

State of West Virginia_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular meeting on Monday, November 18, 2019, beginning at 5:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.

2. Approve minutes of meeting held on: November 4, 12, and 15, 2019

Upon motion by Mr. A.J. Rogers, seconded by Mr. Fred Amick, the board unanimously approved the minutes as presented.

3. Recognition:
 - a. Congratulations to the following winners at the WVRA Regional Literature Fair.

Best of Show

PCE: Emmitt Owens, Luke Bruffy

SES: Avery Walton, Penelope Murdza & Wade Liddle, Mrs. Hoover's Class

RMS: Chloe Cox

NCHS: Kiersten Nielson & Seth Strickland

NLCA: Allison O'Dell & Lillian O'Dell

First Place

PCE: Raegan Feury, Chloe Robinson & Riley Clark, Lilli Swiger & Parker Wiley

SES: Emma DeMoss & Hannah Thomas

RMS: Kelsey Davis

RHS: Abigail Hamrick

SMS: Abigail Browning & Bethany Butcher

NCHS: Payton Hanshaw, Kinley Epperly, Makayla Garcia & Adrienne Bounds

NLCA: Isabella Clark, Abigail Campbell, Lillie Burkholder & Angel Crockett, Glenton Gant & Dillon Trescott, Wyatt O'Dell & Grayland Gibson

Second Place

GRE: Riley Crites & Hunter McClung

MLE: Mollie Dorsey

PCE: Madison Garrett, Abram Owens

SMS: Evan Prendergast & Haley Sisk

NCHS: Megan Pritt

NLCA: Aaron Loving, Jady Baer, Evan Meadows, Samuel Feinstein,
Emma Clark, Sophia Clark & Lexi Westfall

Third Place

MNE: Kyle Baier

SES: Addison Asbury

RMS: Savannah Russell, Arianna Crowder

NLCA: Samuel Stull & Sophia Stull

Participant

NLCA: Cameron McEarchern

- b. WV Reading Association Recognition for the following award nominations,
Presented by: Bruce Neal, Executive Director:

- Dr. Sarah Lee ~ Madge McDaniel Leadership Award
- Teresa Brown ~ Eddie C. Kennedy Reading Teacher of the Year
- Tony Nichols ~ WVRA Service Award
- Jeremy and Cortney Wood ~ Nicholas County Literacy Council
- Cynthia Lorentz-Cook ~ Sidewalk Libraries

4. Discussion:

- a. Ernie Jarvis along with Jerri Kirkland with WVU/SRMS ~ Grant funded walking track at the old football field adjacent to SES to be utilized by SES students, senior citizens, and the community in general.
- b. Update on Goals and Roles of our T.I.S. (Technology Integration Specialist) Leslie Baughman along with Samantha Murphy gave a presentation using the newly purchased Apple Ipad's. The board members were put into a "classroom" setting as if they were students in a classroom.
- c. Update and review of draft NEOLA policies.
Melissa Adkins, Personnel Director updated the board on the NEOLA policies, asking that they review all that are complete at this time. The policies will be presented to the board for the required comment period in December.
- d. Enrollment report ~ Chris Hanshaw, Tammi Gregory.
Mr. Hanshaw and Mrs. Gregory updated the board on our declining enrollment over the past 5 years and the approximate enrollment for the 2020-2021 school year, which totals an estimated drop of over 350 to 390 students.

