



### MISSION

Graduate every student with the necessary knowledge, skill and character to find success in life.

### VISION

The Holyoke School District provides a positive, safe and stimulating learning environment under the guidance of a knowledgeable and dedicated staff with high expectations for all students. The District offers an innovative curriculum and flourishes due to strong partnerships with parents and the community. The District graduates students who have developed into self-sufficient, highly motivated, independent critical thinkers who respect cultural differences, are adaptable to change, have positive self-esteem, and who have secured the necessary skills to succeed as productive citizens.

### VALUES

Respect Knowledge  
Compassion Zeal Excellence

### DESTINATION

#### STRATEGIC PLAN GOALS

- 1) Foster a positive, inclusive environment that is welcoming, empowering, and safe for all students, staff, and parents.
- 2) Recruit, retain and develop a high quality teaching and classified staff
- 3) Enhance professional communication and collaboration with all staff where best practices, cutting edge professional development, and implementation of an aligned curriculum optimize instruction and ensure student learning and success.
- 4) Engage stakeholders as partners in the success of every student.
- 5) Build trust and confidence with the community and district staff in developing and managing a balanced budget through fiscal planning and fiduciary oversight/guidance.
- 6) Provide a comprehensive variety of high quality extra-curricular opportunities for our students.

### BOARD'S PURPOSE

Provide effective governance for the district's strategic focus on student success

### BOARD'S CORE VALUES

Respect / Integrity / Honesty/ Excellence /  
Listening to Understand

### ESSENTIAL ROLES

- ✓ Guide the district, through the superintendent
- ✓ Engage constituents
- ✓ Ensure alignment of policy, resources and structure
- ✓ Measure and celebrate achievement
- ✓ Model excellence

# Holyoke School District Re-1J

Holyoke Jr. High #218 – Holyoke, Colorado

Board of Education

January 17, 2023

Work Session – 6:00PM

Monthly Strategic Meeting – 7:00PM

## APPROVED AGENDA

Work Session 6:00-7:00PM- Training on Capstone

- 1.0 CALL TO ORDER
- 2.0 PLEDGE OF ALLEGIANCE
- 3.0 APPROVAL OF AGENDA
- 4.0 RECOGNITION OF GUESTS
- 5.0 CITIZEN STATEMENTS
- 6.0 SUPERINTENDENT'S REPORT
  - 6.1 2022-2023 January Budget
  - 6.2 CASB Policies
- 7.0 EXECUTIVE SESSION
  - 7.1 Executive Session at 12.0
- 8.0 CONSENT ITEMS
  - 8.1 Approval of Board Meeting Minutes
  - 8.2 Approval of Checks and Financial Report
  - 8.3 Approval of New Personnel
- 9.0 ACTION ITEMS
  - 9.1 Approval of First Reading on CASB Policies Presented 1-3-2023
  - 9.2 Approval of Appropriation Resolution & 2022-2023 January Budget
  - 9.3 Approval of Use of Beginning Fund Balance
- 10.0 BOARD MEMBER ITEMS
  - 10.1 Board Retreat Ideas Finalized
- 11.0 COMMUNICATIONS
  - 11.1 Thank You Cards
- 12.0 EXECUTIVE SESSION
  - 12.1 Principals' Evaluations
  - 12.2 Superintendent's Contract
- 13.0 ADJOURNMENT

#### A few welcoming notes

The board's meeting time is dedicated to achieving our strategic mission and long-term goals. • Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person. • "Public participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes. The boundaries are designed to help keep the meeting focused and in no way should limit conversations beyond the board meeting. • The "consent agenda" is based around decisions, which are routine or backed by prior information/discussion. • If you are interested in helping the district's achievement effort, please talk with any member of the leadership team or call the district office at 970-854-3634. Opportunities abound. •

HOLYOKE BOARD OF EDUCATION MINUTES  
REGULAR MEETING  
January 17, 2023 – 7:00pm  
Jr. High Room #218

Work Session was held from 6:00-6:45pm. Ashley Clayton did a presentation on the Capstone Project and training for the board members. The Board will be doing the interviews this spring with the seniors for their requirements for Graduation.

