

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, October 5, 2020 beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order:  
The meeting was called to order by Board President, Dr. Gus Penix.
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: Sept. 21, 28, and Oct. 5, 2020

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to approve the minutes.

4. Recognition: Nothing at this time.

5. Discussion Items & Presentations:

- a. Presentation by Save the Children ~ T. Nichols  
Mr. Nichols introduced Executive Director, Cathryn Miller and gave an update/background on Save The Children working within Nicholas County. They first partnered with the county in 2015, 2016-17 wrote the 21<sup>st</sup> Century grant for CRE afterschool, 2019-20 added an Early Steps Coordinator along with an in-school Reading Coordinator/tutor at CRE. This school year (20-21) wrote another 21<sup>st</sup> Century Grant of \$220,000 for GRE/SES afterschool. All are operating on Virtual until after Thanksgiving.

Save The Children are responsible for handing out 1000's of books, boxes of Bombas Socks, just arriving a shipment of 1800 bottles of hand soap, along with Home Depot building kits.

6. Action items:

- a. Approval of the Contract with LPN, Amy Menter. L.Y.
- b. Approval of the Updated Social Media Policy ~ M.A. & C.H.
- c. Approval of the Contract with Meg Ashby, for Teacher Mentor ~ T. N.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, unanimously consented to approve action items a, b, and c as presented.

7. Consent Items:

- a. Finance:
  - 1. Payment of current invoices
  - 2. Contracts
    - a. NCBOE/Apple
    - b. ZMM ~ CentiMark ~ Panther Creek
  - 3. Surplus Inventory

Upon Motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented by Treasurer, Kevin Hess.

8. Personnel:

a. **Professional:**

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Marcy Bragg                      Employ in the position of Literacy Program Coordinator at Cherry River Elementary School effective upon hire of her replacement. (S. Weber, CRE-G-LIT-CORD; Vacating CRE G5-1).

**Service:**

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Joanie Prather                      Employ in the position of Half Time Cook I at Nicholas County High School effective October 20, 2020. (T. Smith, NCHS-HT-COOK 6; Vacating Substitute)

Angela Knight                      Employ in the position of Custodian III at Nicholas County Career and Technical Center effective October 20, 2020. (M. Brugnoli, NCCTC-CUST 2; Vacating PCE-CUST2)

Kathi Johnson                      Employ in the position of Custodian III at Nicholas County High School effective October 26, 2020. (J. Meadows, NCHS-CUST 7; Vacating Substitute)

Kendal Stearns                      Employ in the position of Half Time Cook I at Cherry River Elementary School effective October 20, 2020. (R. Wilson, CRE-HT-COOK; Vacating Substitute)

Gisele Frame                      Employ in the position of One on one Transportation/Instruction Aide/Autism Mentor for a student currently enrolled in Zela Elementary School effective October 20, 2020. (New, ZES-AU MEN 2 1:1; Vacating Substitute.)

Deanna Sweeney      Employ in the position of Transportation/Instruction Aide IV at Summersville Middle School effective October 20, 2020. (New, SMS-SPED AIDE 6; Vacating SES K-ECCAT 1/Shelton)

Juan Stearns        Employ in the position of Substitute Bus Operator for Nicholas County Schools effective October 20, 2020.

Barry Mullens        Employ in the position of Half Time Bus Operator for Bus 97 effective October 20, 2020. (L. Blakenship, GAR 97, Vacating Substitute)

**Professional Extra-Curricular:**

Candace Key        Employ in the position of COVID Recovery After School Tutor effective October 20, 2020.

Matt Kiser            Employ in the position of COVID Recovery After School Social Worker effective upon the direction of the Special Education Director.  
Alesia Gilkeson

Laura Young        Employ in the position of Title 1 After School Site Coordinator for Cherry River Elementary School effective October 20, 2020.

Hillary O'Dell        Employ in the position of Assistant Cheer Coach at Richwood Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.

**Consent:**

Mark Osborne resigns his position as Bus Operator for Nicholas County Schools effective October 9, 2020 due to retirement. (GAR134)

Jessica Hypes resigns her position as Aide/ Autism Mentor with Nicholas County Schools effective October 11, 2020. (ZES-AU MEN 1 1:1)

Robin Martin resigns from her position as Teacher with Nicholas County Schools effective January 2, 2021, due to retirement. (NCHS-HST1)

Cindy Allen resigns her position as Teacher with Nicholas County Schools effective December 21, 2020 due to retirement. (MNE K-1)

Permission to post and hire the following After School Tutors to be paid for with federal funds:

- |         |       |       |       |        |        |
|---------|-------|-------|-------|--------|--------|
| BRE-1   | GCE-1 | MNE-1 | MLE-1 | ZES-1  | NCLC-1 |
| NCCTC-1 | PCE-2 | SMS-4 | RMS-4 | NCHS-4 | RHS-4  |

Permission to post and hire the following After School bus drivers to be paid for with federal funds:

- |       |       |       |
|-------|-------|-------|
| CRE—1 | GRE—1 | SES—1 |
|-------|-------|-------|

Permission to post and hire the following after school cooks to be paid for with federal funds:

CRE—1      GRE—1      SES—1

Approve the following volunteers for Nicholas County Schools:

Christina Murphy

**Approved Leave Requests**

Katelyn Elliot seeks to be absent from her position as Teacher at Gauley River Elementary School beginning approximately October 27, 2020 and continuing through approximately December 21, 2020, for maternity leave using sick leave.

Terry Jenkins seeks to be absent from her position as Teacher at Cherry River Elementary School beginning September 22, 2020, and continuing until approximately January 5, 2021, using paid, unpaid, and Family Medical Leave.

Crystal Hayhurst seeks to be absent as Teacher at Summersville Elementary School November 15 through November 22, 2020, using four personal days and one day without pay.


Upon motion by Mr. Phil Berry, second by Mr. Fred Amick, the board unanimously consented to approve personnel as presented by Personnel Director, Melissa Adkins.

9. Superintendent's Information:
  - a. Construction Planning/Architectural Update:  
Dr. Burge-Tetrick updated the board on the current Permit issues with the Cherry River site.
10. Reports:
  - a. Update on the Pay Policy ~ Dr. Penix  
The updated policy should be ready by early November.
  - b. SESC ~ Dr. Penix  
Next meeting will be held on October 21, 2020
  - c. Bright Horizons ~ Board Member, Coffman  
First meeting will be held on Thursday, October 22, 2020
11. Delegations: None at this time.
12. Items for Future Agendas:
  - \* Student enrollment report, per school and grade.
13. Future Meeting Dates:
  - \*Regular Meeting ~ Monday, November 2, 2020 at 5 p.m. ~ NCBOE Office
  - \*LSIC Meeting ~ TUESDAY, November 10, 2020 at 5 p.m. ~ Panther Creek Elementary
  - \*Regular Meeting ~ Monday, November 16, 2020

14. Adjournment:

Upon motion by, Mrs. Libby Coffman, second by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 6:42 p.m.

The next meeting will be a regular meeting which will be held on Monday, November 2, 2020, beginning at 5:00 p.m. The purpose of the meeting will be to conduct routine business. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

Kim Belletto, Recording Secretary Nicholas County Schools