

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular meeting on Tuesday, September 6, 2016, beginning at 7:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mr. Darrell White, Member
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of reflection:
The meeting was called to order by Board President, Dr. Gus Penix.
2. Approve the agenda:
Upon motion from Mr. Fred Amick, and second by Mr. Darrell White, the board unanimously agreed to amend the agenda; removed approval of minutes, added under finance/use of facility (d) BRE, (e) NCHS.
3. ~~Approve minutes of meeting held on, August 1, 2016:~~ not complete
4. Delegation:
 - a. Lloyd Adkins:
Mr. Adkins came before the board with two potential sites for the temporary location for the modular classrooms for RHS and RMS. First site was the lumber yard near Collins Hardwoods, and the second site was the parking lot at CRE and trying to utilize the old Water Gate Inn area.
 - b. Robin Bartlett the Teen Court Coordinator for Nicholas County:
Ms. Bartlett came before the board to explain the new program which will place students in a judicial setting. This will allow the students to be the jury, and a local lawyer will be the judge. They are waiting on referrals from the high schools in order to get started. Dr. Penix asked that she come back after a couple of months and report on the program.
 - c. John Estep AFT:

Mr. Estep came before the board to thank them as board members, to praise the teachers and staff at all the schools for the dedication to our students.

5. Discussion:

a. Flood recovery:

Dr. Burge-Tetrick explained that the SMS building will be examined by digging down through the floor to inspect the ground underneath and the foundation.

In regards to the modular units for SMS, it is hoped that by the 14th we will have a recommendation for the modular unites for SMS.

b. Results of the 2016 General Summative Assessment: ~~Lydia Young~~, Susan Barrett, Tammi Gregory:

Dr. Burge-Tetrick explained that we are going to use a different approach than in the past, due to the fact that we have some teachers with high scores. Therefore, we are going to use our professional development from within; having those educators with the highest scores training other employees. We will have both evening and day training sessions. We will have Tammi Gregory and Susan Barrett along with an outside agency to assist us, but mainly I want to celebrate our own professionals and build from within.

Ms. Susan Barrett, School Improvement Coordinator came before the board to explain the mathematic portion of the training. Most of the sessions will be after school, elementary will be first then the secondary schools will be trained next.

Ms. Tammi Gregory, School Improvement Coordinator will focus on the English and Language Arts. She also said all sessions will include evaluations where the participants can ask questions and give suggestions for making the program work.

Board President, Dr. Gus Penix explained to the public, that beginning this year each school will be graded on an A – F system, all based upon the test scores. The grades will be made public in November.

6. Action items:

- a. ~~Flood recovery items~~ ~ non at this time.
- b. Memorandum of Understanding – between Nicholas and Fayette County Schools.
- c. Approval of the 3rd grade from ALL Elementary Schools to attend the Service Progressive Farm Safety Day, provided by the WVU Extension Office.
- d. Approval of the 5th grade from CRE, GRE and PCE to attend the Heritage Day event at New Hope Community Center.
- e. Approval of transfer of property to ~~Richwood Senior Citizens~~ (correction ~ Nicholas Community Action Partnership), Mr. Hess explained this property transfer and that it will need to be surveyed before the transfer would be voted on. The board agreed to have property surveyed at the NCAP's cost.
- f. Approval of Agreement with Burlington United Methodist Family Services.

Upon motion from Mr. Fred Amick, and second by Mr. A.J. Rogers, the board unanimously agreed to approve the action items (b-f) as presented.

7. Consent items:

a. Bus Requests

RICHWOOD MIDDLE SCHOOL

09/13/16	TUESDAY	COWEN, WV	CROSS COUNTRY	1	13	2:30 PM
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RICHWOOD HIGH SCHOOL

09/12/16	MONDAY	MORGANTOWN, WV WVU <i>(Pick up at RHS Band room (Beaver) - Return students to Richwood (Mansfield Motors))</i>	BAND SPECTACULAR	4 Return	130	8:30 AM 12:00 AM
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09/16/16	FRIDAY	HICO, WV Midland Trail High School <i>(Pick up at RHS Band room (Beaver) - Return students to Richwood (Mansfield Motors))</i>	BAND FOOTBALL GAME	4 Return	130	5:00 PM 11:30 PM
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09/16/16	FRIDAY	MORGANTOWN, WV WVU Broadcasting Dept.	FIELD TRIP	1 Return	19	7:30 AM 5:00 PM
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08/23/16	TUESDAY	BECKLEY, WV	CROSS COUNTRY	1	15	1:30 PM
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08/30/16	TUESDAY	CLEAR FORK, WV	CROSS COUNTRY	1	15	12:00 PM
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09/06/16	TUESDAY	OAK HILL, WV	CROSS COUNTRY	1	15	12:30 PM
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09/24/16	SATURDAY	FAIRLEA, WV	CROSS COUNTRY	1	15	6:30 AM
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10/01/16	SATURDAY	BECKLEY, WV	CROSS COUNTRY	1	15	6:30 AM
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10/12/16	WEDNESDAY	TWIN FALLS STATE PARK	CROSS COUNTRY	1	15	12:00 PM
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10/20/16	THURSDAY	ATHENS, WV	CROSS COUNTRY	1	15	9:15 AM
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NICHOLAS COUNTY CAREER AND TECHNICAL CENTER

9/7-8/16	WED-THURS	MORGANTOWN, WV <i>(Will leave on Wednesday at 4:00 pm and return on Thursday at 5:00 pm - staying in Morgantown on Wednesday night)</i>	CULINARY BOOT CAMP	1 Return	32	4:00 PM 5:00 PM
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b. Transportation Request:

1. Tom Bayless and Joe A. Hypes~ Nov. 4-19, 2016~ (Fab Tech) Las Vegas Convention Center
2. Carnifex Ferry Battle Parade March ~ 9/10/16

Upon motion from Mr. Darrell White, second by Mr. Phil Berry the board unanimously agreed to approve the consent items as presented.

8. Finance
 - a. Payment of current invoices
 - b. Supplements and Transfers
 - c. Treasurers Report
 - d. Contracts:
 - a. ZMM
 - b. ~~St. Lukes Church in Craigsville~~
 - c. Summersville CVB
 - d. Summersville Readiness Center
 - e. Use of Facility / User Agreements
 - a. GCE ~ Lighthouse Club
 - b. CRE ~ Black Diamond Girl Scouts
 - c. GRE ~ UMWA # 1466
 - d. BRE ~ Birch River Ruritan Club
 - e. NCHS Stadium ~ Richwood Lil' Jacks
 - f. Bids:
 - a. GCE ~ TSS Photography

Upon motion by Mr. Phil Berry, seconded by Mr. A.J. Rogers, the board consented to uphold the Superintendent's recommendation and approve finance items as presented by Board Treasurer Kevin Hess. Item (b) under contracts was excluded.

9. Personnel
 - a. Regular Personnel Agenda

*started at 8:23 p.m.

Mr. Darrell White moved to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV 6-9A-4-2, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. A.J. Rogers and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member
Mr. Darrell White, Member
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent
Mr. Ernie Jarvis, Personnel Director

Mr. Fred Amick moved to close the executive session and return to regular session. The motion was seconded Mr. Phil Berry, and carried unanimously. *ended at 9:28 p.m.

Mr. Jarvis went over the updated personnel leave policy. This will be worked on and brought back at a later date for board approval.

Professional:

- Juliette Chapman Employ in the position of Art Teacher at Richwood High School (JP#: P08-07) effective 9.09.2016.
- Ruth Barker Employ in the position of Title I Interventionist at Cherry River Elementary School (JP#: P08-09) effective TBD.
- Melissa Gumm Employ in the position of Math Teacher at Richwood High School (JP#: P08-17) effective 9.09.2016.
- Miriah Hamrick Employ in the position of Social Studies Teacher at Richwood High School (JP#: P08-18) effective 9.09.2016.
- Amber Hart Employ in the position of 3rd Grade Teacher at Birch River Elementary School (JP#: P08-20) effective TBD.
- Toni Frame Employ in the position of Kindergarten Teacher at Panther Creek Elementary School (JP#: P08-21) effective 9.07.2016.
- Ronzel Corey Booth Per WVDE Policy 5000 §126-126-10 Section 10.1, transfer from the position of 4th/5th Split Grade Teacher at Gauley River Elementary School to 4th Grade Teacher at Gauley River Elementary School effective 9.12.2016.
- Leatha Preast Per WVDE Policy 5000 §126-126-10 Section 10.1, transfer from the position of 2nd Grade Teacher at Mt. Lookout Elementary School to Kindergarten Teacher at Mt. Lookout Elementary School effective 9.12.2016.
- Cathy Lester Per WVDE Policy 5000 §126-126-10 Section 10.1, transfer from the position of Special Education Teacher (LD/BD/MI/AU/Severe MI) at Summersville Middle School to Special Education Teacher (LD/BD/MI/AU) at Summersville Middle School effective 9.12.2016.

