

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular meeting on Monday, March 3, 2019, beginning at 4:30 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct student disciplinary hearings and routine business.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.

2. Student Disciplinary Hearing:
  - a. 4:30 – 5:15 p.m. 11<sup>th</sup> Grade NCHS

\*started at 4:34 p.m.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Kendra Rapp, Principal at NCHS  
Ms. Tammi Gregory, Attendance Director  
Ms. Meredith Hoover, Principal at NCLC / CLC  
Lt. Loudin, PRO Officer at SMS

Mother & Student

Upon motion by Mrs. Elizabeth Coffman, seconded by Mr. A.J. Rogers, the board unanimously consented to close the executive session and return to regular session. \*ended at 5:16 p.m.

Superintendent, Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that student #201862031 **not** be expelled, but rather placed at the Nicholas County Learning Center and Cadet Leadership Academy, for one year. The student is **not** permitted to be on school property without written permission from the superintendent except to attend class. A review of the student's educational placement will be continually assessed after the student passes two drug tests 30 days apart (first test March 5<sup>th</sup>), student is also allowed to practice sports until alternative placement is completed.

Mr. Phil Berry moved to uphold the Superintendent's recommendation. The motion was seconded by Mr. A.J. Rogers and carried unanimously.

b. 5:15 – 6:00 p.m. 12<sup>th</sup> Grade NCHS

\*started at 5:18 p.m.

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Kendra Rapp, Principal at NCHS  
Ms. Tammi Gregory, Attendance Director  
Ms. Meredith Hoover, Principal at NCLC / CLC  
Lt. Loudin, PRO Officer at SMS

Parents & Student

Upon motion by Mr. Fred Amick, seconded by Mrs. Elizabeth Coffman, the board unanimously consented to close the executive session and return to regular session. \*ended at 5:47 p.m.

Superintendent, Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that student #201862032 **not** be expelled but rather placed at the Nicholas County Learning Center and Cadet Leadership Academy, for one year. The student is **not** permitted to be on school property without written permission from the superintendent except to attend class. Upon successfully passing three drug tests, 30 days apart for each test. If the student does not pass the three test he/she will not be permitted to participate in the graduation ceremony. If the student is not eligible for graduation a full evaluation will occur prior to 2019-2020 school year.

Mrs. Elizabeth Coffman moved to uphold the Superintendent's recommendation. The motion was seconded by Mr. A.J. Rogers and carried unanimously.

The Board Recessed at 5:49 p.m., meeting started back at 6 p.m.

**\*\* REGULAR MEETING WILL START AT 6 pm\*\***

3. Approve minutes of meetings held on February 4, 18, and 25, 2019

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously approved the minutes as presented.

4. Recognitions:

- a. West Virginia Schools Balanced Scorecard Awards 2017-18:
1. Birch River Elementary School ~ English Language Arts performance
  2. Zela Elementary School ~ Mathematics Performance

- b. Young Writer's School Coordinator:

- |                    |                      |
|--------------------|----------------------|
| 1. Janice Bane     | 9. Chessica Lucky    |
| 2. Melinda Bennett | 10. Tammy Martin     |
| 3. Danny Caufield  | 11. Rachel Shoemaker |
| 4. Jessica Martin  | 12. Julie Stull      |
| 5. Carol Cole      | 13. Kayla Thomas     |
| 6. Teresa Conrad   | 14. Chris Tinney     |
| 7. Amanda Hanks    | 15. Sharon Tucker    |
| 8. Nina Kesselring | 16. Sarah Weber      |

- c. School Literature Fair Coordinator:

- |                    |                       |
|--------------------|-----------------------|
| 1. Melinda Bennett | 11. Chessica Lucky    |
| 2. Melissa Blake   | 12. Tammy Martin      |
| 3. Kristi Clark    | 13. Stacy McClung     |
| 4. Lisa Cole       | 14. Sherrie McMillion |



- |                     |                      |
|---------------------|----------------------|
| 5. Monica Cox       | 15. Samantha Murphy  |
| 6. Theresa Dennison | 16. Rachel Shoemaker |
| 7. Patty Elswick    | 17. Vickie Spencer   |
| 8. Lisa King        | 18. Cortney Wood     |
| 9. Cathy Lester     | 19. Jeremy Wood      |
| 10. Cindy Loss      | 20. Lou Ann Younts   |

