



Laytonville Unified School District

Joan Viada Potter, Superintendent

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REGULAR MEETING OF THE CITIZENS' BOND OVERSIGHT COMMITTEE WEDNESDAY, APRIL 3, 2019

4:00 P.M.

**LOCATION: LAYTONVILLE UNIFIED SCHOOL DISTRICT BOARD ROOM
150 RAMSEY ROAD, LAYTONVILLE, CA**

Members Present: Alison Pernell, Matt O'Neill, Jiongyi Pierson, Elina Agnoli

Agenda

1. Call to Order – 4:04pm
2. ACTION: Approval of minutes from June 4, 2018
 - a. **Motion** by Jiongyi Pierson, Seconded by Alison Pernell, 4-0 vote.
 - b. Present: Joan Potter, Alison Pernell, Matt O'Neill, Jiongyi Pierson, Sara Fiehler
 - c. Absent from Committee: David Quayle, Meadow Shere
3. ACTION: Approval of Agenda
 - a. **Motion** by Elina Agnoli, Seconded by Alison Pernell. 4-0 vote.
4. Public Comments
 - a. None
5. Report from Auditor- Sara Fiehler
 - a. Sara explained that a requirement of the Prop 39 Bond is to have a Performance and Financial Audit done each year to ensure that funds are being spent on allowable items. Sara confirmed that both audits were issued an unmodified opinion for the fiscal year ended June 30, 2018.
 - b. A sample of 52% of total 17/18 Measure Q Bond Building Fund expenditures were tested for validity, allowability and accuracy and it was concluded that the sampled expenditures were in compliance with the terms of Measure Q ballot language.
 - c. Of the two change orders that were approved in 17/18, 2 were tested and all change orders were properly reviewed and approved in accordance with District policy.
 - d. There were no findings related to the financial statements or local school construction bonds in 2017/18

6. Bond Project Updates

- a. There is currently \$1.2 million left in Bond funds to be used in the replacement of rooms 8, 9, & 10. However, the bids for construction of the new classroom (room 10) came in at \$1.6 million.
- b. State funds of \$1.2 million are not yet available and there is currently to timeline for when they will become available.
- c. Mrs. Potter recommends that the District continues on with plans for the demolition of room 8, 9, & 10. At which point we may have more information about state fund availability.

7. ACTION: Membership

- a. The District is still advertising for 1 parent/guardian member.

8. Annual Report:

- a. An annual report was presented and approved. It will be taken to the Board on May 2, 2019
- b. Members suggested an article being published in the newspaper to give communities members an update on current bond projects.
- c. **Motion** by Jiongyi Pierson, seconded by Alison Pernell, unanimously approved with a 4-0 vote.

9. Other Business

- a. None

10. Adjournment

- a. Motion to adjourn the meeting by Alison Pernell, seconded by Elina Agnoli, unanimously approved with a 4-0 vote at 4:41 pm.