

**Nicholas County Board of Education Regular Meeting      September 19, 2017**

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Tuesday, September 19, 2017, beginning at 6:30 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.
2. Expulsion Hearing:  
6:30 p.m.      9<sup>th</sup> Grade      NCHS      201762004

\*started at 6:33 p.m.

Upon motion by Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Kandi Rapp, Principal at NCHS

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Ms. Kathy Sibbett, Special Education Director  
Ms. Tammi Gregory, Attendance Director  
Officer Pat Whitney, PRO Officer at NCHS

Student, Grandmother and Aunt

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to close the executive session and return to regular session. \*ended at 7:16 p.m.

Superintendent Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that student #201762004 be expelled for one calendar year and assigned to Alternative Learning Center. The student shall not be permitted on school property without written permission from the superintendent. A review of the student's educational placement will be conducted before the beginning of the second semester of the 2018 – 2019 school year, based on passing (3) three drug tests, along with attendance, and grades.

Mr. Darrell White moved to uphold the Superintendent's recommendation. The motion was seconded by Mr. Phil Berry and carried unanimously.

Upon motion by Mr. Phil Berry, seconded by Mr. A.J. Rogers, the board unanimously consented to amend the agenda to remove August 7, 2017 minutes.

3. Approve minutes from August 7, 14, 21, 29, and September 5, 2017.

Upon motion by Mr. Darrell White, seconded by Mr. Fred Amick, the board unanimously consented to approve the minutes as presented excluding August 7.

4. Awards ~ Recognition / Discussion / Delegation:

- a. Nicholas County Teacher of The Year Award ~ Cynthia Shelton
- b. Nicholas County Service Person of the year Award ~ Mellonie Spencer

Superintendent Burge-Tetrick, and The Board Members proudly presented The Teacher of the year plaque to Ms. Cynthia Shelton; Ms. Shelton teaches at Summersville Elementary School.

Next the Superintendent and Board Members presented Ms. Mellonie Spencer with The Service Person of the year Award; Ms. Spencer works at Birch River Elementary.

- c. Delegation: Caleb Hanna a RHS student came before the board with questions regarding fundraising procedures. Board Treasurer, Mr. Hess explained that each

school has a copy of the State Mandated Policy Manual, which outlines the guidelines of cash sales/fundraisers. This is also outlined in Policy 8200 of the County Policy.

5. Information / Action items:

- a. Approval of the Speech/Language Pathologist contract with Amy Williams
- b. Approval for homeschool student to attend NCCTC/Culinary Arts Program
- c. Update on dugouts at NCHS~ according to Maintenance Director, Mr. Roberts, the bid has been put out he will present the winning bid at the Oct. 16<sup>th</sup> meeting. Included in the bid is a deadline for completion being Dec. 1, 2017.
- d. Update on drainage ~ NCHS baseball field ~ Mr. Roberts will have the bids to repair fields and will also include the deadline for completion of Dec. 1, 2017.
- e. Update on Demolition of RMS/RHS/Fenwick bus Garage and Maintenance Building. Superintendent Tetrick updated the board on the Historical Study of RHS will be completed on Sept. 26<sup>th</sup>, also the City of Richwood denied to vote on the permit for RAZE.
- f. Update on the CRE walk in freezer ~ Bid has been awarded to Douglas Equipment.
- g. Educational Services Cooperative (ESC) Agreement ~ The board unanimously voted to participate in the new Educational Services Cooperative that will replace RESA.
- h. Appointment of NCBOE member to the ESC Board ~ Mr. A.J. Rogers was appointed to represent Nicholas County Board of Education.
- i. Elimination of Secondary Education Boundaries ~ Dr. Burge-Tetrick spoke to the board about changing or eliminating the Boundaries for secondary schools in the County. The policy was adopted in March of 2016, however, there are several reasons to consider eliminating them, example being parents working in a different area than student is assigned could easily transfer to the other school. This would also eliminate a lot of the student transfer requests that we currently have.
- j. MOA ~ Memorialization of Richwood High School Memorabilia ~ Dr. Tetrick provided a (draft) of the memorandum of agreement to be signed by the Board President, City of Richwood, FEMA, WV State Historic Preservation Office, WV Division of Homeland Security and Emergency Management, School Board Authority of WV, and the Nicholas County Landmark Commission.
- k. Review of Nicholas County Boards salary policy ~ Tabled
- l. Land Option Agreement ~ Tabled
- m. Pending & Future Litigation:

\*started at 8:20 p.m. Upon motion from Mr. Phil Berry, second by Mr. Fred Amick, the board unanimously consented to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV§ 6-9A-B-12, "To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code".