## d. District Literature ~ First Place Winners:

- |                      |                         |
|----------------------|-------------------------|
| 1. Savannah Bischoff | 15. Tessa Hines         |
| 2. Caileigh Brown    | 16. Garrett Kesterson   |
| 3. Abigail Browning  | 17. Autumn Knight       |
| 4. Bethany Butcher   | 18. Aubrey Moose        |
| 5. Riley Butcher     | 19. NLCA – Second Grade |
| 6. Lauren Clagg      | 20. Allison O'Dell      |
| 7. Emma Clark        | 21. Cameron O'Dell      |
| 8. Isabella Clark    | 22. Lillian O'Dell      |
| 9. Lauren Conley     | 23. Megan Pritt         |
| 10. Isabelle Conrad  | 24. Ellie Russell       |
| 11. Jonathan Cook    | 25. Isabella Russell    |
| 12. Kinley Epperly   | 26. Lilli Swiger        |
| 13. Gavin Foster     | 27. Avery Walton        |
| 14. Maddison Garrett |                         |

**Nicholas County 2019 Young Writer Winners****Grades 1-2**

- |                               |                   |                                      |
|-------------------------------|-------------------|--------------------------------------|
| 1. Over at the Farm           | Avery Tully       | Mt. Nebo ~ 2 <sup>nd</sup> Grade     |
| 2. Branch and the Two Friends | Silas Blankenship | Gauley River ~ 2 <sup>nd</sup> Grade |
| 3. The Bear Book              | Delilah Lint      | Cherry River ~ 2 <sup>nd</sup> Grade |

**Grades 3-4**

- |                       |                |                                       |
|-----------------------|----------------|---------------------------------------|
| 1. Sadie              | Riley Crites   | Gauley River ~ 4 <sup>th</sup> Grade  |
| 2. A Wish Come True   | Raegan Feury   | Panther Creek ~ 4 <sup>th</sup> Grade |
| 3. The Lives of Elves | Lillian Conrad | Glade Creek ~ 4 <sup>th</sup> Grade   |

**Grades 5-6**

- |                      |                  |   |
|----------------------|------------------|---|
| 1. Shadow            | Gabriel McKinney | Summersville Middle ~ 6 <sup>th</sup> Grade |
| 2. The Tooth Factory | Myah Scott       | Cherry River ~ 5 <sup>th</sup> Grade        |
| 3. Bubbles of Death  | Sarah Grose      | Zela ~ 5 <sup>th</sup> Grade                |

**Grades 7-8**

- |                                  |                |   |
|----------------------------------|----------------|---|
| 1. In a Dream                    | Julia Miller   | Richwood Middle ~ 8 <sup>th</sup> Grade     |
| 2. Where ever the Line Takes You | Sydney Lanagan | Summersville Middle ~ 7 <sup>th</sup> Grade |
| 3. The Frosted Willow Tree       | Isabella Clark | NLCA ~ 8 <sup>th</sup> Grade                |

**Grades 9-10**

- |                       |               |   |
|-----------------------|---------------|---|
| 1. The Promise        | Alexis Abarca | Richwood High ~ 9 <sup>th</sup> Grade         |
| 2. The Unlikely Match | Ivy White     | NLCA ~ 10 <sup>th</sup> Grade                 |
| 3. Father, I Love you | Zackery Toler | Nicholas County High ~ 10 <sup>th</sup> Grade |

**Grades 11-12**

- |                             |                   |   |
|-----------------------------|-------------------|---|
| 1. Contemporary Solace      | Jacob Tallamy     | Nicholas County High ~ 12 <sup>th</sup> Grade |
| 2. A Burning Heart          | Isabella Campbell | NLCA ~ 11 <sup>th</sup> Grade                 |
| 3. An Expression of Passion | Jacey Miller      | Richwood High ~ 11 <sup>th</sup> Grade        |

