



## Ojai Unified School District Board of Education Regular Meeting Agenda

**DATE:** Wed August 25th, 2021

**TIME:** 5:00pm - 9:00pm PDT

**LOCATION:** Notice of in-person meeting

**GROUPS:** Board Members

### **Welcome to the Ojai Unified School District Board of Education Member**

Here are a few things you need to know:

- The President of the Board will inquire if anyone in the audience desires to address the board concerning any items appearing on the meeting agenda or on any issue within the jurisdiction of the Governing Board.
- Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item.
- To ensure that non-English speakers receive the same opportunity to directly address the Board, translation of written or oral comments will be available.
- Comments are greatly appreciated, however, please note that the Board cannot enter into a formal discussion, nor can a decision be made on any item that is not already on the agenda. Items the Board wishes to consider for future discussion can be placed on an upcoming agenda.
- Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board can pull an item from the Consent Calendar and move the item to the agenda for discussion.
- Individuals who require special accommodation to participate in a board meeting, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office 48 hours before the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting.
- You can subscribe to our agenda mailing list by contacting Hazel Gonzalez at: [hgonzalez@ojaiusd.org](mailto:hgonzalez@ojaiusd.org).
- The open session of this meeting will be recorded and available at [ojaiusd.org](http://ojaiusd.org)

Members of the public may view the meeting on the Ojai Unified [Youtube channel](#) or [Facebook page](#).

**Members of the public may present public comments in two ways:**

1. Before 4 p.m. the day of the meeting, public comments can be made in writing by clicking this link: [Make a Public Comment](#). Written comments should be limited to 450 words. They will be sent to Board members and entered into the public record, but will not be read at the meeting.

2. Public comments may be made in person during the meeting in the Board Room at 414 E. Ojai Avenue. Due to COVID safety protocols, the number of individuals in the Board Room may be limited and masks will be required indoors at all times.

The Board may elect to limit public comments to 30 minutes.

**Board Members:**

Jane Seiler Weil, President  
Kevin Ruf, Vice President  
Michael Shanahan, Clerk  
Rebecca Chandler, Member, Trustee Area 2  
Shelly Griffen, Member, Trustee Area 4

**Administrators:**

Tiffany Morse, Ph.D., Superintendent  
  
Sherrill Knox, Ed.D., Assistant Superintendent Educational Services  
  
Katrina Madden, Assistant Superintendent of Business and Administrative Services

**Minutes Secretary:**

Hazel Gonzalez

**1 Call Meeting to Order 5:00 p.m.**

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**Adjourn to Closed Session**

*1. Conference with Legal Counsel. Anticipated litigation pursuant to subdivision (b) of GC section 54956.9.*

**1.1 Receive Public Comments, if any and adjourn to Closed Session**

*1. Conference with Legal Counsel. Anticipated litigation pursuant to subdivision (b) of GC section 54956.9.*

**1.2 Reconvene Meeting in Open Session at 5:30 p.m.**

**1.3 Flag Salute**

**1.4 Report on Closed Session Action Taken, if any**

**1.5 Emergency Additions or Modifications to Agenda**

**1.6 Approval of Agenda**

Action

**2 Approval of Minutes**

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## 2.1 **Approval of Minutes of the 7.12.21 Board Meeting**

Action

 [07.12.21 Minutes.pdf](#)

## 3 **Monthly Communications**

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### 3.1 **Kindness Award Recognition**

Employee Eli Dvortcsak and student Ryder Pitt-McQueen will be recognized.

### 3.2 **Public Comments**

### 3.3 **Employee Union Presidents' Comments**

3.3.1 California School Employee Association (CSEA) President Chuck Crawford

3.3.2 Ojai Federation of Teachers (OFT) President Jake Hansen

### 3.4 **Board Member Reports**

Board Members have the opportunity to present information regarding items of current interest.

### 3.5 **Superintendent's Report**

 [Superintendent's Report, 8-25 Board Meeting.pdf](#)

## 4 **Presentations**

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### 4.1 **COVID Update**

Dr. Morse will present an update on Ojai Unified's current COVID protocols.

 [4.1.pdf](#)

### 4.2 **Reading and Fluency Training (RAFT) Update**

In accordance with Board Goal 2, Key Strategy 2c, Ojai Unified will implement the RAFT reading program at all elementary schools to address early literacy skills. This presentation will provide an update on progress towards meeting that goal.

 [4.2.pdf](#)

### 4.3 **Gifted and Talented Education (GATE) Update**

In accordance with Board Goal Number 2, Key Strategy 2d, Ojai Unified is developing a robust Gifted and Talented Education program, beginning in the elementary grades. This presentation will provide an update on progress towards meeting that goal.

 [4.3.pdf](#)

## 5 Information and Action Items

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### 5.1 Adoption of Consent Calendar

Action

#### 5.1.1 Human Resources Certificated and Classified Changes

Presentation of changes for certificated and classified positions for July 1, 2021 - July 31, 2021.

 [5.1.1.pdf](#)

#### 5.1.2 Purchase Orders PO 22-00001 - PO 22-00201

A summary of purchase orders from July 1 -31, 2021 is attached.

 [5.1.2.pdf](#)

#### 5.1.3 BO 22-00001 - BO 22-00152

A summary of blanket purchase orders through August 18, 2021, is attached for review.

 [5.1.3.pdf](#)

#### 5.1.4 Warrant Register Checks 38591 - 38794

A summary of checks paid from July 01, 2021, through July 29, 2021.

 [5.1.4.pdf](#)

#### 5.1.5 Deposit Detail Report

A summary of deposits made from June 9, 2021 to July 21, 2021.

 [5.1.5.pdf](#)

#### 5.1.6 Bond Financial Report

A summary of Measure J and K expenditures through August 20, 2021.

 [5.1.6.pdf](#)

#### 5.1.7 ConApp Summary for Board Approval

The purpose of the Consolidated Application (ConApp) is to declare intent to apply for 2021-22 funding of specified federal programs. The ConApp also insures legal assurances of compliance as required by state and federal statutes.

 [5.1.7.pdf](#)

#### 5.1.8 Notices of Completion

During the meetings of November 20, 2019, June 2, 2021, and July 12, 2021, Measure J contracts for four sites were approved by the Board. The projects have been completed to satisfaction.

 [5.1.8.pdf](#)

#### 5.1.9 Quarterly Report on Williams Uniform Complaints

School districts must report quarterly, in writing, to the County Superintendent summarizing data from the Williams and Valenzuela Uniform Complaint Process.

 [5.1.9.pdf](#)

#### 5.1.10 Summit Course Recommendations

In the 2019-2020 and 2020-2021 school years, Summit high school students who wanted to earn a-g credit could only do so through courses in the online platform *Edgenuity*. Starting in the 2021-2022 school year, the Summit staff would like to add non-Edgenuity a-g options for Summit students

 [5.1.10.pdf](#)

### 5.2 **Human Resources**

#### 5.2.1 Health Care Assistant Position

Due to the increasing need to care for medically fragile students, provide support to students with various medical conditions, as well as possible COVID support, it is recommended that the position of Health Care Assistant be established.

 [5.2.1.pdf](#)

### 5.3 **Business, Operations, and Facilities**

#### 5.3.1 Measure J and K Project Monthly Report

A summary of Measure J and K Bond Projects is provided.

 [5.3.1.pdf](#)

#### 5.3.2 Schneider Electric Design-Build Agreement

Resolution to authorize entering into a design and build energy services contract under government code 4217, with Schneider Electric Buildings Americas, Inc. regarding the District's pursuance of Solar and Energy Generation.

 [5.3.2.pdf](#)

#### 5.3.3 Approval of Elementary Chair Purchase

As part of the Measure K classroom refresh project, new chairs will be purchased for all elementary students and staff.

 [5.3.3.pdf](#)

### 5.4 **Governing Board and Superintendent**

#### 5.4.1 Update to Board Policies

Revisions to the following board policies are recommended:

- Board Policy 6157 Distance Learning
- Board Policy 6158 Independent Study

 [5.4.1.pdf](#)

#### 5.4.2 Update to the Board Governance Handbook

In the 2020-21 School Year the Board began working on a Governance Handbook. The Board had a first reading of the revised guide in July 2021, and requested changes have been made.

 [5.4.2.pdf](#)

#### 5.4.3 Future Meeting Protocols

With the return to in-person meetings, the Board may consider the protocols for future meetings, including the treatment of public comments.

 [5.4.3.pdf](#)

#### 5.4.4 Parent Advisory Committee

Board member Ruf will present a proposal for a Parent Advisory Committee.

 [5.4.4.pdf](#)

### 5.5 **Future Agenda Items and Parking Lot Report**

The Board may discuss and potentially agendaize items for future meetings.

 [5.5.pdf](#)

## 6 **Adjourn Meeting**

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