Professional Extra-Curricular:

- Alex Milanese Employ in the position of NOCTI Co-Coordinator at the Nicholas County Career and Technical Center (JP#: PXC08-08) effective 9.07.2016.

- Kevin Brown Employ in the position of Skills USA Lead Advisor at the Nicholas County Career and Technical Center (JP#: PXC08-09) effective 9.07.2016.
- Elaine Ellis Employ in the position of Title I Elementary Counselor at Cherry River Elementary School (JP#: PXC08-10) effective 9.07.2016.

Service:

- Deborah Brown Employ in the position of Aide/Early Childhood Classroom Assistant Teacher (ECCAT) at Birch River Elementary School (JP#: S08-05) effective 9.12.2016.
- Alicia Keiffer Employ in the position of Aide/Early Childhood Classroom Assistant Teacher (ECCAT) at Cherry River Elementary School (JP#: S08-06) effective 9.12.2016.
- Debra Whitlock Employ in the position of Cook at Panther Creek Elementary School (JP#: S08-07) effective 9.07.2016.
- Michael Clevenger Employ in the position of Bus Operator – New Bus Route #2 for Nicholas County Schools (JP#: S08-08) effective 9.12.2016.
- Jamie Acord Employ in the position of Bus Operator – Bus #12 for Nicholas County Schools (JP#: S08-09) effective 9.12.2016.
- J. David Hanna Employ in the position of Bus Operator – Bus #132 for Nicholas County Schools (JP#: S08-10) effective 9.12.2016.

Consent:

- Angela Knight Requests a leave of absence as defined in the Family Medical Act from her position of Custodian at Gauley River Elementary School, not to exceed 60 days, for the 2016-2017 school year to care for an ill family member effective 8.15.2016. She requests to claim all absences, less three days, as personal illness leave. FMLA documents provided.
- Heather Gill Requests a maternity leave of absence from her position of Principal of Gauley River Elementary School beginning on or about 11.21.2016 and continuing through on or about 2.01.2017. She requests to claim all absences as personal illness leave. Physician's report pending.
- Pat Radcliff Requests a leave of absence from her position of Custodian at Cherry River Elementary School beginning on 9.19.2013 and continuing through 9.23.2016. She requests to claim three (3) days as personal leave and two (2) days as leave without pay.
- Jennifer Gatewood Requests a leave of absence from her position of Social Studies Teacher at Nicholas County High School beginning on 9.06.2016 and continuing through 9.09.2016. She requests to claim three (3) days as personal leave and one (1) day as leave without pay.
- Jacqueline Roach Requests a leave of absence from her position of Aide at Richwood Middle School beginning on 9.19.2016 and continuing through 9.23.2016. She requests to claim three (3) days as personal leave and one (1) day as leave without pay.
- Steve Armentrout Requests a leave of absence as defined in the Family Medical Act at the Nicholas County Career and Technical Center, not to exceed 60 days, beginning 8.15.2016.

FMLA documents provided.

Dorothy Springston Requests a leave of absence from her position of Custodian at Summersville Middle School beginning on 9.19.2016 and continuing through 9.23.2016. She requests to claim three (3) days as personal leave and two (2) days as leave without pay.

Lydia L. Brown Resigns from her position of Secretary at the Nicholas County Career and Technical Center effective 9.01.2016.

Ruth Persinger Resigns from her position of Substitute Bus Operator for Nicholas County Schools effective 9.06.2016.

Daniel Skipper Resigns from his position of Cook at Birch River Elementary School effective 9.14.2016.

Sara Singleton Resigns from her position of Title I Teacher at Cherry River Elementary School effective 9.06.2016.

Nicholas Rader Resigns from his position of Title I Parent Coordinator at Mt. Lookout Elementary School effective 9.06.2016.

