

State of West Virginia_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, March 18, 2019, beginning at 6:00 p.m. The meeting was held at The Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member ~ via phone

Dr. Donna Burge-Tetrick, Superintendent

Reconvened the March 4, 2019 meeting due to a change in dates.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously agreed to adjourn the March 4, 2019 meeting.

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.

Dr. Penix asked the board to amend the agenda to add a use of facility agreement for Mr. Fred Amick to use the SMS Old Main Gym ~ March – August 2019 and a student disciplinary hearing to be added to the end of this meeting.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously approved amending the agenda.

2. Approve minutes of meetings held on ~ nothing at this time

3. Recognitions:

- a. WVAEA State Wide Youth Art Show

1. Participants: Kyndra Armstead, Kelsey Davis, Dakota Lloyd and Marcus Simmons
2. 2nd Place: Kelsey Davis- Trout Day- Watercolor
3. 3rd Place: Marcus Simmons- Untitled- Mixed Media

- b. Richwood High School Student Presentation ~ Hillary O'Dell and Carrie Mullens
 - 1. Participants: Jacob Mazzella, Isaac Amick, Cody May, Joe Kidwell, Kaylee Strader and Braden Snyder.

Richwood High brought several snakes, frogs, lizards and other reptiles to the board meeting to demonstrate what they are doing and learning in the (zoo). The students did the entire presentation while holding the reptiles.

- c. Math4Life Statewide Launch ~ Dr. Sarah Lee and Mrs. Bronlynn Morlan
Dr. Lee and Mrs. Morlan updated the board on the new Statewide Math4Life Initiative. The Board joined with Dr. Lee in taking the pledge that all parents and students will be asked to take:

"I pledge to approach math with an open mind. I will celebrate my mistakes as opportunities to grow. I will be confident and work hard to understand math and won't give up."

After taking the pledge, each Board Member along with Superintendent Tetrick signed a large poster and signed the Math4life Proclamation/Resolution.

4. Discussion:

- a. 2019-2020 School Calendar Choices ~ Tammi Gregory

Mrs. Gregory updated the Board on the two calendars that the county calendar committee had chosen. Option A has a student start date of August 15, 2019, with an end date of May 26, 2020. Option B has a student start date of August 8, 2019, with an end date of May 21, 2020. The calendars will be put out for public comment for 20 days and then be sent to the State Department of Education.

5. Moved from #9 on the agenda:
Superintendent's Information:

started at 6:59 p.m.

Upon motion from Mr. Fred Amick, second by Mrs. Libby Coffman, the board unanimously consented to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV§ 6-9A-B-12, "To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code".

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. A.J. Rogers, Member ~ via phone

Dr. Donna Burge-Tetrick, Superintendent

Mr. Dave Ferguson ~ ZMM

Mr. Chris Hanshaw ~ Technology Director

Mr. Kevin Hess ~ Board Treasurer

Mr. Rocky Roberts ~ Transportation/Maintenance Director

Mrs. Melissa Adkins ~ Personnel Director

Mr. Fred Amick moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry, and carried unanimously. *ended at 8:02 p.m.

No action was taken during the executive session and no action will be taken due to the executive session.

- a. Construction Planning
- b. Update on Land Purchase Option

Superintendent Burge-Tetrick discussed updating the Use of County Facilities and Equipment policy with the Board. She explained that she would like to see the tax payers' facilities open and offered for use without requiring insurance. The Use of Facilities form currently being used is several pages' long. The board agreed to look over the policy.

- 6. Action items:
 - a. Approval of the Math4life Proclamation/Resolution

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to approve action items as presented.

- 7. Student Disciplinary Hearing:
 - a. 8:00 p.m. 8th Grade SMS

*started at 8:24 p.m.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member ~ via phone

Dr. Donna Burge-Tetrick, Superintendent

Ms. Kristina Frame, Principal at SMS

Ms. Julie Kiser, Assistant Principal SMS
 Ms. Tammi Gregory, Attendance Director
 Ms. Kathy Sibbett, Special Education Director
 Sgt. McClung, PRO Officer at SMS

Mother & Student

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to close the executive session and return to regular session. *ended at 8:55 p.m.

