

**PARK COUNTY SCHOOL DISTRICT No. 6**  
**Board Meeting**  
**July 20, 2021**

The Board of Education of Park County School District No. 6 met on July 20, 2021 at 6:00 p.m. in the Westside Annex Board Room. Chair Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Jessica Case, Tom Keegan, Brandi Nelson, Cathy Roes, and Sheri Schutzman. Karen Schipfmann joined by phone. Supervisors present: Terry Gardenhire and Dawn Solberg.

Chair Nelson reminded the audience of the protocol for public input.

Chair Nelson called for approval of the amended agenda.

On motion by Stefanie Bell, seconded by Cathy Roes and carried, the amended agenda was approved with an additional change to Action Item 5.5 to “Authorize the Chair to sign a two year agreement with the City of Cody for a school resource officer.”

Mr. Gardenhire provided an update on the status of 2021 projects, the CHS turf field and the tennis courts at CMS. The panic bar project should begin the week of Thanksgiving, the CHS culinary arts kitchen project is slated for completion by second trimester, and the School Facilities Department approved the use of 10% major maintenance funds for the high school turf field project and middle school tennis courts work.

Dawn Solberg reported on the summary of all funds as of June 30, 2021 with approximately 3% remaining in the general fund. She reviewed several fund categories along with cash reserves.

Mrs. Solberg reviewed the 2021/2022 proposed budget of \$46.7M consisting of revenue, expenditures, special revenue fund, capital construction fund, depreciation reserve fund, food service fund and cash reserves.

Chair Nelson called for approval of the Consent Agenda.

Tom Keegan moved to approve the consent agenda items. Trustee Schutzman seconded. Motion carried and the following consent agenda items were approved:

**Certified Employment**

**New Hires**

Leanna Morton, Literacy Coach, District

**Vouchers for Payment**

General Fund	\$608,856.18
Special Revenue	\$48,484.41
Major Maintenance	\$57,275.67
Capital Construction Account	\$2,091.67
Food Service	\$75,364.74
Depreciation Reserve	\$0.00
Cody School Fund	\$35,042.00
Payroll	\$2,496,978.83

- Minutes of June 15, 2021 Regular Board Meeting
- Minutes of June 24, 2021 Special Board Meeting
- Minutes of June 25, 2021 Special Board Meeting
- Minutes of June 25, 2021 Executive Session
- Minutes of July 2, 2021 Special Board Meeting
- Minutes of July 2, 2021 Executive Session
- Minutes of July 15, 2021 Special Board Meeting
- Minutes of July 15, 2021 Executive Session
- Recognized the Assistant Superintendent as the Federal Programs Director
- Designated the Student Support Services Director as the 504 Coordinator

July 20, 2021

- Approved a Request for Proposal to Purchase 4 New Buses
- Approved 34 Requests for Admission of Non-Resident Students for 2021/2022
- Approved the Updated Fall and Annual 2021/2022 Coaches/Sponsors
- Approved 2021/2022 WHSAA Membership Application and Activity Enrollment - \$4,495
- Set 2021/2022 Tuition Rate - \$16,168.16
- Approved 2021/2022 Contract for School Improvement/Accreditation Consultant - \$13,200
- Awarded Bid for Bipolar Ionization System to O'Connor Company - \$494,907.00
- Awarded Bid to SantiGlaze to Refurbish CMS Bathroom Tiles – \$40,109.00
- Approved Payment of Data Analysis Professional Development for Administrators to Data Driven Enterprises - \$23,066.11
- Approved Additional Surplus Property Items for Sale in July
- Authorized to Bid 350 Chromebooks
- Accepted a Donation to CHS Football - \$500
- Granted Approval to Seek Proposal for Elementary School Art Instruction
- Granted Approval to Seek Proposal for Music and Music Therapy Districtwide
- Granted Approval to Seek Proposal for Additional Mental Health Services for Students and Staff
- Granted Approval of Kindergarten Admission Requests
- Accepted Donation from Wendy's - \$5,000

Chair Nelson called for Public Comment. There was none.

Trustees discussed the letter dated May 20, 2021 from the Wyoming State Shooting Association and a joint Senate resolution signed in March 2020 by Governor Gordon, encouraging the addition of firearm and hunter education in public schools. Trustees agreed this could be considered as an enrichment class at Cody Middle School. Trustee Keegan agreed this was a great opportunity but noted that the letter stated the Game and Fish Department would partner with the Department of Education to develop this program. Trustee Bell echoed that this is a great idea and that she would support the measure, but felt the information should be handed over to middle school administration for further development.

The public hearing on the 2021/2022 budget opened at 6:30 p.m.

The budget hearing concluded at 6:35 p.m.

Discussion regarding firearm and hunter education resumed and Trustee Case shared that her only concern is that “Gun Free Zone” signs are no longer posted and she does not want to send a mixed message to students.

Chair Nelson stated that each year in July, per WY Statute 16-4-109, a budget hearing and subsequent budget adoption is held and called for board approval of the proposed FY2022 budget adoption.

Stefanie Bell moved and Cathy Roes seconded to approve the 2021/2022 budget appropriation and levy resolution of \$46,750.151.00 total appropriations and stated,

WHEREAS, on the 20<sup>th</sup> day of July 2021, the budget officer filed with the Board of Trustees of Park County School District No. 6 a proposed budget and budget message for the fiscal year ending June 30, 2022, and

WHEREAS, notice of such budget hearing was published in the Cody Enterprise, a newspaper having general circulation in Park County, the county in which the district is located, on July 13, 2021, and

WHEREAS, a public hearing was held concerning such budget on the third Tuesday in July at 6:00 p.m., at which time all interested parties were given an opportunity to be heard.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Park County School District No. 6 that such a budget as revised, if applicable, is hereby adopted and, subject to future amendment, is in effect for the fiscal year ending June 30, 2022.

