

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, August 6, 2018, beginning at 7:00 p.m. The meeting was held at The Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.
2. Approve minutes of meetings held on August 13, 20 & 27, 2018

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously approved the minutes as presented.
3. Action items
 - a. Approval of the Contract with Leonard Fink, Occupational Therapist

Upon motion by Mr. A.J. Rogers, seconded by Mrs. Elizabeth Coffman, the board unanimously consented to approve action items as presented.
4. Consent items:
 - a. Bus Requests:

SUMMERSVILLE MIDDLE SCHOOL

10/13/18	SATURDAY	WVU-VOLLEY BALL GAME	ATHLETICS	1	19	9:45 AM
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NICHOLAS COUNTY HIGH SCHOOL

09/12/18	WEDNESDAY	WVU	COLLEGE TOUR	1	50	7:45 AM
09/24/18	MONDAY	GREENBRIER VLY THEATRE	EDUCATIONAL	2	172	8:00 AM
09/25/18	TUESDAY	GREENBRIER VLY THEATRE	EDUCATIONAL	2	172	8:00 AM
09/27/18	THURSDAY	MARSHALL UNIVERSITY	GEARUP	1	50	7:45 AM
10/13/18	SATURDAY	CHAPMANVILLE	SOCCER	1	30	8:00 AM

RICHWOOD HIGH SCHOOL

09/10/18	MONDAY	SUMMERSVILLE	JV FOOTBALL	1	20	4:30PM
09/15/18	SATURDAY	LIBERTY/RALEIGH	XCOUNTRY	1	25	TBA
09/24/18	MONDAY	UPPERGLADE	JV FOOTBALL	1	20	4:30PM
10/02/18	TUESDAY	PRINCETON	XCOUNTRY	1	15	2:00 PM
10/11/18	THURSDAY	TWIN FALLS-COALFIELD CF	XCOUNTRY	1	15	1:00 PM
10/18/18	THURSDAY	PIKEVIEW REGIONALS	XCOUNTRY	1	TBA	TBA
10/22/18	MONDAY	GREENBRIAR WEST	JV FOOTBALL	1	20	4:30 PM
10/27/18	SATURDAY	STATES-CABELL-MIDLAND	XCOUNTRY	1	TBA	TBA

CHERRY RIVER ELEMENTARY

09-25-18	TUESDAY	CRANBERRY NATURE CENTER	EDUCATIONAL	1	35	8:30AM
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PANTHER CREEK ELEMENTARY

10-03-18	WEDNESDAY	OAKS FAMILY FARMS BECKLEY	EDUCATIONAL	1	38	8:30AM
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GAULEY RIVER ELEMENTARY

09-04-18	ALL YEAR	CRAIGSVILLE LIBRARY (At least twice monthly-walk to Library)	NONE	350	VARIES
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MISCELLANEOUS BUS REQUEST

09/08/18	SATURDAY	POTATO FESTIVAL Pick up and return to Carnifax Ferry Tim Delay, Company A	1	30-50	12:30PM to 3:30PM
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- b. Out of State Travel Request:
1. Tom Bayless, Aundreasha Bayless and Miranda Kessler ~ NCCTC ~ Sept. 21-26, 2018 ~ Washington, DC ~ SKILLS USA Leadership Training Institute for Officer Training.
 2. Jennifer Friend ~ NCCTC ~ Sept. 13, 2018 ~ WVU Animal Science Farm Livestock Evaluation contest

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

- Teresa Brown Employ in the position of Title I After School Coordinator for Gauley River Elementary School effective with the start of the program.
- Ashley Dyer
Jennifer Altizer Employ in the position of Title I After School ELA Tutors at Gauley River Elementary School effective with the start of the program.
- Tammy Hunter
Janice Bane Employ in the position of Title I After School Math Tutors at Gauley River Elementary School effective with the start of the program.
- Mary Griffith Employ in the position of Title I After School Physical Education Tutor at Gauley River Elementary School effective with the start of the program.
- Miranda Nutter
Brittany Hardy
Holly Miller
Marchessa Lowther
Monica Cox
Ginger McQueen
Lori Crislip Employ in the position of Title I After School Enrichment Tutor at Gauley River Elementary School effective with the start of the program.
- Leigh Anne Shelton
Afton Kwiecinski
Robin Short
Wendy Mays Employ in the position of Title I After School Teacher at Zela Elementary School effective with the start of the program.
- Elaine Ellis Employ in the position of Title 1 Elementary School Counselor at Cherry River Elementary effective immediately.
- Todd Russell Employ in the position of Temporary Support Staff for Football at Richwood High School effective upon completion of any applicable WVSSAC requirements.

Service Extra-Curricular:

- Heather Shifflett Employ in the position of Title I After School Cook effective for Gauley River Elementary with the start of the program.
- Lura Smith Employ in the position of Title 1 After School Bus Operator for Gauley River Elementary School effective with the start of the program.

Consent:

Permission to post and hire one Mid-Day Bus Operator to be paid for with county funds.

- 5. Finance
 - a. Payment of current invoices
 - b. Contracts – Russell Johnson (RHS Band field)
 - c. Use of Facilities
 - 1. NCHS – Summersville Youth Soccer League
 - d. Bids – SMS
 - 1. School Pictures - TSS Photography
 - 2. Walworth Publishing – Yearbook
 - 3. Glade Creek – TSS Photography

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendation and approve all finance items, as presented by Board Treasurer, Kevin Hess.

