

Nicholas County Board of Education Regular Meeting September 19, 2016

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in regular session on Monday, September 19, 2016, beginning at 7:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member ~ via phone
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order with a moment of reflection.
The meeting was called to order by Board President, Dr. Gus Penix.
2. Approve the agenda:
Superintendent Donna Burge-Tetrick asked that the agenda be amended to add two student transfers.

Upon motion by Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to amend and approve the agenda as presented.

3. Approve minutes of meeting held on, August 1, and 9, 2016.

Upon motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to approve the minutes as presented.

4. Delegation:
 - a. Mr. Gary Johnson spoke on how he and his family have been involved with RHS since back in the 1930's, and his (5) five children went through RHS. He spoke on how he would like to see the temporary site for RHS be placed at the "Old Hospital" site. He asked that everyone do whatever to insure that the students stay in the city of Richwood.

4. Discussion:
 - a. Flood recovery:
Dr. Burge-Tetrick announced the good news that she was able to get in writing from FEMA, permission to use and (TEMPORARLY) repair the Red Brick Gym

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in Richwood thanks to Neighbors Helping Neighbors foundation which is sponsored by Jim Justice. Permission for temporary flooring, heating, etc. was permitted as long as it can be removed when FEMA concludes the inspections.

The bids on SMS modular unites will be up on September 23, 2016. We will need to have a special meeting next week in order to vote on awarding the bids. We are in hope that it will be in place by Nov. 30, 2016. RHS & RMS sites have been approved; bids could go out as early as tomorrow. Parking with CRE is a problem at this time; however, I feel there are enough people that want to keep their schools in Richwood to help us solve the parking issues.

She also explained to the board and public that the engineers had declared SMS at a 92.7% loss, in evaluating the Richwood campus is at a 59% loss. Also explained that using a "campus concept" was better for our County with funding; this will put us at a 75% reimbursement.

b. Policy BD-R, School Board Meetings:

Board President, Dr. Gus Penix went over the updated School Board Meetings policy (BD-R).

5. Action items:

- a. ~~Flood recovery items~~ non at this time.
- b. Approval of Policy BCA, Political Campaigning on School Property as presented. No comments were received after the 20 days.
- c. Approval of Policy BCD, Executive Session as presented. No comments were received after the 20 days.
- d. Consider putting Nicholas County BOE Policy BD-R, School Board Meetings out for public comment for a 20 day period of time as required in Policy BF – School Board Policy Development, Adoption, and Dissemination.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve action items (b – d) as presented.

7. Consent items:

- a. Bus Requests

PANTHER CREEK ELEMENTARY

09/23/16	FRIDAY	SUMMERSVILLE, WV Library/Memorial Park	FIELD TRIP	1 Return	53	8:30 AM 1:30 PM
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SUMMERSVILLE ELEMENTARY

10/13/16	THURSDAY	FAYETTEVILLE, WV Fayetteville City Park	FIELD TRIP	Head start Return	25	9:30 AM 1:00 PM
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SUMMERSVILLE MIDDLE SCHOOL

09/30/16	FRIDAY	SUMMERSVILLE, WV Nicholas Showplace	FIELD TRIP	2 Return	500	9:15 AM 12:30 PM
10/13/16	THURSDAY	LEWISBURG, WV Greenbrier Valley Theater	FIELD TRIP	3 Return	175	8:15 AM 2:45 PM

NICHOLAS COUNTY HIGH SCHOOL

09/29/16	THURSDAY	HUNTINGTON, WV Marshall University and Bridge Valley CTC	COLLEGE TOUR	1 Return	51	7:50 AM 5:00 PM
10/19/16	WEDNESDAY	FAIRMONT, WV Fairmont State and Pierpont CTC	COLLEGE TOUR	1 Return	42	7:50 AM 3:10 PM
10/26/16	WEDNESDAY	CHARLESTON, WV Clay Center	FIELD TRIP	1 Return	53	8:00 AM 2:45 PM

