

**Hicksville Exempted Village Schools
Regular Meeting of the Board of Education
June 28, 2021**

The Hicksville Exempted Village Schools Board of Education met in regular session on Monday, June 28, 2021 at 5:30 p.m. in the Community Room. The meeting was opened by President, Jennifer Caryer, with the following Board members answering roll call: Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Minda Jones was absent.

Erika Willitzer, Executive Director of the Defiance County Economic Development presented an Enterprise Zone (EZ) Agreement opportunity with EnviroKure Ohio, LLC. EnviroKure is looking to build next to Hillandale Farms with a \$22,000,000 total investment of which approximately \$9,600,000 is to be in real property. EnviroKure intends to employ 15 new full-time jobs with approximately \$1,700,000 in annual payroll. In exchange for a ten-year 75% tax abatement EnviroKure will make ten annual payments of \$10,127 (total of \$101,273) to HEVSD. EnviroKure is looking to break ground as soon as possible.

The following items were discussed by the building principals.

Mr. Michael Altman, Middle School Principal:

- Master Schedule
- Math Lab
- ROX Program and Serving Our Community class
- State test results should be received by June 30th
- Final Forms alert was sent to parents about two weeks ago

Mrs. Kirsten Coffman, Elementary Principal: Absent

Mr. Jeff Slattery, High School Principal:

- May 30th Class of 2021 Graduation
- Summer athletic programs are underway
- Working with the Tribune for Senior banner picture dates
- Summer School Session I has completed, Session II started last week
- Final Forms
- Student Handbooks
- CMH will not be providing sport physicals on School property this coming year

Four County Career Center

Mrs. Caryer presented Denny Vetter's 4CCC report:

- Clean audit report from the state. The audit was 100% clean no errors or findings. School received a special reward for the 100% clean report.
- \$171,000 ahead of budget for the year
- Refinancing some of FCCC bonds for a significant savings
- Announced that free breakfast lunch will continue again next year
- Several long-term employee retirement announcements

Superintendent's Report

Mr. Keith Countryman

- Red Rover – Substitute and Absence Management system. Will save money with this upgraded program.
- Meeting on 6/29 with the Village on a Safe Route to School Grant
- Floor in new building has been painted, there is one leak that they will fix. Some cement will be replaced. Building on track for completion in mid-July.
- Asphaltting of service drive and new parking to be done July 9th.
- Damaged cabinets to be replaced
- Looking to have an open house during the second week of August

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

1. Minutes from the regular board meeting on May 17, 2021, special meeting on May 27, 2021, and work session on June 23, 2021.
2. Treasurer's Consent Agenda Items
 - a. Cash Reconciliation as of May 31, 2021
 - b. Financial Statements for May 2021
 - c. Amended Certificate of Estimated Resources for Fiscal Year 2021 as presented, total General Fund Resources of \$14,757,223.09 and total Resources for all funds of \$25,842,672.92
 - d. Amended Fiscal Year 2021 Permanent Appropriations as presented, total General Fund Appropriations of \$11,607,271.35 and total Appropriations for all funds of \$21,234,849.16.
 - e. Fiscal Year 2022 Temporary Appropriations as presented, total General Fund Appropriations of \$6,015,000.00 and total Appropriations of all funds of \$8,804,449.55.
 - f. Authorize the Treasurer to enter into a contract with the Ohio School Plan for insurance coverage (property, liability, auto, cyber, violence, and pollution) for the policy year July 1, 2021 - July 1, 2022 at a premium cost of \$44,771.00
 - g. Establishment of the following fund:

200-9725 Class of 2025 (Freshman)

- h. Participation in the following federal and State funding projects for FY 2022, establish accounts, and appropriate funds as indicated below:

Title I (572-9022)	Title II-A (590-9022)
Title III (551-9022)	Title IV-A (599-9022)
EOEC (572-9122)	IDEA-B (516-9022)
ECSE (587-9022)	ESSER II (501-9022)
ESSER III (507-9122)	One Net Connectivity (499-9022)

- i. The following Petty Cash and Change Fund accounts for FY 2022:

<u>Change Fund:</u>	<u>Petty Cash:</u>
Café \$60.00	Athletic Checking \$2500.00
Elementary \$50.00	Elementary School \$ 125.00
Middle School \$50.00	Middle School \$ 125.00
Athletics \$1500.00	High School \$ 125.00
Treasurer \$ 500.00	

3. Accept the following donations:

\$35,000.00 from Jim Schmidt Family of Dealerships for Digital Sign
 \$ 100.00 from Athletic Boosters for Track
 \$ 125.00 from Anonymous Donor for Class of 2023
 \$ 336.73 from ARC Solutions, Inc. for Student of the Quarter lunch
 \$ 400.00 from The Wholesale House for Girls Basketball

Jim and Karen Schmidt were thanked for their generosity. The Board also discussed how the new facility will be scheduled-out and used by students and the community. Scheduling and using the facility will be a work-in-progress and further discussions will need to occur.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.
 Motion Carried 4-0.