5. Action items: Nothing at this time

6. Consent items:

a. Bus Requests:

<u>DATE</u>	<u>DAY</u>	<u>SCHOOL/Depart From</u>	<u>ACTIVITY/DESTINATION</u>	<u>Students</u>	<u>#Bus</u>	<u>Depart/Return</u>
12-06-19	Friday	Nicholas County High School	Christ United Methodist Charleston-All State Band	15	1	7:30 am.-5:30 pm
11-21-19	Thursday	Nicholas County Career & Tech Center	Stand watch Academy to Charleston	7	1	8:00 am- 5:00 pm
12-10-19	Tuesday	Richwood High School	Buckhannon Upshur-Student Council Meeting	26	1	7:30 am-3:00 pm
12-07-19	Saturday	Richwood High School	Wrestling-Liberty Raleigh	20	1	6:00 am
12-14-19	Saturday	Richwood High School	Wrestling-Greenbrier East	20	1	6:00 am
12-20-19	Friday	Richwood High School	Wrestling-Webster	20	1	8:00 am
12-21-19	Saturday	Richwood High School	Wrestling-Webster	20	1	6:00 am
12-28-19	Saturday	Richwood High School	Wrestling-Greenbrier West	20	1	6:00 am
01-03-20	Friday	Richwood High School	Wrestling-Summerville	20	1	8:00 am
01-04-20	Saturday	Richwood High School	Wrestling-Summersville	20	1	6:00 am
01-10-20	Friday	Richwood High School	Wrestling-Braxton	20	1	8:00 am
01-11-20	Saturday	Richwood High School	Wrestling-Braxton	20	1	6:00 am
02-07-20	Friday	Richwood High School	Wrestling-Liberty	20	1	8:00 am
02-08-20	Saturday	Richwood High School	Wrestling-Liberty	20	1	6:00 am
02-14-20	Friday	Richwood High School	Wrestling-Independence	20	1	8:00 am
TBA	TBA	Richwood High School	Wrestling-Regional& States	20	1	TBA
12-07-19	Saturday	Richwood Middle School	Wrestling-Summersville	22	1	7:00 am to 4:00
12-14-19	Saturday	Richwood Middle School	Wrestling-Summersville	22	1	6:00 am to 4:00
12-21-19	Saturday	Richwood Middle School	Wrestling-Park Middle	22	1	6:00 am to 4:00
12-28-19	Saturday	Richwood Middle School	Wrestling-Braxton	22	1	6:00 am to 4:00
01-04-20	Saturday	Richwood Middle School	Wrestling-Braxton	22	1	6:00 am to 4:00
01-11-20	Saturday	Richwood Middle School	Wrestling-Spencer	22	1	6:00 am to 4:00
01-18-20	Saturday	Richwood Middle School	Wrestling-Park Middle	22	1	6:00 am to 4:00
12-05-19	Thursday	Summersville Elementary	Head start to Shall We Dance Studio	20	HS Bus	8:45-10:15 am
12-05-19	Thursday	Summersville Elementary	Head start to Shall We Dance Studio	20	HS Bus	9:45-11:30 am
12-3-19	Tuesday	Summersville Middle	Girls Basketball to Calhoun	25	1	TBA
12-5-19	Thursday	Summersville Middle	Girls Basketball to Gr West	25	1	TBA

