Position

The District's net position was \$5,328,328 at June 30, 2020, as reflected in the table below. Of this amount, \$(3,839,694) was unrestricted. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limit the Governing Board's ability to use that net position for day-to-day operations.

	Governmental Activities		
	2020	2019	Net Change
ASSETS			
Current and other assets	\$ 5,015,686	\$ 4,905,066	\$ 110,620
Capital assets	13,506,625	13,466,765	39,860
Total Assets	18,522,311	18,371,831	150,480
DEFERRED OUTFLOWS OF RESOURCES	1,369,617	1,381,662	(12,045)
LIABILITIES			
Current liabilities	1,050,723	910,899	139,824
Long-term liabilities	13,065,064	13,146,658	(81,594)
Total Liabilities	14,115,787	14,057,557	58,230
DEFERRED INFLOWS OF RESOURCES	447,813	397,072	50,741
NET POSITION			
Net investment in capital assets	8,426,262	8,363,329	62,933
Restricted	741,760	926,469	(184,709)
Unrestricted	(3,839,694)	(3,990,934)	151,240
Total Net Position	\$ 5,328,328	\$ 5,298,864	\$ 29,464

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE (continued)

Changes in Net Position

The results of this year's operations for the District as a whole are reported in the Statement of Activities. The table below takes the information from the Statement and rearranges it slightly, so you can see our total revenues and expenses for the year.

	Governmental Activities		
	2020	2019	Net Change
REVENUES			
Program revenues			
Charges for services	\$ 187,024	\$ 204,207	\$ (17,183)
Operating grants and contributions	962,930	1,105,977	(143,047)
General revenues			
Property taxes	3,134,925	3,144,718	(9,793)
Unrestricted federal and state aid	2,015,477	1,898,114	117,363
Other	205,006	278,291	(73,285)
Total Revenues	6,505,362	6,631,307	(125,945)
EXPENSES			
Instruction	3,165,982	3,329,008	(163,026)
Instruction-related services	810,924	776,842	34,082
Pupil services	765,002	788,623	(23,621)
General administration	563,909	559,496	4,413
Plant services	617,738	670,686	(52,948)
Ancillary and community services	188,507	193,275	(4,768)
Debt service	363,836	377,999	(14,163)
Other outgo	-	2,953	(2,953)
Total Expenses	6,475,898	6,698,882	(222,984)
Change in net position	29,464	(67,575)	97,039
Net Position - Beginning	5,298,864	5,366,439	(67,575)
Net Position - Ending	\$ 5,328,328	\$ 5,298,864	\$ 29,464

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MANAGEMENT’S DISCUSSION AND ANALYSIS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE (continued)

The cost of all our governmental activities this year was \$6,475,898. The net cost of services for the year ended June 30, 2020 was \$5,325,944. The amount that our taxpayers ultimately financed for these activities through taxes was \$3,134,925 because a portion of the cost was paid by other governments and organizations who subsidized certain programs with grants and contributions.

	Net Cost of Services	
	2020	2019
Instruction	\$ 2,493,722	\$ 2,623,653
Instruction-related services	698,734	665,363
Pupil services	531,598	452,565
General administration	539,217	506,110
Plant services	605,673	659,442
Ancillary and community services	93,164	100,613
Debt service	363,836	377,999
Transfers to other agencies	-	2,953
Total Expenses	\$ 5,325,944	\$ 5,388,698

FINANCIAL ANALYSIS OF THE DISTRICT’S MAJOR FUNDS

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed this year, its governmental funds reported a combined fund balance of \$4,294,554, which is less than last year’s ending fund balance of \$4,323,847. The District’s General Fund had \$421,006 more in operating revenues than expenditures for the year ended June 30, 2020. The District’s Building Fund had \$129,431 less in operating revenues than expenditures for the year ended June 30, 2020. The District’s Special Reserve Fund for Capital Outlay Projects had \$84,523 less in operating revenues than expenditures for the year ended June 30, 2020. The District’s Bond Interest and Redemption Fund had \$10,641 less in operating revenues than expenditures for the year ended June 30, 2020.

CURRENT YEAR BUDGET 2019-2020

During the fiscal year, budget revisions and appropriation transfers are presented to the Board for their approval on a frequent basis to reflect changes to both revenues and expenditures that become known during the year. In addition, the Board of Education approves financial projections included with the Adopted Budget, First Interim, and Second Interim financial reports. The Unaudited Actuals reflect the District’s financial projections and current budget based on State and local financial information.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

CAPITAL ASSETS AND LONG-TERM LIABILITIES

Capital Assets

By the end of 2019-2020 the District had invested \$13,506,625 in capital assets, net of accumulated depreciation.

	Governmental Activities		
	2020	2019	Net Change
CAPITAL ASSETS			
Land	\$ 320,665	\$ 320,665	\$ -
Construction in progress	4,596,027	4,578,726	17,301
Land improvements	366,955	63,418	303,537
Buildings & improvements	15,091,997	15,026,495	65,502
Furniture & equipment	702,539	702,539	-
Accumulated depreciation	(7,571,558)	(7,225,078)	(346,480)
Total Capital Assets	\$ 13,506,625	\$ 13,466,765	\$ 39,860

Long-Term Liabilities

At year-end, the District had \$13,065,064 in long-term liabilities, a decrease of less than 1 percent from the prior year. (More detailed information about the District's long-term liabilities is presented in footnotes to the financial statements.)

	Governmental Activities		
	2020	2019	Net Change
LONG-TERM LIABILITIES			
Total general obligation bonds	\$ 8,007,386	\$ 8,305,589	\$ (298,203)
Compensated absences	19,670	23,262	(3,592)
Total OPEB liability	170,319	231,742	(61,423)
Net pension liability	5,359,467	5,062,099	297,368
Less: current portion of long-term liabilities	(491,778)	(476,034)	(15,744)
Total Long-term Liabilities	\$ 13,065,064	\$ 13,146,658	\$ (81,594)

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

At the time these financial statements were prepared and audited, the District was aware of several circumstances that could affect its future financial health.

According to the UCLA Anderson Forecast, the U.S. economy is in a "depression-like crisis" and it will take at least three years before its GDP and unemployment rate return to the levels it saw before the COVID-19 pandemic struck. Between February 2020 and April 2020, California lost 2.56 million nonfarm payroll jobs, a 15% drop that is nearly double the job loss during the Great Recession in 2008 and 2009.

Fiscal policy for the funding of public education changes annually based on fluctuations in State revenues. Governor Gavin Newsom and the State Legislature provided resources and support beyond the Proposition 98 requirement in 2020-21, giving one-time federal resources and pension rate relief and promising more than the minimum guarantee in 2021-22.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES (continued)

Landmark legislation passed in Year 2013 reformed California school district finance by creating the Local Control Funding Formula (LCFF). The LCFF is designed to provide a flexible funding mechanism that links student achievement to state funding levels. The LCFF provides a per-pupil base grant amount, by grade span, that is augmented by supplemental funding for targeted student groups in low income brackets, those that are English language learners and foster youth.

Factors related to LCFF that the District is monitoring include: (1) estimates of funding in the next budget year and beyond; (2) the Local Control and Accountability Plan (LCAP) that aims to link student accountability measurements to funding allocations; (3) ensuring the integrity of reporting student data through the California Longitudinal Pupil Achievement Data System (CALPADs); and, (4) meeting annual compliance and audit requirements.

The District participates in state employee pensions plans, California State Teachers' Retirement System (CalSTRS) and California Public Employees' Retirement System (CalPERS) and both are underfunded. The District's proportionate share of the liability is reported in the Statement of Net Position as of June 30, 2020. The amount of the liability is material to the financial position of the District. In response to the ongoing pandemic, the 2020-21 State Budget reduced employer contribution rates in 2020-21 and 2021-22. This will reduce the CalSTRS employer rate from 18.4% to approximately 16.15% in 2020-21 and from 18.2% to 16.0% in 2021-22. The CalPERS employer contribution rate will be reduced from CalPERS recently set rate for 2020-21 of 22.68% to 20.7% and 2021-22 estimated rate of 24.6% to 23.0%. Despite this reduction in the planned rate increases, the projected increased pension costs to school employers remain a significant fiscal factor.

Enrollment can fluctuate due to factors such as population growth, competition from private, parochial, inter-district transfers in or out, economic conditions and housing values. Losses in enrollment will cause a school district to lose operating revenues without necessarily permitting the district to make adjustments in fixed operating costs.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law. The CARES Act provides California K-12 education with \$1.65 billion in Elementary and Secondary School Emergency Relief (ESSER) Funds, \$355 million in Governor's Emergency Education Relief (GEER) Funds, and \$4.4 billion in Coronavirus Relief Funds (CRF). Collectively, GEER Funds, CRF, and \$540 million in state General Fund (GF) contributions are known as Learning Loss Mitigation Funding (LLMF). CARES Act funds will be apportioned in 2020-21, however, ESSER and GEER are to be used on eligible expenditures beginning March 13, 2020 through September 30, 2022, GF is to be used on eligible expenditures beginning March 1, 2020 through June 30, 2021, and CRF is to be used on eligible expenditures beginning March 1, 2020 through December 30, 2020. On December 27, 2020, the President signed the Consolidated Appropriations Act which extended the CRF spending deadline to December 30, 2021.

All of these factors were considered in preparing the District's budget for the 2020-21 fiscal year.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need any additional financial information, contact the District Office at 150 Ramsey Road; Laytonville, CA, 95454.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2020

	Governmental Activities
ASSETS	
Cash and investments	\$ 4,518,142
Accounts receivable	486,444
Prepaid expenses	11,100
Capital assets, not depreciated	4,916,692
Capital assets, net of accumulated depreciation	8,589,933
Total Assets	18,522,311
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to pensions	1,362,340
Deferred outflows related to OPEB	7,277
Total Deferred Outflows of Resources	1,369,617
LIABILITIES	
Deficit cash	8,168
Accrued liabilities	353,818
Unearned revenue	196,959
Long-term liabilities, current portion	491,778
Long-term liabilities, non-current portion	13,065,064
Total Liabilities	14,115,787
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to pensions	364,482
Deferred inflows related to OPEB	83,331
Total Deferred Inflows of Resources	447,813
NET POSITION	
Net investment in capital assets	8,426,262
Restricted:	
Capital projects	134,319
Debt service	500,213
Educational programs	106,978
Food service	250
Unrestricted	(3,839,694)
Total Net Position	\$ 5,328,328