Superintendent, Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that student # 201862037 **not** be expelled, but rather placed at the Nicholas County Learning Center and Cadet Leadership Academy, for one year. The student is **not** permitted to be on school property without written permission from the superintendent except to attend class. A review of the student's educational placement will be continually assessed and after a recommendation from Principal and the student passes three (3) drug tests, a full evaluation will occur prior to the 2019-2020 school year.

Mr. Fred Amick moved to uphold the Superintendent's recommendation. The motion was seconded by Mr. Phil Berry and carried unanimously.

8. Consent items:
 - a. Bus Requests:

| <u>DATE</u> | <u>DAY</u> | <u>SCHOOL</u> | <u>ACTIVITY/DESTINATION</u> | <u>Students</u> | <u>#Bus</u> | <u>Depart/Return</u> |
|----------------------|------------|--------------------------|---|-----------------|--------------|----------------------|
| 04-12-19 | Frid | Birch River Elementary | Summersville Fire Dept | 12 | Head-start | 8:30-noon |
| 05-15-19 to 05-17-19 | Wed | Cherry River Elementary | Jamestown VA (on agenda for out of state approval- this is for bus purpose only for Connie) | 25 | 1 county bus | 6:30 am |
| 05-17-19 | Fri | Cherry River Elementary | Cranberry Glades-Biking,lunch,walk | 30 | 1 | 7:00-3:00 |
| 04-17-19 | Wed | Gauley River Elementary | WV Power Park-Chas/Ballgame | 318 | 6 | 7:30-3:00 |
| 05-17-19 | Frid | Glade Creek Elementary | Stonewall Jackson Resort-Golf, Picnic, kayaking, boat cruise | 16 | 1 | 8:00-8:00 |
| 05-21-19 | Wed | Mt. Nebo Elementary | Carnifax Ferry Park-bike rides, walk, nature trail, lunch | 100 | 2 | 9:00-2:00 |
| 05-24-19 | Frid | Mt. Nebo Elementary | Ace Adventure Water Park-student rewards | 23 | 1 | 9:00-2:30 |
| 03-29-19 | Frid | Panther Creek Elementary | Ninja Zone-Summersville | 9 | Head-start | 9:00 am to 10:15 |
| 04-17-19 | Wed | Panther Creek Elementary | Summersville Library | 10 | Head-start | 8.50-11:15 |

Nicholas County Board of Education Regular Meeting

March 18, 2019

| | | | | | | |
|----------|------|--------------------------|--|-----|---|------------|
| 05-16-19 | Thur | Panther Creek Elementary | Summersville Dam- Hike, playground, lunch-student rewards | 32 | 1 | 8:00-2:00 |
| 05-10-19 | Frid | Summersville Elementary | Clay Center-Charleston | 66 | 1 | 8:00-3:30 |
| 05-23-19 | Thur | Zela Elementary | Camden Park | 18 | 1 | 7:30-4:30 |
| 05-24-19 | Frid | Zela Elementary | French Creek Game Farm | 30 | 1 | 7:30-4:00 |
| 05-21-19 | Tues | Richwood Middle | Sky Zone, Charleston | 150 | 3 | 7:50-3:00 |
| 04-04-19 | Thur | Summersville Middle | GSC-Percussion Ensemble Concert | 15 | 1 | 4:50-11 pm |
| 04-04-19 | Thur | Summersville Middle | Track to Greenbrier West | 50 | 1 | 2:00 pm |
| 04-06-19 | Sat | Summersville Middle | Track to Roane County | 50 | 1 | 7:30 am |
| 04-11-19 | Thur | Summersville Middle | Track to Richwood Middle | 50 | 1 | 2:15 pm |
| 04-16-19 | Tues | Summersville Middle | Track to Park Middle | 50 | 1 | 2:15 pm |
| 04-17-19 | Wed | Summersville Middle | Track to Greenbrier West | 50 | 1 | 2:00 pm |
| 05-02-19 | Thur | Summersville Middle | Track to Shady Springs | 50 | 1 | 2:00 pm |
| 05-11-19 | Sat | Summersville Middle | Track to Roane Count | 50 | 1 | 7:30 am |
| 03-28-19 | Thur | Summersville Middle | Softball to Cross Lanes | 24 | 1 | TBA |
| 04-03-19 | Wed | Summersville Middle | Softball to Midland Trail | 24 | 1 | TBA |
| 04-06-19 | Sat | Summersville Middle | Softball to Ravenswood | 24 | 1 | TBA |
| 04-08-19 | Mon | Summersville Middle | Softball to Spencer | 24 | 1 | TBA |
| 04-16-19 | Tues | Summersville Middle | Softball to Greenbrier East | 24 | 1 | TBA |
| 04-26-19 | Frid | Summersville Middle | Softball to Braxton | 24 | 1 | TBA |
| 03-22-19 | Frid | Nicholas County High | Student Council to Glenville State | 25 | 1 | 7:50-3:00 |
| 05-08-19 | | NCCTC | Student Expo, Ghent WV | 60 | 2 | 7:30-2:30 |
| 03-22-19 | Fri | Richwood High School | Lost World Caverns-Lewisburg | 15 | 1 | 9:45-2:45 |
| 03-26-19 | Tue | Richwood High School | Winston Link Museum-Roanoke VA (Kim will have on agenda for Out of State Travel approval) | 50 | 1 | 8:00-6:00 |

b. Out of State Travel or Leased Vehicles:

1. CRE ~ Colonial Williamsburg, Jamestown Settlement, Jamestown, Yorktown, and Monticello ~ May 1, 2 & 3, 2019 ~ via County School Bus

2. CRE ~ Washington DC ~ May 14-16, 2019 ~ via Charter Bus with Insurance
3. NCCTC ~ Fairmont State University ~ via Leased Vehicle Insurance upon signing contract ~ March 20-23, 2019 ~ Skills USA
4. NCCTC ~ Jennifer Friend ~ Reyman Memorial Farm, Wardensville, WV ~ Bull Test Sale ~ March 28, 2019 ~ via Leased Vehicle Insurance upon signing contract
5. Kendra Rapp NCHS ~ SREB Making Schools Work Summer Conf. ~ Baltimore, MD ~ July 9-13, 2019
6. RHS ~ Winston Museum, Roanoke, VA ~ March 26, 2019 ~ via County Bus
7. *SMS ~ **England** ~ Connie Yarber ~ Traveling through EF (Education First) Educational Tours ~ Departure Date: **6/23/2020 – Return Date: 6/29/2020**
8. Out of State requests for Board travel ~ various school tours ~ Board various employees selected by Superintendent Burge-Tetrick
9. Summersville Middle ~ May 4 -5, 2019 ~ Washington DC ~ via Charter Bus ~ 30 students participating- Mr. Burge chaperone

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

9. Finance:
 - a. Payment of current invoices
 - b. Transfers and supplements
 - c. Treasurers Report
 - d. Contracts – Hillbilly Fun (Glade Creek Elem.)
 - e. Use of Facilities:
 1. S'ville Little League Angels – SMS softball field
 2. S'ville Little League Angels – NCHS Aux. Gym
 3. SMSYBB (Allen Stump) – Old Main Gym
 4. SMSYBB (Allen Stump) – NCHS Aux. Gym/Main Gym
 5. NCHS ~ Gym ~ Paul Nettles 3 on 3 Tournament ~ March 23, 2019
 6. GRE ~ Parking Lot & Flag Pole area ~ Funeral Services for Mr. Lewis Ball (a local veteran) ~ March 23, 2019 1 to 5 p.m.
 - ~~7. GRE ~ Melissa Rogers ~ May, 2019 ~ Tabled until April 1, 2019~~
 7. SMS ~ Fred Amick ~ March – August 2019 ~ Gym
 - f. Approve Proposed Levy Rates
 - g. Approve the use of a certified public accountant approved by the chief inspector annual financial Audit.

Upon Motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to uphold the Superintendent's recommendations and approved finance items a, b, c, d, (e 1-6), f and g as presented.

