



BOARD OF EDUCATION MEETING SCHEDULE

Regular Meetings

January 17, 2023
February 28, 2023
March 14, 2023
April 18, 2023
May 2, 2023
May 23, 2023
June 20, 2023
July 25, 2023
August 22, 2023
September 19, 2023
October 17, 2023
November 14, 2023
December 12, 2023
January 2, 2024



District Mission Statement

The Madison School District will inspire and challenge all students to be life-long learners, empowered with the knowledge, skills, and character to shape their futures, realize their dreams, and contribute positively to the world.

District Goals

Goal 1: Promote High Levels of Student Achievement for All

We will engage all students in a personalized learning experience that will:

- Provide access to authentic learning experiences by, building connections to prior and future learning across disciplines
- Foster student agency by providing choice and opportunities for reflection, self-assessment, and self-monitoring.
- Develop supports for student success by using formative assessment to gather data regarding student mastery

Goal 2: Empower Every Child

We will ensure that every student thrives by:

- Creating a safe space where all are empowered to develop their authentic selves
- Getting to know their evolving stories, strengths, ambitions, and needs
- Providing programs that foster student wellness and resilience
- Ensuring dignity and kindness for all, in every situation
- Building bridges across race, culture and identity to create a community where all are valued

Goal 3: Model Operational Responsibility

We will build community confidence by ensuring that:

- Budgets are developed through collaboration and transparency to provide sustainable solutions that meet educational needs
- District resources are equitably allocated and evaluated for maximum return on investment, relative to educational needs
- Facilities are designed and maintained to enhance student learning
- Bylaws, Policies, and Regulations are continuously reviewed and developed to guide the effective operation of our schools

MADISON BOARD OF EDUCATION

Sarah Fischer
Board President

Stephen Tindall
Vice President



Mark Schwarz
Superintendent of Schools

Kathleen Kane
Acting Board Secretary

PUBLIC MEETING AGENDA

Date: **Tuesday, May 23, 2023**

Time: **6:30 PM** Executive Session

7:00 PM Public Session

Location: Please join Superintendent Mark Schwarz via Zoom at 7:00PM, May 22, 2023 for a Superintendent Coffee. Please check your email or www.madisonpublicschools.org for the Zoom link.

Please see the website for the Zoom Meeting dial in information
YouTube Link: <https://youtube.com/live/BIGN9ViwkDM>

Zoom Webinar Link: <https://us02web.zoom.us/j/83296434417?pwd=Z0VzdjdRM3J1TWxLZzh1UVMrcHdOZz09>
Passcode: 204597

Please see the website for the Zoom Meeting dial in information

1. CALL TO ORDER

2. RECESS TO CLOSED SESSION

Motion by _____, seconded by _____, the Board of Education of the Madison Public Schools in the County of Morris will adjourn into a closed executive session to discuss the item(s) that falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Federal Law, State Law, or Court Rule.
2. Individual privacy
3. Collective bargaining agreements
4. Purchase or lease of real property if public interest could be adversely affected
5. Investment of public funds if public interest could be adversely affected
6. Tactics or techniques utilized in protecting public safety and property
7. Pending or anticipated litigation
8. Attorney-client privilege
9. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now enter into closed session to discuss matters rendered confidential by [indicate applicable matters listed above]. Any discussion held by the Board that need not remain confidential will be made public as soon as is practical. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons who may be discussed in closed session have been adequately notified.

3. RECONVENE TO PUBLIC SESSION

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken. If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. ROLL CALL

7. REPORT OF THE BOARD PRESIDENT

8. OPEN TO THE PUBLIC

9. SUPERINTENDENT REPORT

10. APPOINTMENTS AND SPECIAL RESOLUTIONS

10.a New Hires and Other Personnel Actions

Approve the attached list of new hires and other personnel actions.

[2023.05.23 New Hires and Other Personnel Actions Grades 9 to 12 and District.pdf](#)

10.b New Hires and Other Personnel Actions

Approve the attached list of new hires and other personnel actions.

[2023.05.23 New Hires and Other Personnel Actions Grades Pre-K to 8.pdf](#)

10.c Collective Bargaining Agreement between the Madison Board of Education and the Madison Administrators Association

Approve the collective bargaining agreement between the Madison Board of Education and the Madison Administrators Association from 2023 to 2027.

11. PRESENTATIONS AND RECOGNITIONS

11.a MHS Senior Internship Presentation

11.b Retirees Recognition

[2023.05.23 Recognition of Retirees .pdf](#)

11.c Educators of the Year 2022-2023

[2023.05.23 Recognition of Educators of the Year .pdf](#)

12. HUMAN RESOURCES AGENDA - Discussion Items

12.a Human Resources Committee Report

13. HUMAN RESOURCES AGENDA - Action Items - Grades Pre-K to 8

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

13.a Leaves of Absence

Approve the attached list of leaves of absence.

[2023.05.23 Leaves of Absence Grades Pre-K to 8 \(1\).pdf](#)

13.b Extra Curricular Appointments for the 2022-23 School Year

Approve the attached list of extra curricular appointments for the 2022-23 school year.

[2023.05.23 ECA Approvals Grades Pre-K to 8 .pdf](#)

13.c Professional Development and District Travel

Approve the attached list of professional development and district travel.

[2023.05.23 Professional Development and District Travel Grades Pre-K to 8 - Sheet1.pdf](#)

13.d Retirements and Resignations

Approve the attached list of retirements and resignations.

[2023.05.23 Retirements and Resignations Grades Pre-K to 8.pdf](#)

13.e Additional Compensation

Approve the attached list of additional compensation.

[2023.05.23 Additional Compensation Grades Pre-K to 8.pdf](#)

14. HUMAN RESOURCES AGENDA - Action Items - Grades 9 to 12 and District

14.a Extra Curricular Appointments for the 2022-23 School Year

Approve the attached list of extra curricular appointments for the 2022-23 school year.

[2023.05.23 ECA Approvals Grades 9 to 12 and District \(1\).pdf](#)

14.b Leaves of Absence

Approve the attached list of leaves of absence.

[2023.05.23 Leaves of Absence Grades 9 to 12 and District \(1\).pdf](#)

14.c Professional Development and District Travel

Approve the attached list of professional development and district travel.

[2023.05.23 Professional Development and District Travel Grades 9 to 12 and District.pdf](#)

14.d Practicum Field Work

Approve the attached list of practicum field work.

[2023.05.23 Practicum Field Work.pdf](#)

14.e Policies and Regulations for First Reading

Approve the following policies and regulations for first reading:

P3217 Use of Corporal Punishment (Revised)

P4217 Use of Corporal Punishment (New)

P5305 Health Services Personnel (Revised)

[P3217 USE OF CORPORAL PUNISHMENT - Revised - Clean Copy.pdf](#)

[P 4217 Use of Corporal Punishment \(Revised\) - New - Clean Copy.pdf](#)

[P5305 HEALTH SERVICES PERSONNEL \(M\) - Revised - Clean Copy.pdf](#)

14.f Policies and Regulations for Second Reading and Adoption

Approve the following policies for second reading and adoption:

P8420.7 Lockdown Procedures

P8420.2 Bomb Threats

P8420.10 Active Shooter

[R8420.7_Lockdown_Procedures__M__Revised_-_Clean_Copy.pdf](#)

[R8420.2_Bomb_Threats__M__Revised_-_Clean_Copy.pdf](#)

[R8420.10_Active_Shooter__M__Revised_Clean_Copy.pdf](#)

14.g Non Aligned Staff Approvals

Approve the attached approvals of non-aligned staff members for the 2023-24 school year.

[2023.05.23 Non-Aligned Staff Approvals.pdf](#)

14.h Curriculum Writing

Approve the attached list of curriculum writing.

[2023.05.23 Curriculum Writing Approval \(1\).pdf](#)

14.i ESY Staff

Approve the attached list of staff for the Extended School Year program for the summer of 2023.

[ESY and CST Staff for Approval 2023 \(1\).pdf](#)

14.j Retirements and Resignations

Approve the attached list of retirements and resignations.

[2023.05.23 Retirements and Resignations Grades 9 to 12 and District.pdf](#)

14.k Additional Compensation

Approve the attached list of additional compensation.

- 14.I** Madison Administrators Association Collective Bargaining Agreement
Approve the attached agreement between the Madison Board of Education and the Madison Administrators Association.
[MAA Agreement 2023-2027.pdf](#)

15. EDUCATION AGENDA - Discussion Items

- 15.a** Education Committee Report

16. EDUCATION AGENDA - Action Items - Grades Pre-K to 8

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

- 16.a** Policies and Regulations for Second Reading and Adoption
Approve the following policies for second reading and adoption:

P2415.51 CAS Title I Parent and Family Engagement (M) New

P2415.52 MJS Title I Parent and Family Engagement (M) New

[P2415.51 CAS Title I - School Parent and Family Engagement \(New\) - clean copy.pdf](#)

[P2415.52 MJS Title I - School Parent and Family Engagement \(New\) - clean copy.pdf](#)

- 16.b** Field Trips
Approve the attached list of field trips.
[2023.05.23 Field Trips Grades Pre-K to 8.pdf](#)

- 16.c** HIB Reports
Approve the attached list of HIB reports.
[2023.05.23 HIB Reports Grades Pre-K to 8.pdf](#)

17. EDUCATION AGENDA - Action Items - Grades 9 to 12 and District

- 17.a** Policies and Regulations for Second Reading and Adoption
Approve the following policies and regulations for second reading and adoption:

P2464 Gifted and Talented Students (M) Revised

P2415 Every Student Succeeds Act (M) Revised

P2415.04 Title I District Wide Parent and Family Engagement (M) Revised

P & R8330 Student Records (M) Revised

P8140 Student Enrollments (M) Revised

R8140 Enrollment Accounting (M) Revised

P5512 Harassment, Intimidation, and Bullying (M) Revised

P & R2423 Bilingual and ESL Education (M) Revised

P2464 GIFTED AND TALENTED STUDENTS (M) Clean Copy (1).pdf
P2415 EVERY STUDENT SUCCEEDS ACT (M) - Revised - clean copy.pdf
P2415.04 TITLE I “DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M) - Revised - clean copy.pdf
P8330 STUDENT RECORDS (M) - clean copy.pdf
R8330 STUDENT RECORDS (M) - Revised - Clean Copy.pdf
P8140 STUDENT ENROLLMENTS (M) - Revised - Clean Copy.pdf
R8140 Enrollment Accounting (M) - Revised - Clean Copy.pdf
P5512 HARASSMENT, INTIMIDATION, OR BULLYING (M) - Revised - Clean Copy.pdf
P2423 BILINGUAL AND ESL EDUCATION (M) - Revised - Clean Copy.pdf
R2423 BILINGUAL AND ESL EDUCATION (M) - Revised - Clean Copy.pdf

17.b Field Trips

Approve the attached list of field trips.

[2023.05.23 Field Trips Grades 9-12 and District \(1\).pdf](#)

17.c Marching Band Volunteer Drivers

Approve the following as volunteer drivers for the Marching Band trip to Disney World leaving Madison on May 22 and returning to Madison on May 28:

Robert Kahwaty

Manuel Lopez Balderas

17.d Dual Enrollment Agreement with Drew University

Approve the attached dual enrollment agreement with Drew University.

[Drew University Dual Enrollment MOA.pdf](#)

17.e HIB Reports

Approve the attached list of HIB reports.

[2023.05.23 HIB Reports Grades 9 to 12.pdf](#)

17.f Curriculum Writing

Approve the attached list of curriculum writing.

[2023.05.23 Curriculum Writing Approval.pdf](#)

18. OPERATIONS AGENDA - Discussion Items

18.a Operations Committee Report

19. OPERATIONS AGENDA - Action Items - Grades Pre-K to 8

19.a Donations

Approve the attached list of donations

[2023.05.23 Donation Grades Pre-K to 8.docx](#)

19.b Fire and Crisis Drills

Approve the attached list of fire and crisis drills for the following month:

April 2023

[2023.05.23 Fire and Crisis Drills Grades Pre-K to 8.docx.pdf](#)

20. OPERATIONS AGENDA - Grades 9 to 12 and District - Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

20.a Food Service Management Company Contract Award

Be it resolved that the Madison Board of Education “ SFA ” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “ FSMC ” for the food service operation for 2023 - 2024.

1. FSMC Fee: The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$44,480.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$4,480.00 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

2. There is no guaranteed financial performance

3. Total Estimated Cost of Contract: Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Estimated Cost of Contract is \$976,020.07

20.b 2023-2024 Sussex County Regional Transportation Cooperative Resolution for Participation in Joint Transportation Agreement

2023-2024 Sussex County Regional Transportation Cooperative Resolution for Participation in Joint Transportation Agreement

[2023-2024 Athletic-Field Trip 4%.pdf](#)

[2023-2024 Public-Private 2%.pdf](#)

[2023-2024 Special Ed 4%.pdf](#)

20.c Account Transfers

Approve the monthly transfer sheet for April

[April 2023 Monthly Transfers.pdf](#)

20.d Board Secretary and Treasurer Reports for April

Approve the Board Secretary and Treasurer Reports for April

[April 2023 Board Secretary Report.pdf](#)

[April 2023 Treasurer's Report.pdf](#)

20.e Minutes

Approve the minutes from the following BOE meetings:

[4.18.2023 BOE Minutes.docx \(1\).pdf](#)

20.f Bills List

Approve the attached bills list

[MAY 23, 2023 BILL LIST \(1\).pdf](#)

20.g Fire and Crisis Drills

Approve the attached list of fire and crisis drills for the following month:

April 2023

[2023.05.23 Fire and Crisis Drills Grades 9 to 12.docx.pdf](#)

20.h Donations

Approve the attached list of donations.

[05.23.2023 Donations - Grades 9-12 and District.docx \(1\).pdf](#)

20.i District Qualified Purchasing Agent

Whereas, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by a Board resolution, and

Whereas, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

Therefore, be resolved the Madison Board of Education pursuant to the statutes cited above hereby appoints Carrie Grapstein from June 1, 2023 to January 3, 2024 as its duly authorized qualified purchasing agent, duly assigned the authority, responsibility and accountability for the purchasing activity of the Madison Board of Education from this date through next organization meeting, and

Be it resolved, that Carrie Grapstein, is hereby authorized to award contracts on behalf of the Madison Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and are hereby authorized to seek and award competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold.

21. TOPICS FOR THE BOARD AS A WHOLE - Discussion Items

- 21.a** Bylaw 1068 Recording Board Meetings
[P0168-Recording_Board_Meetings-Revised \(1\).pdf](#)

22. TOPICS FOR THE BOARD AS A WHOLE - Action Items

- 22.a** Bylaws for Second Reading and Adoption
Approve the following bylaws for second reading and adoption:

0162 Notice of Board Meetings
0161 Call, Adjournment, and Cancellations

[P0161 Call, Adjournment, and Cancellation - Revised - Clean Copy.pdf](#)
[P0162 Notice of Board Meetings - Revised - Clean Copy.pdf](#)

- 22.b** Bylaw for First Reading
Approve the attached bylaw for first reading:

0143.2 High School Student Representative to the Board of Education (Revised)
[0143.2 High School Student Representative to the Board of Education.pdf](#)

23. OLD BUSINESS

24. NEW BUSINESS

25. OPEN TO THE PUBLIC

26. CLOSED EXECUTIVE SESSION (*If Necessary*)

Motion by _____, seconded by _____, the Board of Education of the Madison Public Schools in the County of Morris will adjourn into a closed executive session to discuss the item(s) that falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Federal Law, State Law, or Court Rule.
2. Individual privacy
3. Collective bargaining agreements
4. Purchase or lease of real property if public interest could be adversely affected
5. Investment of public funds if public interest could be adversely affected
6. Tactics or techniques utilized in protecting public safety and property
7. Pending or anticipated litigation
8. Attorney-client privilege
9. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now enter into closed session to discuss matters rendered confidential by [indicate applicable matters listed above]. Any discussion held by the Board that need not remain confidential will be made public as soon as is practical. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons who may be discussed in closed session have been adequately notified.

27. RECONVENE TO PUBLIC SESSION

28. ADJOURNMENT

Moved by _____, seconded by_____.