The regular meeting of the Holyoke Board of Education was called to order at 7:00pm with all Board members in attendance except Mike Brown.

Also in attendance were Superintendent Stumpf, Brenda Krueger, Angela Powell, and Ben Rahe (by phone).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

RECOGNITION OF GUESTS

CITIZEN STATEMENTS

SUPERINTENDENT'S REPORT

2022-2023 January Budget

Superintendent Stumpf and Ben Rahe went over the January Budget for 2022-2023 school year.

CASB Policies

Revised

GBEA Staff Ethics/Conflict of Interest

IHCDA Concurrent Enrollment

EXECUTIVE SESSION

An Executive Session was called for at 12.0 for Principals' Evaluations and Superintendent's Contract.

#43-1/17/23 Moved by Mr. Kleve, seconded by Ms. Koch, that the Holyoke School District Re-1J Board of Education go into Executive Session along with Superintendent Stumpf at 12.0 for the purpose of Principals' Evaluation and discussing the Superintendent's Contract. As pursuant to C.R.S. 24-6-402(4)(f) Discussion regarding personnel matters except if an employee who is the subject of an executive session requests an open meeting.

|             |        |             |     |
|-------------|--------|-------------|-----|
| Mr. Brown   | Absent | Ms. Koch    | Yes |
| Mr. Clayton | Yes    | Mr. Sprague | Yes |
| Mrs. Herr   | Yes    | Mr. Vasquez | Yes |
| Mr. Kleve   | Yes    |             |     |

Motion carried.

#### CONSENT ITEMS

The following consent items were presented for Board approval:

- minutes from regular board meeting held on December 7, 2022 and January 3, 2023;
- December bills payable list and December cash balance report;
- hiring Tracey Cordova as a Route Bus Driver (small bus) for the 2022-2023 school year.

#44-1/17/23 Moved by Ms. Koch, seconded by Mrs. Herr, that the Holyoke School District Re-1J Board of Education approved the following consent items: minutes of the regular meeting from December 7, 2022 and January 3, 2023; December general fund and payroll checks #230-252, #6456-#6468, #16849-#16948 and #1000147-#1000149, with General Fund expenditures totaling \$680,026.55; December Cash Balance reports; hiring Tracey Cordova as a Route Bus Driver (small bus) for the 2022-2023 school year.

|             |        |             |     |
|-------------|--------|-------------|-----|
| Mr. Brown   | Absent | Ms. Koch    | Yes |
| Mr. Clayton | Yes    | Mr. Sprague | Yes |
| Mrs. Herr   | Yes    | Mr. Vasquez | Yes |
| Mr. Kleve   | Yes    |             |     |

Motion carried.

#### ACTION ITEMS

Approval of First Reading on CASB Policies Presented 1-3-2023

Recommendation was for first reading on CASB policies:

New

Acceleration Policy Sample #1

OR

Acceleration Policy Sample #2

#45-1/17/23 Moved by Mr. Vasquez, seconded by Mr. Clayton, that the Holyoke School District Re-1J Board of Education approved the first reading on CASB policy, Acceleration Policy Sample #1, presented on 1-3-23.

|             |        |             |     |
|-------------|--------|-------------|-----|
| Mr. Brown   | Absent | Ms. Koch    | Yes |
| Mr. Clayton | Yes    | Mr. Sprague | Yes |
| Mrs. Herr   | Yes    | Mr. Vasquez | Yes |
| Mr. Kleve   | Yes    |             |     |

Motion carried.

Approval of Appropriation Resolution & 2022-2023 January Budget

Recommendation was made to approve the Appropriation Resolution along with the 2022-2023 January Budget.

