

PENDER PUBLIC SCHOOLS BOARD OF EDUCATION MEETING MINUTES
Pender Public School – Heese Event Center
March 12, 2018 – 7:00 p.m.

Pender Public Schools Board of Education met in regular session in Heese Event Center on Monday, March 12, 2018. President Matt Peters called the meeting to order at 7:06 p.m. with the following members present: J.J. Maise, Dan Wichman, Matt Heineman, Jean Karlen, Jason Roth, and Matt Peters. Absent: None. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger, and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Heineman and seconded by Roth to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Motion to approve the minutes of the February 12, 2018 regular meeting was made by Karlen and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve the financial reports and payment of bills as follows: Activity Fund - \$19,623.79; General Fund - \$219,351.39; School Nutrition Fund - \$17,374.48 and Payroll - \$188,293.85 was made by Wichman, seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver gave a presentation about Emerson-Hubbard Public School's request for a sports cooperative. He shared details on the history between the two districts, information we have collected and a tentative plan to respond to Emerson Hubbard's request.

President Peters implemented the Procedures for Public Comment. Several members of the community took advantage of the opportunity to speak with the Board in regard to a potential sports cooperative with Emerson-Hubbard Public School. President Peters thanked all those in attendance for their questions, comments and concerns.

The Board reviewed the comments received and the information presented by Dr. Dolliver. Discussion centered on the positive aspects and concerns of both a potential cooperative or remaining independent. The Board consensus was to move forward with another community meeting to gather additional input from community members before a final decision is made.

Superintendent Jason Dolliver, Secondary Principal Eric Miller and Elementary Principal/SPED Director Kelly Ballinger presented administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>) and clicking on the Board Meeting eLink on the Board of Education tab and reviewing the agenda attachments. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Workshops/Meetings	Workshops/Meetings	Workshops/Meetings
School Improvement	Winter/Spring Testing	NSCAS Testing
Snow Make-Up Days	State Wrestling	Read Across America Day 2018
Parking	State Dance	2 nd Annual PPS Autism Walk
HS Library Move	EHC Speech Meet	Science Night 2018
Technology for 2018-19	Thurston Co. Spelling Bee	2018-19 Projected Para Needs
2018-19 State Aid	FFA Week Activities	Spelling Bee Winners
School Finance Conversation	Upcoming Meetings/Events	Golden Spoon Winners
Classified Staff Positions	Closeup	Pendragon Academy
Donation		Elementary PRIDE
BOE Members		Upcoming Events

Superintendent Dolliver shared details about a couple of donations that had been received by the school. Since they were both over \$500, Board Policy 3202 requires Board acceptance.

The Ag Society donated \$1,276.35 to the Pender FFA Program to help offset the cost of the cinch sacks given to elementary students that attended Farm Safety Day in the fall.

After reviewing the donation, Wichman moved and Roth seconded the motion to accept the gift valued at \$1,276.35 from the Ag Society and thank them for their generosity. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

To date, Cubby's has donated a total of \$3,152.92 during the 2017-18 school year. In October, a donation of \$1,215.14 was made, and \$1,937.78 was donated in February. These donations are the result of Cubby's receipts being given to the school. For every dollar spent at Cubby's that is verified by a receipt, Cubby's donates \$0.02 to the school. In other words, PPS collected \$157,646 in receipts as of February 21, 2018.

A motion was made by Roth and seconded by Maise to accept the donations valued at \$3,152.92 from Cubby's to put in the uniform fund and thank Cubby's for their generosity. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The summer 2018 project list was reviewed by members of the Facilities/Transportation Committee in December and most of the list has been available to the Board since December as well. The Committee met prior to the Board Meeting to review a few small items that were recently added as well as price quotes for the purchase of a new school bus to replace bus #12. The proposed list of projects total approximately \$146,100. Board members reviewed the list of projects, discussed the benefits of each and came to consensus to move forward with the proposed projects and bus

purchase. Mr. Dolliver recommended approval of the summer projects up to a total cost not to exceed \$146,100.00

A motion was made by Maise and seconded by Heineman to approve the list of 2018 summer projects at a total cost of \$70,325.15 and a bus replacement at the cost of \$75,760.00. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The proposed 2018-2019 school calendar was reviewed and discussed. The proposed calendar meets NDE's Rule 10 instructional unit requirements and includes 185 teacher contract days, which is the standard contract length for certified teaching staff. The school year would begin on August 16 and end on May 16. The 2018-2019 calendar includes continuation of 2:30 p.m. dismissals on most Wednesdays to provide an opportunity for teacher in-service. Board members asked questions and further reviewed the proposed calendar. Mr. Dolliver recommended approval of the 2018-2019 school calendar as presented.

