

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, March 15, 2021 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, March 15, 2021, in the Central Junior High School Library, 1500 East Ninth Street, West Frankfort, Illinois, and also via Google Meets due to the COVID-19 mitigations.

I. Call to Order, Roll Call, and Establishment of Quorum: President Jon Alexander called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following board members physically present: Jon Alexander, Cam Brown, Larry Burns, John Butler, Dr. Gayle Crawford, Keith Griffith, and Clint Hawkins.

Approximately fifteen administrators, directors, and members of the public attended in person with another six joining online.

II. Hearing of Delegates or Visitors and Public Comments: There were none.

III. Approval of Minutes – Approve Minutes of the Open and Closed Sessions of the February 22, 2021, Regular Meeting: Mr. Hawkins made a motion to approve the minutes of the open and closed sessions of the February 22, 2021, regular meeting. Mr. Brown seconded the motion. The motion carried 7-0.

IV. Approval of Bills and Financial Reports: Mr. Griffith made a motion to approve the bills in the amount of \$666,328.91 and financial reports, including two payrolls in the month of February 2021, in the amount of \$883,027.70. Dr. Crawford seconded the motion. The motion carried 7-0.

V. Reports:

- A. Superintendent:** Mr. Donkin noted one year of the pandemic and expressed thanks to all who have helped make education work as well as it could in the past year.
- B. School Administrators:** Reports were submitted in writing and discussed.
- C. Special Education:** A report was submitted in writing and discussed.
- D. Curriculum:** A report was submitted in writing and discussed.
- E. Grant Programs:** A report was submitted in writing and discussed.
- F. Activities and Athletics:** A report was submitted in writing and discussed.
- G. Maintenance:** A report was submitted in writing and discussed.
- H. Food Service:** A report was submitted in writing and discussed.
- I. Committee Reports:** None.
- J. FCUSD #168 Foundation, Inc.:** None.

After reports were discussed, Mr. Alexander asked for a moment of silence in honor of retired teacher, coach, athletic director, Board Member, and Board President, Mr. George Karoski, who passed away earlier in the day.

VI. Old Business: None.

VII. New Business:

- A. Business and Operations Proposals and Agreements:**

1. **Consideration of an Agreement with eLuma Online Therapy for Substitute Speech Language Services for the Remainder of the 2020-2021 School Year** – Dr. Crawford made a motion to ratify the agreement with eLuma Online Therapy for substitute speech language services for the remainder of the 2020-2021 school year. Mr. Griffith seconded the motion. The motion carried 7-0.
2. **Consideration of an Agreement Between Frankfort CUSD #168 and Quality Network Solutions (QNS) RE: A Technology Support Service Agreement** – Mr. Burns made a motion to ratify the agreement between Frankfort CUSD #168 and Quality Network Solutions (QNS) regarding a Technology Service Agreement for a period of one year to include a Network Specialist to be assigned full time to the District. Mr. Hawkins seconded the motion. The motion carried 7-0.
3. **Consideration of an Agreement Between Frankfort CUSD #168 and QNS RE: A Network Upgrade Proposal** – Mr. Burns made a motion to ratify the agreement between Frankfort CUSD #168 and QNS Regarding the Network Upgrade Proposal as presented. Mr. Griffith seconded the motion. The motion carried 7-0.

B. Calendars and Scheduling:

1. **Amendment of 2020-2021 Public School Calendar RE: Remote and Emergency Days** – Mr. Griffith made a motion to approve the amended 2020-2021 Public School Calendar to reflect the emergency days and remote learning days used to this point as presented. The current last day of school will be June 3, 2021 with one Emergency Day remaining. Mr. Hawkins seconded the motion. The motion carried 7-0.
2. **Consideration of 2021 FCHS and CJHS Graduation Dates** – Dr. Crawford made a motion to approve Thursday, May 27, 2021, as the date for Commencement Exercises at FCHS and Friday, May 28, 2021, as the day for Graduation at CJHS. Mr. Griffith seconded the motion. The motion carried 7-0.

C. Facilities:

1. **Consideration of Authorization for HVAC and Roofing Planning and Work for Central Junior High School** – The Board heard presentations from Mr. Jake McCann from Baysinger Architects and from Mr. Kevin Wills from Bernardi Securities regarding a plan for the District to take advantage of COVID stimulus money to fund replacement of the rest of the CJHS HVAC system and finance a replacement of the roof of the building this summer. After hearing these presentations, Mr. Griffith made a motion to authorize Baysinger Architects to proceed with planning and preparing bid work for an HVAC and Roofing Project at Central Junior High School. Dr. Crawford seconded the motion. The motion carried 7-0.
2. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – Mr. Donkin reported that we are still monitoring the State of Illinois for updates on construction funds.