- Request permission to post for and hire the following positions funded by the RESA 4 21st Century Community Learning Center Grant – Project Success for Nicholas County High School:

Counselor	Project Site Coordinator
Project ELA Tutor/Enrichment Instructor	Guitar Instructor
Homework Help Teacher	Project Math Tutor/STEM
Instructor	
Performing Arts Instructor	Special Education Teacher
Positive Youth Behaviors/Healthy Lifestyles Instructor	One (1) Cook (NCBOE Funded)
Two (2) Bus Operators (NCBOE Funded)	

- Request permission to post for and hire the following positions funded by the RESA 4 21st Century Community Learning Center Grant – Project Success for Nicholas County High School:

Project Site Coordinator	Project ELA Tutor/Enrichment
Instructor	
Homework Help Teacher	Journey of Hope Coordinator
Project Math Tutor/STEM Instructor	Project Site Coordinator
Assistant	
Positive Youth Behaviors/Healthy Lifestyles Instructor	

- Request permission to post for and hire one (1) TASC Examiner for the Nicholas County Career and Technical Center for the 2016-2017 school year.
- Request permission to post for and hire one (1) Math and one (1) English/Language Arts Teacher at Summersville Middle School funded by the GEAR-UP grant.
- Request permission to post for and hire three (3) tutors at Richwood High School funded through the GEAR-UP grant.

Jessi Cummings	Thomas Cummings	Billie Giles	Jennifer Giles
Diana Gregory	Linda Gregory	Amy Hart	Emily Hayhurst
Jacob Hinkle	Ashley Holcomb	Sharon Hosey	Mary Lane
Elizabeth Johnson	Nerissa Johnson	Rhonda Johnson	Andrea King
Jenene Lynch	Norma Malcomb	Courtney McClung	Angie Miller
Francine McCourt	Jennifer Meadows	Ryann Meadows	Elizabeth Miller
Carol Morris	Jeremy Morris	Nathanial Perry	Whitney Perry
Jennifer Phillips	Lacy Phillips	Willa Richmond	Lance Sheets
Terri Rodebaugh	Roxanne Scott	Christina Seabolt	Sharon Seabolt
Amber Sheets	Heather Shifflett	Brittanie Smalley	Megan Smith
Rebecca Tincher	Kristina Ward	Suzanne Ward	Lanya Wayne
Kiara White	Alicia Williams	Jessica Williams	Charles Wilson
Amanda Woodall	Carrie Workman-Clevenger	Tommy Young	

- Request approval for the following volunteers trained on 8.31.2016:

Rhonda Baier	Katie Bailes	Lynaia Castle	Jan Hypes
Jan McCarthy	Amy Steckel	Lori Stephenson	Pamela Tyree
Kim Walton			

- Request approval for the following volunteers trained on 9.02.2016:

Holly Bail	Nancy Bail	Santanna Boggs	Heather Dawson
Vicki DeMoss	Rebelea Fry	Becky Key	Alice King
Virginia Kirby	Darcy Miles	Mary Pulliam	Jessica Roupe
Julie Russell	Angie Stear	Debbie Taylor	Serena Thies
Uriah Ludle			

- Request approval for the following volunteers trained at Richwood Middle School on 9.06.2016:

Christian Adams	Crystal Bragg	Levi Bragg	Paul Coffey
Suzanne Coffey	Dana Cox	Michael Cox	Jeff Dudley
Nicole Dudley	Crystal King	Amber Lewis	Jiovanna Miller
Christina Moore	James Michael Moore	Tiffany O'Dell	Theresa Rexrode
Dave Spinks	Ashley Willey	Savannah Williams	

Upon motion by Mr. Darrell White, and second by Mr. A.J. Rogers, the board unanimously approved the personnel as presented by Mr. Ernie Jarvis, personnel director.

10. Reports:
 - a. RESA-4 Monthly Report ~ Mr. A.J. Rogers

11. Items for Future Agendas:
 - Update on the Super Scholars, have they been recalculated and given out.
 - Two policies are out for public comment; Executive Session, and the Political Activity on school property. We will move forward for approval at the next meeting.
 - Next meeting will be on September 8, 2016 (special meeting).
 - A Special Meeting will be held on Thursday, September 15th at 7:00 p.m. for approval of the bids for the SMS modular unites.

12. Superintendent's Information:
GSA Federal bids are being used, per recommendations from FEMA.

13. Adjournment:

Upon motion by, Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:58 p.m.

The next meeting will be a special session which will be held on Thursday, September 8, 2016, beginning at 7:00 p.m. for the purpose of holding personnel hearing's. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

~~Kim Waybright~~, Recording Secretary Nicholas County Schools
Sherrie Moul,

An executive session could be called for Item 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 or 12, as per the School Laws of WV 6-9A-1-12. *