A motion was made by Wichman and seconded by Maise to approve the 2018-2019 school calendar as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver shared information with the Board about the Summer Food Service Program (SFSP) that is available through the Nebraska School Nutrition program and a summer food service grant that is available. An application for the grant was completed, and it was recommendation by Superintendent Dolliver to consider the addition of a SFSP beginning with the summer of 2018, regardless of whether or not we receive the grant.

A motion was made by Wichman and seconded by Maise to approve the addition of a Summer Food Service Program beginning May 29, 2018 through the Nebraska School Nutrition program. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver shared a letter of resignation received from Robert Simonsen with Board members. Bob resigned his position as custodian effective May 16, 2018.

A motion was made by Karlen, seconded by Maise to accept Bob Simonsen's resignation effective May 16, 2018, and to thank him for his service to the district. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

John Robertson requested to be added to the district substitute list. Mr. Dolliver informed Board members that he meets district requirements to substitute and recommended approval of adding him to the list.

A motion was made by Heineman and seconded by Maise to approve the addition of John Robertson to the district substitute list. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Committee Chair Heineman reported that members of the Negotiations Committee had reviewed contract proposals for Secondary Principal Eric Miller and Elementary Principal/SPED Director

Kelly Ballinger presented by Superintendent Dolliver. Each principal's proposed contract addendum reflects a 2.8% total package increase for 2018-2019. The increase represents an increase in salary with each contract. A change in leave provisions to align with certified staff was recommended as well. Board members discussed the proposal.

On behalf of the Negotiations Committee, Committee Chair Heineman also shared a recommendation for Superintendent Dolliver's 2018-2019 contract addendum with BOE members. The proposed total package increase of \$3,915.00 or 2.8% is represented by an increase in salary from \$122,235 to \$126,150. In addition, a change in leave provisions was recommended. Board members reviewed and discussed the recommendation.

A motion was made by Heineman and seconded by Roth to approve the 2018-2019 contract addendums as presented and reviewed for Principal Miller, Principal/SPED Director Ballinger and Superintendent Dolliver. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reviewed with the Board a proposed 2018-2019 contract addendum for Technology Director Jennifer Davis. The proposed total package increase of \$6,000 or 7.59% is represented by an increase in salary from \$60,000 to \$66,000. In addition, a change in leave provisions was recommended. Board members reviewed and discussed the recommendation.

A motion was made by Wichman and seconded by Maise to approve the 2018-2019 contract addendum as presented and reviewed for Technology Director Jennifer Davis. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reviewed with the Board a proposed 2018-2019 contract addendum for School Psychologist Leah Clark. The proposed total package increase is represented by an increase from .60 FTE to .80 FTE (114 contract days to 152 contract days) and a salary increase from \$52,300.00 to \$70,315.20. In addition, a change in leave provisions was recommended. Board members reviewed and discussed the recommendation.

A motion was made by Maise and seconded by Karlen to approve the 2018-2019 contract addendum as presented and reviewed for School Psychologist Leah Clark. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver and BOE member Roth shared with the Board that Emerson-Hubbard and Howells-Dodge took steps at their February Board meetings to join P2T. As a result, the current P2T need to vote on their acceptance. Two resolutions were provided to the Board for review prior to the meeting. Superintendent Dolliver recommended approval of both resolutions.

A motion was made by Wichman and seconded by Roth for approval of the Amended Joint Public Agency Agreement 008. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion was made by Roth and seconded by Wichman for approval of Resolution 009 to include Emerson-Hubbard and Howells-Dodge school districts in the Pathways 2 Tomorrow Partnership

beginning with the 2018-2019 school year. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Several Board Policies were approved for first reading during the regular February meeting. Board members discussed the amended policies and by consensus decided to approve consideration of the second reading of all the policies.

A motion was made by Wichman and seconded by Karlen to approve the second and final reading of amended BOE Policy 6114, 6115, 6117, 6211, 6270, 6280, 6800 and 6910. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver shared information on Policy 5422, a new policy provided by our legal counsel. The policy provides for standards and guidelines to accommodate absences related to pregnancy and child care for pregnant and parenting students. Every school district is required by law to adopt this policy by May 1, 2018.

