

# OSCODA AREA SCHOOLS CHAIN OF COMMUNICATION PROPER PROCEDURES 2023-2024

#### What should parents and community members do when they have questions or concerns about our school district?

We will strive to maintain clear channels of communication. We want to address your concerns quickly and accurately. To that end, we ask you to follow the proper chain of communication when contacting the schools or confirming information.

Thank you in advance for your cooperation.

Questions/Concerns Regarding Your Child or Classroom Instruction First Contact CLASSROOM TEACHER

> BUILDING PRINCIPAL

To contact teachers or building principals, call the school and schedule a meeting either in person, virtually or on the telephone.

Clarification or Additional Questions/Concerns of School Matters

Second Contact

High School 739-9121

Principal: Rebecca Brooks, brooksr@oscodaschools.org Assistant Principal: Seth Alda, aldas@oscodaschools.org

#### Richardson Elementary

739-9173

Principal: Ann Sheffer, sheffera@oscodaschools.org
Dean of Students: Lorrie Mongeau, mongeaulorrie@oscodaschools.org

If your questions/concerns have not been satisfied after contacting the teacher and the building principal, contact the representative of the appropriate department for additional information. For general information call 739-2033.

#### ATHLETICS

Cheri Meier meierc@oscodaschools.org Dean Caldwell, assistant caldwelld@oscodaschools.org

#### CURRICULUM

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## TRANSPORTATION & COMMUNITY EDUCATION

Tina Ruedisueli ruedisuelit@oscodaschools.org

If you feel that questions or concerns have not been adequately addressed after contacting all of the appropriate school representatives, please contact the superintendent.

#### SUPERINTENDENT

Scott Moore

moores@oscodaschools.org

### DIRECTOR OF CATEGORICAL FUNDING

Charlie Negro

negroc@oscodaschools.org

739-2033

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Updated 1/24/23