



BEAVERTON SCHOOLS

468 S. ROSS ST. • BEAVERTON, MICHIGAN 48612 • 989-246-3000 • FAX: 989-435-7631

OFFICE OF THE SUPERINTENDENT

August 30, 2021

Dear Parent/Guardian:

As I am sure you are aware, your student's school records are important for many reasons and will follow him or her for life. These records are subject to a Federal law known as the Family Educational Rights & Privacy Act (FERPA).

In general, this act protects the privacy of student records by making sure that these records are seen only by people with a legitimate reason to see them or by requiring that you give your permission in writing if your daughter or son's records are released to anyone outside of the school district, except in certain cases that are specifically mentioned in the law, such as medical emergencies or in the event that a student transfers to another school district.

However, each year, we are also required by the FERPA to advise you about what the law calls directory information. Each school district is permitted to define its directory information, and each district must tell parents whether it releases its directory information without parental consent.

Beaverton Schools defines directory information to include a student's name, mailing address, telephone number, age, grade in school, date of birth, athletic/activity eligibility, height, weight, grade point average (GPA).

The District does release directory information about students without parental consent to athletic officials at other schools, college and armed services recruiters, and to certain others that we believe are working to benefit students. We do not release directory information to telemarketers or the public at large; however, we must release it to anyone who files an appropriate Freedom of Information Act (FOIA) request.

As a parent, the FERPA give you the right to prevent us from releasing directory information about your student(s) without your consent. If you inform us that you do not want directory information about your student(s) released, we will not do so, except as the law allows or mandates.

However, if you refuse to allow us to release directory information about your student(s), we will be unable to:

- ✓ release to newspapers, TV, radio, or other media and "good news" about your student such as honor roll, athletic accomplishments, scholarship awards, etc., if by doing so, we would disclose any directory information.
- ✓ assure the publication of your student's name in athletic or other programs.

Each Beaverton Schools administrator makes every effort to exercise good judgment about the release of directory information, and we believe that allowing us to be able to release directory information in most cases will not result

in any invasions of family privacy. We realize; however, that there may be a need, in individual cases, to prevent us from releasing your son's or daughter's directory information.

If you do not want us to release directory information (see above) about your student, you must do one of the following:

- complete the following form and mail it to us
- complete the following form bring it to the appropriate school yourself and give it to the appropriate school administrator

Telephoning us or telling your student to tell us that you do not want his or her directory information released is NOT an acceptable alternative according to FERPA.

If we do not receive this request in writing by September 30th we will assume that we may release directory information about your son daughter who is attending Beaverton Schools during the 2021-2022 school year without your permission.

Sincerely,

Joseph Passalacqua

Joseph Passalacqua
Superintendent

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To: Joseph Passalacqua, Superintendent, Beaverton Schools

I _____ Parent Name (please print)

The parent or guardian of (print student names):

_____ DO NOT want the Directory Information about my student(s) to be released during the 2021-2022 school year.