

**Regular Meeting Minutes**

**KING AND QUEEN COUNTY SCHOOL BOARD MEETING  
Courts and Administration Building  
Court Room**

**King and Queen Court House, Virginia 23085**

**Wednesday, October 18, 2017**

**Closed Session (6:00 pm) Regular Meeting (7:00 p.m.)**

The Regular Meeting of the King & Queen School Board was held on Wednesday, October 18, 2017 at 7:00 p.m. in the King and Queen County Administration Building Court Room. The Closed Session preceded the meeting in the School Board Conference Room at 6:00 p.m.

Celestine Gaines, Board Chair called the meeting to order at 6:00 p.m. The following members were present as indicated by roll call:

Shannon Amos, Board Member  
Celestine Gaines, Board Chair  
Harwood Hall, Board Member  
Howard Hill, Vice Chair

Also present:

Dr. Carol B. Carter, Superintendent  
Anne Kennedy, Board Clerk

Members absent:

Brenda Lee, Board Member

*Closed Session*

Ms. Gaines called for a motion at 6:00 p.m. to enter into closed session under the Code of Virginia 2.2-3711 Subsection (A) (1) Personnel Matters. Mr. Hill moved to enter into Closed Session to discuss under Subsection (A) (1) Personnel Matters. Mrs. Amos seconded the motion. The motion carried as indicated by voice vote; 4 ayes, 0 nays.

*Reconvene to Open Session* in the Court Room.

.At 7:00 p.m., Ms. Gaines called for a motion to reconvene to open session. Mr. Hill so moved and Ms. Hall seconded. The motion carried by unanimous voice vote; 4 ayes, 0 nays.

Breyona Harvey, Student Representative, joined the meeting.

Ms. Gaines asked for a motion to certify Closed Session. Mr. Hill so moved and Mrs. Amos seconded. The unanimous voice vote approved the motion to certify; 4 ayes, 0 nays.

Ms. Gaines asked the Board Clerk to certify closed session. Roll Call to certify was as follows: Amos; Certify Gaines; Certify Hall; Certify Hill; Certify Lee; absent

There were no motions from Closed Session.

Ms. Gaines called on a student from King and Queen Elementary School to lead The Pledge of Allegiance.

Ms. Gaines called for a motion to adopt the agenda. There was one change to the agenda. Title IV (Part A) was added as an Action Item. Mr. Hill moved to adopt the agenda with the addition and Mrs. Amos seconded the motion. The motion carried by unanimous voice vote; 4 ayes, 0 nays.

### *Presentations*

Ms. Gaines called on Dr. Carter to introduce the Presentations.

SCA students from King and Queen Elementary School spoke about their election and responsibilities as officers. Fourth Grade students sang two songs that help them learn content.

Dr. Carter read a short bio about CHS Outstanding Alumnus, Mr. Kenneth Briddell and presented him with a certificate.

Dr. Carter recognized Mr. Richard Carter as the VSBA Media Honor Roll Reporter. Mr. Carter reports on the King and Queen School Board and schools for the *Rappahannock Times* newspaper.

Dr. Carter presented certificates to the principals in recognition of National Principal's Month.

Dr. Carter recognized and presented VSBA certificates and pins to Board members, Celestine Gaines and Harwood Hall, for their participation in VSBA trainings. Ms. Gaines also presented a certificate and pin to Dr. Carter.

Dr. Carter presented VSBA certificates to bus and car drivers in recognition of National School Bus Safety Week and Transportation Employees Appreciation Day.

Dr. Swanson presented the Title IV (Part A) Application to the Board. The money will be earmarked for On-time Graduation, additional Afterschool days, and a Saturday of Success Event.

### *Public Comment Period*

There were no public comments.

## *Consent Agenda*

Ms. Gaines called for a motion to approve the consent agenda. Mr. Hill so moved and Ms. Hall seconded the motion. The motion carried as indicated by voice vote; 4 ayes, 0 nays.

The Consent Agenda included: Approval of minutes - Regular Meeting, September 20, 2017; Next Meeting Dates - Work Session, Nov. 9, 2017 (6:00 p.m.), Regular Meeting, Nov. 14, 2017(7:00 p.m.), Closed Session (6:00 p.m.); Payment of Bills; Payment of Additional Batch of Bills; Personnel Report; and Approved Fundraisers.

## **REPORTS**

Ms. Gaines called on Ms. Wright to read the Financial Summary Report. There were no questions from the Board.

## **ACTION ITEMS**

Ms. Gaines called on Ms. Wright to read the Donations and Grants and called for a motion to approve them. Mr. Hill so moved and Mrs. Amos seconded. The roll call vote was as follows; Amos; Aye Gaines; Aye Hall; Aye Hill; Aye The motion carried by a 4 ayes, 0 nays vote.

Ms. Gaines called on Ms. Wright to read the Budget Calendar Recommendation and called for a motion to approve it. Mr. Hill so moved and Ms. Hall seconded. The voice vote indicated that the motion carried by a 4 ayes, 0 nays vote.

Ms. Gaines called on Dr. Carter to read the Activities Fees Recommendation and called for a motion to approve it. Mr. Hill so moved and Mrs. Amos seconded. The roll call vote was as follows; Amos; Aye Gaines; Aye Hall; Aye Hill; Aye The motion carried by a 4 ayes, 0 nays vote.

Ms. Gaines called on Dr. Carter to read the School Board Norms and Protocols and called for a motion to approve them. Mr. Hill so moved and Ms. Hall seconded. The voice vote indicated that the motion carried by a 4 ayes, 0 nays vote.

Ms. Gaines called on Dr. Swanson to explain the Title IV (Part A) Application and then called for a motion to approve it. Mr. Hill so moved and Mrs. Amos seconded. The roll call vote was as follows; Amos; Aye Gaines; Aye Hall; Aye Hill; Aye The motion carried by a 4 ayes, 0 nays vote.

Ms. Gaines called on Dr. Carter to read the Advisory Committee Appointments and called for a motion to approve them. The voice vote indicated that the motion carried by a 4 ayes, 0 nays vote.

## **FUTURE ACTION ITEMS**

No future action items were indicated at this meeting.

## **BOARD MEMBER COMMENTS**

The Board members thanked the teachers and students who gave the Board insight into instruction at King and Queen Elementary School. They thanked the car and bus drivers for the job they do, Mr. Richard Carter for his reporting, Ms. Julia Redd for heading up the Community Pride event, the teachers who work with Intramurals, the volleyball team, and the people who came out to the meeting.

Ms. Breyona Harvey thanked the students, teachers, drivers and Board members.

### **SUPERINTENDENT'S COMMENTS**

Dr. Carter reiterated the thanks expressed by the Board members. She announced that Community Pride will be at 10:00 a.m. on Saturday, October 21, 2017 at Central High School. The students from King and Queen Elementary and Lawson-Marriott will play a flag football game that day.

Dr. Carter announced that U.S. Congressman Rob Wittman will visit Lawson-Marriott Elementary School on Monday, October 30, 2017 at 1:30 p.m. He will talk with the Seventh Grade Civics and Economics students from both elementary schools.

### **ADJOURNMENT**

As there was no other business, Ms. Gaines called for a motion to adjourn. Mr. Hill so moved and the meeting was adjourned at 8:00 p.m.

There were 72 people in attendance.

Follow the superintendent on Twitter @cbcarterkandq

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Celestine Gaines, Board Chair

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Anne T. Kennedy, Clerk