



### MISSION

Graduate every student with the necessary knowledge, skill and character to find success in life.

### VISION

The Holyoke School District provides a positive, safe and stimulating learning environment under the guidance of a knowledgeable and dedicated staff with high expectations for all students. The District offers an innovative curriculum and flourishes due to strong partnerships with parents and the community. The District graduates students who have developed into self-sufficient, highly motivated, independent critical thinkers who respect cultural differences, are adaptable to change, have positive self-esteem, and who have secured the necessary skills to succeed as productive citizens.

### VALUES

Respect Knowledge  
Compassion Zeal Excellence

### DESTINATION

#### STRATEGIC PLAN GOALS

- 1) Foster a positive, inclusive environment that is welcoming, empowering, and safe for all students, staff, and parents.
- 2) Recruit, retain and develop a high quality teaching and classified staff
- 3) Enhance professional communication and collaboration with all staff where best practices, cutting edge professional development, and implementation of an aligned curriculum optimize instruction and ensure student learning and success.
- 4) Engage stakeholders as partners in the success of every student.
- 5) Build trust and confidence with the community and district staff in developing and managing a balanced budget through fiscal planning and fiduciary oversight/guidance.
- 6) Provide a comprehensive variety of high quality extra-curricular opportunities for our students.

### BOARD'S PURPOSE

Provide effective governance for the district's strategic focus on student success

### BOARD'S CORE VALUES

Respect / Integrity / Honesty/ Excellence /  
Listening to Understand

### ESSENTIAL ROLES

- ✓ Guide the district, through the superintendent
- ✓ Engage constituents
- ✓ Ensure alignment of policy, resources and structure
- ✓ Measure and celebrate achievement
- ✓ Model excellence

# Holyoke School District Re-1J

Holyoke Jr. High #218 – Holyoke, Colorado

Board of Education

January 3, 2023

Work Session – 5:30PM

Monthly Strategic Meeting – 7:00PM

## APPROVED AGENDA

Work Session 5:30pm-6:45pm on Concealed Carry Policies and Area Superintendents to Talk on their Implementation of Concealed Carry.

- 1.0 CALL TO ORDER
- 2.0 PLEDGE OF ALLEGIANCE
- 3.0 APPROVAL OF AGENDA
- 4.0 RECOGNITION OF GUESTS
- 5.0 CITIZEN STATEMENTS
- 6.0 SUPERINTENDENT'S REPORT
  - 6.1 Activities/Athletic/Small Vehicle Coordinator Update
  - 6.2 Coaching Handbook
  - 6.3 Donor Wall Update
  - 6.4 Trophy Case Update
  - 6.5 2023-2024 District Calendar
  - 6.6 CASB Policies
  - 6.7 Chartwells Report
  - 6.8 Concealed Carry Recap and Next Step Discussion
- 7.0 EXECUTIVE SESSION
- 8.0 CONSENT ITEMS
  - 8.1 Approval of Board Meeting Minutes
  - 8.2 Approval of Checks & Financial Report
  - 8.3 Approval of New Hires
  - 8.4 Designate Public Meeting Place
  - 8.5 Approval of Substitute List
- 9.0 ACTION ITEMS
  - 9.1 Approval of Resolution for Online Temporary Learning
  - 9.2 Approval of Second Reading on CASB Policies Presented 11-15-22
  - 9.3 Approval of Obtaining a 3<sup>rd</sup> Opinion on Anti-Discrimination Policy
  - 9.4 Approval of Extra Duty Assignments
- 10.0 BOARD MEMBER ITEMS
  - 10.1 Confidentiality Agreement
  - 10.2 Conflict of Agreement
  - 10.3 Superintendent Evaluation Questions
  - 10.4 Board Meetings, Jan. 17
  - 10.5 Board Retreat Topics, Feb. 15
- 11.0 COMMUNICATIONS
  - 11.1 Thank You Cards
- 12.0 EXECUTIVE SESSION
- 13.0 ADJOURNMENT

HOLYOKE BOARD OF EDUCATION MINUTES  
REGULAR MEETING  
January 3, 2023 – 7:00pm  
Jr. High Room #218

A work session was held from 5:45pm-6:45pm. Mr. Trent Kerr, Superintendent of Wiggins School District explained the process they went through on getting concealed carry in their school district. He answered questions from the Holyoke School Board on how this evolved starting with policies and procedures, budget, and school resource officer. All board members were in attendance with Andrea Kammer and Angela Powell.

The regular meeting of the Holyoke Board of Education was called to order at 6:58pm with all Board members in attendance.

Also in attendance were Superintendent Stumpf, Brenda Krueger, and Andrew Turk.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

RECOGNITION OF GUESTS

CITIZEN STATEMENTS

SUPERINTENDENT'S REPORT

Activities/Athletic/Small Vehicle Coordinator Update

Superintendent Stumpf discussed the plans for Activities/Athletic Director and Small Vehicle Coordinator.

Coaching Handbook

Superintendent Stumpf updated the Coaching Handbook with a few changes now because of the changes with Athletic Director. More changes will be done later in the spring before the next seasons.

Donor Wall Update

Superintendent Stumpf updated the Board on the Donor Wall. The acrylic has been ordered and as soon as it comes in they will start engraving.

Trophy Case Update

Superintendent Stumpf talked about the timeline on the Trophy Case. The old bleacher wood has been picked up and they have started to build the trophy cases with it.

2023-2024 District Calendar

Superintendent Stumpf presented the first draft of the District Calendar. It will now go

through the Leadership Committees for suggestions. The next draft will be presented soon.

#### CASB Policies

We will continue discussion on these two policies over the next few meetings.

##### New

Acceleration Policy Sample #1

Acceleration Policy Sample #2

#### Chartwells Report

Superintendent Stumpf gave the Chartwells Report for December. Chartwells is researching the new program for next year on what it will all include from Proposition FF.

#### Concealed Carry Recap and Next Step Discussion

Superintendent Stumpf discussed the next steps on Concealed Carry in the School District. The Board would like to research the possibility of a Safety Resource Officer and the framework of a security concept.

### EXECUTIVE SESSION

#### CONSENT ITEMS

The following consent items were presented for Board approval:

- minutes from regular board meeting held on November 15, 2022;
- November bills payable list and November cash balance report;
- hiring Dani Jablonski as a part time JH Athletic/Activities Director and Jenna Scalzo for Small Vehicle Coordinator for the remainder of the 2022-2023 school year;
- Designation of an official posting location for meeting notices of the Board of Education at Holyoke School District Re-1J Administration Office, 435 S. Morlan Avenue, Holyoke, CO;
- substitute list as presented.

#35-1/3/23 Moved by Ms. Koch, seconded by Mr. Clayton, that the Holyoke School District Re-1J Board of Education approve the following consent items: minutes of the regular meeting from November 15, 2022; November general fund and payroll checks #198-#230, #6447-#6455, #16748-#16848 and #1000146, with General Fund expenditures totaling \$943,829.99; November Cash Balance reports; Dani Jablonski as a part time JH Athletic/Activities Director and Jenna Scalzo for Small Vehicle Coordinator for the remainder of the 2022-2023 school year; designation of an official posting location for meeting notices of the Board of Education at Holyoke School District Re-1J Administration Office, 435 S. Morlan Avenue, Holyoke, CO, and substitute list as presented.

Mr. Brown	Yes	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

#### ACTION ITEMS

Approval of Resolution for Online Temporary Learning

Recommendation to approve the resolution addressing temporary remote learning during the 2022-2023 School Year.

#36-1/3/23 Moved by Mr. Kleve, seconded by Ms. Koch, that the Holyoke School District Re-1J Board of Education adopt the following resolution:

**Resolution Addressing Temporary Remote Learning During the 2022-2023 School Year**

**Whereas**, on March 11, 2020 the World Health Organization ("WHO") characterized COVID-19 as a pandemic, meaning the WHO identified the worldwide spread of a new disease; and

**Whereas**, on March 10, 2020, Governor Jared Polis declared a state of emergency and issued Executive Order D 2020 003 on March 11, 2020 as a safeguard against the further spread of COVID-19; and

**Whereas**, on July 19, 2022, Governor Jared Polis issued COVID-19 Disaster Recovery Executive Order D 2022 035, which amended and extended Executive Order relating to refocusing the State's efforts on recovery from the COVID-19 pandemic emergency; and

**Whereas** under Colo. Const. art. 9, § 15, the local Board of Education has control of instruction in its public schools; and

**Whereas**, as required by 1 CCR 301-39, the Board of Education defines "educational process," in Board Policy IC/ICA, School Year/School Calendar/Instruction Time; and

**Whereas** the Board of Education finds that the ongoing COVID-19 health concern, other illnesses, and weather related issues may create the need for schools to temporarily suspend in-person learning during the 2022-2023 school year, which may include the need to temporarily move a classroom, a grade level, or a school to remote learning for a short period of time; and

**Whereas** the Colorado Department of Education provided updated guidance specific for the 2022-2023 school year, stating that local boards that wish to utilize a temporary remote learning option must: include "remote learning as a result of the COVID-19 pandemic, other illnesses, and weather related issues" in its definition of "actively engaged in the educational process;" describe acceptable ways in which synchronous and asynchronous teacher-pupil instruction and contact time may occur during remote learning; and acceptable ways in which attendance/participation should be documented during remote learning.

**NOW THEREFORE, BE IT RESOLVED** that the Holyoke Board of Education authorizes the following for the 2022-2023 school year:

5. Expansion of the definition of "actively engaged in the educational process" addressed in Board Policy IC/ICA, School Year/School Calendar/Instruction Time to include remote learning as a result of the COVID-19 pandemic, other illnesses, and weather related issues for students provided under the supervision of a certificated or licensed teacher.
6. Defining "supervision of a certificated or licensed teacher" as meaning a certificated or licensed educator, including teachers, counselors, paraprofessionals, or other certificated or licensed staff as assigned.
7. Attendance will be recorded at least once daily for days when instructional hours are provided, meaning a student is "actively engaged in the educational process."
8. Student contact days may include remote learning days implemented as a result of public health and safety measures. Remote learning days may include use of existing district online school or program, services provided with Colorado Digital Learning Solutions, Edmentum, Odysseyware, assigned and prepared work packets, pre-recorded classes, or other method(s) utilized by the district. Teacher-pupil instruction and contact time may occur in the following ways:
  - a. Presence during in-person instruction;
  - b. Assignments completed at home;
  - c. Logging into the online learning platform;
  - d. Signing an online form attesting to work completed at home;
  - e. Student demonstration of learning;
  - f. Responding to teacher emails or communication;
  - g. Signed forms by supervisors of internships, apprenticeships, and job shadowing;
  - h. Students attendance of parent-teacher conference, IEP meetings, or MTSS meetings; or
  - i. Signing on to e-learning opportunities.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the district will ensure that all students who are participating in remote learning will receive equitable instruction and services. Further, the district will ensure that, within the constraints of COVID-19, other illnesses, and weather related issues, equitable and appropriate instruction will continue to be offered to those students requiring accommodations.

**NOW, BE IT FURTHER RESOLVED** that the Superintendent is directed to keep the Board of Education informed of actions taken under this Resolution.

**NOW, BE IT FURTHER RESOLVED** this Resolution is in effect for the duration of the 2022-2023 school year, unless otherwise rescinded or extended by the Board upon a two-thirds majority vote.

**NOW, BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein.

Adopted and approved this 3rd day of January, 2023.