BE IT FURTHER RESOLVED that the following appropriations are made as of and for the fiscal year ending June 30, 2022, and that those respective expenditures applicable to each department and fund shall be limited to the amounts hereby appropriated, subject to future amendment.

**Appropriations:**

General Fund	\$32,109,153
Special Revenue Fund	\$10,696,634
Major Maintenance Fund	\$ 1,944,797
Capital Construction Fund	\$ 50,000
Depreciation Reserve Fund	\$ 604,590
Food Service Fund	\$ 853,977
Cody School Fund	<u>\$ 500,000</u>
<b>Total Appropriations</b>	<b>\$46,759,151</b>

BE IT FURTHER RESOLVED, that after deducting all available cash and estimated revenues, the following amount must be raised through general taxation, and that such levies as are required to provide such amounts are hereby authorized as of and for the fiscal year ending June 30, 2022.

**Amounts to be raised:**

General Fund	\$10,877,561*
--------------	---------------

\*Based on local 25 mills and 6 county mills.

Chair Nelson called for approval of the 2021/2022 elementary student handbook stating that the elementary principals came together in June to make some revisions by adding links to relevant policies and removing the actual policy itself.

On motion by Cathy Roes, seconded by Stefanie Bell and carried, the 2021/2022 elementary student handbook was approved.

Chair Nelson called for approval of the Shoshone Recreation District request for approval of budget amendments.

Trustee Keegan explained there was an increase in assets and cash reserves totaling \$895,597.00 and moved to approve the amended budget. Stefanie Bell seconded. Motion carried.

Chair Nelson called for approval of the Shoshone Recreation District request for approval of a 1.0 mill levy.

Trustee Keegan stated that, "Be it resolved that the Board of Trustees for Park County School District 6 of the State of Wyoming authorizes the Park County Treasurer to pay directly to the Shoshone Recreation District, that portion of the mill(s) levied and apportioned to the Recreation District," and moved to approve the request. Cathy Roes seconded. Motion carried.

Chair Nelson called for authorization of the Board Chair to sign a 2-year agreement with the City of Cody for a School Resource Officer.

Stefanie Bell moved to approve said authorization. Tom Keegan seconded. Motion carried.

Chair Nelson called for approval to enter into a contract with McPherson & Jacobson, LLC to conduct a superintendent search.

On motion by Tom Keegan, seconded by Stefanie Bell and carried, the board accepted their proposal and agreed to enter into a contract with McPherson & Jacobson, LLC to conduct a superintendent search.

Chair Nelson shared that in late June, trustees had held a retreat with Dr. Steve Joel and Superintendent Monteith to develop district goals for 2021/2022 and read the goals.

On motion by Jessica Case, seconded by Sheri Schutzman and carried, the Board's district goals for 2021/2022 were adopted.

Chair Nelson called for consideration of a staff request to waive the resignation fee per Policy GCQCA.

July 20, 2021

On motion by Stefanie Bell, seconded by Tom Keegan and carried, the request to waive the resignation fee per Policy GCQCA was approved.

Chair Nelson called for Board Reports.

Trustee Bell shared that she had attended and spoken at a Park County Commission meeting on July 13<sup>th</sup> regarding the corridor study for the Big Horn Avenue pedestrian crossing and WYDOT stated the study would take 9-12 months. She agreed to continue to work with city and county officials on this safety concern. The academic support committee will bring forth several policy revisions at an upcoming August special board meeting.

Trustee Schutzman stated she had enjoyed the budget committee work and she has been working with the performance and monitoring committee and Mrs. Singer.

Tom Keegan shared that he is excited about the upcoming superintendent search with Dr. Joel.

Karen Schipfmann said she has enjoyed working with Dr. Joel and feels that it has been time well spent. She thanked Mrs. Solberg and the budget committee for all of their work.

Jessica Case reported that she and Trustees Bell, Schutzman and Schipfmann had attending a WEA meeting in Powell where it was good to hear how everyone is working together.

Trustee Roes announced an upcoming performance and monitoring meeting on August 4<sup>th</sup> where many updates have and continue to be made to an employee manual. She also has enjoyed the good working relationship the trustees have with Dr. Joel.

Trustee Nelson stated there had been a lot of work done by the budget committee and announced there would be a special meeting on August 10<sup>th</sup>. She encouraged trustees to bring board committee dates and times for the upcoming school year to share at that time.

Trustee Nelson reminded trustees of the annual advertisement and recruitment of community members to serve on the KEC committee. Trustee Keegan encouraged trustees to reach out to people they may know who would be willing to serve.

There being no further regular business to come before the Board a brief recess was taken at 7:08 p.m.

The meeting resumed and on motion by Cathy Roes, seconded by Sheri Schutzman and carried, the meeting moved into executive session for the purpose of W.S. 16-4-405 (a)(ii) to discuss personnel.

On motion by Tom Keegan, seconded by Stefanie Bell and carried the regular meeting reconvened at 8:30 p.m.

On motion by Stefanie Bell, seconded by Sheri Schutzman and carried, the meeting was adjourned at 8:30 p.m.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date