



Ovid-Elsie Elementary Schools

Leonard and E. E. Knight

Leonard and E. E. Knight Families,

We are excited to welcome you back and begin the 2021-2022 school year! We are looking forward to having students in our classrooms and hallways, filled with energy and ready to learn. As the new school year quickly approaches, below is information regarding the beginning of the year.

Open House - Monday, August 23, 2021

Leonard and E.E. Knight Elementary will be hosting a drive by Meet the Teacher Night.

- **Leonard - 5:00 - 6:30pm**
 - Kindergarten teachers will be in the side parking lot.
 - 1st and 2nd grade teachers will be in front of the school.
- **E. E. Knight - 5:30 - 7:00pm**
 - 3rd grade teachers will be in the front loop off of Oak Street
 - 4th and 5th grade teachers will be in the loop behind the school off of Pine Street
- Virtual Open House Video links will be posted to [Ovid-Elsie Area Schools](#) on Tuesday, April 24, 2021.

Building Times (Please note the change in start times from last school year)

- Buildings will open at 7:30am.
- School will begin at 7:45am.
- Dismissal will begin at 2:50pm.

First Day of School

- In our efforts to continue keeping our schools clean and safe, visitors will be limited within our buildings.
- While we know the buildings will be new to some of our students, staff will be stationed at entrances for arrival and throughout the building to assist students in finding their classrooms.

Arrival

Buildings will open at 7:30am for student drop off.

- Student drop off will take place between 7:30-7:45am.
- Students must remain in vehicles prior to 7:30am and not congregate at the front of the building.
- Staff will be stationed in the hallways to assist and monitor students
- Parents will not be permitted in the building for drop off.

School will begin at 7:45am, and students will report directly to their classroom.

Breakfast and Lunch

- Breakfast and lunch will be provided at no charge through a grant funded program. If ordering just a milk will be \$.50

Dismissal

All students will remain in the classroom prior to dismissal

- Parent pick up students will be dismissed individually as parents arrive
 - Student names will be in windows as parents pick up students
 - The student will be dismissed from the classroom
- Leonard students will be escorted to vehicle by an adult

Absences

- If your student will be absent from school, please contact the front office:
 - Leonard: 989-834-5029
 - E. E. Knight: 989-862-5170
- Notes excusing a student can be brought, by the student, into the front office the following day.

We are dedicated to providing the best possible education to our students, while continuing to keep safety a priority. We can't wait to see our students back on Wednesday, August 25 for our first day of school!

Thank you,

Rachelle Parsons
Principal, Leonard Elementary

Alicia Ormsbee
Principal, E. E. Knight Elementary