

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, November 16, 2020 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, November 16, 2020, in the Central Junior High School Library, 1500 East Ninth Street, West Frankfort, Illinois, and also via Google Meets due to COVID-19 mitigations limiting attendance to ten people in the room.

I. Call to Order, Roll Call, and Establishment of Quorum – Vice-President Cam Brown, in the place of Board President, Mr. Jon Alexander, called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:01 p.m. with the following members physically present: Cam Brown, Larry Burns, John Butler, Dr. Gayle Crawford, Keith Griffith, and Clint Hawkins. Board President, Jon Alexander was present via Google Meets. Mr. Matt Donkin, Superintendent, and Mrs. Keri White, Director of Financial Services.

There were over 50 participants who called in to the meeting including District Administrators and Directors.

II. Hearing of Delegates or Visitors and Public Comments – There were none.

III. Approval of Minutes – The Open and Closed Session Minutes of the October 19, 2020, Regular Meeting – Dr. Crawford made a motion to approve the minutes of the Open and Closed Sessions of the October 19, 2020, Regular Meeting. Mr. Burns seconded the motion. The motion carried 7-0.

IV. Approval of Bills and Financial Reports – Mr. Griffith made a motion to approve the bills in the amount of \$995,951.61 and financial reports, including three payrolls in the month of October, 2020, in the amount of \$1,316,431.63. Mr. Brown seconded the motion. The motion carried 7-0.

V. Reports:

- A. Superintendent** – The Board heard the Superintendent’s report which included a review of some remote student participation numbers from the day’s return to a hybrid, in-person model, reporting that 100 additional students had chosen remote learning.
- B. School Administrators** – Reports were submitted in writing.
- C. Special Education** - Reports were submitted in writing.
- D. Curriculum** - Reports were submitted in writing.
- E. Grant Programs** - Reports were submitted in writing.
- F. Activities and Athletics** - Reports were submitted in writing.
- G. Maintenance** - Reports were submitted in writing.
- H. Food Service** - Reports were submitted in writing.
- I. Committee Reports** - None
- J. FCUSD #168 Foundation, Inc.** – None.

VI. Old Business - None.

VII. New Business:

A. Business and Operations Proposals and Agreements:

1. **Adoption of Tax Year 2020 Tentative Levy** – Mr. Alexander made a motion to adopt the Tax Year 2020 Payable 2021 Tentative Property Tax Levy and direct the Superintendent to advertise for a Truth in Taxation Hearing to be held before the next Board Meeting. Mr. Hawkins seconded the motion. The motion carried 7-0.

B. Curriculum and Instruction Proposals:

1. **Review of District’s Illinois School Report Card** – Mr. Donkin briefly reviewed the 2020 Illinois School Report Card with the Board, noting that it lacked information from spring assessments that were not completed due to the pandemic.
2. **Consideration of Athletics and Activities Code Policy** – Mr. Brown asked for unanimous consent to move further consideration of this item to after the Closed Session. The Board was in agreement. At that time, Mr. Butler made a motion to table the Athletics and Activities Code Policy for 2020-2021 as presented. Mr. Alexander seconded the motion. The motion carried 7-0.

C. Facilities:

1. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – Mr. Donkin reported that there has been a pause in the programming study for future potential renovations, additions, and construction of FCHS facilities.
2. **Update Regarding Status of Maintenance Grant and Other Related Projects** – Mr. Donkin gave an update on the progress at the OSE building on the restroom and conference room addition which is almost complete pending the arrival of some materials on back order.

- D. Possible Closed Session** – Mr. Griffith made a motion to convene in Closed Session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, and the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; and . . . other matters relating to individual students as stated in 5 ILCS 120/2 (c)(1)(2)(5)(8)(10). Dr. Crawford seconded the motion. The motion carried 7-0. The Board was in closed session from 6:34 p.m. to 7:48 p.m.

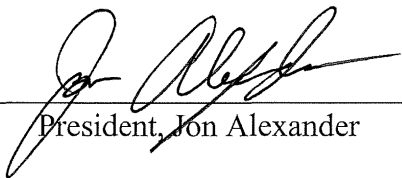
- E. Return to Open Session** – Mr. Butler made a motion to re-convene in Open Session. Mr. Brown seconded the motion. The motion carried 7-0.

F. Personnel:

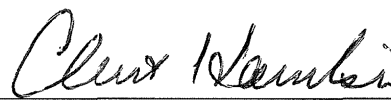
1. **Acceptance of Letter(s) of Resignation / Retirement** – There were none.
2. **Approval of 2020-2021 Fall, Winter, and Spring Sports Coaches for FCHS/CJHS**
 - a. **Approval of Volunteer Coaching Position(s) and Personnel for 2020-2021** – Mr. Griffith made a motion to approve Mr. Jason Thrash to fill the volunteer assistant coaching position for the FCHS Girls' Basketball Team. Dr. Crawford seconded the motion. The motion carried 7-0.
3. **Authorization to Post / Advertise Positions** – Dr. Crawford made a motion to authorize the Superintendent to post an opening for a School Secretary at Denning Elementary School in anticipation of a vacancy. Mr. Butler seconded the motion. The motion carried 7-0.

VIII. Board Member Comments – Mr. Donkin made an announcement that the District would continue with its hybrid, in-person learning plan for the next three days (Tuesday/Wednesday/Thursday) and then return to full-time, all-remote learning through no later than Monday, January 11, 2021.

IX. Adjourn – Mr. Butler made a motion to adjourn the meeting. Mr. Brown seconded the motion. The motion carried 7-0. The meeting was adjourned at 7:53 p.m.



President, Jon Alexander



Secretary, Clint Hawkins