12-12-19	Thursday	Summersville Middle	Girls Basketball to Geary	25	1	TBA
12-19-19	Thursday	Summersville Middle	Girls Basketball to Ravenswood	25	1	TBA
01-07-20	Tuesday	Summersville Middle	Girls Basketball to Braxton	25	1	TBA
01-16-20	Thursday	Summersville Middle	Girls Basketball to Webster	25	1	TBA
01-23-20	Thursday	Summersville Middle	Girls Basketball to Collins	25	1	TBA
02-13-20	Thursday	Summersville Middle	Girls Basketball to Park	25	1	TBA
02-17-20	Monday	Summersville Middle	TBA	25	1	TBA
02-18-20	Tuesday	Summersville Middle	TBA Finals	25	1	TBA
02-21-20	Friday	Summersville Middle	Braxton Semi Finals	25	1	TBA
02-22-20	Saturday	Summersville Middle	Braxton Championship	25	1	TBA
12-11-19	Weds	Summersville Middle	Boys Basketball to Webster	25	1	TBA
12-17-19	Tuesday	Summersville Middle	Boys Basketball to Braxton	25	1	TBA
01-09-20	Thursday	Summersville Middle	Boys Basketball to Crawley	25	1	TBA
01-13-20	Monday	Summersville Middle	Boys Basketball to Park	25	1	TBA
01-23-20	Thursday	Summersville Middle	Boys Basketball to Collins	25	1	TBA
01-30-20	Thursday	Summersville Middle	Boys Basketball to Mullens	25	1	TBA
02-04-20	Tuesday	Summersville Middle	Boys Basketball to Geary	25	1	TBA
02-24-20	Monday	Summersville Middle	Boys Basketball to Playoffs	25	1	TBA
02-25-20	Tuesday	Summersville Middle	Boys Basketball to Quarter Finals	25	1	TBA
02-28-20	Friday	Summersville Middle	Boys Basketball to Braxton Semi-Finals	25	1	TBA
02-29-20	Saturday	Summersville Middle	Boys Basketball to Championship	25	1	TBA
11-22-19	Friday	Summersville Middle	Special Education students to Nicholas Showplace	25	1	9:45-1:45
12-10-19	Tuesday	Summersville Middle	Wrestling to Midland Trial	15	1	TBA
12-13-19	Friday	Summersville Middle	Wrestling to Richwood	15	1	TBA
12-14-19	Saturday	Summersville Middle	Wrestling to Woodrow	15	1	TBA
12-21-19	Saturday	Summersville Middle	Wrestling to Park	15	1	TBA
12-28-19	Saturday	Summersville Middle	Wrestling to Braxton	15	1	TBA
01-11-20	Saturday	Summersville Middle	Wrestling to Fayetteville	15	1	TBA
01-18-20	Saturday	Summersville Middle	Wrestling Coalfield Beckley	15	1	TBA
02-01-20	Saturday	Summersville Middle	Wrestling to CWWAC	15	1	TBA

- b. Student Transfer Request: From: GRE To: GCE 3rd & 2nd Grade
- c. Out of State or Leased Travel Request:
 - 1. NCCTC ~ Jennifer Friend and Steve Bailey ~ 7 students ~ WV FFA Career Development Events, Morgantown, WV ~ Dec. 12-13, 2019

Upon motion by Mr. Phil Berry, seconded by Mr. A. J. Rogers, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

- 7. Finance:
 - a. Payment of Current Invoices

Upon Motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved finance items as presented.

- 8. Personnel:
started at 6:34 p.m.

Mr. Fred Amick, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mrs. Melissa Adkins, JD, Personnel Director

Mr. Fred Amick, moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. *ended at 7:19 p.m.

No action was taken while in executive session.

Professional:

Matthew Bailey	Employ in the position of Itinerant Elementary School Counselor for Nicholas County Schools effective upon release from current employer. (New, CO-CNS 2; Vacating Out of System)
Heather Sigley	Employ in the position of School Counselor for Summersville Middle School effective immediately. (New, SMS-CNS 1; Vacating None)
Stacie Bay	Employ in the position of Special Education Teacher at Summersville Middle School effective upon WVDE approval. (DOC: E. Frame JP: SMS LD/MI/BD/AU 1; Vacating None)
Matthew Kiser	Employ in the position of Itinerant Social Worker for Nicholas County Schools effective December 9, 2019. (New, CO-SOCWRK 1; Vacating Out of System)
Donna Dever	Employ in the position of Elementary School Counselor for Summersville Elementary School effective upon the hire of her replacement. (New, SES-CNS 2; Vacating SES- INT CNS 1)

Professional Extra-Curricular:

Craig Brake	Employ in the position of Assistant Wrestling Coach at Nicholas County High School effective with the start of the 2019-2020 WVSSAC season.
Jacob Tyler	Employee in the position of Assistant Wrestling Coach at Richwood High School effective upon approval of the WVDE.

