

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in regular session on Monday, October 17, 2016, beginning at 7:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member ~ absent
Mr. Darrell White, Member
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order:
The meeting was called to order by Board President, Dr. Gus Penix.
2. ~~Conduct Student Disciplinary Hearings~~ **Cancelled**
a. ~~6:30 pm Male 201662003 GRE 3rd GRADE~~
Cancelled due to the Manifestation Determination Meeting.

3. Approve the agenda:

Upon motion by Mr. Fred Amick, seconded by Mr. Darrell White the board unanimously consented to approve the amended agenda. Added, item (e) Contract with Goldman Associates (Dixie Property).

4. Delegation:

Tammy Coleman came before the board representing The Chamber of Commerce / Municipal Planning Commission / City of Richwood / Richwood Building Commission / Richwood Fire Department / Economic Development Committee and the Incident Command Team with a proposal of where to locate the combined Richwood High School and Middle School.

5. Approve the minutes from September 26, 2017.

Upon motion by Mr. Darrell White, seconded by Mr. A. J. Rogers the board unanimously consented to approve the minutes as presented.

5. Recognition:

- a. Mark Osborne, Chuck Rose, & Peaches Stephenson

Dr. Donna Burge-Tetrick presented each of the drivers with a Good Samaritan Certificate for the lifesaving efforts provided to a citizen in need of medical help.

- b. Robin Sizemore with The Council of State Science Supervisors (CSSS) ~ donation of \$2,994.38 to Richwood High School science department.

Mrs. Sizemore from the State Dept. of Education presented a check in the amount of \$2,994.38 to Mr. Scott Williams, Principal of RHS along with the head of the Science Dept.

6. Discussion:

- a. Truancy Diversion Program update ~ Mike Williams, & Rebecca Groves.

Ms. Rebecca Groves came before the board to give an update on the Truancy Diversion Program. Year to date there has been 72 letters sent home.

- b. Attendance update and reimagining time proposal.

Ms. Vickie Nutter gave an update on the Elementary attendance and the fact that the goal is to reduce the number of students put on probation.

She also made a presentation to the board on the new program called Reimagining Time. This will be a "snow packet" program. Our proposed County title for the program will be called "Summer Saver Days". This program should save (5) five days at the end of the calendar for snow days.

- c. Cindy Whitlock, School Health Director with New River Health.

Ms. Whitlock spoke with the board on all that New River Health has done over the years for not only our students but our employees.

- d. Update on 2016 General Summative Assessment Results Data by School Lydia Young, Susan Barrett, and Tammi Gregory.

Ms. Young explained that grades 3-11 take the English/Language Arts, and Math tests. Grades 4, 6 and 10 take the Science exam. Nicholas County 5th grade students scored above average in the state. However grade 10 was below the state average.

- e. Tony Nichols Federal Programs:

- 1. After School ~ Mr. Tony Nichols explained how the Extended Learning program works and in what schools it will be in this school year. There will be six weeks of instruction in the Fall and again in the Spring.

2. Interventionists ~ Mr. Nichols, Susan Barrett and Tammi Gregory explained how the federal programs department supports all the interventionist positions. Also gave a report on how the instruction is given. Title I ~ Academic Intervention: 3 at BRE, 3-CRE, 4-GRE, 2-MLE and 2-Zela. Title II ~ Academic Intervention: 1 – GCE, 1-MNE, 1-PCE and 1 at SES. Title VI ~ Graduation, Truancy, & Drop Out Prevention: 1 at SMS, 1-RHS, 1-NCHS and RMS (title I funded). He stated that most are retired teachers that participate in the program, working 420 hours per year (17.5 hours per week).
3. Professional Development:
Susan Barrett along with Nichols and Gregory gave an update on the Math Professional Development that has been being taught over the past few weeks. There have been 97 teachers attend this program.

Mr. Nichols brought attention to the number of students that participated in the County Literature Fair this year. Every school was represented and there were 140 projects on display. Congratulations to each child that participated.

f. Flood Recovery:

1. SMS, RHS, RMS portables:
Dr. Tetrick announced that ground had been broken for the SMS portable classrooms. Estimated date for move in is December 5, 2016. She also told the board that storage units were needed due to the fact that the SMS building is unsafe.
2. Permanent Site Proposals:
Dr. Tetrick gave the results of the survey for permanent sites: there were 350 total surveys completed. The results varied between Craigsville, Richwood Dillard Farm and the Business Park at Glade Creek.

Per Board President, Dr. Gus Penix: “The Board of Education is moving into Phase 3 of the flood recovery process resulting from the June 23rd flood. Phase 3 deals with permanently locating, configuring, and designing new school facilities. As of this date, the Board has made no decisions, nor is the board predisposed to any final outcomes regarding these matters. Decisions will be based upon the following Board commitments: providing the best educational opportunities for all 3, 822 students in our school system, and preparing all students to be college and career ready when they graduate.

The Board’s decisions regarding Phase 3 will impact the education of Nicholas county students for many years to come. Thus, final outcomes for this phase must consider: (1) evaluation of recommended sites (availability, feasibility, and infrastructure needs); (2) studies of population demographics, student enrollment estimates, and economic projections for Nicholas County; (3) compliance with

policies and guidelines of the Federal Emergency Management Agency (FEMA), the WV Board of Education, and the WV School Building Authority (SBA); and (4) best use of funds provided by the federal and state governments to complete the projects.

Again, as of this date, the Board has made no decisions, nor is the board predisposed to any final outcomes regarding the locating, configuring, and designing of new school facilities as a result of the June 23rd flood.”

- g. Comprehensive Behavioral Health Plan for Nicholas County Schools. Superintendent Tetrick explained the proposed Comprehensive Behavioral Health Plan that she and School Physiologist Rachael Hendricks are working on. The County is in need of having a Behavioral plan to help not only our students but our teachers.

7. Action items:

- a. Approval of Policy BDR: School Board Meetings ~ No comments were received.
- b. ~~Approval of Comprehensive Behavioral health Plan for Nicholas County Schools~~
The board asked to remove this and have it brought back at a later meeting.
- e. ~~Approval of contracts pertaining to flood recovery~~
No contracts at this time.
- d. Approval of Reimagining Time Proposal.
- e. Approval of replacement contract bus driver for Sugar Grove area, Amanda Groves, start date October 18, 2016.
- f. Approval of Superintendent’s Goals for the 2016-2017 school year:
 - 1. Oversee flood recovery efforts for emergency, temporary, and permanent relocation of Richwood Middle School, Richwood High School, and Summersville Middle School.
 - 2. Monitor and improve central office staff accountability in the areas of work production, quality of work, efficient use of time, and fair and consistent performance of duties.
 - 3. Monitor student performance outcomes in the areas of academic achievement, attendance rate, and graduation rate.
 - a. Present analysis of data in each area to the Board by mid- October.
 - b. Present plan of action to address low performance in each area to the Board by mid-November.
 - c. Update the Board on progress each month.

Upon motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to approve action items (a, d, e, & f).

8. Consent items:

- a. Bus Requests

GLADE CREEK ELEMENTARY

Nazarene Tabernacle PROGRAM Return 1:45 PM

SUMMERSVILLE MIDDLE SCHOOL

11/10/16	THURSDAY	SUMMERSVILLE, WV Nazarene Tabernacle	VETERANS' DAY PROGRAM	2 Return	103	11:15 AM 1:30 PM
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SUMMERSVILLE ELEMENTARY

11/10/16	THURSDAY	SUMMERSVILLE, WV Library	FIELD TRIP	Head start Return	24	8:45 AM 11:00 AM
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NICHOLAS COUNTY HIGH SCHOOL

10/17/16	MONDAY	CHARMCO, WV	J. V. FOOTBALL	1	25	4:00 PM
10/24/16	MONDAY	MONTGOMERY, WV	J. V. FOOTBALL	1	25	4:00 PM

RICHWOOD HIGH SCHOOL

11/04/16	FRIDAY	BUCKHANNON, WV WV Wesleyan College	FIELD TRIP	1 Return	44	7:30 AM 5:00 PM
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- b. Transportation Request
 - 1. NCCTC ~ Nov. 10, 2016 ~ Rental Van (Simulated Workplace Workshop)
- c. Bus Request from NCHS ~ Nov. 3, 2016~Student Government Association Day at Glenville State College

Upon motion by Mr. A.J. Rogers, seconded by Mr. Darrell White, the board unanimously consented to approve all consent items.

9. Finance

- a. Payment of current invoices
- b. Supplements and Transfers
- c. Treasurers Report
- d. Use of Facility / User Agreements
 - 1. Summersville Super Stars 4-H club ~ SES ~ Oct. 2016 ~ May 2017
- e. Contract:
 - 1. Contract for Security Services with City of Summersville ~ Officer for Summersville Alternative Learning Center
 - 2. Goldmans contract for the Dixie property

Upon motion by Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to uphold the Superintendent's recommendation and approve finance items (a – e) as presented by Board Treasurer Kevin Hess.

Upon request from Board Treasurer, Kevin Hess asked the board and Superintendent

Burge-Tetrick to approve a SMS change order for temporary site.

Upon motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to approve the change order.

- 10. Personnel
 - a. Regular Personnel Agenda

Professional:

- Benjamin Neal Employ in the position of Music Teacher at Gauley River Elementary School (JP#: P09-17) effective for the 2016-2017 school year.
- Christina Boone Employ in the position of Special Education Teacher at Nicholas County High School (JP#: P09-24) effective 10.18.2016.
- Hillary O'Dell Employ in the position of Science Teacher at Richwood High School (JP#: P09-29) effective upon the hiring of a certified replacement teacher.