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Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Conference with: Ms. Rebecca Tinder, and Mr. Ken Webb, of Bowles Rice Law Firm.

Mr. Phil Berry moved to close the executive session and return to regular session. The motion was seconded Mr. Darrell White, and carried unanimously. \*ended at 8:52 p.m.

No action was taken during the executive session.

Upon motion by Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to approve action items A, B, G, H, and J as presented.

6.      Consent items:  
         a.      Bus Requests

<b><u>PANTHER CREEK ELEMENTARY SCHOOL</u></b>						
09/29/17	FRIDAY	SUMMERSVILLE, WV Memorial Park	FIELD TRIP	1 Return	45	8:30 AM 1:30 PM
10/20/17	FRIDAY	FAYETTEVILLE, WV New River Gorge Bridge	FIELD TRIP	Head Start Return	24	9:00 AM 1:00 PM
<b><u>SUMMERSVILLE ELEMENTARY SCHOOL</u></b>						
09/29/17	FRIDAY	SUMMERSVILLE, WV Main Street	FIELD TRIP (SES 2)	WALKING Return	21	8:45 AM 10:15 AM
10/04/17	WEDNESDAY	COOL RIDGE, WV Okes Family Farm	FIELD TRIP	2 Return	73	8:30 AM 1:30 PM
10/23/17	MONDAY	SUMMERSVILLE, WV Fire Station	FIELD TRIP (SES 1)	WALKING Return	14	8:40 AM 10:20 AM
10/23/17	MONDAY	SUMMERSVILLE, WV Fire Station	FIELD TRIP (SES 2)	WALKING Return	21	8:45 AM 10:15 AM
<b><u>RICHWOOD MIDDLE SCHOOL</u></b>						
10/14/17	SATURDAY	RAVENSWOOD, WV	CROSS COUNTRY	1	25	9:00 AM
<b><u>NICHOLAS COUNTY HIGH SCHOOL</u></b>						
09/26/17	TUESDAY	OAK HILL, WV	ROTC	1 Return	32	8:30 AM 2:30 PM

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10/04/17	WEDNESDAY	OAK HILL, WV Ace Adventure/Pies & Pints	FIELD TRIP	1 Return	34	8:45 AM 3:00 PM
10/14/17	SATURDAY	SPENCER, WV The Black Walnut Festival	BAND	2 Return	73	8:30 AM 1:00 AM
<b><u>RICHWOOD HIGH SCHOOL</u></b>						
10/21/17	SATURDAY	HUNTINGTON/CHARLESTON Marshall/Laidley Field	BAND	4 Return	140	8:30 AM MIDNIGHT
11/03/17	FRIDAY	SUMMERSVILLE, WV NCHS Stadium	BAND-GAME	4 Return	140	5:00 PM 11:00 PM
11/04/17	SATURDAY	LOGAN, WV Logan High School Stadium	BAND	4 Return	140	9:00 AM 9:00 PM
09/11/17	MONDAY	FAYETTEVILLE	VOLLEYBALL	1	40	4:00 PM
09/19/17	TUESDAY	BRAXTON COUNTY	VOLLEYBALL	1	40	3:00 PM
09/20/17	WEDNESDAY	WEBSTER COUNTY HIGH	VOLLEYBALL	1	40	4:30 PM
09/21/17	THURSDAY	OAK HILL HIGH	VOLLEYBALL	1	40	3:30 PM
09/26/17	TUESDAY	NEW LIFE CHRISTIAN ACAD	VOLLEYBALL	1	40	4:45 PM
09/30/17	SATURDAY	CHARLESTON CATHOLIC	VOLLEYBALL	1	40	6:00 AM
10/03/17	TUESDAY	TYGARTS VALLEY HIGH	VOLLEYBALL	1	40	3:00 PM
10/12/17	TUESDAY	NOTRE DAME	VOLLEYBALL	1	40	2:30 PM
10/16/17	MONDAY	BRAXTON COUNTY	VOLLEYBALL	1	40	4:00 PM
10/18/17	WEDNESDAY	CHARLESTON CATHOLIC	VOLLEYBALL	1	40	3:00 PM
10/24/17	TUESDAY	NICHOLAS COUNTY HIGH	VOLLEYBALL	1	40	4:45 PM
10/25/17	WEDNESDAY	GREENBRIER WEST	VOLLEYBALL	1	40	4:00 PM
<b><u>NICHOLAS COUNTY CAREER AND TECHNICAL CENTER</u></b>						
10/19/17	THURSDAY	JACKSON'S MILL	FIELD TRIP	1 Return	29	6:30 AM 6:00 PM

- b. Student Transfer:  
From: SMS To : Western Greenbrier Middle

Upon motion by Mr. Darrell White seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

- 7. Finance
  - a. Payment of current invoices
  - b. Bids:
    - 1. EAI (calculators)
  - c. Surplus Inventory

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendation and approve all finance items as presented by Board Treasurer, Kevin Hess.