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

Function/Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
GOVERNMENTAL ACTIVITIES				
Instruction	\$ 3,165,982	\$ 141,589	\$ 530,671	\$ (2,493,722)
Instruction-related services				
Instructional supervision and administration	240,835	7,377	64,617	(168,841)
Instructional library, media, and technology	144,953	-	34,538	(110,415)
School site administration	425,136	-	5,658	(419,478)
Pupil services				
Home-to-school transportation	199,940	-	-	(199,940)
Food services	171,605	9,585	121,161	(40,859)
All other pupil services	393,457	16,755	85,903	(290,799)
General administration				
Centralized data processing	19,435	-	-	(19,435)
All other general administration	544,474	4,476	20,216	(519,782)
Plant services	617,738	4,155	7,910	(605,673)
Ancillary services	167,983	656	82,823	(84,504)
Community services	20,524	2,431	9,433	(8,660)
Interest on long-term debt	363,836	-	-	(363,836)
Total Governmental Activities	\$ 6,475,898	\$ 187,024	\$ 962,930	(5,325,944)
General revenues				
Taxes and subventions				
Property taxes, levied for general purposes				2,487,404
Property taxes, levied for debt service				647,521
Federal and state aid not restricted for specific purposes				2,015,477
Interest and investment earnings				64,412
Interagency revenues				74,517
Miscellaneous				66,077
Subtotal, General Revenue				5,355,408
CHANGE IN NET POSITION				29,464
Net Position - Beginning				5,298,864
Net Position - Ending				\$ 5,328,328

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2020**

	General Fund	Building Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS						
Cash and investments	\$ 2,362,981	\$ 1,061,334	\$ 231,516	\$ 572,015	\$ 56,307	\$ 4,284,153
Accounts receivable	448,790	-	-	-	8,168	456,958
Due from other funds	35,691	-	-	-	-	35,691
Prepaid expenditures	11,100	-	-	-	-	11,100
Total Assets	\$ 2,858,562	\$ 1,061,334	\$ 231,516	\$ 572,015	\$ 64,475	\$ 4,787,902
LIABILITIES						
Deficit cash	\$ -	\$ -	\$ -	\$ -	\$ 8,168	\$ 8,168
Accrued liabilities	169,377	-	96,580	-	16,059	282,016
Due to other funds	-	-	617	-	5,588	6,205
Unearned revenue	196,959	-	-	-	-	196,959
Total Liabilities	366,336	-	97,197	-	29,815	493,348
FUND BALANCES						
Nonspendable	16,100	-	-	-	-	16,100
Restricted	72,633	1,061,334	134,319	572,015	34,595	1,874,896
Committed	-	-	-	-	65	65
Unassigned	2,403,493	-	-	-	-	2,403,493
Total Fund Balances	2,492,226	1,061,334	134,319	572,015	34,660	4,294,554
Total Liabilities and Fund Balances	\$ 2,858,562	\$ 1,061,334	\$ 231,516	\$ 572,015	\$ 64,475	\$ 4,787,902

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET
POSITION
JUNE 30, 2020**

Total Fund Balance - Governmental Funds \$ 4,294,554

Amounts reported for assets and liabilities for governmental activities in the statement of net position are different from amounts reported in governmental funds because:

Capital assets:

In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation:

Capital assets	\$ 21,078,183	
Accumulated depreciation	<u>(7,571,558)</u>	13,506,625

Unmatured interest on long-term debt:

In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmaturing interest owing at the end of the period was:

(71,802)

Long-term liabilities:

In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

Total general obligation bonds	\$ 8,007,386	
Compensated absences	19,670	
Total OPEB liability	170,319	
Net pension liability	<u>5,359,467</u>	(13,556,842)

Deferred outflows and inflows of resources relating to pensions:

In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.

Deferred outflows of resources related to pensions	\$ 1,362,340	
Deferred inflows of resources related to pensions	<u>(364,482)</u>	997,858

Deferred outflows and inflows of resources relating to OPEB:

In governmental funds, deferred outflows and inflows of resources relating to OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to OPEB are reported.

Deferred outflows of resources related to OPEB	\$ 7,277	
Deferred inflows of resources related to OPEB	<u>(83,331)</u>	(76,054)

Internal service funds:

Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to operate for the benefit of governmental activities, assets, deferred outflows of resources, liabilities, and deferred inflows of resources of internal service funds are reported with governmental activities in the statement of net position. Net position for internal service funds is:

233,989

Total Net Position - Governmental Activities \$ 5,328,328

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2020**

	General Fund	Building Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
REVENUES						
LCFF sources	\$ 4,323,178	\$ -	\$ -	\$ -	\$ 19,603	\$ 4,342,781
Federal sources	404,913	-	-	-	113,126	518,039
Other state sources	457,573	-	-	3,611	8,036	469,220
Other local sources	497,989	16,782	33,446	648,054	170,019	1,366,290
Total Revenues	5,683,653	16,782	33,446	651,665	310,784	6,696,330
EXPENDITURES						
Current						
Instruction	2,682,858	-	-	-	171,353	2,854,211
Instruction-related services						
Instructional supervision and administration	231,272	-	-	-	-	231,272
Instructional library, media, and technology	132,715	-	-	-	-	132,715
School site administration	417,148	-	-	-	-	417,148
Pupil services						
Home-to-school transportation	169,918	-	-	-	-	169,918
Food services	-	-	-	-	158,190	158,190
All other pupil services	399,146	-	-	-	-	399,146
General administration						
Centralized data processing	19,435	-	-	-	-	19,435
All other general administration	522,604	-	-	-	4,500	527,104
Plant services						
Facilities acquisition and maintenance	-	146,213	117,733	-	125,475	389,421
Ancillary services	159,174	-	-	-	-	159,174
Community services	12,668	-	-	-	5,588	18,256
Debt service						
Principal	-	-	-	445,000	-	445,000
Interest and other	-	-	-	217,306	-	217,306
Total Expenditures	5,262,647	146,213	117,969	662,306	536,488	6,725,623
Excess (Deficiency) of Revenues Over Expenditures	421,006	(129,431)	(84,523)	(10,641)	(225,704)	(29,293)
Other Financing Sources (Uses)						
Transfers in	-	-	46	-	194,206	194,252
Transfers out	(194,206)	-	-	-	(46)	(194,252)
Net Financing Sources (Uses)	(194,206)	-	46	-	194,160	-
NET CHANGE IN FUND BALANCE	226,800	(129,431)	(84,477)	(10,641)	(31,544)	(29,293)
Fund Balance - Beginning	2,265,426	1,190,765	218,796	582,656	66,204	4,323,847
Fund Balance - Ending	\$ 2,492,226	\$ 1,061,334	\$ 134,319	\$ 572,015	\$ 34,660	\$ 4,294,554

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

Net Change in Fund Balances - Governmental Funds \$ (29,293)

Amounts reported for governmental activities in the statement of activities are different from amounts reported in governmental funds because:

Capital outlay:

In governmental funds, the costs of capital assets are reported as expenditures in the period when the assets are acquired. In the statement of activities, costs of capital assets are allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:

Expenditures for capital outlay:	\$	386,340	
Depreciation expense:		<u>(346,480)</u>	39,860

Debt service:

In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities. Expenditures for repayment of the principal portion of long-term debt were: 445,000

Unmatured interest on long-term debt:

In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period, was: 267

Accreted interest on long-term debt:

In governmental funds, accreted interest on capital appreciation bonds is not recorded as an expenditure from current sources. In the government-wide statement of activities, however, this is recorded as interest expense for the period. (163,575)

Compensated absences:

In governmental funds, compensated absences are measured by the amounts paid during the period. In the statement of activities, compensated absences are measured by the amount earned. The difference between compensated absences paid and compensated absences earned, was: 3,592

(continued on following page)

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES, continued
FOR THE YEAR ENDED JUNE 30, 2020**

Postemployment benefits other than pensions (OPEB):

In governmental funds, OPEB expenses are recognized when employer OPEB contributions are made. In the statement of activities, OPEB expenses are recognized on the accrual basis. This year, the difference between OPEB expenses and actual employer OPEB contributions was: (14,631)

Pensions:

In governmental funds, pension costs are recognized when employer contributions are made. In the government-wide statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and employer contributions was: (284,100)

Amortization of debt issuance premium or discount:

In governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an Other Financing Source or an Other Financing Use in the period it is incurred. In the government-wide statements, the premium or discount is amortized over the life of the debt. Amortization of premium or discount for the period is: 16,778

Internal Service Funds:

Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to benefit governmental activities, internal service activities are reported as governmental in the statement of activities. The net increase or decrease in internal service funds was: 15,566

Change in Net Position of Governmental Activities		\$ 29,464
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LAYTONVILLE UNIFIED SCHOOL DISTRICT
 PROPRIETARY FUNDS
 STATEMENT OF NET POSITION
 JUNE 30, 2020

	<u>Governmental Activities Internal Service Fund</u>
ASSETS	
Current assets	
Cash and investments	\$ 233,989
Total current assets	<u>233,989</u>
Total Assets	<u>233,989</u>
 NET POSITION	
Restricted	233,989
Total Net Position	<u>\$ 233,989</u>

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
 FOR THE YEAR ENDED JUNE 30, 2020**

	Governmental Activities
	Internal Service Fund
OPERATING REVENUES	
Charges for services	\$ 42,564
Other local revenues	1,535
Total operating revenues	<u>44,099</u>
OPERATING EXPENSES	
Professional services	32,501
Total operating expenses	<u>32,501</u>
Operating income/(loss)	<u>11,598</u>
NON-OPERATING REVENUES/(EXPENSES)	
Interest income	3,968
Total non-operating revenues/(expenses)	<u>3,968</u>
CHANGE IN NET POSITION	15,566
Net Position - Beginning	<u>218,423</u>
Net Position - Ending	<u>\$ 233,989</u>

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Governmental Activities</u>
	<u>Internal Service Fund</u>
Cash flows from operating activities	
Cash received from user charges	\$ 44,099
Cash payments for payroll, insurance, and operating costs	(32,619)
Net cash provided by (used for) operating activities	<u>11,480</u>
Cash flows from investing activities	
Interest received	3,968
Net cash provided by (used for) investing activities	<u>3,968</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	<u>15,448</u>
 CASH AND CASH EQUIVALENTS	
Beginning of year	218,541
End of year	<u>\$ 233,989</u>
 Reconciliation of operating income (loss) to cash provided by (used for) operating activities	
Operating income/(loss)	\$ 11,598
Changes in assets and liabilities:	
Increase (decrease) in accrued liabilities	(118)
Net cash provided by (used for) operating activities	<u>\$ 11,480</u>

The accompanying notes are an integral part of these financial statements.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
 FIDUCIARY FUNDS
 STATEMENT OF NET POSITION
 JUNE 30, 2020

	<u>Trust Fund</u> <u>Private-Purpose</u> <u>Trust Fund</u>	<u>Agency Fund</u> <u>Student Body</u> <u>Fund</u>
ASSETS		
Cash and investments	\$ 73,999	\$ 44,272
Total Assets	<u>73,999</u>	<u>\$ 44,272</u>
LIABILITIES		
Due to other funds	29,486	\$ -
Due to student groups	-	44,272
Total Liabilities	<u>29,486</u>	<u>\$ 44,272</u>
NET POSITION		
Restricted	44,513	
Total Net Position	<u>\$ 44,513</u>	

The accompanying notes are an integral part of these financial statements.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
 FIDUCIARY FUNDS
 STATEMENT OF CHANGES IN NET POSITION
 FOR THE YEAR ENDED JUNE 30, 2020

	<u>Trust Fund</u> <u>Private-Purpose</u> <u>Trust Fund</u>
ADDITIONS	
Investment earnings	\$ 685
Total Additions	<u>685</u>
 CHANGE IN NET POSITION	 685
Net Position - Beginning	<u>43,828</u>
Net Position - Ending	<u>\$ 44,513</u>

The accompanying notes are an integral part of these financial statements.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Laytonville Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

The District operates under a locally elected Board form of government and provides educational services to grades K-12 as mandated by the state. A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student-related activities.

B. Component Units

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. The District has no such component units.

C. Basis of Presentation

Government-Wide Statements: The statement of net position and the statement of activities display information about the primary government (the District). These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenue, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenue for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reserved for the statement of activities. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting of operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Presentation (continued)

Fund Financial Statements: The fund financial statements provide information about the District's funds, including its proprietary and fiduciary funds. Separate statements for each fund category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

Governmental funds are used to account for activities that are governmental in nature. Governmental activities are typically tax-supported and include education of pupils, operation of food service and child development programs, construction and maintenance of school facilities, and repayment of long-term debt.

Proprietary funds are used to account for activities that are more business-like than government-like in nature. Business-type activities include those for which a fee is charged to external users or to other organizational units of the District, normally on a full cost-recovery basis. Proprietary funds are generally intended to be self-supporting.

Fiduciary funds are used to account for assets held by the District in a trustee or agency capacity for others that cannot be used to support the District's own programs.

Major Governmental Funds

General Fund: The General Fund is the main operating fund of the District. It is used to account for all activities except those that are required to be accounted for in another fund. In keeping with the minimum number of funds principle, all of the District's activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. A District may have only one General Fund.

Building Fund: This fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code Section 15146*) and may not be used for any purposes other than those for which the bonds were issued. Other authorized revenues to the Building Fund are proceeds from the sale or lease-with-option-to-purchase of real property (*Education Code Section 17462*) and revenue from rentals and leases of real property specifically authorized for deposit into the fund by the governing board (*Education Code Section 41003*).

Special Reserve Fund for Capital Outlay Projects: This fund exists primarily to provide for the accumulation of General Fund moneys for capital outlay purposes (*Education Code Section 42840*).

Bond Interest and Redemption Fund: This fund is used for the repayment of bonds issued for the District (*Education Code Sections 15125–15262*). The board of supervisors of the county issues the bonds. The proceeds from the sale of the bonds are deposited in the county treasury to the Building Fund of the District. Any premiums or accrued interest received from the sale of the bonds must be deposited in the Bond Interest and Redemption Fund of the District. The county auditor maintains control over the District's Bond Interest and Redemption Fund. The principal and interest on the bonds must be paid by the county treasurer from taxes levied by the county auditor-controller.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Presentation (continued)

Non-Major Governmental Funds

Special Revenue Funds: Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The District maintains the following special revenue funds:

Child Development Fund: This fund is used to account separately for federal, state, and local revenues to operate child development programs. All moneys received by the District for, or from the operation of, child development services covered under the Child Care and Development Services Act (*Education Code Section 8200 et seq.*) shall be deposited into this fund. The moneys may be used only for expenditures for the operation of child development programs. The costs incurred in the maintenance and operation of child development services shall be paid from this fund, with accounting to reflect specific funding sources (*Education Code Section 8328*).

Cafeteria Special Revenue Fund: This fund is used to account separately for federal, state, and local resources to operate the food service program (*Education Code Sections 38090–38093*). The Cafeteria Special Revenue Fund shall be used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code Sections 38091 and 38100*).

Deferred Maintenance Fund: This fund is used to account separately for state apportionments and the District's contributions for deferred maintenance purposes (*Education Code Sections 17582–17587*). In addition, whenever the state funds provided pursuant to *Education Code Sections 17584 and 17585* (apportionments from the State Allocation Board) are insufficient to fully match the local funds deposited in this fund, the governing board of a school district may transfer the excess local funds deposited in this fund to any other expenditure classifications in other funds of the District (*Education Code Sections 17582 and 17583*).

Debt Service Funds: Debt service funds are established to account for the accumulation of resources for and the payment of principal and interest on general long-term debt.

Debt Service Fund: This fund is used for the accumulation of resources for and the retirement of principal and interest on general long-term debt.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Presentation (continued)

Proprietary Funds

Internal Service Funds: Internal service funds are created principally to render services to other organizational units of the District on a cost-reimbursement basis. These funds are designed to be self-supporting with the intent of full recovery of costs, including some measure of the cost of capital assets, through user fees and charges.

Self-Insurance Fund: Self-insurance funds are used to separate moneys received for self-insurance activities from other operating funds of the District. Separate funds may be established for each type of self-insurance activity, such as workers' compensation, health and welfare, and deductible property loss (*Education Code Section 17566*).

Fiduciary Funds

Trust and Agency Funds: Trust and agency funds are used to account for assets held in a trustee or agent capacity for others that cannot be used to support the District's own programs. The key distinction between trust and agency funds is that trust funds are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Private-Purpose Trust Fund: This fund is used to account for the Staywell Foundation Employee Health Trust Fund in which the employee may earn a vested interest.

Student Body Fund: The Student Body Fund is an agency fund and, therefore, consists only of accounts such as cash and balancing liability accounts, such as due to student groups. The student body itself maintains its own general fund, which accounts for the transactions of that entity in raising and expending money to promote the general welfare, morale, and educational experiences of the student body (*Education Code Sections 48930–48938*).

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Basis of Accounting – Measurement Focus

Government-Wide, Proprietary, and Fiduciary Financial Statements

The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus. The government-wide, proprietary, and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Net Position equals assets and deferred outflows of resources minus liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. The net position should be reported as restricted when constraints placed on its use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net position restricted for other activities results from special revenue funds and the restrictions on their use.

Proprietary funds distinguish operating revenues and expenses from non operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the internal service fund are charges to other funds for self insurance costs. Operating expenses for internal service funds include the costs of insurance premiums and claims related to self-insurance.

Governmental Funds

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Governmental funds use the modified accrual basis of accounting.

Revenues – Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded under the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Generally, "available" means collectible within the current period or within 60 days after year-end. However, to achieve comparability of reporting among California school districts and so as not to distort normal revenue patterns, with specific respect to reimbursements grants and corrections to State-aid apportionments, the California Department of Education has defined available for school districts as collectible within one year.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, and entitlements. Under the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from the grants and entitlements is recognized in the fiscal year in which all eligibility requirements have been satisfied.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Basis of Accounting – Measurement Focus (continued)

Revenues – Exchange and Non-Exchange Transactions (continued)

Eligibility requirements include timing requirements, which specify the year when the resources are to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned Revenue

Unearned revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and revenue is recognized.

Certain grants received that have not met eligibility requirements are recorded as unearned revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as unearned revenue.

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time a liability is incurred. On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, as under the accrual basis of accounting. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position

Cash and Cash Equivalents

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

Investments

Investments with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county and State investment pools are determined by the program sponsor.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)

Inventories

Inventories are recorded using the purchases method in that the cost is recorded as an expenditure at the time the individual inventory items are requisitioned. Inventories are valued at historical cost and consist of expendable supplies held for consumption.

Capital Assets

The accounting and reporting treatment applied to the capital assets associated with a fund is determined by its measurement focus. Capital assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their acquisition value as of the date received. The District maintains a capitalization threshold of \$25,000 for equipment and vehicles and \$50,000 for buildings and improvements. The District does not own any infrastructure as defined in GASB Statement No. 34. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. All reported capital assets, except for land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Life</u>
Buildings and improvements	20-50 years
Equipment	25 years
Vehicles	10-20 years

Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "Due from other funds/Due to other funds." These amounts are eliminated in the governmental activities columns of the statement of net position.

Compensated Absences

Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide financial statements. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resource. These amounts are recorded in the fund from which the employees who have accumulated leave are paid.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken because such benefits do not vest, nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires..

LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide and proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources related to OPEB and deferred inflows of resources related to OPEB, and OPEB expense have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms.

Generally accepted accounting principles require the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date	July 1, 2019
Measurement Date	June 30, 2019
Measurement Period	July 1, 2018 to June 30, 2019

Gains and losses related to changes in total OPEB liability are recognized in OPEB expense systematically over time. The first amortized amounts are recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense. The amortization period differs depending on the source of gain or loss. The difference between projected and actual earnings is amortized on a straight-line basis over five years. All other amounts are amortized on a straight-line basis over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) at the beginning of the measurement.

Premiums and Discounts

In the government-wide and proprietary fund financial statements, long-term obligations are reported as liabilities in the applicable governmental activities or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

Deferred Outflows/Deferred Inflows of Resources

In addition to assets, the District will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the District will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the defined benefit pension plans (the Plans) of the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance classification reflects amounts that are not in spendable form. Examples include inventory, prepaid items, the long-term portion of loans receivable, and nonfinancial assets held for resale. This classification also reflects amounts that are in spendable form but that are legally or contractually required to remain intact, such as the principal of a permanent endowment.

Restricted - The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

Committed - The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the Governing Board. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period. The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements. In contrast to restricted fund balance, committed fund balance may be redirected by the government to other purposes as long as the original constraints are removed or modified in the same manner in which they were imposed, that is, by the same formal action of the Governing Board.

Assigned - The assigned fund balance classification reflects amounts that the government *intends* to be used for specific purposes. Assignments may be established either by the Governing Board or by a designee of the governing body, and are subject to neither the restricted nor committed levels of constraint. In contrast to the constraints giving rise to committed fund balance, constraints giving rise to assigned fund balance are not required to be imposed, modified, or removed by formal action of the Governing Board. The action does not require the same level of formality and may be delegated to another body or official. Additionally, the assignment need not be made before the end of the reporting period, but rather may be made any time prior to the issuance of the financial statements.

Unassigned - In the General Fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes. However, deficits in any fund, including the General Fund that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)

Fund Balance (continued)

Unassigned (continued)

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

F. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements. Interfund transfers are eliminated in the governmental activities columns of the statement of activities.

G. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

H. Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For purposes of the budget, on-behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

I. Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County Auditor-Controller bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. New Accounting Pronouncements

GASB Statement No. 84 – In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. This standard’s primary objective is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The statement was postponed by GASB Statement No. 95 and is effective for periods beginning after December 15, 2019. The District has not yet determined the impact on the financial statements.

GASB Statement No. 87 – In June 2017, GASB issued Statement No. 87, *Leases*. This standard’s primary objective is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The statement was postponed by GASB Statement No. 95 and is effective for periods beginning after June 15, 2021. The District has not yet determined the impact on the financial statements.

GASB Statement No. 91 – In May 2019, GASB issued Statement No. 91, *Conduit Debt Obligations*. This standard’s primary objectives are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The statement was postponed by GASB Statement No. 95 and is effective for periods beginning after December 15, 2021. The District has not yet determined the impact on the financial statements.

GASB Statement No. 92 – In January 2020, GASB issued Statement No. 92, *Omnibus 2020*. This standard’s primary objectives are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. A portion of this statement was effective upon issuance, while the majority of this statement was postponed by GASB Statement No. 95 and is effective for periods beginning after June 15, 2021. The District has implemented the requirements that were effective upon issuance but has not yet determined the impact on the financial statements for the requirements of this statement that are not yet effective.

GASB Statement No. 95 – In May 2020, GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. This standard’s primary objective is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later. The statement is effective immediately. The District has implemented GASB Statement No. 95.

NOTE 2 – CASH AND INVESTMENTS (continued)

A. Summary of Cash and Investments

	Governmental Funds	Internal Service Funds	Governmental Activities	Fiduciary Funds
Investment in county treasury*	\$ 4,269,735	\$ 233,989	\$ 4,503,724	\$ 73,999
Cash on hand and in banks	1,250	-	1,250	44,272
Cash in revolving fund	5,000	-	5,000	-
Total	\$ 4,275,985	\$ 233,989	\$ 4,509,974	\$ 118,271

*Investment in county treasury is presented net of deficit cash.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 2 – CASH AND INVESTMENTS (continued)

B. Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; collateralized mortgage obligations; and the County Investment Pool.

Investment in County Treasury – The District maintains substantially all of its cash in the County Treasury in accordance with *Education Code Section 41001*. The Mendocino County Treasurer’s pooled investments are managed by the County Treasurer who reports on a monthly basis to the board of supervisors. In addition, the function of the County Treasury Oversight Committee is to review and monitor the County’s investment policy. The committee membership includes the Treasurer and Tax Collector, the Auditor-Controller, Chief Administrative Officer, Superintendent of Schools Representative, and a public member. The fair value of the District’s investment in the pool is based upon the District’s pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

C. General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies the investment types permitted by California Government Code.

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U. S. Treasury Obligations	5 years	None	None
U. S. Agency Securities	5 years	None	None
Banker’s Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 2 – CASH AND INVESTMENTS (continued)

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains a pooled investment with the County Treasury with a fair value of approximately \$4,648,366 and an amortized book value of \$4,577,723. The average weighted maturity for this pool is 376 days.

E. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investments in the County Treasury are not required to be rated. As of June 30, 2020, the pooled investments in the County Treasury were not rated.

F. Custodial Credit Risk – Deposits

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2020, the District's bank balance was not exposed to custodial credit risk.

G. Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Mendocino County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements at June 30, 2020 were as follows:

	<u>Uncategorized</u>
Investment in county treasury	\$ 4,648,366
Total	<u>\$ 4,648,366</u>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2020 consisted of the following:

	General Fund	Non-Major Governmental Funds	District-Wide	Governmental Activities
Federal Government				
Categorical aid	\$ 55,397	\$ 7,523	\$ -	\$ 62,920
State Government				
Apportionment	119,485	-	-	119,485
Categorical aid	9,268	645	-	9,913
Lottery	35,575	-	-	35,575
Local Government				
Due from Fiduciary Fund	-	-	29,486	29,486
Other local sources	229,065	-	-	229,065
Total	\$ 448,790	\$ 8,168	\$ 29,486	\$ 486,444

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2020 was as follows:

	Balance July 01, 2019	Additions	Deletions	Balance June 30, 2020
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 320,665	\$ -	\$ -	\$ 320,665
Construction in progress	4,578,726	17,301	-	4,596,027
Total Capital Assets not Being Depreciated	4,899,391	17,301	-	4,916,692
Capital assets being depreciated				
Land improvements	63,418	303,537	-	366,955
Buildings & improvements	15,026,495	65,502	-	15,091,997
Furniture & equipment	702,539	-	-	702,539
Total Capital Assets Being Depreciated	15,792,452	369,039	-	16,161,491
Less Accumulated Depreciation				
Land improvements	5,866	18,338	-	24,204
Buildings & improvements	6,803,770	304,115	-	7,107,885
Furniture & equipment	415,442	24,027	-	439,469
Total Accumulated Depreciation	7,225,078	346,480	-	7,571,558
Governmental Activities Capital Assets, net	\$ 13,466,765	\$ 39,860	\$ -	\$ 13,506,625

Depreciation expense was allocated to the following governmental functions for the year ended June 30, 2020:

Instruction	\$ 322,453
Home-to-school transportation	21,071
Food services	2,956
Total	\$ 346,480

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 5 – INTERFUND TRANSACTIONS

A. Interfund Receivables/Payables (Due From/Due To)

Individual interfund receivable and payable balances at June 30, 2020 were as follows:

	<u>Due From Other Funds</u>	
	<u>General Fund</u>	<u>Total</u>
<u>Due To Other Funds</u>		
Special Reserve Fund for Capital Outlay Projects	\$ 617	\$ 617
Non-Major Governmental Funds	5,588	5,588
Foundation Private-Purpose Trust Fund	29,486	29,486
Total	\$ 35,691	\$ 35,691
Due from the Child Development Fund to the General Fund for fund clean-up.		\$ 5,588
Due from the Special Reserve Fund for Capital Outlay Projects to the General Fund for fund clean-up.		617
Due from the Foundation Private-Purpose Trust Fund to the General Fund for fund clean-up.		29,486
Total		\$ 35,691

B. Operating Transfers

Interfund transfers for the year ended June 30, 2020 consisted of the following:

	<u>Interfund Transfers In</u>		
	<u>Special Reserve Fund for Capital Outlay Projects</u>	<u>Non-Major Governmental Funds</u>	<u>Total</u>
<u>Interfund Transfers Out</u>			
General Fund	\$ -	\$ 194,206	\$ 194,206
Non-Major Governmental Funds	46	-	46
Total	\$ 46	\$ 194,206	\$ 194,252
Transfer from the General Fund to the Cafeteria Fund for café contributions.			\$ 27,443
Transfer from the General Fund to the Deferred Maintenance Fund for maintenance projects.			166,763
Transfer from the Debt Service Fund to the Special Reserve Fund for Capital Outlay Projects to close the fund.			46
Total			\$ 194,252

NOTE 6 – ACCRUED LIABILITIES

Accrued liabilities at June 30, 2020 consisted of the following:

	<u>General Fund</u>	<u>Special Reserve Fund for Capital Outlay Projects</u>	<u>Non-Major Governmental Funds</u>	<u>District-Wide</u>	<u>Governmental Activities</u>
Payroll	\$ 44,733	\$ -	\$ -	\$ -	\$ 44,733
Vendors payable	124,644	96,580	16,059	-	237,283
Unmatured interest	-	-	-	71,802	71,802
Total	\$ 169,377	\$ 96,580	\$ 16,059	\$ 71,802	\$ 353,818

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 7 – UNEARNED REVENUE

Unearned revenue at June 30, 2020 consisted of \$196,959 in the General Fund related to state categorical sources.

NOTE 8 – LONG-TERM LIABILITIES

A schedule of changes in long-term liabilities for the year ended June 30, 2020 consisted of the following:

	Balance July 01, 2019	Additions	Deductions	Balance June 30, 2020	Balance Due In One Year
Governmental Activities					
General obligation bonds	\$ 7,886,131	\$ 163,575	\$ 445,000	\$ 7,604,706	\$ 475,000
Unamortized premium	419,458	-	16,778	402,680	16,778
Total general obligation bonds	8,305,589	163,575	461,778	8,007,386	491,778
Compensated absences	23,262	-	3,592	19,670	-
Total OPEB liability	231,742	-	61,423	170,319	-
Net pension liability	5,062,099	297,368	-	5,359,467	-
Total	\$ 13,622,692	\$ 460,943	\$ 526,793	\$ 13,556,842	\$ 491,778

- Payments for general obligation bonds are made in the Bond Interest and Redemption Fund.
- Payments for compensated absences are typically liquidated in the General Fund and the Non-Major Governmental Funds.

A. Compensated Absences

Total unpaid employee compensated absences as of June 30, 2020 amounted to \$19,670. This amount is included as part of long-term liabilities in the government-wide financial statements.

B. General Obligation Bonds

The District's general obligation bonds at June 30, 2020 consisted of the following:

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds			Bonds Outstanding June 30, 2020
					Outstanding July 01, 2019	Additions	Deductions	
2000A	8/31/2000	9/1/2025	4.0%-4.8%	\$ 3,499,743	\$ 2,801,131	\$ 163,575	\$ 405,000	\$ 2,559,706
2014A	3/31/2015	9/1/2044	2.0%-5.0%	5,500,000	5,085,000	-	40,000	5,045,000
					\$ 7,886,131	\$ 163,575	\$ 445,000	\$ 7,604,706

On August 31, 2000, the District issued \$3,499,743 in current interest and capital appreciation General Obligation Bonds (Election of 2000, series A). The bonds represent general obligations of the District payable solely from *ad valorem* property taxes levied and collected by the County of Mendocino. Interest rates range from 4.0% to 4.8%. A portion of the bonds were advance refunded during the year ended June 30, 2015. The annual requirements to amortize the remaining Election of 2000 Series A bonds outstanding at June 30, 2020 were as follows:

Year Ended June 30,	Principal	Interest	Total
2021	\$ 94,196	\$ 335,804	\$ 430,000
2022	96,182	358,818	455,000
2023	96,214	388,786	485,000
2024	136,241	373,759	510,000
2025	135,248	404,752	540,000
2026	135,936	439,064	575,000
Accretion	1,865,689	(1,865,689)	-
Total	\$ 2,559,706	\$ 435,294	\$ 2,995,000

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 8 – LONG-TERM LIABILITIES (continued)

B. General Obligation Bonds (continued)

On March 31, 2015, the District issued \$5,500,000 in current interest General Obligation Bonds (Election of 2014, series A). Interest rates range from 2.0% to 5.0%. The annual requirements to amortize the Election of 2014 Series A bonds outstanding at June 30, 2020 were as follows:

<u>Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 45,000	\$ 214,956	\$ 259,956
2022	55,000	213,956	268,956
2023	60,000	212,806	272,806
2024	70,000	211,506	281,506
2025	80,000	210,006	290,006
2026 - 2030	545,000	1,013,928	1,558,928
2031 - 2035	865,000	907,006	1,772,006
2036 - 2040	1,320,000	677,500	1,997,500
2041 - 2045	2,005,000	266,125	2,271,125
Total	\$ 5,045,000	\$ 3,927,789	\$ 8,972,789

C. Other Postemployment Benefits

The District's beginning total OPEB liability was \$231,742 and decreased by \$61,423 during the year ended June 30, 2020. The ending total OPEB liability at June 30, 2020 was \$170,319. See Note 10 for additional information regarding the total OPEB liability.

D. Net Pension Liability

The District's beginning net pension liability was \$5,062,099 and increased by \$297,368 during the year ended June 30, 2020. The ending net pension liability at June 30, 2020 was \$5,359,467. See Note 11 for additional information regarding the net pension liability.

NOTE 9 – FUND BALANCES

Fund balances were composed of the following elements at June 30, 2020:

	<u>General Fund</u>	<u>Building Fund</u>	<u>Special Reserve Fund for Capital Outlay Projects</u>	<u>Bond Interest and Redemption Fund</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>
Non-spendable						
Revolving cash	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Prepaid expenditures	11,100	-	-	-	-	11,100
Total non-spendable	16,100	-	-	-	-	16,100
Restricted						
Educational programs	72,633	-	-	-	34,345	106,978
Capital projects	-	1,061,334	134,319	-	-	1,195,653
Debt service	-	-	-	572,015	-	572,015
Food service	-	-	-	-	250	250
Total restricted	72,633	1,061,334	134,319	572,015	34,595	1,874,896
Committed						
Deferred maintenance	-	-	-	-	65	65
Total committed	-	-	-	-	65	65
Unassigned	2,403,493	-	-	-	-	2,403,493
Total Fund Balance	\$ 2,492,226	\$ 1,061,334	\$ 134,319	\$ 572,015	\$ 34,660	\$ 4,294,554

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 9 – FUND BALANCES (continued)

The District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. The District's Minimum Fund Balance Policy requires a Reserve for Economic Uncertainties, consisting of unassigned amounts, equal to no less than 4 percent of General Fund expenditures and other financing uses.

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

A. Plan Description

The Laytonville Unified School District's defined benefit OPEB plan, Laytonville Unified School District Retiree Benefit Plan (the Plan) is described below. The Plan is a single-employer defined benefit plan administered by the District. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75.

B. Benefits Provided

Certificated employees may retire and receive District-paid contributions towards healthcare (medical, dental, and vision) upon attainment of age 55 and completion of 10 years of continuous District service.

The District pays benefits based on the number of years of service. Employees with single coverage and 10 or more years of service receive benefits up to 75% of single premiums for 3 years. Instead, they may choose benefits of 50% of premiums for 4 years, or 2 years at 75% paid and 3 years of 25% paid. Employees with single coverage and 15 or more years of service receive benefits up to 75% of single premiums for 4 years. Instead, they may choose benefits of 2 years at 75% paid and 3 years of 50% paid. Employees with single coverage and 20 years of service or more receive 75% paid benefits for 5 years.

Employees with family coverage and 10 or more years of service receive benefits up to 75% of family premiums for 2 years. Instead, they may choose benefits of 50% of premiums for 3 years, or 5 years at 25% paid. Employees with family coverage and 15 or more years of service receive benefits up to 75% of family premiums for 3 years. Instead, they may choose benefits of 1 year at 75% paid and 3 years of 50% paid, or 3 years at 50% paid and 2 years of 25% paid. Employees with family coverage and 20 years of service or more receive 75% paid benefits for 3 years and 50% for one year, or 50% paid for 5 years.

In all cases, benefit cease when the retiree reaches age 65. Survivor benefits are not available, and the District does not prorate for part time employees.

C. Contributions

For the measurement period, the District had no contributions to the Plan, as the District contributes on a pay-as-you-go basis and currently has no retirees in the Plan.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)

D. Plan Membership

Membership of the Plan consisted of the following:

	<u>Number of participants</u>
Inactive employees receiving benefits	-
Inactive employees entitled to but not receiving benefits*	-
Participating active employees	<u>22</u>
Total number of participants**	<u>22</u>

*Information not provided

**As of the July 1, 2019 valuation date

E. Total OPEB Liability

The Laytonville Unified School District’s total OPEB liability of \$170,319 was measured as of June 30, 2019 and was determined by an actuarial valuation as of July 1, 2019.

F. Actuarial Assumptions and Other Inputs

The total OPEB liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Economic assumptions:

Salary increases	3.00%
Discount rate	3.13%
Healthcare cost trend rates	6.00%

Non-economic assumptions:

Pre-retirement mortality rates were based on the CalSTRS Active Member Mortality experience study (2015 – 2018). Post-retirement mortality rates were based on the CalSTRS Retired Member Mortality experience study (2015 – 2018).

Actuarial assumptions used in the July 1, 2019 valuation were based on a review of plan experience during the period July 1, 2017 to June 30, 2019.

The discount rate was based on the Fidelity GO AA 20 Years Municipal Index. The actuary assumed contributions would be sufficient to fully fund the obligation over a period not to exceed thirty years.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)

G. Changes in Total OPEB Liability

	<u>June 30, 2020</u>
Total OPEB Liability	
Service cost	\$ 14,559
Interest on total OPEB liability	8,916
Difference between expected and actual experience	8,123
Changes of assumptions	<u>(93,021)</u>
Net change in total OPEB liability	(61,423)
Total OPEB liability - beginning	<u>231,742</u>
Total OPEB liability - ending	<u>\$ 170,319</u>
Covered-employee payroll	\$ 1,360,443
District's total OPEB liability as a percentage of covered-employee payroll	12.52%

H. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Laytonville Unified School District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (2.13 percent) or one percentage point higher (4.13 percent) than the current discount rate:

	1% Decrease	Valuation Discount Rate	1% Increase
	<u>(2.13%)</u>	<u>(3.13%)</u>	<u>(4.13%)</u>
Total OPEB liability	\$ 185,701	\$ 170,319	\$ 155,927

I. Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Laytonville Unified School District, as well as what the District's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage point lower (5.00 percent) or one percentage point higher (7.00 percent) than the current healthcare cost trend rate:

	1% Decrease	Valuation Trend Rate	1% Increase
	<u>(5.00%)</u>	<u>(6.00%)</u>	<u>(7.00%)</u>
Total OPEB liability	\$ 149,749	\$ 170,319	\$ 194,705

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)

J. OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB

For the measurement period, the Laytonville Unified School District recognized OPEB expense of \$14,631. At June 30, 2020, the Laytonville Unified School District reported deferred outflows of resources related to OPEB and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 7,277	\$ -
Changes in assumptions	-	83,331
Total	<u>\$ 7,277</u>	<u>\$ 83,331</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2021	\$ 846	\$ 9,690
2022	846	9,690
2023	846	9,690
2024	846	9,690
2025	846	9,690
Thereafter	3,047	34,881
Total	<u>\$ 7,277</u>	<u>\$ 83,331</u>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 11 – PENSION PLANS

Qualified employees are covered under multiple-employer contributory retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS), and classified employees are members of the California Public Employees' Retirement System (CalPERS). The District reported its proportionate share of the net pension liabilities, pension expense, deferred outflow of resources, and deferred inflow of resources for each of the above plans as follows:

	Net pension liability	Deferred outflows related to pensions	Deferred inflows related to pensions	Pension expense
STRS Pension	\$ 3,121,456	\$ 801,420	\$ 320,398	\$ 373,104
PERS Pension	2,238,011	560,920	44,084	432,722
Total	\$ 5,359,467	\$ 1,362,340	\$ 364,482	\$ 805,826

A. California State Teachers' Retirement System (CalSTRS)

Plan Description

The District contributes to the California State Teachers' Retirement System (CalSTRS); a cost-sharing multiple employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement and disability benefits and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7919 Folsom Blvd., Sacramento, CA 95826.

Benefits Provided

The CalSTRS defined benefit plan has two benefit formulas:

1. CalSTRS 2% at 60: Members first hired on or before December 31, 2012, to perform service that could be creditable to CalSTRS. CalSTRS 2% at 60 members are eligible for normal retirement at age 60, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. Early retirement options are available at age 55 with five years of credited service or as early as age 50 with 30 years of credited service. The age factor for retirements after age 60 increases with each quarter year of age to 2.4 percent at age 63 or older. Members who have 30 years or more of credited service receive an additional increase of up to 0.2 percent to the age factor, known as the career factor. The maximum benefit with the career factor is 2.4 percent of final compensation.
2. CalSTRS 2% at 62: Members first hired on or after January 1, 2013, to perform service that could be creditable to CalSTRS. CalSTRS 2% at 62 members are eligible for normal retirement at age 62, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. An early retirement option is available at age 55. The age factor for retirement after age 62 increases with each quarter year of age to 2.4 percent at age 65 or older.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Contributions

Active plan CalSTRS 2% at 60 and 2% at 62 members are required to contribute 10.25% and 10.205% of their salary for fiscal year 2020, respectively, and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2020 was 18.13% of annual payroll reduced to 17.10% pursuant to California Senate Bill 90 (SB 90). The contribution requirements of the plan members are established by state statute. Contributions to the plan from the District were \$298,414 for the year ended June 30, 2020.

On-Behalf Payments

The District was the recipient of on-behalf payments made by the State of California to CalSTRS for K-12 education. These payments consist of state general fund contributions of approximately \$237,561 to CalSTRS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of the net pension liability	\$ 3,121,456
State's proportionate share of the net pension liability associated with the District	<u>1,702,976</u>
Total	<u>\$ 4,824,432</u>

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2018 and rolling forward the total pension liability to June 30, 2019. The District’s proportion of the net pension liability was based on a projection of the District’s long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2019, the District’s proportion was 0.003 percent, which did not change from its proportion measured as of June 30, 2018.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

For the year ended June 30, 2020, the District recognized pension expense of \$373,104. In addition, the District recognized pension expense and revenue of \$46,593 for support provided by the State. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between projected and actual earnings on plan investments	\$ -	\$ 120,239
Differences between expected and actual experience	7,880	87,959
Changes in assumptions	394,796	-
Changes in proportion and differences between District contributions and proportionate share of contributions	100,330	112,200
District contributions subsequent to the measurement date	298,414	-
Total	<u>\$ 801,420</u>	<u>\$ 320,398</u>

The \$298,414 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2021	\$ 118,479	\$ 66,672
2022	118,479	150,147
2023	118,479	65,335
2024	118,583	19,420
2025	17,836	9,706
2026	11,150	9,118
Total	<u>\$ 503,006</u>	<u>\$ 320,398</u>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Actuarial Assumptions

The total pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2018, and rolling forward the total pension liability to June 30, 2019 using the following actuarial assumptions, applied to all periods included in the measurement:

Consumer Price Inflation	2.75%
Investment Rate of Return*	7.10%
Wage Inflation	3.50%

* Net of investment expenses, but gross of administrative expenses.

CalSTRS uses custom mortality tables to best fit the patterns of mortality among its members. These custom tables are based on MP-2016 series tables adjusted to fit CalSTRS experience.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010–June 30, 2015.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best-estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance–PCA) as an input to the process. The actuarial investment rate of return assumption was adopted by the board in February 2017 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometrically-linked real rates of return and the assumed asset allocation for each major asset class for the year ended June 30, 2019, are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return*
Global Equity	47%	4.80%
Fixed Income	12%	1.30%
Real Estate	13%	3.60%
Private Equity	13%	6.30%
Risk Mitigating Strategies	9%	1.80%
Inflation Sensitive	4%	3.30%
Cash/Liquidity	2%	-0.40%
	100%	

*20-year geometric average

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increases per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the Plan’s fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 7.10 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10 percent) or 1-percentage-point higher (8.10 percent) than the current rate:

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
District's proportionate share of the net pension liability	\$ 4,648,106	\$ 3,121,456	\$ 1,855,572

Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalSTRS financial report.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

B. California Public Employees' Retirement System (CalPERS)

Plan Description

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS); a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Laws. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, CA 95811.

Benefits Provided

The benefits for the defined benefit plan are based on members' years of service, age, final compensation, and benefit formula. Benefits are provided for disability, death, and survivors of eligible members or beneficiaries. Members become fully vested in their retirement benefits earned to date after five years of credited service.

Contributions

Active plan members who entered into the plan prior to January 1, 2013, are required to contribute 7.0% of their salary. The California Public Employees' Pension Reform Act (PEPRA) specifies that new members entering into the plan on or after January 1, 2013, shall pay the higher of fifty percent of normal costs or 7.0% of their salary. Additionally, for new members entering the plan on or after January 1, 2013, the employer is prohibited from paying any of the employee contribution to CalPERS unless the employer payment of the member's contribution is specified in an employment agreement or collective bargaining agreement that expires after January 1, 2013.

