

**BOARD OF EDUCATION  
TONAWANDA CITY SCHOOL DISTRICT  
100 HINDS STREET, TONAWANDA, NY 14150**

**AGENDA  
August 24, 2021**

**REGULAR BOARD OF EDUCATION MEETING**  
*THS Library Media Center  
TONAWANDA MIDDLE/HIGH SCHOOL  
600 FLETCHER STREET*

**6:00 PM**

**1.0 CALL TO ORDER:**

- 1.1 Pledge of Allegiance
- 1.2 A Moment of Silence
- 1.3 Roll Call
- 1.4 Board of Education Disclaimer: Cell Phone Usage during Board Meetings
- 1.5 Board of Education Agenda Amendments/Agenda Confirmation

**2.0 MINUTES OF PREVIOUS MEETING**

**2.1 REGULAR BOARD MEETING OF JULY 20, 2021 ENC.**

RESOLVED: That the minutes of the Regular Meeting of **July 20, 2021** of the Board of Education be approved and that they are hereby adopted in their entirety.

**2.2 SPECIAL BOARD MEETING OF AUGUST 11, 2021 ENC.**

RESOLVED: That the minutes of the Special Meeting of **August 11, 2021** of the Board of Education be approved and that they are hereby adopted in their entirety.

**2.0.2 CONSENT AGENDA: MINUTES OF BOARD MEETINGS**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Items 2.1 through 2.2 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**3.0 NEW/OLD BUSINESS ENC.**

**4.0 SPECIAL RECOGNITIONS**

**4.1 RECOGNITION OF AUGUST GRADUATE - TORRES**

The Board of Education will acknowledge **Santos Torres** of completing requirements for graduation from Tonawanda High School.

**4.2 RECOGNITION OF AUGUST GRADUATE - DULCE**

The Board of Education will acknowledge **Julianna Dulce** of completing requirements for graduation from Tonawanda High School.

## 5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

### 5.1 RESPONSE TO PREVIOUS QUESTIONS

### 5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.
- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

## 6.0 SUPERINTENDENT'S REPORTS/PRESENTATIONS

- 6.1 TCSD ESSA TITLE GRANT PRESENTATION - Sarah Infante
- 6.2 ANNOUNCEMENTS/COMMUNICATIONS

## CONSENT AGENDA ITEMS

### 7.0 MANAGEMENT SERVICES

#### 7.1 FINANCIAL REPORTS:

**ENC.**

- 7.1.1 Treasurer's Report – June 2021
- 7.1.2 Payment of Bills as Certified by Auditor – June 2021
- 7.1.3 Revenues – June 2021 – \$4,028,901 (Year-to-date \$34,977,123)
- 7.1.4 Expenditures – June 2021 – \$4,555,627 (Year-to-date \$33,861,665)
- 7.1.5 Fund Balance Projection Report – June 2021
- 7.1.6 Delinquent Tax Report – June 2021
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – June 2021
- 7.1.10 Budget Transfers – June 2021 – \$51,611.27
- 7.1.11 Central Treasurer's Report – None
- 7.1.12 Wire Transfers and ACH Payments – June 2021
- 7.1.13 Claims Audit Report – June 2021

## 7.2 APPROVE APPOINTMENT OF CHILD NUTRITION PROGRAM OFFICIALS

RESOLVED: That **Maria Butera** be and hereby is appointed as the Reviewing Official for the Federal Child Nutrition Program for the ensuing year ending June 30, 2022.

## 7.3 APPROVE AMENDMENT OF THE 2020-2021 REORGANIZATION MINUTES

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools amend resolutions contained within 17.0 of the July 7, 2020 Board of Education agenda and subsequent minutes approved by the Board of Education on August 25, 2020 as follows:

### 17.0 APPOINTMENT OF TREASURERS FOR EXTRA CLASSROOM ACTIVITIES

17.1 RESOLVED: That **Melissa Kossov**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Mullen Elementary School, for the ensuing year ending June 30, 2021 at an annual stipend of \$450 plus an additional \$50 per building based club.

17.2 RESOLVED: That **Karen Nocera**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Riverview Elementary School, for the ensuing year ending June 30, 2021 at an annual stipend of \$450 plus an additional \$50 per building based club.

