



Laytonville Unified School District

Joan Viada Potter, Superintendent

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REGULAR MEETING OF THE CITIZENS' BOND OVERSIGHT COMMITTEE MONDAY, MARCH 8, 2021

3:00 P.M.

**LOCATION: LAYTONVILLE UNIFIED SCHOOL DISTRICT BOARD ROOM
150 RAMSEY ROAD, LAYTONVILLE, CA**

Members Present: Alison Pernell, Matt O'Neill, Meadow Shere and David Quale

Agenda

1. Call to Order – 3:14pm
2. ACTION: Approval of minutes from April 3, 2019
 - a. **Motion** by David Quale, Seconded by Meadow Shere, 4-0 vote.
 - b. Present: Joan Potter, Alison Pernell, Matt O'Neill, Meadow Shere, David Quale, Michael Ash
 - c. Absent from Committee: Jiongyi Pierson, Elina Agnoli
3. ACTION: Approval of Agenda
 - a. **Motion** by David Quale, Seconded by Meadow Shere. 4-0 vote.
4. Public Comments
 - a. None
5. Report from Auditor- Michael Ash
 - a. Michael explained that a requirement of the Prop 39 Bond is to have a Performance and Financial Audit done each year to ensure that funds are being spent on allowable items. Michael confirmed that both audits were issued an unmodified opinion for the fiscal year ended June 30, 2020.
 - b. There were no findings and there is approximately \$1 million left to spend.
 - c. **Motion** to approve the auditor's report by Meadow Shere, seconded by David Quale. 4-0 vote
6. Bond Project Updates
 - a. The District received \$1.8 million in State Funds, and there remains approximately \$1 million in Bond funds at the start of Phase 2.
 - b. Went out to bid and received the lowest bid by Carr's Construction out of Santa Rosa

- c. Aside from weather delays the project is moving forward quickly and there are currently no change orders.
- 7. ACTION: Membership
 - a. Meadow will move from Site Council Member to Business Owner member
 - b. Elina Agnoli may need to be replaced as a member as she is now serving on the LUSD Board of Trustees
 - c. Vacant positions have been advertised
- 8. Annual Report:
 - a. An Annual report was not done in 2020 due to COVID
 - b. Mrs. Potter may hold off on doing on until the project is done and the bond money is spent to have a final report to present
- 9. Other Business
 - a. None
- 10. Adjournment
 - a. Motion to adjourn the meeting by David Quale, seconded by Alison Pernell, unanimously approved with a 4-0 vote at 3:35 pm.