Professional Extra-Curricular:

- Sandy Hanshaw Employ in the position of Part-Time Title I Academic Intervention Specialist at Cherry River Elementary School (JP#: PXC10-04) effective 10.18.2016.
- Meagan Horney Employ in the position of Assistant Cheer Coach at Richwood Middle School (JP#: PXC10-05) effective 10.18.2016.
- Zach Bennett Employ in the position of Assistant Football Coach at Richwood High School (JP#: PXC10-06) effective upon the completion of all WVSSAC and WVDE requirements.
- Kayla Thomas Employ in the position of one of three GEAR-UP English/Language Arts Tutor (after-school) – Three (3) tutors at Richwood High School (JP#: PXC10-08) effective 10.18.2016.
- Hillary O'Dell Employ in the position of one of three GEAR-UP English/Language Arts Tutor (after-school) – Three (3) tutors at Richwood High School (JP#: PXC10-08) effective 10.18.2016.
- Andrew Gilson Employ in the position of one of three GEAR-UP English/Language Arts Tutor (after-school) – Three (3) tutors at Richwood High School (JP#: PXC10-08) effective 10.18.2016.

Service:

- Jennings Brown Employ in the position of Bus Operator – Bus #5 for Nicholas County Schools (JP#: S10-06) effective 10.24.2016.
- Brittany Peyatt Employ in the position of Transportation/Instructional Aide II at Gauley

River Elementary School (JP#: S10-07) effective 10.31.2016.

Service Extra-Curricular:

Cassandra Bailey Employ in the position of Title I Parent Coordinator at Gauley River Elementary School (JP#: SXC10-04) effective 10.18.2016.

Consent:

Vanessa Garrett Requests a leave of absence from her position of Special Education Teacher at Summersville Elementary School beginning Monday, 10.31.2016 and continuing through Friday, 11.04.2016. She requests to claim three (3) days as personal leave and two (2) days as leave without pay.

Delores Hyre Resigns from her position of Alternative Learning Center Teacher at Richwood High School effective 10.17.2016.

Shelly Little Resigns from her position of Part Time Title I Academic Intervention Specialist at Richwood Middle School effective 10.11.2016.

Denise McGraw Requests a medical leave of absence from her position of Social Studies Teacher at Summersville Middle School beginning on Tuesday, 11.01.2016 and continuing through approximately Wednesday, 11.30.2016. FMLA documents pending.

Allen Nichols Requests a leave of absence from his position of Custodian at Cherry River Elementary School beginning Monday, 11.07.2016 and continuing through Thursday, 11.10.2016. He requests to claim three (3) days as personal leave and one (1) day as leave without pay.

Request permission to post for and hire substitute teachers for the RESA 4 21st Century Community Learning Center Grants at Nicholas County High School and Richwood Middle School.

Upon motion by Mr. Darrell White, seconded by Mr. Fred Amick, the board unanimously consented to approve the personnel agenda as presented by Personnel Director Mr. Ernie Jarvis.

11. Reports:

- a. West Virginia Board of Education Meeting Report ~ AJ Rogers
No report at this time, Mr. Rogers was unable to attend the meeting.

12. Superintendent's Information:

- a. Update on Super Scholar Program
There were 129 secondary students identified and those recognitions will take place at the school level.


- b. Draft of Coaches Policy:
Dr. Burge-Tetrick explained that she is working to make across the board changes with how the coaches in this County are paid. She is using a scale that will pay per student, and not according to what sport brings in the most money.


- 13. Items for Future Agendas:
 - 1. November meeting discuss the personnel leave policy and complete.
 - 2. Policy update of sporting events during winter
 - 3. Discuss and possibly take action on the Comprehensive Behavior Plan
 - 4. Resolution on change orders.

- 14. Next Meeting Date:
October 24, 2016 ~ (2) expulsion hearings
November 7, 2016 ~ Nicholas County Board Office ~ 7:00 p.m.
November 21, 2016 ~ Nicholas County Board Office ~ 7:00 p.m.

- 15. Adjournment:

Upon motion by, Mr. Darrell White, seconded by Mr. A.J. Rogers, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 10:16 p.m. The next meeting will be a special meeting which will be held on Wednesday, October 26, 2017, beginning at 4:00 p.m. for the purpose of conducting student disciplinary hearings, finance related to SMS, RHS, & RMS, and personnel. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE _____ 

Dr. Donna Burge-Tetrick, Superintendent _____ 

Kim Waybright, Recording Secretary Nicholas County Schools

An executive session could be called for Item 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, or 12, as per the School Laws of WV 6-9A-1-12*