RICHWOOD HIGH SCHOOL

10/01/16	SATURDAY	RIPLEY, WV <i>(Band will leave from Mansfield Motors in Richwood and return there)</i>	BAND FESTIVAL	4 Return	130	9:00 AM 11:00 PM
10/04/16	TUESDAY	LEWISBURG, WV Greenbrier Valley Theater	FIELD TRIP	2 Return	66	8:00 AM 3:00 PM
10/08/16	SATURDAY	HUNTINGTON, WV Marshall University <i>(Band will leave from Mansfield Motors in Richwood and return there)</i>	BAND FESTIVAL	4 Return	130	9:00 AM MIDNIGHT
10/14/16	FRIDAY	CHARMCO, WV Greenbrier West High School <i>(Band will leave from Beaver and return to Beaver with a stop in Richwood on the way home)</i>	FOOTBALL GAME Band	4 Return	130	4:30 PM 11:30 PM
10/15/16	SATURDAY	CHARLESTON, WV Laidley Field <i>(Band will leave from Mansfield Motors in Richwood and return there)</i>	BAND FESTIVAL	4 Return	130	11:00 AM MIDNIGHT
10/28/16	FRIDAY	MORGANTOWN, WV WVU	FIELD TRIP	1 Return	32	8:00 AM 6:00 PM
09/15/16	THURSDAY	WEBSTER COUNTY	VOLLEYBALL	1	25	4:00 PM

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09/29/16	THURSDAY	NEW LIFE CHRISTIAN ACADEMY	VOLLEYBALL	1	25	4:00 PM
10/06/16	THURSDAY	WEBSTER COUNTY	VOLLEYBALL	1	25	4:00 PM
10/11/16	TUESDAY	GREENBRIER WEST	VOLLEYBALL	1	25	3:30 PM
10/15/16	SATURDAY	CHARLESTON, WV	VOLLEYBALL	1	25	TBA

- b. Transportation Request
 - 1. Chris Hanshaw and Buell Moses ~ Aerohive Training ~ Manassas, VA ~ Sept. 27 – 30, 2016
 - 2. Melissa Cole (RMS) ~ 21st Century Community Multi State Conf. ~ Chattanooga, TN ~ Oct. 24 – 26, 2016

c. Student Transfer

STUDENT	GRADE	FROM	TO
1. M	11	NCHS	RHS
2. M	11	RHS	NCHS

Upon motion by Mr. Darrell White, seconded by Mr. Fred Amick, the board unanimously consented to approve all consent items, as presented.

8. Finance

- a. Payment of current invoices
- b. Contracts:
 - 1. St. Luke’s Methodist Church
 - 2. ~~Contract Bus Driver – Sugar Grove~~: Tabled until next meeting.

Upon motion by Mr. Phil Berry, seconded by Mr. Darrell White, the board members consented to pull (b – 1) from the vote and vote on it separately, Mr. A.J. Rogers abstained from the vote do to personal reasons.

- 3. School Building Authority ~ RHS
- 4. Adjutant General, State of WV
- 5. Appalachian Office Products ~ NCHS
- c. Use of Facility / User Agreements
 - 1. Grizzly Basketball ~ SMS
 - 2. Birch River Ruritan Club ~ BRE
- d. Bids:
 - 1. TSS Photography ~ SES

Upon motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to uphold the Superintendent’s recommendation and approve all the finance items except (b – 1) as presented by Board Treasurer Kevin Hess. (a, b-3,4,5, c and d).

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*started at 8:00 p.m.

Mr. Darrell White moved to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV 6-9A-4-2, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. A.J. Rogers and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mr. Darrell White, Member
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent
Mr. Ernie Jarvis, Personnel Director

Mr. Phil Berry moved to close the executive session and return to regular session. The motion was seconded Mr. A.J. Rogers, and carried unanimously. *ended at 8:48 p.m.