- 6. Personnel:
 - a. Regular Personnel Agenda:

started at 7:17 p.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, “The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mrs. Elizabeth Coffman and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Phil Berry, moved to close the executive session and return to regular session. The motion was seconded by Mrs. Elizabeth Coffman and carried unanimously. *ended at 8:01 p.m.

No action was taken while in executive session.

Professional Extra-Curricular:

**Approved Leave Requests
September 4, 2018**

Penny Beam seeks to be absent from her position as Kindergarten Teacher for Panther Creek Elementary School from December 10 through December 14, 2018 using 3 personal days and 2 days without pay.

Brenda Cox seeks to be absent from her position using Family Medical Leave for her husband who has been diagnosed with stage 4 brain cancer.

Shana Davis seeks to be absent without pay from her position Teacher at Cherry River Elementary from September 17, 2018 to September 21, 2018, using three personal days and two days without pay.

Abigail Hoover seeks to be absent from her position as Teacher at Summersville Elementary using Family Medical Leave for the birth of her child from approximately October 19, 2018 for up to eight weeks after delivery.

Emily Prior seeks to be absent from her position as Teacher at Gauley River Elementary for maternity leave beginning with the birth of child and continuing until November 26, 2018 using Family Medical Leave and 40 sick days.

Upon motion by Mr. A.J. Rogers, second by Mr. Fred Amick, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

7. Superintendent's Information:

Dr. Tetrick recapped on the earlier meetings held on Sept. 4, 2018; the NCBOE voted to approve the 428 plan, afterwards it was hand delivered to Charleston, to the School Building Authority where they were approved, then sent to the WV Homeland Security after they approved the plan, the document was overnighted to the main office for FEMA in Delaware.

- a. Construction Planning ~ nothing at this time
- b. Update on Land Purchase Option ~ nothing at this time

** Board President, Penix asked on behalf of the board to be paid for one (1) meeting only today, September 4, 2018. Upon motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to being paid for one meeting out of the three that was held on September 4, 2018.

8. Reports:

9. Items for Future Agendas:

*Discuss the Superintendents Evaluation and a disciplinary hearing.

10. Next Meeting Date:

* Monday, Sept. 10, 2018 ~ Special Meeting ~ beginning at 6 pm ~ NCBOE

* Monday, September 17, 2018 ~ NCBOE ~ beginning at 6 p.m.

11. Adjournment:

Jeff Dudley Resigns his position as Assistant Wrestling Coach at Richwood High School effective immediately.

Pat Metheney resigns her position as Student Support Interventionist at Gauley River Elementary School effective immediately.

Please approve the following volunteers:

Sara Acree	Randi Angus	Julie Bailes	Madison Bradford
Melissa Breeden	Brittany Butcher	Mollie Cain	Ami Cook
Sherrell Davis	Amanda Dempsey	Sarah Ellison	Berton Grose
Darlene Groves	Mona Groves	John Hamon	Kathy Hamon
James Hanshaw	Amanda Hayhurst	Tonya Hinkle	Nancy Hypes
Jennifer Johnson	Kaitlynn Johnson	Megan Jones	Jennifer Liddle
Anne Lusk	Katharine Murdza	Alicia Neil	Karalynee Preast
Richard Preast, II	Cathy Proffitt	Kim Walton	Misty Williams
Angela Breedlove	Jeanette Brown	Stephanie Fraley	Tracy Hamrick
Mike Hanks	Cynthia Johnson	Angel Jones	Kayla Jones
Holli McKinney	Fralicia Naylor	Elita Neil	Jeremy Ray
Chris Underwood	Kim Underwood	Tara Altizer	Kali Bailes
Megan Bailes	Crista Cartwright	Brenna Crislip	Alicia Dorsey
Samantha Foster	Sabine Gilman	Angela Groves	Stephanie Groves
Monica Hamm	Megan Hawkins	Melinda Jones	Pam Mullens
Jennifer Nicholas	Jeremey Nicholas	Pam Odell	Bridgett Pettit
Rechandra Ritchie	Anthony Russell	Samantha Russell	Amber Stirling
Sarah Swartz	Whitney Vance	Courtney Walton	Billie Wiley
Amanda Williams	Holly Bail	Nancy Bail	JoAnn davis
Grose Jessica	Stephanie Hayhurst	Angel Loper	Mary Love
Heather Minnich	Maranda Rose	Stephanie Spinks	Mary Tinnell
Aledandra Wagoner	Lora Westfall	Kara Williams	

Cody Boone resigns his position as Head Wrestling Coach at Richwood Middle School effective immediately.

Eric Blakenship resigns his position as Assistant Wrestling Coach at Richwood Middle School effective immediately.

Permission to post and hire one mid-day JROTC Extra-Curricular driver to be paid for with JROTC funds.

Lilly Stephenson resigns her position as Custodian for Nicholas County Schools effective September 30, 2018 due to retirement.


Upon motion by, Mrs. Elizabeth Coffman, seconded by Mr. Phil Berry, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 8:27 p.m.

The next meeting will be a special meeting which will be held on Monday, September 10, 2018, beginning at 6:00 p.m. The purpose of the meeting will be a student disciplinary hearing, the Superintendents Evaluation, and Personnel. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools