

DUFUR SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
June 28, 2021

Chairman Robert Wallace called the meeting to order at 6:00 PM. Members present; Monica Byers, Anne Kelly, and Cynthia Kortge. Stan Ashbrook was absent. Staff present; Jack Henderson, Virginia Albrecht, and Kristin Whitley. Guests: Chris & Kelsey Schanno, Paul & Dixie Schanno, Amy Sugg.

GUESTS & PUBLIC COMMENT – Public comment was received from guests present.

CONSENT AGENDA - Items on the Consent Agenda:

- Board Minutes – June 7, 2021
- Executive Session – June 14, 2021

Monica moved to approve the consent agenda. Anne seconded the motion which carried unanimously.

REPORTS

Financial Report – No report

Dean of Students Report – Kristin stated summer school has gone well, with 100 students in attendance. She is working on fall schedules.

Superintendents/A.D. Report – Jack reported substantial growth in enrollment during 2020/21. In 2019/20 the ADMw was 491.63, and in 2020/21 increased to 517.00. The district received a grant for \$50,000 from ODE SFN for two pieces of new kitchen equipment. Improvements in the last year to the grounds of thatching, aeration, and water pump have solved previous problems. He is waiting for bids on the basketball / volleyball courts planned for the back property. He reported Franie Nelson had contacted him concerning the lights at the bus barn. He will contact Pray Electric for solutions and hold a neighborhood meeting to help resolve concerns. The ESSER III grant requires an application process which will be worked on. Jack stated ODE has advised the continued wearing of masks in schools is a local district issue, and will be overseen by the Health Dept.

OLD BUSINESS

Foundation Report / Foundation Human Resources – Cynthia reported the structure and human resources for the foundation, including the hiring of employees is of utmost importance for the continued foundation growth. A full time Executive Director and part time person to coordinate with trades people to make sure activities get off to a good start in September. The separation of the district and foundation activities was discussed. The board decided to postpone hiring until August and further research is completed.

Senior Year End Functions – Board members discussed the districts involvement with future senior year end activities. Jack recommended the district continue to provide the one day for a senior trip that is chaperoned by paid district staff, on a school day. Board members agreed and felt communication with senior parents in September that the district will not participate in any way with the all-night drug and alcohol-free party, including transportation or maintaining an account at the school for the function.

Transportation Mechanic Training – Board members discussed the idea of the district paying for the educational program of a graduating student to become a bus mechanic for the district. The estimated cost for the two-year program is \$16,000 per year. Members discussed detailing the number of on-the- job hours required of the individual, number of years working for the district, perhaps requiring a parent's personal guarantee the value of the education is paid back, and the need to develop a job description for the position. Jack will continue get additional information.

NEW BUSINESS

2021/22 Budget Adoption and Appropriation – Anne moved to adopt Resolution 21-01 adopting the 2021/22 budget in the amount of \$9,221,487.00, making the appropriations of \$9,203,489.00, and imposing the taxes provided for in the approved budget at the permanent rate of \$4.4659 per \$1000 of

assessed value for operations, and in the amount of \$499,750.00 for debt service on General Obligation Bonds. Monica seconded the motion which carried unanimously.

Community Service Appropriation – Cynthia moved to approve Resolution 20-12 transferring \$2000.00 from General Fund Support Services to General Fund Community Services. Anne seconded the motion which carried unanimously.

Ranger Tech Program – Jack shared an overview of the Ranger Tech Career Technical/Trades Education program being developed by the foundation. Multiple meetings have been held with local trades people who are excited about the program, and Leona Egeland is currently volunteering to assist. Although additional areas will be added later, the initial design includes Trades; plumbing, electrical, welding, construction, AG/FFA; Beef Birth to Butcher, and Health Services; dietary services, CAN, social services, housekeeping and OTE.

Media/Technology Coordinator Stipend – Jack stated that as the district has grown the need to have a paid position to oversee the media/technology needs for events has grown. This would include the purchase and maintenance of appropriate equipment to provide quality audio/visual for assemblies, ball games, graduation, etc. Board members approved by consensus. Jack will make extra duty/stipend assignments in August.

Food Service Fund Resolution – Monica moved to adopt Resolution 20-13 increasing the Food Services Fund appropriation for 2020/21 to \$250,000. Anne seconded the motion which carried unanimously.

District Long Range Strategic Plan – Jack recommended that as the district continues to grow a long- range plan be developed to look at each area of the district and assess potential structural changes that would serve the district more efficiently. Areas would be 1. All Central Services; administration, business, facilities, academic offerings, and 2. All Activities; JWD, Ranger Pride Foundation, clay target/OHSET, senior trips, etc. Jack suggested hiring an outside consultant to review and give feedback on areas that need tweaking to insure the best function for the district. Board members supported the recommendation and recommended starting with review of events/activities and business.

District Goals Development – Board members heard the first reading of district goals for 21/22. Suggested additions were review of the district’s liability during various activities, and support of the technology/AV Equipment.

EXECUTIVE SESSION

The Board went to Executive Session under ORS 192.660 (b)(i). The Board returned from Executive Session. Having no additional business, the meeting was adjourned.

Board Chairman

Board Secretary