

# *Clear Creek Middle School*

## Student Handbook



**361 W. Gatchell St.  
Buffalo, WY 82834  
684-5594  
Bandit Land  
2023-2024  
Revised 08-08-2022**

# Welcome

Welcome to what promises to be an exciting, productive and rewarding year for you at Clear Creek Middle School. We are proud of our school and the students who attend CCMS. The staff has much to offer for your intellectual, physical, social and emotional development. We will work with you and your parents to make this year at Clear Creek Middle School a successful and memorable one.

The Clear Creek Middle student handbook contains information that will be helpful to you. Parents and students are encouraged to read this handbook carefully in order to fully understand the elements of the middle school program. Keep it handy so you can refer to it throughout the school year.

Thank you for reading the Clear Creek Middle School student handbook. We look forward to seeing you and sharing the successes for both students and staff.

*CCMS Faculty and Staff*



With the start to the new school year we just wanted to touch base on FERPA , the Family Educational Rights and Privacy Act. FERPA is a federal law that protects the privacy of student records.

All student data including name, address, phone numbers, grades and more fall under FERPA regulations and parents have certain rights under these laws. These laws cover current students and students that are no longer enrolled either by graduation, transferring out of district, or homeschooling.

For our students that are no longer enrolled with Johnson County School District, FERPA laws prohibit us from looking up and giving addresses, phone numbers, grades or pretty much anything to our teachers and staff as they no longer service these students in our school

## **“Be a Lifelong Learner” Be SAFE Be RESPONSIBLE Be RESPECTFUL**

### **Expectations and Responsibilities**

**...because students are worth it!**

The mission of Clear Creek Middle School is to **“Empower All Students to Succeed in a Changing World”**. It is our belief that this handbook will help assure a longsafe place dedicated to high scholastic standards while providing personal, emotional, and group stability.

To promote good behavior and a positive school climate, our school provides a number of programs and activities. Some of these include:

### **ATTENDANCE EXPECTATIONS**

**Attendance Philosophy:** CCMS recognizes the importance of regular attendance and the development of positive attendance habits are essential in order to attain maximum benefit from the educational process.

**Purpose:** The purpose of this regulation is to define the minimum attendance requirements necessary to satisfactorily complete and earn credit in classes.

**Earn Credit:** To successfully complete a class and receive credit, a student must earn a passing grade, and meet the minimum attendance requirements.

Attendance requirements at CCMS are determined by the following: Any student who exceeds (10) absences per class period in a semester may fail to earn credit.

**Reporting an Absence:** We ask that parents do their best to report an absence (with the attendance secretary) via written note, fax, or phone call by 10 a.m. on the morning of the absence. Failure to clear an absence within 48 hours will result in the absence recorded as unexcused.

**Admit Slips:** Parents will need to call or send a note to excuse their child for a medical appointment, family emergency and other things of that nature.

**The following absent code (P or D) found on PowerSchool DO NOT count toward your 10 days:**

#### **P or D - Principal Excused or Doctor Verified:**

- Pre-arranged absences are allowed provided the student is not failing any classes at the time of the pre-arranged absences and has not already exceeded the 10 day limit. Parents are to notify the office prior to the day being gone to allow their child to get the “Pre-Approved Absence” form to give to teachers and get homework for the time they will be gone.
- Medical that is verified with a note or documentation from the medical professional. The school nurse may verify the absence if the nurse sends the student home.
- Court
- Religious Observance
- School/Student Activity: High School Rodeo, Hockey and other activities may be approved by the Administration as student activities, provided students are meeting academic eligibility requirements and pre-arranged.
- Administrative Approval will be required for extended family absences

**The following absent codes (U, V) found on PowerSchool count toward your 10 days:**

**U – Unexcused:** An unexcused absence is an absence that the Parent/Guardian has not acknowledged, or is an absence that CCMS staff do not recognize as excused. Accumulating 5 or more unexcused absences will result in the student being identified as habitually truant.

**Habitually Truant:** As required by Wyoming Statute, students that are identified as habitually truant will have their case referred to the County Attorney's office. Sanctions implemented for individuals that are identified as habitually truant may include, but are not limited to; home welfare checks, Child In Need of Supervision (CHINS) petitions, directed counseling, or additional school sanctions.

**V – Parent Excused Verified:** Parent/Guardian contacting the school to report an absence.

**Failure to earn credit and classroom attendance:** Students will remain in class and are expected to attend or they will be placed in an alternative setting. It is the student's responsibility to continue to acquire skills and knowledge in the subject area. Good attendance is critical to a student's success.

**Notification of poor attendance:** Students and parents/guardians will be notified of attendance deficiencies. Notification letters will be sent out at 5 and 10 parent verified absences per semester. The County Attorney will be notified at 10 absences.

**Tardiness:** Students arriving to class after the bell are tardy. Tardies 3, 4 and 5 during a quarter, the student serves a lunch detention, Tardies 6 and greater for a quarter, serves after school for 30 minutes.

**Consequences:** Students violating the attendance code will be subject to consequences.

**Make-up Work:** Students with EXCUSED absences are allowed one (1) more than the total number of days absent to complete missing assignments. However, students with school sponsored ACTIVITY TRAVEL absences must have assignments completed on the day of return to class. Upon request by the student, teachers will provide missed assignments when a student is absent due to truancy, unverified absence, or out of school suspension. Students are encouraged to complete missed assignments to minimize content deficits that occur during the absence. Assignments are due 1 day after the student returns to school.

### **Leaving class:**

Students are expected to be in class when the bell rings.

### **Leaving school:**

If it is necessary for a student to leave school, he/she must have written permission from their parent/guardian. For the safety of our students, notes are not accepted from grandparents, brothers, sisters or friends. Students can only leave the school with individuals listed on the “**Emergency Information Sheet**”. Students need to present their note to the office prior to their departure from school.

## **PARENTAL RESPONSIBILITIES**

### **Parents leaving town:**

Please notify the school when you are planning to be out of town and send a note stating the person/persons who will be caring for your child/children. Please plan ahead to make sure doctor's appointments, field trips and school lunches are arranged.

### **Medication:**

Students needing occasional medications such as penicillin, etc. are to take these medications at home if possible. If medication MUST be given at school, it must be personally delivered by the parent and accompanied by a “Permission Form for Dispensing Medicine” which is available from the school nurse. When a parent requests the school to administer medication to a student, the parent must bring the medication to the school in the vendor's container with the label showing the manufacturers and physician's directions and recommended dosage. The school will not exceed the recommended dosages shown on the label without written authorization from the child's physician. A record of administration shall be maintained at

the school. The school WILL NOT provide any kind of medication (Tylenol, cough drops, etc.) for students without written parental/guardian permission.

**Change of student information:** It is imperative that the school office be notified immediately for a change of address, telephone numbers, or emergency information during the school year. Please call the office at 307-684-5594 or email Sharon Iverson @ [siverson@jcsd1.us](mailto:siverson@jcsd1.us)

**Supervision of children at school activities:**

Your participation in positively promoting your child's efforts in extracurricular activities is important. We encourage families to attend athletic contests, musical events and many other activities throughout the school year. When you attend a school activity it is your responsibility to supervise your children. If a child becomes a problem they will be asked to stay seated with their family. If this would happen again they would be asked to leave.

**Inclement weather:**

When severe weather creates hazardous conditions, the regular school schedule may be suspended to ensure the students' safety. Clear Creek Middle School uses a "parent broadcast system" to inform parents of any crisis situation at the school, including inclement weather. We also will post on Facebook and the JCSD1 website.

**SCHOOL & PERSONAL PROPERTY**

**Chrome Books and Textbooks:**

All chrome books and basic textbooks are loaned to the students for their use during the school year. The student will be required to replace any lost or damaged books at the replacement cost to the district. All other supplies such as paper, pencils or pens will be supplied by the student.

**Lockers:**

Lockers are school property and may be inspected and the contents reviewed by the administration. Students cannot change lockers at any time without permission from the office. The student will pay for any damage done to the locker. The school is not responsible for items missing from lockers. School locks are provided at no cost to students. No personal locks may be used.