Galen Methvin moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend issuing a five (5) year contract to Keith Countryman as Superintendent commencing August 1, 2021 and ending July 31, 2026.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.
 Motion Carried 4-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve Andrew Lawrence as Summer Credit Recovery Instructor to provide a maximum of 72 hours of credit recovery through the Digital Learning Center (HDLC) at current hourly rate. Sessions will be held on the following dates from 8:00 a.m. – 12:00 p.m.

June 7 – June 11 June 21 – June 25
 June 14 – June 17 June 28 – July 1

- Recommend to approve Brianna Culler, Melissa Miles, Ryan Miser, Kayla Vetter, and Staci Wagner as Summer School Instructors to provide a maximum of 25 hours of instruction at current hourly rate. Sessions will be held on the following dates from 9:00 a.m. – 11:00 a.m.

June 7 – June 10 June 14 – June 17
 June 21 – June 24

- Recommend issuing a one (1) year limited contract to Paul Overmyer as Classroom Teacher with eleven (11) years experience at a Masters Degree for the 2021-2022 school year. This will be for 30% of a work day and shall be for the position of Co-Athletic Director.
- Recommend to approve the following supplemental contracts for extended days during the 2021-2022 school year, to be served before and after the scheduled school year.

Mike Blue – 12 days
 Robin Chamberlain – 10 days
 Jeff Haught – 10 days
 Matt Hoffman – 25 days
 Zach Kohlmeier – 10 days (Band Camp)
 Erin Montgomery – 5 days

Paul Overmyer – 10 days
 Jeff Shaffer – 35 days
 Kelly VanHorn – 10 days

- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Mike Blue – Co-High School Student Council Advisor
 Sandi Brown – District Mentor Coordinator
 Sandi Brown – Land Lab Coordinator
 Robin Chamberlain – Assistant Athletic Director
 Robin Chamberlain – District Mentor
 Emily Finzer – Hicksville Initiative House Leader (Esemplare)
 Josh Freese – Head Girls Basketball Coach
 Chris Gaghan – Hicksville Initiative House Leader (Setia)
 Joy Geiger – Hicksville Initiative House Leader (Coragem)
 Joy Geiger – Foreign Language Club Advisor
 Joy Geiger – Co-Coronation Advisor
 Elaine Gerken – National Honor Society Club Advisor
 Elaine Gerken – Co-High School Student Council Advisor
 Elaine Gerken – Drama Club Advisor
 Elaine Gerken – High School Musical Director
 Jeff Haught – Co-Athletic Director
 Jeff Haught – LPDC Committee Member
 Matt Hoffman – LPDC Committee Member
 A.J. Klausing – Middle School Student Council Advisor
 Zach Kohlmeier – Extra Band (Pep Band-Winter)
 Kathy Laney – Academic Team Advisor
 Kathy Laney – High School Yearbook Advisor
 Kathy Laney – Newspaper Advisor
 Kathy Laney – Science Fair Advisor
 Missy Lee – District Mentor
 Donna Lysaght – Jr. High Cross Country Coach
 Ryan Miser – Breakfast Coverage
 David Mohr – Head Wrestling Coach
 Erin Montgomery – Elementary Student Council Advisor
 Paul Payne – Mini-Aces Cross Country Coach
 Don Perna – Junior Class Advisor (1/3)
 Don Perna – Prom Advisor (1/3)
 Emily Rees – Co-Science Club Advisor
 Emily Rodesh – Extra Vocal Duties
 Lisa Savage – District Mentor
 Jeff Slattery – LPDC Committee Member
 Lucas Smith – Mini-Aces Football Coach
 Joey Stevenson – Hicksville Initiative House Leader (Amitie)
 Beth Stuckey – LPDC Committee Member
 Brent Suffel – LPDC Committee Member
 Heather Taylor – District Mentor
 Heather Taylor – Senior Class Advisor (1/3)
 Tony Tear – Head Boys Basketball Coach
 Mindy Trzynka – District Mentor
 Lauri Turnbull – District Mentor
 Amber Zachrich – Co-Coronation Advisor
 Natalie Zachrich – Co-Science Club Advisor

- Recommend to approve all Middle School/High School certified staff as Friday School Teachers for the 2021-2022 school year.
- Recommend to approve all Middle School/High School certified staff as PRIDE Teachers for the 2021-2022 school year.
- Recommend to approve all Middle School/High School certified staff as

ZERO Hour Teachers for the 2021-2022 school year.