Mr. Brown	No	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

**Approval of Second Reading on CASB Policies Presented 11-15-22**

Recommendation will be for second reading on CASB policies:

**Revised**

GBAB Workplace Health and Safety Protection

GBJ Personnel Records and Files

GDBA-R Part-Time and Substitute Professional Staff Salaries

IC/ICA School Year/School Calendar/Instruction Time

#37-1/3/23 Moved by Ms. Koch, seconded by Mr. Clayton, that the Holyoke School District Re-1J Board of Education approved the second reading on CASB policies presented on 11-15-22.

Mr. Brown	Yes	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

**Approval of Obtaining a 3<sup>rd</sup> Opinion on Anti-Discrimination Policy**

Recommendation will be to seek a 3<sup>rd</sup> opinion on the Anti-Discrimination Policy.

#38-1/3/23 Moved by Mrs. Herr, seconded by Mr. Brown, that the Holyoke School District Re-1J Board of Education approved the 3<sup>rd</sup> opinion on the Anti-Discrimination Policy.

Mr. Brown	Yes	Ms. Koch	No
Mr. Clayton	No	Mr. Sprague	No
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	No		

Motion failed 4-3.

**Approval of Extra Duty Assignments**

Recommendations will be the following:

- #39-1/3/23 Moved by Mr. Kleve, seconded by Mr. Clayton, that the Holyoke School District Re-1J Board of Education approved Athletic/Activity stipends to cover duties from October 15 to the end of the 2022-2023 school year in the amount of \$10,458 to be divided by Mrs. Kammer, Mrs. Powell, and Mr. Stumpf with amended language.

Mr. Brown	Yes	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

**With Amended Language from Motion #39:**

- #40-1/3/23 Moved by Mr. Kleve, seconded by Mr. Clayton, that the Holyoke School District Re-1J Board of Education approved Athletic/Activity stipends to cover duties from October 15 to the end of the 2022-2023 school year in the amount of \$10,458 to be divided by Mrs. Kammer, Mrs. Powell, and Mr. Stumpf with a prorated employment agreement if someone is hired in the position as the HS Athletic/Activity Director.

Mr. Brown	Yes	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

- #41-1/3/23 Moved by Mr. Clayton, seconded by Ms. Koch, that the Holyoke School District Re-1J Board of Education approved a stipend for Carly Daniel in the amount of \$2,091 for scheduling athletic duties for home games and supervision with a prorated employment agreement if someone is hired in the position as the HS Athletic/Activity Director.

Mr. Brown	Yes	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

- #42-1/3/23 Moved by Ms. Koch, seconded by Mrs. Herr, that the Holyoke School District Re-1J Board of Education approved a stipend in the amount of \$11,154 to complete Athletic/Activity duties for the High School (9<sup>th</sup>-12<sup>th</sup> grade) between January 1-June 30<sup>th</sup>, 2023 to be divided by Mrs. Powell and Mr. Stumpf with a prorated employment agreement if someone is hired in the position as the HS Athletic/Activity Director.

Mr. Brown	Yes	Ms. Koch	Yes
Mr. Clayton	Yes	Mr. Sprague	Yes
Mrs. Herr	Yes	Mr. Vasquez	Yes
Mr. Kleve	Yes		

Motion carried.

Confidentiality Agreement

Board members did not need to sign the Confidentiality Agreements because they were all current.

Conflict of Agreement

Board members all signed new Conflict of Agreements for 2023.

Superintendent Evaluation Questions

The Board discussed the Superintendent evaluation questions and will put this down as an item for the board retreat.

Board Meetings, Jan. 17

Presentation and training on Capstone by Ashley Clayton will take place in a work session before the January 17 board meeting.

Board Retreat Topics, Feb. 15

The Board presented topics for the retreat to be held on February 15<sup>th</sup>.

Security Concept/Plan

Superintendent Evaluation Questions

Activities/Athletic Duty Responsibilities for the 2023-2024 school year

Priority expectations for Mr. Stumpf to focus on between March 2023-October 2023

COMMUNICATIONS

Thank You Cards from Staff were read.

With no further business the meeting was adjourned at 8:56pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jessica Koch', written in a cursive style.

Jessica Koch

Secretary