17.3 RESOLVED: That **Gail Taggart**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Fletcher Elementary School, for the ensuing year ending June 30, 2021 at an annual stipend of \$450 plus an additional \$50 per building based club.

17.4 RESOLVED: That **Tammy Charrois**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Tonawanda Middle/High School, for the ensuing year ending June 30, 2021 at an annual stipend of \$450 plus an additional \$50 per building based club.

## 7.4 AMENDMENT OF THE 2021- 2022 REORGANIZATION MINUTES

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools amend resolutions contained within 17.0 of the July 6, 2021 Board of Education agenda and subsequent minutes approved by the Board of Education on July 20, 2021 as follows:

### 17.0 APPOINTMENT OF TREASURERS FOR EXTRA CLASSROOM ACTIVITIES

17.1 RESOLVED: That **Melissa Kossov**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Mullen Elementary School, for the ensuing year ending June 30, 2022 at an annual stipend of \$450 plus an additional \$50 per building based club.

17.2 RESOLVED: That **Gail Taggart**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Riverview Elementary School, for the ensuing year ending June 30, 2022 at an annual stipend of \$450 plus an additional \$50 per building based club.

17.3 RESOLVED: That **Tammy Charrois**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Tonawanda Middle/High School, for the ensuing year ending June 30, 2022 at an annual stipend of \$450 plus an additional \$50 per building based club.

**7.5 APPROVE AGREEMENT WITH ST. FRANCIS FOR UPK ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent authorizes the approval of the agreement between the District and St. Francis of Assisi to operate a preschool class for the 2021-2022 school year not to exceed \$91,084 for 28 students

**7.6 APPROVE AGREEMENT WITH CCDC FOR UPK ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent authorizes approval of the agreement between the District and Child’s Creative Development Center, Inc. to operate a pre-school class for the 2021-2022 school year not to exceed \$52,048 for 16 students.

**7.7 RESCISSION OF APPOINTMENT**

RESOLVED: That the Board of Education upon the recommendation of the Superintendent hereby rescinds the motion of July 20, 2021 listed as 9.0.1 on the consent agenda but only with respect to a permanent appointment listed as item 9.6 therein and otherwise re-affirms the remainder of such motion with this exception.

**7.8 AMENDMENT OF TERMINATION NOTICE**

RESOLVED: That the Board of Education upon the recommendation of the Superintendent hereby re-affirms the denial of permanent Civil Service appointment as a Clerk Typist with respect to Rachelle Cammilleri and terminates her probationary appointment effective August 11, 2021 as previously presented.

**7.9 APPROVE DESIGNATION OF OBSOLETE PROPERTY - MULLEN ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools designates obsolete instructional materials as excess and obsolete for disposal.

**7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 and 7.9 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**8.0 INSTRUCTIONAL PERSONNEL**

**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC. ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of

effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

### 8.1 APPROVE CREATION OF ONE (1) ELEMENTARY EDUCATION TEACHER POSITION

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools hereby creates ONE (1) Elementary Education Teacher position in the Elementary Education tenure area effective August 24, 2021.

Item No.	Name	New or Replacing	Position/Tenure Area/Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted - Correction
8.2	Megan Hamm	N/A	Social Worker	Accept Resignation	Effective September 1, 2021
8.3	Nicolette DeSantis	Pryzstal	Elementary Teacher	Approve 4 year Probationary Appointment	Bachelors \$ 34,031 Effective August 26, 2021
8.4	Shannon Finley	Flick	Elementary Teacher	Approve 4 year Probationary Appointment	Master's \$ 36,927 Effective August 26, 2021
8.5	Alexis Lilly	NEW	Elementary Teacher	Approve 4 year Probationary Appointment	Bachelors \$ 34,031 Effective August 26, 2021
8.6	Brittany Witkowski	NEW	Elementary Teacher	Approve 4 year Probationary Appointment	Masters \$39,352 Effective Sept. 20, 2021