- 8. Personnel
  - a. Regular Personnel Agenda

**Professional:**

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- Allison Sears      Employ in the position of Math Teacher at Richwood High School pending completion of WVDE requirements.
- Janice Perkins      Employ in the position of Academic Intervention Specialist at Glade Creek Elementary School, start date to be determined.
- Peggy Benton      Employ in the position of Academic Intervention Specialist at Mt. Lookout Elementary School start date to be determined.
- Lawrence Lewis    Employ in the position of Academic Intervention Specialist at Panther Creek Elementary School start date to be determined.
- Tracey Adkins      Employ in the position of Site Coordinator for the 21<sup>st</sup> Century Afterschool Program at Richwood Middle School start date to be determined.
- Melissa Cole      Employ in the position of Math-STEM for the 21<sup>st</sup> Century Afterschool Program at Richwood Middle School start date to be determined.
- Marsha Hanna      Employ in the position of Homework Helper for the 21<sup>st</sup> Century Afterschool Program at Richwood Middle School start date to be determined.
- Patricia Reel      Employ in the position of Youth Behaviors/Healthy Lifestyles teacher for the 21<sup>st</sup> Century Afterschool Program at Richwood Middle School start date to be determined.
- Kimberly D. Garrison-Brown    Employ in the position of Enrichment Activities Teacher for the 21<sup>st</sup> Century Afterschool Program at Richwood Middle School start date to be determined.

**Consent:**

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- Stacy J. Hutchinson    Requests permission to take a leave of absence from her position as Kindergarten Teacher at Cherry River Elementary on September 21 and 22, 2017, as unpaid leave.

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Request permission to correct Personnel Agenda from September 14, 2017. Kathi L. Johnson tendered her resignation as substitute cook/custodian. She was mistakenly listed as a substitute teacher.

Upon motion by Mr. Darrell White, second by Mr. Fred Amick, the board consented to approve the personnel as presented by Personnel Director, Ms. Melissa Adkins, J.D.

Mr. Fred Amick was contacted by a former NCHS and WV Tech graduate (Cathy Cutwright) offering a scholarship to attend WVU Tech; there will be one student chosen from NCHS and RHS. The board spoke with Ms. Cutwright and thanked her for her gracious donation.

9.      Reports:

a.      State Board of Education ~ Mr. A.J. Rogers

Mr. Rogers updated the board on the new E.S.A. plan, also on the Eleventh Grade students will be taking the ACT test.

10.     Superintendent's Information:

Dr. Tetrick updated the board on the need of a Sex Offender Policy, she also told them that Mr. & Mrs. Bill & Patty Bright offered the "Bridge Property" out next to Hughes Bridge. The property appraised at \$4 Million but they would possibly sell it to us for \$2 Million.

The Coaches Policy was also discussed; along with the new plan for the ALC. Currently the students go from 9 a.m. to 12:30 p.m., if the changes can be made the JROTC group will start attending teaching the afternoon classes of leadership skills and pride. 1<sup>st</sup> SGT Harvey and SGT Long will be in charge of the students in the afternoon for gym type activities.

11.     Items for Future Agendas:

\* Approval of the Sick Leave Bank Policy

\* Approval of the Directed Sick Leave Donation Policy

12.     Next Meeting Date:

October 2, 2017 at Nicholas County Board of Education Office at 7

October 9, 2017 at Nicholas County Board of Education Office at 7

October 16, 2017 at Nicholas County Board of Education Office at 7

13.     Adjournment

Upon motion by, Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:44 p.m.

The next meeting will be a regular meeting which will be held on Monday, October 2, 2017, beginning at 7:00 p.m. for the purpose of conducting routine business. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

**Nicholas County Board of Education Regular Meeting      September 19, 2017**

Dr. Gus Penix, President NCBOE *Dr. Gus Penix*

Dr. Donna Burge-Tetrick, Superintendent *Dr. Donna Burge-Tetrick*

Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 2, 3, 4, 5, 6, 7, 8, 9, or 10, as per the School Laws of WV 6-9A-4-9. \*