- D. Possible Closed Session:** Dr. Crawford made a motion to convene in Closed Session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of

employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, and the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; and . . . other matters relating to individual students as stated in *5 ILCS 120/2 (c)(1)(2)(5)(8)(10)*. Mr. Hawkins seconded the motion. The motion carried 7-0. The Board was in closed session from 7:09 p.m. to 9:13 p.m.

E. Return to Open Session: Mr. Butler made a motion to re-convene in Open Session. Mr. Brown seconded the motion. The motion carried 7-0.

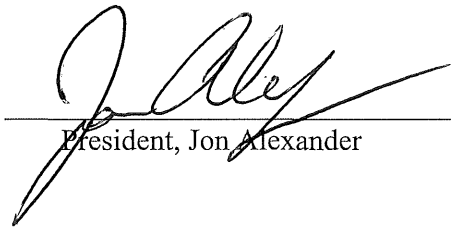
F. Personnel:

- 1. Acceptance of Letter(s) of Resignation / Retirement** - Mr. Butler made a motion to accept a letter of resignation from Mr. Simon Pete Gordon as a Physical Education Teacher and Varsity Boys' Basketball Coach at FCHS effective at the conclusion of the 2020-2021 School Year, and a letter of resignation from Mrs. Angie Jilek as a FCHS Assistant Principal and Athletics and Activities Director, effective July 1, 2021. Mr. Hawkins seconded the motion. The motion carried 7-0.
- 2. Consideration of a Resolution for Dismissal of Professional Educator Licensed Employee(s):**
 - Mr. Butler made a motion to approve the Resolution regarding non-renewal of Professional Educator Licensed Employee Mrs. Tracey Studer. Dr. Crawford seconded the motion. The motion carried 7-0.
 - Dr. Crawford made a motion to approve the Resolution regarding non-renewal of Professional Educator Licensed Employee Mr. Anthony Bechelli. Mr. Griffith seconded the motion. The motion carried 7-0.
 - Mr. Griffith made a motion to approve the Resolution regarding non-renewal of Professional Educator Licensed Employee Mrs. Kimberly Ward. Mr. Butler seconded the motion. The motion carried 7-0.
- 3. Consideration of a Resolution for Reduction-In-Force of Professional Educator Licensed Employee(s)** – Mr. Hawkins made a motion to approve the Resolution regarding the Honorable Dismissal of part-time Professional Educator Licensed Employees Mrs. Judy Little and Mrs. Debbie Wells. Dr. Crawford seconded the motion. The motion carried 7-0.
- 4. Consideration of Action on Dismissal of Educational Support Employee(s)** – Mr. Butler made a motion to approve the dismissal of Educational Support Employee Ms. Cassie Albers. Dr. Crawford seconded the motion. The motion carried 7-0.
- 5. Consideration of Volunteer Coaching Position(s) and Personnel:**
 - a. FCHS Girls' Softball**
 - Mr. Butler made a motion to approve a Volunteer Coaching Position for FCHS Girls' Softball. Mr. Alexander seconded the motion. The motion carried 7-0.
 - Mr. Burns made a motion to approve Ms. Cassandra Lueking to fill the volunteer coaching position for FCHS Girls' Softball providing that certification and background checks have been completed. Mr. Brown seconded the motion. The motion carried 7-0.

- 6. Authorization to Post / Advertise Positions** – Mr. Butler made a motion to authorize the Superintendent to post the following positions: additional ELA position at FCHS (through stimulus funds to assist in covering needs caused by learning loss and retention), ELA at CJHS, Mathematics at CJHS, Physical Education at FCHS, Special Education – Functional Room at FCHS, Head Boys’ Varsity Basketball Coach, part-time District Athletics and Activities Director, and Assistant Principal at FCHS.

VIII. Board Member Comments – Dr. Crawford thanked everyone for the work they have done in the past year and praised the work of Mrs. Jilek this year. Mr. Griffith echoed the praise of Mrs. Jilek and wished her luck in her next position. Mr. Butler also thanked Mrs. Jilek for her work this year.

IX. Adjourn – Mr. Butler made a motion to adjourn meeting. Mr. Brown seconded the motion. The motion carried 7-0. The meeting was adjourned at 9:23 p.m.



President, Jon Alexander



Secretary, Clint Hawkins