**Locker/ Searches:**

School lockers are school property that students are allowed to use. Occasionally, school officials have the need to enter a student locker and reserve the right to do so. When there is reasonable suspicion that contraband, illegal and/or prohibited items are on a student's person, the principal and/ or assistant or designee may authorize a search of the student's outer clothing, bag, purse, jacket, etc. for the purpose of removing such items. The school may conduct unannounced drug dog searches throughout the year.

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. Do not leave an excessive amount of money in your backpack or locker. (Board Policy JFG)

**\*\*\*Cell phones, Electronic devices:**

Due to the increasing number of disruptions and distractions to the learning environment caused by electronic devices and the inappropriate use of electronic devices including cyberbullying and harassment of students, our school's electronic use policy will now **prohibit** the use of these devices **during the school day**, with the exception of lunch.

CCMS is a one to one school in regards to technology and provides each student a Chromebook for their academic needs. Students are encouraged not to bring electronic devices such as cell phones, music players, video & hand-held devices, smartwatches, etc. to school. The school will not be responsible for the loss or replacement of these items. If students still choose to bring electronic devices with them, they should be turned off and stored in the student's hallway locker as soon as the student enters school, and remain there during school hours. Cell phones and other electronic devices **must not be visible** even though they are **OFF**. Possession or use of any of the above devices between 8:00-lunch and end of lunch-3:30 will result in confiscation of the device. Consequences apply to both the owner of the device, and to the student who used or was in possession of it (if other than the owner). Do not lend electronic devices to others.

If a parent needs to contact their child during the school day, they may call the main office at 684-5594 and a message will be sent to their student.

Possession or use of personal devices between 8:00 am and lunch and after lunch to 3:10 pm will require the student to deliver the phone to the office.

**1<sup>st</sup> Offense:** Device can be picked up in the office by the student at the end of the school day.

**2<sup>nd</sup> Offense:** Parents must retrieve the device from the school. Students will be assigned lunch detention.

**3<sup>rd</sup> Offense:** Parents must retrieve the device from the school. Students will be assigned after school detention.

#### **Vapor Pens, Tobacco, & Tobacco Related Products**

In accordance with school board policy and State law, there will be no possession or use of vapor pens, tobacco, or tobacco related products on school property during the school day or during any school activity. Violation of this expectation will result in confiscation of the vapor pen, tobacco, or tobacco related products and will be referred to the police department.

#### **Backpacks & coats:**

Backpacks and coats are to be **kept in the student's locker during the school day**.

#### **Bicycles, Personal items:**

Bicycle racks are provided for use during the school day. Students should use a bike lock as the school is not responsible for damage to bicycles, lost or stolen personal items.

#### **BREAKFAST and LUNCH PROGRAM**

Clear Creek Middle School participates in the National School Breakfast & Lunch Programs. Breakfast will be served starting at 7:45 am each

school day. The cost of breakfast is \$1.50 for those paying full price, \$0.30 for those qualifying for a reduced priced breakfast, and we also have a free breakfast for qualifying students. Breakfast must consist of the following components; grain, fruit, and milk. Adult breakfast will cost \$1.75. Lunch must consist of 5 components (meat/meat alternate, vegetable, fruit, grain & milk), with students taking 3 of the 5 components, one of which must be the fruit or vegetable. A full priced student lunch costs \$3.00, \$.40 for those qualifying for reduced lunches and a free lunch for those qualifying students. Individual or a la carte items need to be purchased (ie milk, salad bar if the student is not getting a full lunch, as well as, designated snacks). Adult lunches cost \$4.00 and must be paid for ahead of time.

**Federal and state regulations make no provision for charging breakfast or lunch items, so please help us follow these regulations by making sure lunches are paid for in advance.** Information regarding the *free and reduced price lunch program* is emailed to families at the beginning of the school year, or can be found on the [Nutrition Services](#) page of the district website. Those who wish to apply may complete the application online by creating a [Family Portal](#) account, or by calling the school office for assistance. **This information must be updated annually (on or after July 1<sup>st</sup> of the current school year).** Please review the current [Negative Meal Balance Policy](#). The USDA prohibits discrimination in the administration of its programs. To file a complaint, write the Secretary of Agriculture, Washington, D.C. 20250.

