



## **Lee County School District Parental Involvement Plan 2021-2022**

District Name: Lee County School

District Coordinator Name:

Charlotte Wade

Plan Review Revision Date: August 1, 2021

District Level Reviewer, Title: Angela Moore, Federal  
Programs Coordinator

### **Committee Members**

Charlotte Wade, Parent and Family Engagement Coordinator

Marquisha Applewhite, Community Member

Kathy Smith, School Nurse

Cpl. Rodney Perry, Resource Officer

Clifton Collier, LHS Parent Facilitator

Kimberly Edwards, Parent Kevin Holmes, Parent

Dr. Matthew Farr, LHS Principal

Michelle Holden, Parent

Lucy Reynolds, Grandparent

Elsie Akins, ASLA Parent Facilitator

### **Expectations and Objectives**

It is the goal of the family engagement committee to support the district in the implementation and creation of opportunities for academic and personal success to ensure that all students possess 21st Century Competencies such as math, science and physical education. Through parent and community participation, the faculty and staff of Lee High School and Anna Strong Learning Academy will work in collaboration with parents and guardians, community members, and stakeholders to create a school environment of trust, respect, cooperation and success for all students and to involve all parents and guardians in educating their children. It is our belief that a child's educational success is a shared responsibility of the school and family of which the school, parents and the community must work together in a committed partnership to provide support and provide a positive environment that ensures student growth and success. The District will also offer virtual training to parents and guardians to broaden their knowledge on how to assist students during the pandemic.

## **Jointly Developed Expectations and Objectives**

It is the intent of the Lee County School District to involve all parents and guardians in educating their children. The district receives Title I, Part A funds and must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the "Every Student Succeeds Act" (ESSA).

The Lee County School District agrees to implement the following statutory requirements:

- The district will jointly develop with parents and distribute to parents of participating children, a district Parent and Family Engagement Policy which all parties agree upon.
- The Parent and Family Engagement Policy will be communicated clearly and concisely.
- The district will make the district Parent and Family Engagement Policy available to the local community.
- The district will periodically update the district Parent and Family Engagement Policy to meet the changing needs of the parents and schools.
- The district will adopt the school's School-Parent Compact as a component of the school Parent and Family Engagement Policy.

The school agrees to be governed by the following statutory definition of Parent and Family Engagement and will carry out programs, activities, and procedures in accordance to this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities ensuring:

- Parents play an integral role in assisting their child's learning.
- Parents are encouraged to be actively involved in their child's education at school.
- Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

The Lee County School District will develop a district level parent and family engagement committee. The district will coordinate with each school to ensure that an adequate representation of parents and families have the opportunity to serve on the district's parent and family engagement committee and be involved in the process of developing the district's parent and family engagement plan. The parent representation on the committee will reflect the student population of each school.

During the annual Title I meetings in October, all parents will be invited to participate and provide suggestions and ideas to improve the district's parent and family engagement plan for the 2020-2021 school year. The district will send flyers home to all parents informing them of the meeting, post an announcement on the district's websites and announce through the Connect Five call system. During this meeting parents will also be given the opportunity to review and discuss the District and School

Improvement plans. Additionally, the district and each school will utilize its parent and family engagement committees to review and revise the plans.

After final revisions are complete, the district will submit the District Parent and Family Engagement plans to the state. A parent-friendly summary of the plans, as a supplement to the student handbook, will be posted on the district's websites, distributed during the annual Title I meetings, and made available in the schools' parent resource centers. The district will obtain signatures from each parent acknowledging receipt of the district's parent and family engagement plan summary.

Parents are welcome to submit comments and feedback regarding the plan at any time by submitting written comments to their child's school. If the district's Parent and Family Engagement plans are not satisfactory to the families of participating children, the school district will submit any parent comments with the plans when the plans are submitted to the state.

### **Building Staff Capacity through Training and Technical Assistance**

The Lee County School District will ensure parent and family engagement professional development requirements are met for teachers and administrators. The district will require, at a minimum, the professional development hours based on the state-mandated rotating schedule. The district will also ensure an annual training is provided for volunteers.

The Lee County School District's parent and family engagement coordinator will provide assistance and support to all schools to ensure family engagement strategies and activities are implemented. On-going communications and school visits will be provided and monthly meetings and/or workshops will be held with the school's parent facilitator and school parent and family engagement committee to review parent and family engagement plans and activities.

The district will ensure that information related to the school, school events, parent programs, meetings, and other activities will be well publicized. This information will be sent to staff/faculty of participating children in a clear and concise format, in a language they can understand, and in a variety of means including but not limited to the following:

1. Communication will be conducted annually through informational packets distributed to the parent/guardian of each child in the district at the beginning of the school year.
2. Letters, flyers, or notices will be sent home through the student.
3. Public service announcements will be shared through media outlets including KXJK/KBFC radio station, The Courier Index Newspaper, the Trojan website and the district's Facebook page.
4. Phone messages will be sent from the district's phone notification system, "Trill Share".
5. Annual meetings will be held in the month of October sharing information with parents regarding what students will be learning, how students will be assessed, and how parents can assist in making a difference in their child's education.

6. Workshops, meetings, and family nights will be held periodically throughout the school year on a variety of topics sharing information and resources with parents.

7. Parent and Family Engagement surveys will be distributed regarding volunteer interests with the schools.

8. The eSchool's Home Access Center, an online grade reporting system designed to provide parents with up-to-date, accurate information about their child's academic performance, will be used to help build a strong relationship between school and home.

The Lee County School District will maintain a current and useful Parent Center on the campus of each school. The district will inform faculty and staff organizations of the purpose and existence of the Parental Information and Resource Center in the state.

### **Building Parent Capacity**

The Lee County School District will build parents' capacity for strong parent and family engagement by providing materials and workshops on such topics as literacy, math, science, technology use, communication techniques and parenting skills to help families work with their children to improve their child's academic achievement. Assistance will also be provided to parents and families in understanding the following topics:

- The challenging state academic standards;
- The state and local academic assessments including alternate assessments;
- The requirements of Title I;
- How to monitor their child's progress; and
- How to work with educators.

The district will ensure that information related to the school, school events, parent programs, meetings, and other activities will be well publicized. This information will be sent to staff/faculty of participating children in a clear and concise format, in a language they can understand, and in a variety of means including but not limited to the following:

1. Communication will be conducted annually through informational packets distributed to the parent/guardian of each child in the district at the beginning of the school year.
2. Letters, flyers, or notices will be sent home through the student.
3. Public service announcements will be shared through media outlets including KXJK/KBFC radio station, The Courier Index Newspaper, the Trojan website and the district's Facebook page.
4. Phone messages will be sent from the district's phone notification system, "Trill Share".
5. Annual meetings will be held in the month of October sharing information with parents regarding what students will be learning, how students will be assessed, and how parents can assist in making a difference in their child's education.

6. Workshops, meetings, and family nights will be held periodically throughout the school year on a variety of topics sharing information and resources with parents.
  7. Parent and Family Engagement surveys will be distributed regarding volunteer interests with the schools.
  8. The eSchool's Home Access Center, an online grade reporting system designed to provide parents with up-to-date, accurate information about their child's academic performance, will be used to help build a strong relationship between school and home.
- The Lee County School District will maintain a current and useful Parent Center on the campus of each school. The district will inform faculty and staff organizations of the purpose and existence of the Parental Information and Resource Center in the state.

### **Reservation and Evaluation**

The Lee County School District will involve parents and family members of children served in Title I schools in decisions about how the 1% of the Title I funds reserved for parent and family engagement is spent and will ensure that not less than 90% of the 1% reserved goes directly to Title I schools. This will be an agenda item at the Title 1 Annual meeting.

The district's parent and family engagement coordinator will be responsible for conducting an annual evaluation of the content and effectiveness of the parent and family engagement policy. Parents will be provided an opportunity to assist in the development of the evaluation procedures, including the analysis of the data collected. The evaluation will include a parent survey, including questions to identify barriers to parent engagement. Parents will be invited to join a parent focus group along with the parent committee. This group will evaluate the data collected from the annual survey. The evaluation will also include identifying the needs of parents and family members to assist with the learning of their children, including engaging with school personnel. The district will use the findings of the evaluation to design strategies for more effective parent engagement, and to revise, if necessary, its parent engagement policies.

### **Coordination**

The Lee County School District will coordinate and integrate parent and family engagement strategies, to the extent feasible and appropriate, with other federal, state, and local programs such as preschool programs (ABC), Career and Technical Education, East Arkansas Community College, Rotary Club, Lee County Men of Action, the Improvement Association of East Arkansas, local businesses, Phillip County Community College Gear Up and other community partners by providing the opportunity for stakeholders to serve on committees, focus groups, etc. to ensure a strong partnership is built between the schools and the community.