- 9. Personnel
 - a. Regular Personnel Agenda

Professional:

Julia Stull	Employ in the position of 5th Grade Teacher at Glade Creek Elementary School (JP#: P08-11) effective 9.20.2016
Patricia Metheney	Employ in the position of Long Term Substitute - Elementary Principal at Gauley River Elementary School (JP#: P09-01) effective at the time of the employee's approved leave
Samantha Straughan	Employ in the position of Special Education Teacher at Nicholas County High School (JP#: P09-09) effective 9.22.2016
Patricia Reel	Employ in the position of Physical Education Teacher at Richwood High School (JP#: P09-11) effective upon the employment of a certified replacement teacher
Erin Miller	Employ in the position of Special Education Teacher at Richwood High School (JP#: P09-12) effective upon the employment of a certified replacement teacher
Aerial Dolph Cynthia Harrouff	Employ in the position of Substitute Teacher for Nicholas County Schools (JP#:

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Brian Wamsley P09-13) effective upon completion of all RESA 4 and WVDE requirements

April Clendenin Employ in the position of Substitute Teacher for Nicholas County Schools (JP#:
Sue Hutchinson P09-13) effective 9.20.2016

Professional Extra-Curricular:

Delores Hyre Employ in the position of Alternative Learning Center Teacher at Richwood High
School (JP#: PXC08-04) effective 9.20.2016

Denise Freeman Employ in the position of Alternative Learning Center Teacher at Nicholas County
High School (JP#: PXC08-05) effective 9.20.2016

Patricia Reel Employ in the position of Alternative Learning Center Special Education Teacher at
Richwood High School (JP#: PXC08-06) effective 9.20.2016

Susan Johnson
Mary Shannon
Keenan Employ in the position of Mentor Teacher - Building Level for Nicholas County
Andrew Gilson Schools (JP#: PXC09-01 effective 9.20.2016
Carrie Mullens
Linda Rader
John Staats
Judy Staats

Service:

Sandra Bostic
Dawn Brown Employ in the position of Substitute Cook for Nicholas County Schools (JP#: S07-
Gibbretta Smallman 09) effective TBD

Gary Martin Employ in the position of Substitute Custodian for Nicholas County Schools (JP#:
Nathan Nutter S07-10) effective TBD

Mary Armentrout
Joan Beam
Dawn Brown Employ in the position of Substitute Aide for Nicholas County Schools (JP#: S07-
Tammi Boyce 11) effective TBD
Angela Hayes
Alexis Shaver
Gibbretta Smallman
Heather Young

Mary Armentrout
Dawn Brown
Kathy Collins Employ in the position of Substitute Secretary/Accountant for Nicholas County
April Cunningham Schools (JP#: S07-13) effective TBD
Laura Davis
Tia McMillion
Marletta Seabolt
Alexis Shaver

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- Dawn Brown
Belinda Cole
Kathy Collins
Norma Keith Employ in the position of Substitute Clerk/Accountant for Nicholas County Schools (JP#: S07-13) effective TBD
- Annette Barnette Employ in the position of Secretary III-Accountant III - Federal Programs, Maintenance, and Technology (JP#: S09-01) effective 9.26.2016
- Wilden Evans Employ in the position of Cook at Birch River Elementary School (JP#: S09-02) effective 9.26.2016
- Teresa Champe Employ in the position of Cook at Panther Creek Elementary School (JP#: S09-03) effective 9.26.2016
- Crystle Clemens Employ in the position of Transportation/Instructional Aide II at Richwood High School (JP#: S09-04) effective 9.26.2016
- Michael Clevenger Employ in the position of Bus Operator-Bus # 5 for Nicholas County Schools (JP#: S09-05) effective TBD
- Dennis Cherry Employ in the position of Bus Operator - Bus #81 for Nicholas County Schools (JP#: S09-06) effective TBD
- Jerry Brake Employ in the position of Long Term Substitute - Bus Operator - Bus #120 for Nicholas County Schools (JP#: S09-07) effective TBD

Consent:

- Jennifer L. Spencer Resigns from her position of Custodian at Richwood High School effective 9.14.2016
- Mary Catherine Green Resigns from her position of Science Teacher at Richwood High School effective 8.31.2016
- Seth Phillips Resigns from his position of Bus Operator for Nicholas County Schools effective 9.20.2016
- Amanda Deitz Resigns from her position of Special Education Teacher at Summersville Middle School effective upon the employment of a certified replacement teacher or at the end of the 2016-2017 school year, whichever comes first
- Tamera Scruggs Requests a leave of absence from her position of 2nd Grade Teacher at Panther Creek Elementary school beginning on 10.03.2016 and continuing through 10.07.2016. She requests to claim three (3) days as personal leave and two (2) days as leave without pay.
- Lisa Knight Requests a maternity leave of absence from her position of Counselor at Nicholas County High School beginning in early December and continuing through on or around February 28, 2017. She requests to claim accrued personal illness leave during her absence. Physician's report pending.
- Courtney Martin Requests a maternity leave of absence from her position of English/Language Arts

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Teacher at Summersville Middle School beginning on or about 1.09.2017 and continuing through on or about 3.10.2017. She requests to claim thirty (30) days accrued personal illness leave and fourteen (14) days as leave without pay. Physician's report pending.

Daniel Martin, Jr. Requests a paternity leave of absence from his position of Social Studies Teacher at Summersville Middle School beginning on or about 1.09.2017 and continuing through on or about 2.13.2017. He requests to claim accrued personal illness leave during his absence. Physician's report pending.

On the 9.06.2016 personnel agenda Ruth Barker's effective date as Title I Interventionist position at Cherry River was reported as TBA. Please recognize 9.07.2016 as Mrs. Barker's effective date of employment.

- Request approval for the following volunteers trained at Richwood High School on 8.04.2016:

Amy R. Acree	Alyiah Amick	Esta Jane Amick	
Raymond Keith Amick			
Sherry Amick	Inez Anderson	Cynthia Arbaugh	Jennifer Bragg
Dawn Brown	Melissa Broyles	Sue Brugnoli	Joseph Casto
Nancy Casto	Mark Dobson	Mary Dobson	Leslie Dudley
Sandra Gladwell	Susan E. Greene	Cassie Gunter	David Hacker
Robin Hacker	Christy Hall	Amy Hinkle	Carrie Jacobs
Teresa McMillion	Emily Moore	Tami Mullens	
Christina Murphy			
Emberleigh Myers	Craig Nicholas	Alicia Olcott	
James Phillip Perrine			
Kelly Perrine	Patricia Perry	Rita Pieri	Lance Raffo
Stacy Raffo	Beverly Russell	Melissa Taylor Russell	Tiffany Russell
Shannon Sigley	Erica Smith	Mandy Snyder	Denise Taylor
Virginia Taylor	Marsha Vance	Ellie Denise Ward	

- Request approval for the following volunteers trained at Glade Creek Elementary School on 9.08.2016:

Cindy Bandy	Alaina Bays	Stacy Hoover	Amy Jones
Jenna Keiper	Pam Leach	Heather Lewis	Kelly Martin
Heather Neal	Helen Smith	Penny Smith	Michelle Vickers
Matt Williams	Tasha Williams		

- Request approval for the following volunteers trained at Mt. Nebo Elementary School on 9.12.2016:

Susie Berg	Sandy Brown	Angela Bryant	Peggy Drennen
Tracey Metz	Nita Moore		

- Request approval for the following volunteers trained at Birch River Elementary School:

Tara Adams	Jenny Coffman	Mary Evans
Stephanie Hayhurst		

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Tammy Sartin

- Request approval for the following volunteers trained at Cherry River Elementary School:

Kiley Alderman	Jessica Artrip	Jaime Davis	Delena Ellison
Wendy Haurey	Melissa Seabolt		

- Request approval for the following volunteers trained at Gauley River Elementary School:

Heather Christian	Sam O'Dell	Billie Proctor
Christina Seabolt		

- Request approval for the following volunteers trained at Mt. Lookout Elementary School:

Jennifer Liddle	Jesse Mullens	Jamie Myers	Elizabeth White
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- Request approval for the following volunteers trained at Panther Creek Elementary School:

Crystal Barnett	Timothy Dolan	Amanda Evans	Nikitta Holt
Gwen Huffman	Felicia Naylor	Billie Proctor	
Lindsey Skidmore			

- Request approval for the following volunteers trained at Summersville Elementary School:

Angela Breedlove	Melissa Breeden	Delca Brooks	Sherry Cook
Brandon Dodrill	Katrina Dodrill	Timothy Dolan	
Katherine Glover-Ferting			
Irene Harrah	Cathy Hartley	Kristina Huffman	Shelly Hurst
Brett Keener	Carma Massie	Katherine Murdza	Falicia Naylor
Sam O'Dell	Pam Wilfong		

- Request approval for the following volunteers trained at Mt. Nebo Elementary School on 9.19.2016:

Samantha Bass

On the 9.06.2016 personnel agenda the RESA 4 21st Century Community Learning Center Grant information was incorrectly presented. The correct requests are as follows:

- Request permission to post for and hire the following positions funded by the RESA 4 21st Century Community Learning Center Grant – Project Splash for Richwood Middle School:

Counselor	Project Site Coordinator
Project ELA Tutor/Enrichment Instructor	Guitar Instructor
Homework Help Teacher	Project Math Tutor/STEM
Instructor	
Performing Arts Instructor	Special Education Teacher
Positive Youth Behaviors/Healthy Lifestyles Instructor	One (1) Cook (NCBOE funded)

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One (1) Bus Operators (grant funded funded)

One (1) Bus Operator (NCBOE)

- Request permission to post for and hire the following positions funded by the RESA 4 21st Century Community Learning Center Grant – Project Success for Nicholas County High School:

Project Site Coordinator
Instructor

Project ELA Tutor/Enrichment

Homework Help Teacher

Journey of Hope Coordinator

Project Math Tutor/STEM Instructor
Assistant

Project Site Coordinator

Positive Youth Behaviors/Healthy Lifestyles Instructor

One (1) Cook (NCBOE funded)

Upon motion by Mr. Darrell White, and second by Mr. Phil Berry, the board unanimously approved the personnel as presented by Mr. Ernie Jarvis, personnel director.

10. Reports:

- a. WV Board of Education Meeting Report - AJ Rogers.

Mr. Rogers explained at the State Board of Education meeting there were flood updates given on all the flooded counties, Nicholas County being one of the main ones discussed. Dr. Cindy Daniels, Assistant State Superintendent spoke on the Legislation that was passed. The State Board also approved the new Fayette County plan for closing several schools and building new ones, and for the first time possibly busing students into neighboring counties. The plan will go to the SBA for approval.

11. Superintendent’s Information:

Dr. Burge-Tetrick spoke on her plan to have all volunteers go through a background check before being allowed to work in the schools. She has contracted an agency that will do the reports for \$5.00 per person.

She also explained her plan of working “one” on “one”, with potential student dropouts. Also, working “one” on “one” with a few students that have made poor choices, I have brought both parents and students in this week in order to assist them. It is her goal to save and educate every student.

12. Adjournment:

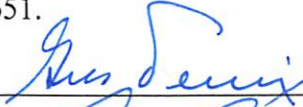
Upon motion by, Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:25 p.m.

The next meeting will be a special session which will be held on Monday,

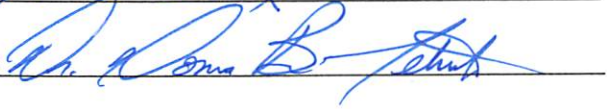
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September 26, 2016, beginning at 7:00 p.m. the purpose of the meeting will be to conduct business regarding the flood recovery, contracts, bids, the contract bus for Sugar Grove and personnel. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Waybright, Recording Secretary Nicholas County Schools

An executive session could be called for Item 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, or 11 as per the School Laws of WV 6-9A-4-9. *