## **PLEASE CONDUCT YOURSELVES IN A MATURE MANNER WHEN IN THE COMMONS!!**

### **Standards:**

Standards-Based Grading Scale and Guide	
4	The student demonstrates an understanding of more complex content and thinking (not new content), including deeper conceptual understandings and applications.
3	The student demonstrates grade level proficiency on the standard and shows understanding of the content, vocabulary and skills.
2	The student understands the simpler content, vocabulary and skills including foundational material.
1	With help, the student partially understands some of the simpler content, vocabulary and skills.

### **Percentages:**

A	90% - 100%
B	80% - 89%
C	70% - 79%
D	60% - 69%
F	0% - 59%

### **Scoring system:**

The evaluation and monitoring of student progress and achievement is one of the important functions of an effective school. Student reports are always available through PowerSchool.

### **Assignments**

Students are expected to complete all class assignments promptly within the time frame specified by their individual teachers. To receive credit for an assignment, the work must be completed and given to the teacher on or before the specified due date. Quarter grades are used and to help ensure students keep up with current work, all graded work will need to be completed by mid-term reports.

1. Excused Absence – Students whose absence is “excused” are encouraged to make up their work in advance. Otherwise they shall be given one more day than the total number of absent to complete missing work.
2. School Sponsored Absence – Students who are absent from class because of school-sponsored activities shall have work completed on the day of return to class.
3. Pre-arranged Absence - Students who are going to be absent from school should communicate this to their teachers. Parents need to notify the office with a note or phone call and the student will receive a “*Pre-approved Absence*” sheet to take to each teacher. The teacher will

record any assignments the student will miss during absence and the student is expected to make up any work prior to absence unless otherwise stated by the teacher.

### **Promotion of Students**

Clear Creek Middle School staff is committed to helping ALL students achieve success. Built into each classroom structure is mastery learning – an opportunity to re-teach and re-learn each critical concept. This includes a level of mastery of all state standards.

We believe in early interventions for students having trouble. These include, but are not limited to, the following: homework club for assistance after school, phone calls home to parents, parent meetings, curriculum modification, specialized reading and math classes. Each student owns their right to succeed in the school setting. The staff at CCMS do all we can to help students achieve success, but ultimately it is up to each individual student.

Each year students are required to pass two semesters of the five core classes with a D or greater. Core classes include math, science, language arts, literature and social studies.

### **MISCELLANEOUS**

#### **Dance guidelines:**

1. Dances will begin at 7:00 p.m. and end at 9:00 p.m., unless otherwise announced.
2. Once students enter the building for a dance they will not be permitted to leave early unless a parent comes and asks a chaperone to release them.
3. The dance will be closed thirty minutes after the starting time and no students will be admitted.
4. School rules and dress code are to be followed.
5. ***GUESTS ARE NOT ALLOWED.***
6. Students will be expected to be in attendance all day, the day of the dance.
7. Principal has the right to review/revise all actions based on an individual basis

#### **Field trips:**

Field trips are an important part of the educational process. Any student that is required to go on a field trip must have a “Field Trip Permit” slip signed by a parent/guardian. The student should also have a completed and signed medical release form on file in case of an illness or accident while engaged in the field trip activity.

#### **Student appearance:**

Students will be expected to keep themselves well groomed and neatly dressed at all times. Any form of dress or hairstyle which is considered contrary to good hygiene or which is distracting or disruptive in appearance and detrimental to the purpose or conduct of the school will not be permitted. Students may be requested to change inappropriate clothing. Parents may have to be notified for assistance in acquiring appropriate clothing.

**For clarification, the following are examples of clothing that are not acceptable at CCMS:**



A. Clothing which creates an offensive environment by the display of slogans, objects, or pictures which are sexually suggestive, promote the use of drugs, alcohol, or gang activities, or denigrate others based on race, color, religion, creed, national origin, gender, sexual orientations, or disability, are contrary to the school's educational mission.

B. Immodest or inappropriate clothing. This includes:

1. Dresses, skirts, and shorts which are inappropriate because of length.
2. Sheer material unless a shirt is worn underneath.
3. Clothing that does not TOTALLY cover midriffs and undergarments.
4. Belly shirts, tube tops, shoulderless tops, net tops, halter tops, and plunging necklines (front & back).
5. Spaghetti straps unless covered by another shirt.
6. Hats, caps, bandanas and hoods on heads
7. Sunglasses (unless prescription).
8. Pajama pants, slippers



While the vast majority of our students dress in a fully appropriate manner, we must remain vigilant to ensure a wholesome school atmosphere for all. Please review the examples. If you have any questions please feel free to talk to the principal.

### **Visitors (student & parent)**

We welcome visitors to our school. Guests will need to have their driver's licenses available for scanning in at the office upon entering the building and obtaining a visitor's pass. This ensures the safety of our children at school.

Students having guests or friends who would like to visit the school must make arrangements with the principal at least one day in advance. Visitors are expected to observe all school regulations. Any guest must be of appropriate school age.

**Fire, evacuation and lockdown drills:**

***\*Throughout the school year there will be planned and unplanned evacuations, lockdown and fire drills.***

1. Check with the teacher for the evacuation procedures of each classroom.
2. Walk. No talking. Move quickly to the designated area.
3. Stay in the area until the teacher gives permission to go back to the classroom.

**Substitute Teacher Courtesy:**

Any student who refuses to follow directions from a substitute or shows disrespect for the substitute will be sent to the principal. Appropriate disciplinary action will be taken.

**ACTIVITIES ELIGIBILITY POLICY**

**\* Please see the handbook following this link:**    [\*\*Athletic Handbook at CCMS\*\*](#)

**ATTENDANCE AND PARTICIPATION**

1. If a student is absent from any part of a school day because of illness, the student cannot participate in an event (a game with another team) that day.
2. A student must be in class following lunch to be able to participate in practice. A student must be in school on Fridays in order to participate in Saturday's activities. Special circumstances will be taken into consideration by the Principal or Activities Director in order to allow for an excused absence.
3. If a student is absent any part of a school day for a reason other than illness, the absence must be a valid reason and must be an excused absence or the student will not be allowed to participate in an event on the day of the absence. (Excused absences are medical appointments, pre-excused absences, and family emergencies, a note will need to be turned in at the office upon the student's return. . Unexcused absences are things such as trips, babysitting, helping at home, haircuts, etc.).
4. The Activities Director and/or Principal have the right to deem absences unapproved.

**STUDENT PARTICIPATION**

Students will be divided into ability levels so that they will be able to experience success ("A and B teams"). We believe this allows for greater inner confidence in students. **We emphasize the opportunity for all to participate.**

## **VOLUNTARY STUDENT ACCIDENT INSURANCE** Policy: JHA

Johnson County School District No. 1 does not assume financial responsibility for accidents occurring to students while they are attending school or participating in any extracurricular activities.

Administration shall annually provide parents with information related to purchasing voluntary student accident insurance.

[K & K Voluntary Accident Insurance Coverage & Rates](#)

Adopted: 6/73     Revised: 6/87; 5/12/2014 ,08-04-2021

## **Summer School**

Summer School is available for those students who have not met the expectations in one or more of the five core classes. Core classes include math, science, English, literature and social studies. Teacher recommendations are also taken into consideration for attendance at summer school. If a student fails to show proficiency in the areas of remediation at summer school, a parent conference will be held to determine if the student will be required to take at least one semester of that subject as an elective the following year.

## **Bus Regulations**

For the safety and welfare of student bus riders, our school district has developed a transportation plan. Rules are posted on each bus and every student will receive a copy of the District Policy of Bus Rules. Please read these rules and discuss them with your child. Remember that riding the school bus is a privilege. All students are expected to comply with the printed school regulations as well as other commonly accepted standards of good behavior.

Only regularly scheduled bus students are to ride the bus unless they have permission from the Transportation Department. Bus riders are asked to notify their bus driver on days that they do not plan to ride the bus. For questions or concerns, please contact Dennis Zetas @ [dzezas@jcsd1.us](mailto:dzezas@jcsd1.us) or by calling 684-5276.

## **OWNERSHIP**

### **Take responsibility for actions**

Be responsible for your thoughts, feelings, words, and actions. “Own” the choices you make and the results that follow.

## CATEGORIES OF OFFENSES

### Category I -1 Pt.

Horseplay, pushing, tripping, running, sliding down stair railing  
Inappropriate display of affection  
Being in a restricted area  
Violation of classroom rules  
Disruptive behavior  
Breaking cafeteria rules  
Use of foul or obscene language not directed at any person  
Minor harassment/teasing  
Possessing lighters, matches, etc.

*\* Failure to serve consequences without prior arrangements will result in consequence being doubled*

**Note:** Category I will be handled by teachers who will contact parents. When the behavior becomes defiance of teacher authority and after a parent contact, the behavior becomes insubordination and then becomes a Category II offense.

### Category II -2 Pts.

Staff referral to office (including before and after school, playground and lunch)

Truancy

Substitute mistreatment (referral from a substitute)

Leaving class or campus without permission

Defiance of authority/Insubordination

Cheating – both giver and receiver receive a zero

Harassment/Intimidation: Written, verbal, or physical abuse

Theft/possession of stolen property (possible prosecution)

Fighting (Instigating or encouraging)

Forgery

Possession of tobacco or drug products /paraphernalia

Vandalism/destruction of school property

Profanity or disrespectful remarks written or verbal, or gestures toward a teacher, student or staff member

Gambling

Arson, false fire alarm

Sexual harassment

### Category III -3 Pts.

#### **Behavior resulting in immediate referral by the principal to the superintendent for expulsion:**

\*Possession, threat, or use of a weapon

\*Making physical, verbal or written life-threatening statements towards any person

\*Habitually disruptive behavior

#### **DISCIPLINE POLICY**

The student discipline policy is not intended to remove any disciplinary procedures or consequences from a building instructor. To the contrary, each staff member is expected to provide documented evidence of their efforts in reporting and any needed follow-up data concerning their efforts in reporting the actions of each violation. This information will be of extreme value when the office is involved with any student's actions while they are enrolled at Clear Creek Middle School. A student may fall under this discipline policy while attending any school district event.

**Law enforcement personnel may be called in at any time to assist in dealing with any situation.**

## Consequences

Category I	Category II	Category III	Suggested Consequences
1 <sup>st</sup> Offense			One day ASDWT Parent Contact
2 <sup>nd</sup> Offense			Two Days ASDWT- Parent Contact
3 <sup>rd</sup> Offense -----▶	1 <sup>st</sup> Offense		Three Days ASDWT PC
	2 <sup>nd</sup> Offense		One Days ISS or OSS PC
	3 <sup>rd</sup> Offense		Two Days ISS or OSS PC
	4 <sup>th</sup> Offense-----▶	1 <sup>st</sup> Offense	Two Days ISS or OSS PC
		2 <sup>nd</sup> Offense	Three Days ISS or OSS Possible referral to Superintendent by Principal PC
		3 <sup>rd</sup> Offense	Four Days ISS or OSS Possible referral to Superintendent by Principal

ASDWT =After School Detention with Teacher

OSS=Out of School Suspension (*results in grade of 0 for all work missed-board policy*)

PC=Parent Conference      ISS=In School Suspension (*Completion of ISS is determined by the “ISS Point Sheet”*)

**PowerSchool**

Parents and students can access attendance, grades, lunch balances, and set up email notifications through PowerSchool via the Internet. You will need a password and ID to be able to do this. Please contact the school to obtain it. [www.jcsd1.us](http://www.jcsd1.us)

**Student Records**

Johnson County School District #1 has developed policies and practices governing its professional use of student educational records. These policies are in compliance with the Family Rights and Privacy Act of 1974.

Johnson County schools will maintain each student's personal records in a confidential manner. Parents or any eligible students may review all relevant educational records by making a written request to the respective building principal. Educational records containing personally identifiable information of a student will not be disclosed to any third party without written consent. Exceptions to this regulation shall include appropriate authorized school employees, certain government officials, both parents and/or eligible students. These persons or agencies have a right to inspect pertinent educational records without written consent.

The district may also make "directory" information available without prior written consent. Directory information shall include:

- Student's name
- Parents
- Address
- Date of birth
- Grade
- Extracurricular activities
- Awards and honors
- Height and weight of athletes
- Photographs
- Previous schools

Upon written request from parents, the district will withhold "directory" information.

Further explanation of district policies and procedures relating to maintenance and destruction of records is available from the building principal.

## STUDENT CONDUCT

District policy and general rules of conduct for students are applicable for all districts' schools to ensure the rights and welfare of all students, and are designed to prevent the disruptive few from interfering with the education of all. When students violate rules, the district will take appropriate action. Students not under the authority of a parent or guardian will assume full responsibility for their behavior.

The principal has the overall responsibility to direct the staff to guide and counsel individuals and groups within each school. In order to assist the principal in carrying out his responsibility, the principal and building staff will confer from time to time. The staff is responsible for maintaining proper order and discipline and uniform enforcement of established standards.

All students are expected to comply with printed school regulations, specifically including conduct requirements set forth in student handbooks, as well as other commonly accepted standards of good behavior, and to learn behavior patterns which will enable them to be responsible, contributing members of society.

Students will be expected to conduct themselves within their level of maturity, act with due regard for the supervisory authority vested by the board in all district employees; the educational purpose underlying all school activities; the widely shared use of school property; and the rights and welfare of other students. All employees of the district will be expected to share the responsibility for supervising the behavior of students and for seeing that they abide by the established rules of conduct.

The principal and/or superintendent may suspend or recommend expulsion of a student who violates one or more of the following standards of conduct while on school grounds, during a school- sponsored activity, or during a school-related activity, including traveling to or from school.

1. Causes or attempts to cause damage to school property or private property, or steals or attempts to steal school property;
2. Causes or attempts to cause physical injury to another person except in self defense;
3. Possesses or transmits any weapon or other dangerous object;
4. Possesses, uses, transmits, or is under the influence of any illegal drug, alcoholic beverage, controlled substance, vapor pens, electronic cigarettes with or without nicotine, other paraphernalia, or otherwise violates the drug, alcohol or tobacco product;
5. Continues willful disobedience or open and persistent defiance of proper authority;
6. Behavior which is detrimental to the welfare, safety and morals of other students;
7. Violation of any other rule, regulation, or handbook provision applicable to student conduct.



See the following School Board Policies & Regulations for specific “Student Conduct” areas.  
All Board Policies can be found in the school office or on the JCSD#1 website

- **File: JICFA**  
Harassment, Intimidation and Bullying
- **File: JICI:**  
Weapons In Schools (possession or Use of Weapons)
- **File: JIC:**  
Student Conduct on Buses
- **File: JICG:**  
Student Alcohol and Drug Abuse Policy
- **File: JICA:**  
Sexual Harassment  
Title IX Coordinators: Dr. Steve Miller and Cameron Kukuchka, 601 West Lott St Buffalo, WY 82834 Email: [TITLEIX@jcsd1.us](mailto:TITLEIX@jcsd1.us), Telephone: (307) 684-9571
- **File: AC:**

**Johnson County School District #1 does not discriminate on the basis of race, color, national origin, sex, age disability, or religion, or any other basis protected by federal, state, or local law, in its employment, programs or activities.** Inquiries concerning Title VI, Title IX, Section 504 and the Americans with Disabilities Act may be referred to JCSD1’s Human Rights Officers: Charles Auzqui, Superintendent of Schools, (307) 684-9571 or Thomas Sarvey, Business Manager, (307) 684-9571 . Inquiries also may be made to the Office for Civil Rights, U.S. Department of Education, 1244 Speer Blvd., Suite 310, Denver, CO 80204, (303) 884-3417, or Equal Employment Commission, 303 East 17th Ave., Suite 510, Denver, CO 80203.

**Mission: "Johnson County School District #1 collaborates with our communities to graduate every student with the information, confidence, responsibility, and skills to be prepared for college, career, and the workforce."**

**Vision: "Johnson County School District #1 guarantees a learning environment where every student grows every day in his or her overall well-being and academic achievement."**

*Students will sign off that they have received their handbook.*

who meets the requirements can earn Hathaway Merit Scholarship. Contact your school counselor for more information.