Upon motion by Mr. A.J. Rogers, seconded by Mr. Phil Berry, board members, Dr. Gus Penix, and Mrs. Libby Coffman consented to uphold the Superintendent's recommendation and approve item e-7. Board member Fred Amick abstained from the vote due to personal reasons.

Dr. Penix asked for two volunteers to start working with Mr. Hess on the upcoming Levy, Mrs. Libby Coffman and Dr. Gus Penix volunteered.

10. Personnel:
started at 9:13 p.m.

Mrs. Libby Coffman, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Fred Amick, moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. *ended at 9:23 p.m.

No action was taken while in executive session.

Professional:

| | |
|------------------|---|
| Jeffery Anderson | Employ in the position of Special Education Teacher at Summersville Middle School pending approval of the West Virginia Department of Education. (T. Flemming SMS LD/MI/BD/AU 2; Vacating None) |
| Julia Holt | Employ in the position of Itinerant Occupational Therapist for Nicholas County Schools effective date to be determined and conditioned upon a successful background check and any West Virginia Department of Education requirements. (H. Wright) |

Professional Extra-Curricular:

Elizabeth Snyder Employ in the position of Part-Time Academic Interventionist for Gauley River Elementary School effective immediately.

Service:

Angel Jones Employ in the position of Substitute Transportation and Instruction Aide for Nicholas County Schools effective immediately.

Geraldine Shuss Employ in the position of Long-Term Substitute Custodian at Panther Creek Elementary School effective immediately. (L. Brown/J. Hypes PCE-CUST 2; Vacating Substitute)

Amy Roberts Employ in the position of Custodian III at Nicholas County High School effective April 2, 2019. (E. Harris, NCHS CUST 4; vacating SES CUST EVE 1))

Logan Marks Employ in the position of General Maintenance/Electrician II for Nicholas County Schools effective immediately. (R. Ward CO-ELEC 2, Vacating Substitute)

Barry Mullins Employ in the position of Bus Operator for Bus 131 effective March 25, 2019. (S. Nutter, GAR 131, Vacating GAR 13)

John Kent Kessler Employ in the position of Bus Operator for Bus 99 effective March 25, 2019. (B. Mullens; GAR 99; Vacating Substitute)

Service Extra-Curricular

Leta Berry Employ in the position of Super Scholar Banquet Cook for the 2018-2019 school year.
Cathy Tincher

Consent:

Permission to post and hire the following Summer Boost Positions at Cherry River Elementary:

- 1 Coordinator
- 2 ELA Tutor
- 2 Math Tutor
- 1 Healthy Choices Tutor
- 4 Enrichment/Substitutes
- 1 Janitor
- 1 Cook
- 1 Bus Driver

Permission to post and hire for the following positions for the 2019 Extended School Year program:

- 1 Speech Language Therapists-Itinerant
- 1 Pre School Special Needs Education Teacher—Itinerant

2 K-12 Special Education Teachers—Itinerant
4 Instruction/Transportation Aides-Itinerant

Approve the following volunteers for Nicholas County Schools:

Matthew Clark Corinna Clemmes

Crista Boyce resigns from her position as Cook at Summersville Middle School effective immediately due to retirement.

**Approved Leave Request Addendum
March 18, 2019**

Pam Toburen seeks to absent from her position as Special Education Teacher at Cherry River Elementary School from February 4, 2019, and for the remainder of the school year using sick leave and Family Medical Leave.

Susan Withee seeks to be absent from her position as Teacher at Summersville Elementary School April 8-12, 2019, using three personal days and two days without pay.

Victoria Morriston seeks to be absent from her position as Cook at Summersville Elementary School on an as needed basis (up to two days per month) for the remainder of the school year using Family Medical Leave.

Upon motion by Mr. Fred Amick, second by Mr. Libby Coffman, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

11. Superintendent's Information:
 - a. Construction Planning
 - b. Update on Land Purchase Option
12. Reports: Nothing at this time.
13. Items for Future Agendas:
14. Next Meeting Date:
Monday, April 1, 2019 ~ Regular Meeting ~ NCBOE ~ start time 6 pm
Tuesday, April 16, 2019 (mandated by code) ~ Regular Meeting ~ NCBOE~6 pm
15. **Meeting recessed**