The Board discussed the policy and asked questions which were answered by Superintendent Dolliver. A motion was made by Karlen and seconded by Maise to approve the first reading of BOE Policy 5422. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Upcoming meetings and Board training opportunities were reviewed by members of the Board. The Board set a Special Board Meeting for Monday, March 26, 2018 at 7:00 pm for purposes of gathering additional community feedback related to a potential sports cooperative with Emerson-Hubbard. President Peters reminded board members of the next regular Board meeting scheduled for Monday, April 9, 2018 beginning at 7:00 p.m.

A motion to adjourn was made by Wichman and seconded by Roth. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 11:23 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

March Accounts Payable

Begin Date: 03/01/2018; End Date: 03/31/2018; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: [All]; Accounting Cycle: FY 17-18; Limit Results to This Cycle: Yes; Account Code Expression: ((Fund) = '01') ; Show Detail by Voucher: Yes; Created On: 3/7/2018 6:33:06 PM

Check Number	Payee	Type	Amount
36469	AFLAC-12	March Payroll Liability	\$506.09
EFT	AxisPlus Benefits	March Payroll Liability	\$2,038.32
36470	Blue Cross Blue Shield of NE	March Payroll Liability	\$51,634.03
36471	Colonial Life	March Payroll Liability	\$289.91
36472	Department of Revenue	March Payroll Liability	\$8,750.54
EFT	Employee Benefit Fund	March Payroll Liability	\$717.61
36473	Frontier Bank	March Payroll Liability	\$58,839.79
36474	Madison National Life Ins Co, Inc	March Payroll Liability	\$1,600.19
36475	Nebraska School Retirement	March Payroll Liability	\$46,798.24
36476	Pender General Fund	March Payroll Liability	\$105.23
36477	Pender/Thurston Education & Community Foundation	March Payroll Liability	\$535.21
36478	Vision Service Plan	March Payroll Liability	\$678.52
EFT	HSA Direct Deposits	March Payroll Liability	\$3,210.44
36479	ACT	testing supplies	\$288.00
36480	American Broadband	telephone	\$297.61
36481	Appeara	rental	\$39.70
36482	Apple, Inc.	ipad	\$299.00
36483	Binswanger Glass	display case/door handle	\$248.19
36484	Breitbarth One Stop	carwash tokens	\$80.00
36485	Carolina Biological Supply Co	classroom supplies	\$27.85
36486	CDW*G	projector bulb	\$100.10
36487	CenturyLink	internet service	\$943.67
36488	Cubbys	fuel/supplies	\$2,773.09
36489	Eakes Office Solutions	custodial supplies	\$1,292.62
36490	Educational Service Unit #1	workshop registration fees	\$100.00
36491	Egan Supply Co	repair/custodial supplies	\$1,333.07
36492	First National Bank	supplies	\$1,324.65
36493	Francotyp-Postalia, Inc.	postage meter rent	\$608.90
36494	Grainger	maintenance supplies	\$186.88
36495	Houghton Mifflin Harcourt Pub Co	Journeys Prof Dev/supplies	\$3,287.95
36496	Janke Auto Co.	van maintenance	\$68.30
36497	Jostens, Inc.	diplima	\$13.61
36498	k12itc	Meraki software	\$3,456.00
36499	Lamp Auto Parts	transportation supplies	\$247.24
36500	Marco, Inc	copier/printer supplies	\$587.45
36501	Matheson Tri-Gas, Inc.	gas & rental fee	\$71.72
36502	NASB	membership dues	\$3,667.00
36503	NETA Conference Registration	registration fee/Davis	\$149.00
36504	Newton Diesel	bus & van qtrly inspections	\$520.00
36505	Northwest Area Education Agency	newsletter printing	\$228.21
36506	Otus, LLC	Assessment software	\$1,825.00
36507	Pender Ace Hardware	ice melt/supplies	\$1,192.76
36519	Pender Municipal Utilities	February usage	\$15,195.66
36508	Pender School Nutrition Fund	ASP & PK snacks	\$407.44
36509	Petty Cash Fund	postage reimbursement	\$38.83
36510	PGH & G, P.C., LLO	legal fee	\$150.00
36511	Rasmussen Mechanical Services	maintenance repairs	\$878.64
36512	Rays Midbell	instrument books	\$163.22
36513	Ricks Computers, Inc.	macbook repairs	\$807.65
36514	Sams Club	membership dues	\$45.00
36515	School Specialty, Inc.	classroom supplies	\$54.57
36516	Sturek Media, Inc.	printing	\$281.06
36517	Superior - Showboard Co.	science fair	\$327.60
36518	Verizon Wireless	wifi	\$40.03
General Fund Total			\$ 219,351.39
March Payroll			\$ 188,293.45
School Nutrition Fund Total			\$ 17,374.48
Activity Fund Total			\$ 19,623.79