- Recommend to approve all certified staff in grades K thru 6 for after school intervention at a rate of \$29.67 per hour for the 2021-2022 school year, to be funded through Federal Title 1A Grant Funds, ESSER Funds, or General Fund.
- Recommend to approve the following as Kindergarten Jump Start Camp Instructors from August 16 – August 20, 2021.

Sandi Brown – Lead Instructor at a rate of \$28.94 per hour
 Brianna Culler – Assistant at a rate of \$15.00 per hour (1 day)
 Melissa Miles – Assistant at a rate of \$15.00 per hour (4 days)

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.
 Motion Carried 4-0.

Mr. Countryman spoke about the possibility of separating the Middle School from the High School for the purpose of each having their own IRN. Financial benefits would be one of the reasons to separate the two.

Discussion about how having 3 principals vs having two principals and two assistant principals. Also 3 counselors vs 2 counselors.

Having a strong ESC consultant has been very beneficial to the District.

Craig Eiden moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend issuing a one (1) year contract to the following classified staff.

Mariah Anderson	Shelly Weatherhead
Trista Franklin	Sandy Zuber

- Recommend issuing a one (1) year contract to Shannon Balser as school nurse for the 2021-2022 school year.
- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Ashley Baum – Flag Instructor
 Lisa Early – Cheerleading Assisant
 Tonya Eiden – Co-Sophomore Class Advisor
 Bailey Graber – Co-Cheerleading Advisor, Grades 7-8
 Samantha Lavin – Mini-Aces Volleyball Coach
 Nikki Miller – Cheerleading Advisor, Grades 9-12
 Danelle Myers – Senior Class Advisor (1/3)
 Jake North – Weight Room/Strength and Conditioning
 Jamie Parker – Co-Sophomore Class Advisor
 Jamie Slattery – Senior Class Advisor (1/3)
 Pam Slattery – Elementary Yearbook Advisor

- Recommend to approve a supplemental contract to Christian Layne in the amount of \$750.00 for summer of 2021 technology assistance.

- Recommend issuing a limited contract to Christina Tadsen as full-time custodian with zero (0) years experience, from July 12, 2021 to June 30, 2022.
- Recommend to approve the following as classified substitutes for the 2021-2022 school year.

Shari Hedge

Elizabeth Yeaser

- Recommend to approve the following as a volunteer for the 2021-2022 school year.

Pam Payne – Cross Country

- Recommend to approve the retirement resignation from Ruth Ann Pierman as Food Service Director effective November 1, 2021.

Roll call: Ayes – Stephanie Mazur, Galen Methvin, and Jennifer Caryer.
Craig Eiden abstained. Motion Carried 3-0-1.

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve the following as a volunteer for the 2021-2022 school year.

Stephanie Mazur – Co-Junior Class Advisor (1/3)

Stephanie Mazur – Prom Advisor (1/3)

Roll call: Ayes – Craig Eiden, Galen Methvin, and Jennifer Caryer.
Stephanie Mazur abstained. Motion Carried 3-0-1.

Craig Eiden moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve the following as volunteers for the 2021-2022 school year.

Eric Crall – Junior Class Advisor (1/3)

Eric Crall – Prom Advisor (1/3)

Ashley Doctor – Assistant Jr. High Volleyball Coach

Zachery Heisler – Assistant High School Football Coach

Brody Langham – Assistant Jr. High Football Coach

Alex McGlaughlin – Assistant High School Volleyball Coach

Riley Witte – Co-Cheerleading Advisor, Grades 7-8

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve a service agreement with Northwest Ohio Educational Service Center (NwOESC) for Paraprofessional services from August 15, 2021 – June 15, 2022. The estimated cost is \$40,158.50.
- Recommend to approve a Mentor Program Service Agreement with Northwest Ohio Educational Service Center (NwOESC) for the 2021-2022 school year.

- Recommend to approve a technical service agreement with Northern Buckeye Education Council (NBEC) from July 1, 2021 – June 30, 2022.
- Recommend to approve a service agreement with Northwest Ohio Juvenile Detention, Training and Rehabilitation Center from July 1, 2021 thru June 30, 2022. Amount of service is \$44.00 per student, per week day for students assigned to NWOJDT & RC.
- Recommend to approve a service agreement with Northwest Ohio Virtual Academy (NOVA) for licenses and other instructional materials for the 2021-2022 school year.
- Recommend to approve a quote for exterior painting, power washing, and lift rental from COLOR by Delagrangre, Inc. The estimated cost of service is \$28,400.00.
- Recommend to approve a quote for overhead driveway sign/barriers from CMS Custom Machining and Fabrication. The estimated cost of service is \$27,802.50.

Thereupon, the president announced and declared the motion duly approved/disapproved. Motion Carried 4-0.

Stephanie Mazur moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to authorize the Superintendent to grant approval for teams involved in overnight state tournaments for fall, winter, and spring sporting events.
- Recommend to approve the following student fees for the 2021-2022 school year.

Preschool - \$45.00	Grades K thru 12 - \$55.00
---------------------	----------------------------
- Recommend to approve participation in the National School Breakfast/Lunch Program, and the Title I and Title IIA Programs for the 2021-2022 school year.
- Recommend to approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises Report from the Ohio Department of Education for the 2021-2022 school year.
- Recommend to approve the following breakfast/lunch prices for the 2021-2022 school year.

Grades K-12 Breakfast - \$1.70	Grades K-4 Lunch - \$2.90
Adult Breakfast - \$2.00	Grades 5-12 Lunch - \$3.15
Extra Milk - \$.50	Adult Lunch - \$4.00
- Recommend to approve the Activity Advisor and Coach Handbook for the 2021-2022 school year.
- Recommend to approve the Middle School/High School Athletic Code Handbook for the 2021-2022 school year.

- Recommend to approve the Drug Testing Policy for the 2021-2022 school year. This policy applies to all students in grades 9-12.
- Recommend to approve the athletic ticket prices for the 2021-2022 school year.
- Recommend to approve the Middle School/High School Staff Handbook for the 2021-2022 school year.
- Recommend to approve the Elementary School Staff Handbook for the 2021-2022 school year.
- Recommend to approve the High School/Middle School Student Handbook for the 2021-2022 school year.
- Recommend to approve the Elementary School Student Handbook for the 2021-2022 school year.

Thereupon, the president announced and declared the motion duly approved/disapproved. Motion Carried 4-0.

Mr. Countryman noted that the Student Fees have stayed the same for at least three years. All students are eligible for free breakfast and free lunch for the entire 2021-2022 school year. Free and Reduced forms must still be completed to allow for student fees waived and for Title I services.

Galen Methvin moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve notice that Hicksville Exempted Village Schools will offer a public meeting to provide the opportunity for public comment on the district's use of IDEA Part B funds with recommendations or suggestions for special education programs and services. Liz Perna, School Psychologist, and Kirsten Coffman, Elementary Principal, will be available for this meeting on Wednesday, September 15, 2021 at 3:00 p.m. at Hicksville Elementary School in the Elementary office conference room, or by appointment at a later time.

Thereupon, the president announced and declared the motion duly approved/disapproved. Motion Carried 4-0.

Galen Methvin moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve the Safety Operations Plan for the school district.

Thereupon, the president announced and declared the motion duly approved/disapproved. Motion Carried 4-0.

Stephanie Mazur moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve the 45-day waiver of notice of intent to approve Enterprise Zone Agreement between Defiance County and EnviroKure, LLC.

Thereupon, the president announced and declared the motion duly approved/disapproved. Motion Carried 4-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve **RESOLUTION NO. 21-011**, “Resolution Approving Enterprise Zone Agreement between Defiance County and EnviroKure, LLC Including a Ten (10) Year 75% Abatement of Real Property Taxes and an Annual \$10,127 Donation for Ten (10) Years”.

Thereupon, the president announced and declared the motion duly approved/disapproved. Motion Carried 4-0.

Craig Eiden moved and Stephanie Mazur seconded the motion to adjourn this meeting until the next regular board meeting will be held on Monday, August 16, 2021 at 5:30 p.m.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 4-0. Time 6:59 p.m.

Board President

Treasurer

This page intentionally left blank.