### ADDITIONS TO THE INSTRUCTIONAL SUBSTITUTE LIST(S)

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Additions to the Instructional Substitute Teacher List(s), as listed on the attachments(s), pending official clearance by the New York State Commission of Education of fingerprint/background check. The Board of Education also approves the EMERGENCY CONDITIONAL APPOINTMENT of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Certification Area	BOE Action Requested	Rate/Effective Date(s)
8.7	Katherine Vester	Bachelor's Degree	Approve Addition to Elementary/ Secondary List	\$100 per day Effective August 26, 2021

### COACHING APPOINTMENTS/ RESIGNATIONS –

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments, per

the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

<b>Item No.</b>	<b>Name</b>	<b>Sport</b>	<b>BOE ACTION REQUESTED</b>	<b>Step Level/Rate/Effective Date(s)</b>
8.8	Chris Gallavan	Varsity Assistant Football Coach	Approve Appointment	Effective August 25,2021 Stipend Step 1 - \$4,416

#### **FALL SEASON PAID SUPPORT STAFF FOR ATHLETICS – 2021-2022**

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the following individuals who are eligible to perform paid support staff duties for athletics for the Fall 2021-2022 Athletic Season at the rates per event of \$30 for Scoreboard Operator, \$35 for Clock Operators and Scorekeepers, \$25 for Announcers, and \$71 for Event Security for non-TEA members and the TEA supervisory rate for Event Security.

<b>Item No.</b>	<b>Name</b>	<b>Position/Tenure Area/Certification</b>	<b>BOE ACTION REQUESTED</b>	<b>Step Level/Degree/Effective Date(s) Italics/Highlighted - Correction</b>
8.9	Matt Kislowski	Announcing/Clock/Scoreboard	Approve Appointment	Effective August 23, 2021
8.10	Dale Zdrowski	Chain Gang	Approve Appointment	Effective August 23, 2021
8.11	Paul Pietrowski	Chain Gang	Approve Appointment	Effective August 23, 2021
8.12	Jim Stone	Chain Gang	Approve Appointment	Effective August 23, 2021
8.13	Dennis Smilinich	Chain Gang	Approve Appointment	Effective August 23, 2021
8.14	David Olsen	Supervision	Approve Appointment	Effective August 23, 2021

#### **EXTRA-CURRICULAR ADVISOR APPOINTMENTS MIDDLE SCHOOL 2021-22**

**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Class Advisor appointment for the 2021-22 school year and the corresponding stipend as per Article 19.05 of the TEA Contract.

<b>Item No.</b>	<b>Name</b>	<b>New or Replacing</b>	<b>Position/Tenure Area/Certification</b>	<b>BOE ACTION REQUESTED</b>	<b>Step Level/Degree/Effective Date(s) Italics/Highlighted - Correction</b>
8.15	Tina McNelis	N/A	Memory Book	Approve Appointment	Stipend - \$1155
8.16	Pamela Korff	N/A	National Junior Honor Society	Approve Appointment	Stipend - \$1155
8.17	Kyle Mittlefehldt	N/A	Spanish Club	Approve Appointment	Stipend - \$413

8.18	Sara Kelley	N/A	Spanish Club	Approve Appointment	Stipend - \$413
8.19	Julia Insinna	N/A	French Club	Approve Appointment	Stipend - \$826
8.20	Pamela Korff	N/A	Announcers Club	Approve Appointment	Stipend - \$413
8.21	Angela Klentos	N/A	Announcers Club	Approve Appointment	Stipend - \$413
8.22	Christopher Taylor	N/A	Jazz Band Club	Approve Appointment	Stipend - \$826
8.23	Jennifer Fendrick	N/A	Environmental Club	Approve Appointment	Stipend - \$826
8.24	Laura Schmidt	N/A	Science Club	Approve Appointment	Stipend - \$413
8.25	Leanne Downey	N/A	Science Club	Approve Appointment	Stipend - \$413
8.26	Karen Russell	N/A	History Club	Approve Appointment	Stipend - \$826

### 8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.26 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

### 9.0 NON-INSTRUCTIONAL PERSONNEL

#### RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	Name	Position	Replacing	BOE Action Requested	Step Level/Rate/Effective Date(s)
9.1	Lindsay Caron	Physical Therapist (.8)	Calandra	Approve Six-Month Probationary Appointment	\$27.60 per Hour Effective August 26,2021

**9.2 APPOINTMENT OF APPR EVALUATORS**

RESOLVED: That the following administrators are appointed as Lead Evaluators of teachers for the 2021-2022 school year as described in the Annual Professional Performance Review:

Ashley Digati  
Robert Ross

**9.3 AMENDMENT OF EFFECTIVE DATE OF RETIREMENT**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools amend resolution contained within 4.0.1 of the June 1, 2021 Board of Education consent agenda and subsequent minutes approved by the Board of Education on June 22, 2021 for the effective date of item 4.1 as August 30, 2021 therein and otherwise re-affirms the remainder of such motion with this exception.