The District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2020 was 20.733% of annual payroll reduced to 19.721% pursuant to California Senate Bill 90 (SB 90). Contributions to the plan from the District were \$223,312 for the year ended June 30, 2020.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the District reported a liability of \$2,238,011 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2018 and rolling forward the total pension liability to June 30, 2019. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2019, the District's proportion was 0.008 percent, which was an increase of 0.001 percent from its proportion measured as of June 30, 2018.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

B. California Public Employees’ Retirement System (CalPERS) (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

For the year ended June 30, 2020, the District recognized pension expense of \$432,722. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between projected and actual earnings on plan investments	\$ -	\$ 20,758
Differences between expected and actual experience	162,569	-
Changes in assumptions	106,536	-
Changes in proportion and differences between District contributions and proportionate share of contributions	68,503	23,326
District contributions subsequent to the measurement date	<u>223,312</u>	<u>-</u>
Total	<u>\$ 560,920</u>	<u>\$ 44,084</u>

The \$223,312 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2021	\$ 196,743	\$ 39,484
2022	96,334	(36,597)
2023	41,912	(6,202)
2024	2,619	47,399
Total	<u>\$ 337,608</u>	<u>\$ 44,084</u>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

B. California Public Employees’ Retirement System (CalPERS) (continued)

Actuarial Assumptions

The total pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2018, and rolling forward the total pension liability to June 30, 2019 using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Discount Rate	7.15%
Salary Increases	Varies by Entry Age and Service

CalPERS uses custom mortality tables to best fit the patterns of mortality among its members. These custom tables are derived using CalPERS’ membership data for all funds. The table includes 15 years of mortality improvements using the Society of Actuaries Scale 90% of scale MP 2016.

The actuarial assumptions used in the June 30, 2018, valuation were based on the results of an actuarial experience study for the period from 1997 to 2015.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. In determining the long-term expected rate of return, both short-term and long-term market return expectations as well as the expected pension fund cash flows were taken into account. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds’ asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 11 – PENSION PLANS (continued)

B. California Public Employees’ Retirement System (CalPERS) (continued)

Actuarial Assumptions (continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	Assumed Asset Allocation	Real Return Years 1 – 10*	Real Return Years 11+**
Global Equity	50.0%	4.80%	5.98%
Fixed Income	28.0%	1.00%	2.62%
Inflation Assets	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Estate	13.0%	3.75%	4.93%
Liquidity	1.0%	0.0%	-0.92%
	100.0%		

*An expected inflation of 2.00% used for this period.

**An expected inflation of 2.92% used for this period.

Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Schools Pool. The results of the crossover testing for the Schools Pool are presented in a detailed report that can be obtained at CalPERS’ website.

Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 7.15 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.15 percent) or 1-percentage-point higher (8.15 percent) than the current rate:

	1% Decrease (6.15%)	Current Discount Rate (7.15%)	1% Increase (8.15%)
District's proportionate share of the net pension liability	\$ 3,225,946	\$ 2,238,011	\$ 1,418,451

Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalPERS financial report.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 12 – COMMITMENTS AND CONTINGENCIES

A. Grants

The District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2020.

B. Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2020.

NOTE 13 – PARTICIPATION IN JOINT POWERS AUTHORITIES

The District is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During the fiscal year ending June 30, 2020, the District participated in several joint powers agreements (JPAs) to manage these risks. There were no significant reductions in coverage during the year. Settlement claims have not exceeded coverage in any of the past three years.

The various JPAs and the services they provide the District are as follows:

The Northern California Schools Insurance Group (NCSIG) arranges for and provides property and liability insurance for its member Districts. The District pays a premium commensurate with the level of coverage requested. This is a partial self-insurance program. The JPA is governed by an Executive Committee consisting of a representative from each member District and County. The Governing Board controls the operations of its JPA independent of any influence by the District beyond the District's representation on the Governing Board. The JPA is independently accountable for its fiscal matters. The Insurance Group maintains its own accounting records. The budget is not subject to any approval other than that of the Executive Committee.

The District also participates in Schools Insurance Group Northern Alliance (SIGNAL) which is a Joint Powers Authority organized in accordance with Title 1, Division 7, Chapter 5, Article 1 of the *California Government Code*. The purpose of the organization is to jointly provide for a self insurance plan and system for workers' compensation claims against the member public educational agencies. The Alliance is under the control and direction of a Board of Directors consisting of the representatives of the twenty member Districts. Member contributions are based on rates established by the Joint Powers Authority's Board of Directors. The Board sets member contribution rates based on actual historical loss experience statistics. Experience modification factors are computed for each member based on the Worker's Compensation Insurance Rating Bureau of California guidelines.

The District also participates in the Schools Excess Liability Fund (SELF), a State Joint Powers Agency established as a cooperative program of self-funding and risk management for excess liability for California public educational agencies. Districts commit to a three-year participation in SELF, but those withdrawing after three years may be entitled to a partial refund five years after withdrawal, under certain conditions. Member Districts may be required to make additional contributions in the event excess liability claims against SELF exceed available resources.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2020**

NOTE 13 – PARTICIPATION IN JOINT POWERS AUTHORITIES (continued)

The relationship between the District and the JPAs is such the JPAs are not component units of the District for financial reporting purposes. The JPAs are governed by boards consisting of representatives from the member agencies. The boards control the operations of the JPAs, including selection of management and approval of operating budgets, independent of any influence by the member agencies beyond their representation on the board. Each member district pays premiums commensurate with the level of coverage or service requested, and share surpluses and deficits proportionate to its participation in the JPA. Current financial information pertaining to the JPAs listed above is not available.

NOTE 14 – DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

A. Pension Plans

Pursuant to GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, the District recognized deferred outflows of resources related to pensions and deferred inflows of resources related to pensions in the District-wide financial statements. Further information regarding the deferred outflows of resources and deferred inflows of resources can be found at Note 11. At June 30, 2020, total deferred outflows related to pensions was \$1,362,340 and total deferred inflows related to pensions was \$364,482.

B. Other Postemployment Benefits

Pursuant to GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the District recognized deferred outflows of resources related to other postemployment benefits and deferred inflows of resources related to other postemployment benefits in the District-wide financial statements. Further information regarding the deferred outflows of resources and deferred inflows of resources can be found at Note 10. At June 30, 2020, total deferred outflows related to other postemployment benefits was \$7,277 and total deferred inflows related to other postemployment benefits was \$83,331.

REQUIRED SUPPLEMENTARY INFORMATION

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
GENERAL FUND – BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual*	Variances -
	Original	Final	(Budgetary Basis)	Final to Actual
REVENUES				
LCFF sources	\$ 4,370,469	\$ 4,330,327	\$ 4,323,178	\$ (7,149)
Federal sources	363,496	389,348	404,913	15,565
Other state sources	470,541	476,560	457,573	(18,987)
Other local sources	448,747	450,185	524,767	74,582
Total Revenues	5,653,253	5,646,420	5,710,431	64,011
EXPENDITURES				
Certificated salaries	2,053,591	2,008,840	1,891,806	117,034
Classified salaries	1,049,007	1,061,257	1,011,300	49,957
Employee benefits	1,525,576	1,522,794	1,476,535	46,259
Books and supplies	513,511	546,103	229,103	317,000
Services and other operating expenditures	749,436	769,940	658,403	111,537
Capital outlay	30,000	126,000	-	126,000
Other outgo				
Transfers of indirect costs	(4,500)	(4,500)	(4,500)	-
Total Expenditures	5,916,621	6,030,434	5,262,647	767,787
Excess (Deficiency) of Revenues Over Expenditures	(263,368)	(384,014)	447,784	831,798
Other Financing Sources (Uses)				
Transfers out	(12,103)	(12,103)	(194,206)	(182,103)
Net Financing Sources (Uses)	(12,103)	(12,103)	(194,206)	(182,103)
NET CHANGE IN FUND BALANCE				
	(275,471)	(396,117)	253,578	649,695
Fund Balance - Beginning	1,621,094	2,238,648	2,238,648	-
Fund Balance - Ending	\$ 1,345,623	\$ 1,842,531	\$ 2,492,226	\$ 649,695

* The actual amounts reported on this schedule do not agree with the amounts reported on the Statement of Revenues, Expenditures, and Changes in Fund Balance for the following reason:

- Prior year audit adjustments of \$26,778 are not included in amounts reported in this schedule.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Total OPEB Liability			
Service cost	\$ 14,559	\$ 17,624	\$ 17,112
Interest on total OPEB liability	8,916	6,840	6,415
Difference between expected and actual experience	8,123	(7,174)	-
Changes of assumptions	(93,021)	-	-
Benefits payments	-	(8,092)	(11,818)
Net change in total OPEB liability	(61,423)	9,198	11,709
Total OPEB liability - beginning	231,742	222,544	210,835
Total OPEB liability - ending	<u>\$ 170,319</u>	<u>\$ 231,742</u>	<u>\$ 222,544</u>
Covered-employee payroll	\$ 1,360,443	\$ 2,004,844	\$ 2,084,671
District's total OPEB liability as a percentage of covered-employee payroll	12.52%	11.56%	10.68%

See accompanying note to required supplementary information.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - CALSTRS
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
District's proportion of the net pension liability	0.003%	0.003%	0.003%	0.003%	0.004%	0.004%
District's proportionate share of the net pension liability	\$ 3,121,456	\$ 3,090,774	\$ 3,055,717	\$ 2,800,547	\$ 2,415,261	\$ 2,110,004
State's proportionate share of the net pension liability associated with the District	1,702,976	1,769,622	1,807,751	1,594,536	1,277,403	1,274,111
Total	\$ 4,824,432	\$ 4,860,396	\$ 4,863,468	\$ 4,395,083	\$ 3,692,664	\$ 3,384,115
District's covered payroll	\$ 1,882,554	\$ 1,809,055	\$ 1,771,033	\$ 1,738,550	\$ 1,791,631	\$ 1,608,230
District's proportionate share of the net pension liability as a percentage of its covered payroll	165.8%	170.9%	172.5%	161.1%	134.8%	131.2%
Plan fiduciary net position as a percentage of the total pension liability	72.6%	71.0%	69.5%	70.0%	74.0%	76.5%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - CALPERS
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
District's proportion of the net pension liability	0.008%	0.007%	0.008%	0.008%	0.008%	0.008%
District's proportionate share of the net pension liability	\$ 2,238,011	\$ 1,971,325	\$ 1,892,712	\$ 1,521,655	\$ 1,188,438	\$ 919,905
District's covered payroll	\$ 1,063,715	\$ 975,191	\$ 1,011,027	\$ 881,623	\$ 978,405	\$ 850,629
District's proportionate share of the net pension liability as a percentage of its covered payroll	210.4%	202.1%	187.2%	172.6%	121.5%	108.1%
Plan fiduciary net position as a percentage of the total pension liability	70.0%	70.8%	71.9%	73.9%	79.4%	83.4%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 SCHEDULE OF DISTRICT CONTRIBUTIONS - CALSTRS
 FOR THE YEAR ENDED JUNE 30, 2020**

	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractually required contribution	\$ 298,414	\$ 303,851	\$ 258,073	\$ 221,691	\$ 185,728	\$ 146,527
Contributions in relation to the contractually required contribution*	(298,414)	(303,851)	(258,073)	(221,691)	(185,728)	(146,527)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 1,774,803	\$ 1,882,554	\$ 1,809,055	\$ 1,771,033	\$ 1,738,550	\$ 1,791,631
Contributions as a percentage of covered payroll	16.81%	16.14%	14.27%	12.52%	10.68%	8.18%

*Amounts do not include on-behalf contributions

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SCHEDULE OF DISTRICT CONTRIBUTIONS - CALPERS
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractually required contribution	\$ 223,312	\$ 197,259	\$ 151,384	\$ 140,685	\$ 108,750	\$ 104,941
Contributions in relation to the contractually required contribution*	(223,312)	(197,259)	(151,384)	(140,685)	(108,750)	(104,941)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 1,132,351	\$ 1,063,715	\$ 975,191	\$ 1,011,027	\$ 881,623	\$ 978,405
Contributions as a percentage of covered payroll	19.72%	18.54%	15.52%	13.92%	12.34%	10.73%

*Amounts do not include on-behalf contributions

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE 1 – PURPOSE OF SCHEDULES

Budgetary Comparison Schedule

This schedule is required by GASB Statement No. 34 as required supplementary information (RSI) for the General Fund and for each major special revenue fund that has a legally adopted annual budget. The budgetary comparison schedule presents both (a) the original and (b) the final appropriated budgets for the reporting period as well as (c) actual inflows, outflows, and balances, stated on the District's budgetary basis. A separate column to report the variance between the final budget and actual amounts is also presented, although not required.

Schedule of Changes in Total OPEB Liability and Related Ratios

This 10-year schedule is required by GASB Statement No. 75 for all sole and agent employers that provide other postemployment benefits (OPEB). Until a full 10-year trend is compiled, the schedule will only show those years under which GASB Statement No. 75 was applicable. The schedule presents the sources of change in the total OPEB liability, and the components of the total OPEB liability and related ratios, including the total OPEB liability as a percentage of covered-employee payroll.

Changes in Benefit Terms

There were no changes in benefit terms.

Changes in Assumptions

The discount rate was changed from 3.62% to 3.13% since the previous measurement. The initial trend rate was changed from 5.00% to 6.00% since the previous measurement.

Schedule of the District's Proportionate Share of the Net Pension Liability

This 10-year schedule is required by GASB Statement No. 68 for each cost-sharing pension plan. Until a full 10-year trend is compiled, the schedule will only show those years under which GASB Statement No. 68 was applicable. The schedule presents the District's proportion (percentage) of the collective net pension liability, the District's proportionate share (amount) of the collective net pension liability, the District's covered payroll, the District's proportionate share (amount) of the collective net pension liability as a percentage of the employer's covered payroll, and the pension plan's fiduciary net position as a percentage of the total pension liability.

Changes in Benefit Terms

There were no changes in benefit terms since the previous valuations for CalSTRS and CalPERS.

Changes in Assumptions

There were no changes in economic assumptions since the previous valuations for CalSTRS and CalPERS.

Schedule of District Contributions

This 10-year schedule is required by GASB Statement No. 68 for each cost-sharing pension plan. Until a full 10-year trend is compiled, the schedule will only show those years under which GASB Statement No. 68 was applicable. The schedule presents the District's statutorily or contractually required employer contribution, the amount of contributions recognized by the pension plan in relation to the statutorily or contractually required employer contribution, the difference between the statutorily or contractually required employer contribution and the amount of contributions recognized by the pension plan in relation to the statutorily or contractually required employer contribution, the District's covered payroll, and the amount of contributions recognized by the pension plan in relation to the statutorily or contractually required employer contribution as a percentage of the District's covered payroll.

NOTE 2 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS

For the year ended June 30, 2020, the District incurred no excess of expenditures over appropriations in individual major funds presented in the Budgetary Comparison Schedule by major object code.

SUPPLEMENTARY INFORMATION

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 SCHEDULE OF AVERAGE DAILY ATTENDANCE (ADA)
 FOR THE YEAR ENDED JUNE 30, 2020**

	Second Period Report	Annual Report
	Certificate No. A381EB7D	Certificate No. 8B8D2FB2
SCHOOL DISTRICT		
TK/K through Third		
Regular ADA	97.41	97.41
Total TK/K through Third	<u>97.41</u>	<u>97.41</u>
Fourth through Sixth		
Regular ADA	78.64	78.64
Total Fourth through Sixth	<u>78.64</u>	<u>78.64</u>
Seventh through Eighth		
Regular ADA	46.11	46.11
Total Seventh through Eighth	<u>46.11</u>	<u>46.11</u>
Ninth through Twelfth		
Regular ADA	115.21	115.21
Total Ninth through Twelfth	<u>115.21</u>	<u>115.21</u>
TOTAL SCHOOL DISTRICT	<u>337.37</u>	<u>337.37</u>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 SCHEDULE OF INSTRUCTIONAL TIME
 FOR THE YEAR ENDED JUNE 30, 2020**

Grade Level	Minutes Requirement	2019-20 Actual Instructional Minutes*	2019-20 Planned Number of Days	2019-20 Actual Number of Days	Number of Days Certified Closed due to COVID-19*	Status
Kindergarten	36,000	45,165	180	124	56	Complied
Grade 1	50,400	51,555	180	124	56	Complied
Grade 2	50,400	51,555	180	124	56	Complied
Grade 3	50,400	51,555	180	124	56	Complied
Grade 4	54,000	54,255	180	124	56	Complied
Grade 5	54,000	54,255	180	124	56	Complied
Grade 6	54,000	54,255	180	124	56	Complied
Grade 7	54,000	55,315	180	124	56	Complied
Grade 8	54,000	55,315	180	124	56	Complied
Grade 9	64,800	65,111	180	124	56	Complied
Grade 10	64,800	65,111	180	124	56	Complied
Grade 11	64,800	65,111	180	124	56	Complied
Grade 12	64,800	65,111	180	124	56	Complied

*On June 25, 2020 the District certified that all schools were closed from March 16, 2020 to June 11, 2020 for a total of 56 instructional days due to COVID-19. The planned minutes covered by the COVID-19 School Closure Certification were included in the actual minutes column but were not actually offered due to the COVID-19 school closure.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2020**

	2021 (Budget)	2020	2019	2018
General Fund - Budgetary Basis**				
Revenues And Other Financing Sources	\$ 5,770,160	\$ 5,710,431	\$ 5,729,408	\$ 5,385,778
Expenditures And Other Financing Uses	5,860,890	5,456,853	5,838,565	5,410,717
Net change in Fund Balance	\$ (90,730)	\$ 253,578	\$ (109,157)	\$ (24,939)
Ending Fund Balance	\$ 2,401,496	\$ 2,492,226	\$ 2,238,648	\$ 2,347,805
Available Reserves*	\$ 2,255,298	\$ 2,403,493	\$ 256,480	\$ 408,329
Available Reserves As A Percentage Of Outgo	38.48%	44.05%	4.39%	7.55%
Long-term Liabilities	\$ 13,065,064	\$ 13,556,842	\$ 13,622,692	\$ 13,730,946
Average Daily Attendance At P-2	329	337	334	346

The General Fund balance has increased by \$144,421 over the past two years. The fiscal year 2020-21 budget projects a decrease of \$90,730. For a District this size, the State recommends available reserves of at least 4% of General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating deficits in two of the past three years and anticipates incurring an operating deficit during the 2020-21 fiscal year. Total long-term obligations have decreased by \$174,104 over the past two years.

Average daily attendance has decreased by 9 ADA over the past two years and is anticipated to decrease by an additional 8 ADA during the 2020-21 fiscal year.

*Available reserves consist of all unassigned fund balance within the General Fund.

**The actual amounts reported on this schedule do not agree with the amounts reported on the Statement of Revenues, Expenditures, and Changes in Fund Balance because prior year audit adjustments of \$26,778 are not included in amounts reported in this schedule.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Ending fund balances per the Annual Financial and Budget Report agreed to the Audited Financial Statements.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
 COMBINING BALANCE SHEET
 JUNE 30, 2020

	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Debt Service Fund	Non-Major Governmental Funds
ASSETS					
Cash and investments	\$ 39,933	\$ 250	\$ 16,124	\$ -	\$ 56,307
Accounts receivable	-	8,168	-	-	8,168
Total Assets	\$ 39,933	\$ 8,418	\$ 16,124	\$ -	\$ 64,475
LIABILITIES					
Deficit cash	\$ -	\$ 8,168	\$ -	\$ -	\$ 8,168
Accrued liabilities	-	-	16,059	-	16,059
Due to other funds	5,588	-	-	-	5,588
Total Liabilities	5,588	8,168	16,059	-	29,815
FUND BALANCES					
Restricted	34,345	250	-	-	34,595
Committed	-	-	65	-	65
Total Fund Balances	34,345	250	65	-	34,660
Total Liabilities and Fund Balance	\$ 39,933	\$ 8,418	\$ 16,124	\$ -	\$ 64,475

See accompanying note to supplementary information.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
 FOR THE YEAR ENDED JUNE 30, 2020**

	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Debt Service Fund	Non-Major Governmental Funds
REVENUES					
LCFF sources	\$ -	\$ -	\$ 19,603	\$ -	\$ 19,603
Federal sources	-	113,126	-	-	113,126
Other state sources	-	8,036	-	-	8,036
Other local sources	160,353	9,585	81	-	170,019
Total Revenues	<u>160,353</u>	<u>130,747</u>	<u>19,684</u>	<u>-</u>	<u>310,784</u>
EXPENDITURES					
Current					
Instruction	171,353	-	-	-	171,353
Pupil services					
Food services	-	158,190	-	-	158,190
General administration					
All other general administration	4,500	-	-	-	4,500
Plant services	2,800	-	68,582	-	71,382
Facilities acquisition and maintenance	-	-	125,475	-	125,475
Community services	5,588	-	-	-	5,588
Total Expenditures	<u>184,241</u>	<u>158,190</u>	<u>194,057</u>	<u>-</u>	<u>536,488</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(23,888)</u>	<u>(27,443)</u>	<u>(174,373)</u>	<u>-</u>	<u>(225,704)</u>
Other Financing Sources (Uses)					
Transfers in	-	27,443	166,763	-	194,206
Transfers out	-	-	-	(46)	(46)
Net Financing Sources (Uses)	<u>-</u>	<u>27,443</u>	<u>166,763</u>	<u>(46)</u>	<u>194,160</u>
NET CHANGE IN FUND BALANCE	<u>(23,888)</u>	<u>-</u>	<u>(7,610)</u>	<u>(46)</u>	<u>(31,544)</u>
Fund Balance - Beginning	58,233	250	7,675	46	66,204
Fund Balance - Ending	<u>\$ 34,345</u>	<u>\$ 250</u>	<u>\$ 65</u>	<u>\$ -</u>	<u>\$ 34,660</u>

See accompanying note to supplementary information.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
 LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE
 JUNE 30, 2020**

Laytonville Unified School District was established in 1981 and is located in a small town in the heart of Redwood Country approximately 175 miles north of San Francisco. The District includes six schools and serves students in grades K-12. The schools include a K-8 School, a comprehensive high school, a community day school, a continuation high school and two one-room schoolhouses; one in the town of Branscomb and the other in Spy Rock. In addition to the K-12 programs, there is a state preschool program located on the elementary school campus.