#46-1/17/23 Moved by Mr. Clayton, seconded by Mrs. Herr, that the Holyoke School District Re-1J Board of Education adopt the following resolution:

2022-2023 JANUARY BUDGET  
APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of HOLYOKE SCHOOL DISTRICT RE-1J in PHILLIPS COUNTY that the amounts shown in the following schedule be appropriated to each fund as specified in the "Revised Budget" for the ensuing fiscal year beginning July 1, 2022 and ending June 30, 2023.

|                       |                |
|-----------------------|----------------|
| General Fund          | \$11,719,272   |
| Food Service Fund     | 522,358        |
| Bond Redemption Fund  | 604,211        |
| Trust and Agency Fund | 57,949         |
| Pupil Activity Fund   | 430,086        |
| Building Fund         | 213,936        |
| Capital Reserve Fund  | <u>295,710</u> |
| Total Appropriation   | \$13,843,522   |

|                 |        |             |     |
|-----------------|--------|-------------|-----|
| Mr. Brown       | Absent | Ms. Koch    | Yes |
| Mr. Clayton     | Yes    | Mr. Sprague | Yes |
| Mrs. Herr       | Yes    | Mr. Vasquez | Yes |
| Mr. Kleve       | Yes    |             |     |
| Motion carried. |        |             |     |

Approval of Use of Beginning Fund Balance

Recommendation was made to adopt the Use of Beginning Fund Balance Resolution as presented.

#47-1/17/23 Moved by Mr. Kleve, seconded by Ms. Koch, that the Holyoke School District Re-1J adopt the following resolution:

RESOLUTION  
AUTHORIZING THE USE OF A PORTION OF BEGINNING FUND BALANCE AS AUTHORIZED BY COLORADO STATUTES

WHEREAS, C.R.S. 22-44-105 states that a budget, duly adopted pursuant to this article, shall not provide for expenditures, interfund transfers, or reserves, in excess of available revenues and beginning fund balance.

WHEREAS, the Board of Education may authorize the use of a portion of the beginning fund balance in the budget, stating the amount to be used, the purpose for which the expenditure is needed, and the district's plan to ensure that the use of the beginning fund balance will not lead to an ongoing deficit.

WHEREAS, the Board of Education has determined the beginning fund balance in all funds are sufficient and will be used to support only non-recurring expenditures and this action will not lead to an ongoing deficit and is the most fiscally responsible approach for the District.

NOW, THEREFORE, BE IT RESOLVED:

In accordance with C.R.S. 22-44-105, that the Board of Education authorizes the use of a portion of the FY2022-2023 Beginning Fund Balance from the following funds:

General Fund - \$3,403,379  
Food Service Fund - \$290,902  
Student Activity Account - \$163,086  
Trust Fund - \$29,949  
Bond Fund - \$342,661  
Building Fund - \$175,109  
Capital Reserve - \$402,382

The use of the funds will be used primarily, but not limited to, salaries, benefits, capital projects, infrastructure upgrades, unforeseen large repairs and student activities and needs.

BE IT FURTHER RESOLVED, the use of this portion of the beginning fund balance for the purposes set forth above will not lead to an ongoing deficit.

|                 |        |             |     |
|-----------------|--------|-------------|-----|
| Mr. Brown       | Absent | Ms. Koch    | Yes |
| Mr. Clayton     | Yes    | Mr. Sprague | Yes |
| Mrs. Herr       | Yes    | Mr. Vasquez | Yes |
| Mr. Kleve       | Yes    |             |     |
| Motion carried. |        |             |     |

#### BOARD MEMBER ITEMS

Board retreats ideas were finalized with no new additional items:

1. Security for the School District
2. Job Descriptions for AD/Dean of Students/Secretary
3. Superintendent Updates

#### COMMUNICATIONS

Thank you cards were read from staff.

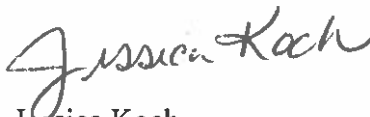
A break was taken from 7:25-7:33pm.

#### EXECUTIVE SESSION

Principals' Evaluations & Superintendent Contract was held in executive session with Superintendent Stumpf.

Board Members and Superintendent Stumpf went into Executive Session at 7:34pm. At 7:50pm, the Executive Session was ended and the meeting was adjourned at 7:51pm.

Respectfully submitted,



Jessica Koch  
Secretary