**9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.3 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**10.0 CURRICULUM/INSTRUCTION**

**10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)**

**ENC.**

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Annual Review	08.17.21
<i>District Committee on Pre-School Special Education</i>	Initial Eligibility Determination Meeting	08.17.21
<i>District Committee on Special Education</i>	Amendment No Meeting	08.17.21
<i>District Committee on Pre-School Special Education</i>	Annual Review	08.17.21

**10.0.1 CONSENT AGENDA: CSE**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**11.0 POLICY ITEMS:**

**NONE**

**12.0 OTHER**

**12.1 ADOPTION OF 2021-2022 BUILDING LEVEL SAFETY PLANS**

**ENC.**



RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approves adoption of the 2021-2022 Tonawanda City Schools Building Level School Safety Plans.

**12.2 ADOPTION OF DISTRICT CODE OF CONDUCT**

**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, adopts the Tonawanda City School District Code of Conduct for the 2021-2022 school year.

**12.3 APPOINTMENT OF COMMITTEE ASSIGNMENTS AND REPRESENTATIVES OF THE TONAWANDA CITY SCHOOL DISTRICT BOARD OF EDUCATION FOR THE 2021-2022 YEAR:** (Said representatives will report back to the full Board in a timely fashion).

<b>BOE Representative</b>	<b>Committee Assignment</b>
<i>Kristin Schmutzler Alicia O'Donnell</i>	APPR
<i>Dan Calabrese Kristin Schmutzler Heather Sternin</i>	Audit Committee
<i>Elizabeth Koch Heather Sternin Danielle Opalinski</i>	Counseling Advisory Council
<i>Elizabeth Koch Alternate Jeff Thorp</i>	Delegate to ECASB
<i>Kristin Schmutzler Alternate Jeff Thorp</i>	Delegate to NYSSBA
<i>Heather Sternin Elizabeth Koch</i>	Distinguished Alumni Committee
<i>Jeff Thorp Alternate Kristin Schmutzler</i>	ECASB Budget and Finance Team
<i>Kristin Schmutzler Alternate Alicia O'Donnell</i>	ECASB Legislative Team
<i>Dan Calabrese Danielle Opalinski Heather Sternin</i>	Policy Committee
<i>Danielle Opalinski Jeff Thorp</i>	Professional Development Committee
<i>Dan Calabrese Jeff Thorpe Danielle Opalinski</i>	SAVE/Safety Committee Representative
<i>Danielle Opalinski Heather Sternin</i>	SMSI
<i>Elizabeth Koch Kristin Schmutzler Danielle Opalinski</i>	Strategic Planning Committee

<b>Daniel Calabrese</b> <b>Kristin Schmutzler</b> <b>Jeff Thorp</b>	Technology Committee
<b>Alicia O'Donnell</b> <b>Jeff Thorp</b>	Wellness/Nutrition Committee(s)
<b>Heather Sternin</b> <b>Elizabeth Koch</b> <b>Danielle Opalinski</b>	Equity, Diversity and Inclusion Committee
<b>Kristin Schmutzler</b> <b>Alicia O'Donnell</b>	SMART Schools
<b>Board President</b>	Ex Officio Member of All Committees

**12.0.1 CONSENT AGENDA: OTHER**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 12.1 through 12.3 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**13.0 ATTENDANCE REPORT - SUMMER SCHOOL**

**ENC**

**14.0 BOARD INFORMATIONAL ITEMS**

**NONE**

**15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS**

(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

**16.0 BOARD OF EDUCATION ROUND-UP**

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (*e.g., Board of Education school visits or school events*)

**17.0 ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education adjourns the meeting at \_\_\_\_\_ PM.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_