Service:

Casey Dyer	Employ in the position of Long Term Substitute Early Childhood Classroom Assistant Teacher at Summersville Elementary School effective November 19, 2019. (M. Kiser/A. Bailes, SES PK-ECCAT 4/Withee)
Larry Conard	Employ in the position of General Crew Leader, Heavy Equipment Operator, Plumber, HVAC for Nicholas County Schools effective immediately. (New, CO-GENLEAD; Vacating CO-CARP2)
Rusty Brown	Employ in the position of Energy Conservation Crew Leader, Plumber, HVAC for Nicholas County Schools effective immediately. (New, CO-ENGLEAD; Vacating CO-PLUM1)
Norma Walker	Employ in the position of Substitute Secretary/Accountant for Nicholas County Schools.

Gisele Frame Employ in the position of Long Term Substitute one on one aide for a student currently enrolled in the Nicholas County Learning Center effective November 19, 2019.

Linda Blankenship Employ in the position of Substitute Bus Operator for Nicholas County School effective immediately.

Consent:

Approve the following volunteers for Nicholas County Schools:

Alyson Childers

Charles Wilson

Audrey Flanagan

Permission to post and hire three social workers to be paid for with Step 5 funds.

Permission to post and hire a Social Worker Coordinator to be paid for with Step 5 and other county and grant funds.

Ashlee James resigns her position as Math Teacher at Richwood High School effective December 5, 2019.

Upon motion by Mr. Phil Berry, second by Mr. Fred Amick, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

9. Superintendent's Information:
 - a. Construction Planning
 - b. Update on Land Purchase Option

Dr. Burge-Tetrick updated the board on Summersville Elementary. The maintenance department has made multiple repairs including replacing pipes, adding extra ventilation to the roof, resealed the roof. The odor seems to move from one part of the building to another, the City of Summersville along with their crew and our maintenance are smoking the building on Tuesday, November 19, 2019 in order to recheck the remaining part of the building. Dr. Tetrick told the board that the Dept. of Education had been called for their input on the facility; on Friday, November 15th Tom Young and his staff from the Dept. of Education inspected the building and gave a report stating "there is not a health concern and school should not be cancelled".

Superintendent, Tetrick had the Principals from BRE, MNE and Zela Elementary on standby at SES for any parent that requested to transfer their student to another facility.

10. Reports: Nothing at this time.

11. Items for Future Agendas:
 - MOU with the City of Summersville and WVU for a walking track
 - Report from finance with total paid to ZMM along with a total amount reimbursed to us from the Governors' Contingency Fund

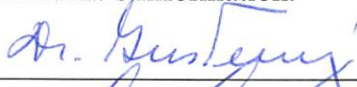
12. Next Meeting Date:
***November 22, 2019** at 1 p.m. ~ Special Meeting ~ Nicholas County BOE Office
***December 2, 2019** at 5 p.m. ~ Regular Meeting ~ Nicholas County BOE Office
***December 3, 2019** at 5 p.m. ~ LSIC Meeting ~ at Nicholas County Career Center,
215 Milam Addition Rd., Craigsville, WV 26205 ~ GCE, GRE, SMS & NCCTC
***December 16, 2019** at 5 p.m. ~ Nicholas County BOE Office

13. Adjournment:

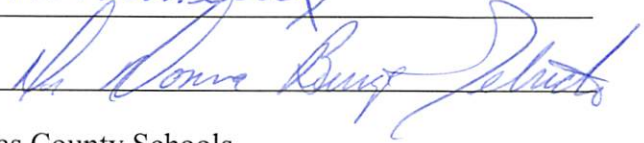
Upon motion by, Mrs. Libby Coffman, seconded by Mr. Phil Berry the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:31 p.m.

The next meeting will be a special meeting which will be held on Friday, November 22, 2019, beginning at 1:00 p.m. The purpose of the meeting will be two student disciplinary hearings and Superintendent's Information.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools