



Madison Board of Education

DONATION Request Application Form

PLEASE NOTE :

The donation process may take up to 90 days, depending upon the complexity of the donation & schedule of BOE meetings.

Upon completion of this form, if the donation is building based, provide to the Building Principal, otherwise provide to the Superintendent of Schools

Name of Donor:

Date:

Contact information:

Contact Person

Position within Organization (if applicable)

Address

Cell / phone contact #:

email address:

Description & proposed purpose/use of gift:

If appropriate, please provide/attach additional pages/information:

Please check the appropriate type of donation: _____ Monetary _____ Non-Monetary

To whom the donation is to be made (class, school, program, etc.)

Central Avenue School
Kings Road School
Tory J Sabatini School
Junior School

High School
Athletics
Band/Music

Other * -- Please describe below

Estimated cost/value of gift:**Donor's intention, if any, that the gift being given as a memorial:****NOTES:**

All donations shall be made in accordance with Board of Education Policy and Regulation 7230. The BOE shall not provide public moneys for the purchase of any school property on a matching fund basis.

Review / Approval:

Principal: *

Date:

Director of Curriculum: *

Supervisor of Bldgs. & Grounds: *

Director of Technology: *

Business Administrator:

Superintendent:

* - as appropriate

BOE Cmte

BOE Meeting