GOVERNING BOARD

Member	Office	Term Expires
Calvin Harwood	President	November 2022
Meagen Hedley	Clerk	November 2020
Erin Gamble	Trustee	November 2020
Mat Paradis	Trustee	November 2020
Elina Agnoli	Trustee	November 2022

DISTRICT ADMINISTRATORS

Ms. Joan Potter
Superintendent

Ms. Shannon Ford
Business Manager

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO SUPPLEMENTARY INFORMATION
JUNE 30, 2020**

NOTE 1 – PURPOSE OF SCHEDULES

Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

Schedule of Instructional Time

This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of *Education Code Sections 46200 through 46208*.

Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Annual Financial and Budget Report Unaudited Actuals to the audited financial statements.

Combining Statements – Non-Major Funds

These statements provide information on the District's non-major funds.

Local Education Agency Organization Structure

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

OTHER INDEPENDENT AUDITORS' REPORTS

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

Governing Board
Laytonville Unified School District
Laytonville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Laytonville Unified School District, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Laytonville Unified School District's basic financial statements, and have issued our report thereon dated January 26, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Laytonville Unified School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Laytonville Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Laytonville Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Laytonville Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
January 26, 2021

REPORT ON STATE COMPLIANCEIndependent Auditors' Report

Governing Board
Laytonville Unified School District
Laytonville, California

Report on State Compliance

We have audited Laytonville Unified School District's compliance with the types of compliance requirements described in the *2019-2020 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810, that could have a direct and material effect on each of Laytonville Unified School District's state programs for the fiscal year ended June 30, 2020, as identified below.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Laytonville Unified School District's state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2019-2020 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the state programs noted below occurred. An audit includes examining, on a test basis, evidence about Laytonville Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with the requirements referred to above. However, our audit does not provide a legal determination of Laytonville Unified School District's compliance with those requirements.

Opinion on State Compliance

In our opinion, Laytonville Unified School District complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the state programs noted in the table below for the year ended June 30, 2020.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are described in the accompanying schedule of findings and questioned costs as findings #2020-001 through #2020-004. Our opinion on state compliance is not modified with respect to these matters.

Laytonville Unified School District's Response to Findings

Laytonville Unified School District's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. Laytonville Unified School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Procedures Performed

In connection with the audit referred to above, we selected and tested transactions and records to determine Laytonville Unified School District's compliance with the state laws and regulations applicable to the following items:

PROGRAM NAME	PROCEDURES PERFORMED
Local Education Agencies Other Than Charter Schools	
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	Not Applicable
Continuation Education	No
Instructional Time	Yes
Instructional Materials	Yes
Ratios of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	Not Applicable
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	Not Applicable
Middle or Early College High Schools	Not Applicable
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Apprenticeship: Related and Supplemental Instruction	Not Applicable
Comprehensive School Safety Plan	Yes
District of Choice	Not Applicable
School Districts, County Offices of Education, and Charter Schools	
California Clean Energy Jobs Act	No
After/Before School Education and Safety Program	Yes
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Not Applicable

(continued on next page)

Charter Schools

Attendance; for charter schools	Not Applicable
Mode of Instruction; for charter schools	Not Applicable
Nonclassroom-Based Instruction/Independent Study; for charter schools	Not Applicable
Determination of Funding for Nonclassroom-Based Instruction; for charter schools	Not Applicable
Annual Instructional Minutes – Classroom Based; for charter schools	Not Applicable
Charter School Facility Grant Program	Not Applicable

We did not perform testing for continuation education because total reported ADA was not material. Additionally, we did not perform testing for California Clean Energy Jobs Act because the District had no expenditures or completed projects in 2019-20.

Christy White, Inc.

San Diego, California
January 26, 2021

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SUMMARY OF AUDITORS' RESULTS
FOR THE YEAR ENDED JUNE 30, 2020**

FINANCIAL STATEMENTS

Type of auditors' report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Non-compliance material to financial statements noted?	<u>No</u>

FEDERAL AWARDS

The District was not subject to Uniform Guidance Single Audit for the year ended June 30, 2020 because federal award expenditures did not exceed \$750,000.

STATE AWARDS

Internal control over state programs:	
Material weaknesses identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>Yes</u>
Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2020**

FIVE DIGIT CODE

20000
30000

AB 3627 FINDING TYPE

Inventory of Equipment
Internal Control

There were no financial statement findings for the year ended June 30, 2020.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATE AWARD FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2020**

FIVE DIGIT CODE

10000
40000
42000
43000
60000
61000
62000
70000
71000
72000

AB 3627 FINDING TYPE

Attendance
State Compliance
Charter School Facilities Programs
Apprenticeship: Related and Supplemental Instruction
Miscellaneous
Classroom Teacher Salaries
Local Control Accountability Plan
Instructional Materials
Teacher Misassignments
School Accountability Report Card

FINDING #2020-001: INSTRUCTIONAL MATERIALS (70000)

Criteria: Per Education Code Section 60119, the District must provide a 10-day notice of the required public hearing.

Condition: The District’s public hearing for instructional materials occurred on September 12, 2019, but the posted date was September 4, 2019, which is less than 10 days before the hearing.

Cause: Oversight.

Effect: The District is not in compliance with California Education Code Section 60119.

Questioned Costs: Funding for this program has ended, thus there are no questioned costs related to instructional materials.

Repeat Finding: This is not a repeat finding.

Recommendation: We recommend that the District comply with Education Code Section 60119 in the future and ensure that a 10-day notice of the required public hearing is provided.

Corrective Action Plan: This was an oversight. The meeting date was rescheduled and the posting dates got confused. Reminders will be set on the computer to ensure proper 10 day posting notice.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATE AWARD FINDINGS AND QUESTIONED COSTS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

FINDING #2020-002: CLASSROOM TEACHER SALARIES (61000)

Criteria: As set forth in California Education Code section 41372, a unified school district should expend a minimum of 55% of the District's current expenses of education towards salaries of classroom teachers.

Condition: In the 2019-20 fiscal year, the District did not meet the minimum percentage requirement of 55%. The District only spent 50.36% on classroom teacher salaries in the 2019-20 fiscal year.

Effect: The District's current expense of education for the year ended June 30, 2020 was \$4,907,096 and the total salaries and benefits for classroom teachers was \$2,470,996. The District was below the minimum required percentage of 55% by 4.64% which calculates out to a deficiency of \$227,689.

Cause: Due to staffing changes, the District had a difficult time meeting the required percentage in 2019-20.

Questioned Costs: The questioned costs are the deficiency of \$227,689.

Repeat Finding: This is not a repeat finding.

Recommendation: We recommend that in the future, the District monitor their expenses towards salaries of classroom teachers against their total expenses to be sure that they meet the 55% minimum requirement.

Corrective Action Plan: The District applied for and obtained an approved waiver for 2019-20 from the Mendocino County Office of Education. The District was able to fill a vacant teaching position which resulted in smaller class sizes, so for the 20/21 school year will be exempt. The plan is to continue with small class sizes and continue to be exempt. The District continues to monitor teacher salaries and have brought the percentage up and hope to continue this trend regardless of the exemption or waiver.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATE AWARD FINDINGS AND QUESTIONED COSTS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

FINDING #2020-003: TRANSPORTATION MAINTENANCE OF EFFORT (40000)

Criteria: Per Education Code 2575(k) and 42238.03(a)(6)(b), funds a school district receives for home-to school transportation programs shall expend no less for those programs than the amount of funds the school district expended for home-to-school transportation in the 2012-13 fiscal year.

Condition: During review of 2012-13 transportation funding and current year transportation expenditures, the auditor noted that the District did not expend at least the 2012-13 transportation revenues received for that purpose in 2012-13.

Effect: Based on criteria outlined above, District does not meet requirements outlined in Education Code regarding Transportation Maintenance of Effort.

Cause: The District is aware of the transportation maintenance of effort requirement but was facing declining transportation costs due to the COVID-19 shutdown.

Questioned Costs: Deficit of \$5,312 to be in compliance.

Repeat Finding: This is not a repeat finding.

Recommendation: We recommend that the District implement procedures to verify that the District meet Maintenance of Effort requirements as set forth by Education Code.

Corrective Action Plan: Due to Covid-19 causing home to school transportation to stop, after 3/13/20 expenses were down considerably. Every attempt was made to meet the Maintenance of Effort for fiscal year 19/20. Money was encumbered for an expense that did not happen and was not corrected. The District will be monitoring this much closer in the future and when in-class learning resumes should have no problem meeting the MOE.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATE AWARD FINDINGS AND QUESTIONED COSTS, continued
FOR THE YEAR ENDED JUNE 30, 2020**

FINDING #2020-004: AFTER SCHOOL EDUCATION & SAFETY (ASES) PROGRAM (40000)

Criteria: Education Code Section 8482.3 states that after school programs participating in the ASES program are required to submit student outcome data to the California Department of Education which includes measurable student outcomes including attendance. As a result, ASES 2019-20 1st Half After School Base Attendance Report (covering the period of August to December 2019) was reviewed along with supporting in order to determine whether the reported number of students served is supported by written records maintained.

Condition: Attendance reported for Laytonville Elementary School did not reconcile to supporting attendance counts. The attendance reported for Laytonville Elementary School on the 1st Half Base Grant Attendance Report submitted to CDE was 4,818 while the supporting attendance count summary showed 4,635 attendance days. In addition, based on further testing, the number of students served for the month of December was reported as 768 per the summary while the sign-in sheets of students served showed 773.

Cause: Reporting errors.

Effect: Errors were made calculating number of students served. For the attendance report submitted to the CDE for the 1st Half: After School Base, the District reported a total number of 4,818 students. As a result of our audit procedures, the adjusted amount for the 1st Half: After School Base should be decreased to a total of 4,640 students served.

Context: An overstatement of 178 students served for the ASES 2019-20 1st Half Base period was noted.

Questioned Costs: None. The ASES program funding is not affected as long as the pupil participation level is maintained at 85% of the projected attendance or greater. Since the finding noted a net over reporting of 178 student days of attendance, program attendance did not fall below 85% of the projected attendance; therefore, there is no questioned cost.

Repeat Finding: This is not a repeat finding.

Recommendation: We recommend the District implement a process to accurately calculate the attendance of the After-School Education & Safety (ASES) Program for reporting purposed to the California Department of Education.

Corrective Action Plan: The ASES Director will complete the monthly attendance pages in the county provided Excel format. The Assistant Director will then compare the Excel spreadsheet to the hand-written daily sign in logs in order to verify each student's attendance.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2020**

There were no findings or questioned costs for the year ended June 30, 2019.