5. Discussion: nothing at this time
6. Action items: nothing at this time
7. Consent items:
- a. Bus Requests:

<u>DATE</u>	<u>DAY</u>	<u>SCHOOL</u>	<u>ACTIVITY/DESTINATION</u>	<u>Students</u>	<u>#Bus</u>	<u>Depart/ Return</u>
04-03-19	Wed	Gauley River Elementary	Glenville State-Concert	34	1	9:00-5:00
05-20-19	Mon	Panther Creek Elementary	Williamsburg VA-Busch Gardens	60	1	5:00 am to 1:00 am
03-20-19	Wed	All schools-Science Fair	Science Fair Students to New Life Christian Academy-Summersville	TBA	5	TBA
03-06-19	Wed	Mt. Lookout Elementary	Clay Center-Charleston	132	3	7:30-2:00
04-18-19	Thu	Summersville Elementary	Old Main Gym-Walking	385	1	
04-05-19	Fri	Cherry River Elementary	Simply Unique-Head-start bus	17	1	9:00-1:00
04-12-19	Fri	Richwood High School	Tamarack Beckley	20	1	8:00-3:00
03-25-19	Mon	Richwood High School	Clay Center/State Museum	20	1	8:00-5:00
04-04-19	Thu	Richwood Middle	Greenbrier West-Track	25	1	2:00 pm
04-06-19	Sat	Richwood Middle	Spencer-Track	25	1	7:00 am
04-18-19	Thu	Richwood Middle	Greenbrier West-Track	25	1	2:00 pm
04-30-19	Tue	Richwood Middle	Summersville –Track	25	1	2:45 pm
05-11-19	Sat	Richwood Middle	Spencer-Track	25	1	7:00 am
03-16-19 to 03-17-19	Sat	NCHS Special Olympics	Morgantown, WV- Need 1 handicapped bus	17	1	6:00 am Sat to 5:30 pm Sunday

05-03-19	Fri	Nicholas Co. High	To Tamarack, Beckley	40	1	7:50-3:10
03-04-19	Mon	Nicholas Co. High	Oak Hill-Pin Head-Bowling/ as a reward for certain students	50	1	8:00-noon

b. Out of State Travel or Leased Vehicles:

1. RHS BAND ~ Greg James ~ Atlanta, GA, Pigeon Forge, TN ~ April 16<sup>th</sup> – April 20, 2019 ~ Via Charter Bus with Insurance (Mr. James has extra policy)
2. NCHS ~ Annette Frey ~ Central States Conference on Teaching Foreign Languages ~ March 14-16, 2019 ~ Columbus, OH
3. NCHS ~ Annette Frey ~ Southern Conference on Teaching Language ~ Myrtle Beach, SC ~ March 21-23, 2019.
4. PCE's out of state travel request be listed on consent items for May 20 to Busch Gardens for March 4 meeting

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

8. Finance:

- a. Approval of current invoices
- b. Contracts: Nutrislice
- c. Use of facilities:
  1. Cherry River Elementary – Cub Scout Pack 847
  2. Cherry River - Ella Ward/ Richwood Bidy Basketball
  3. SMS – S'ville. Youth Basketball
  4. NCHS – S'ville. Youth Basketball
- d. Proposed Levy Order and Rate sheet

Upon Motion by Mrs. Libby Coffman, seconded by Mr. A.J. Rogers, the board unanimously consented to uphold the Superintendent's recommendations and approved finance items as presented.

9. Personnel:

started at 6:51 p.m.

Mr. Fred Amick, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:



Dr. Gus Penix, President  
 Mr. Fred Amick, Vice-President  
 Mr. Phil Berry, Member  
 Mrs. Elizabeth Coffman, Member  
 Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Fred Amick, moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. \*ended at 7:15 p.m.

No action was taken while in executive session.

- a. ~~Personnel hearing requested by Gibson Milburn:~~ employee cancelled hearing
- b. Superintendent requests the NCBOE to ratify the paid suspension for an indefinite period of time for Gibson D. Milburn pending the outcome of an investigation for allegations of misconduct.

Upon motion by Mrs. Libby Coffman, second by Mr. Phil Berry, the board consented to ratify the paid suspension as requested by the Superintendent.

c.

**Professional:**

Lou Ann Younts	Employ in the position of Social Studies Teacher at Richwood Middle School effective at the beginning of the 2019-2020 school year. (S. Short; RMS-SOCTD 2; Vacating PCE-G3-1)
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**Professional Extra-Curricular:**

Mary Nutter	Employ in the position of Assistant Softball Coach at Nicholas County High School effective upon completion of any applicable WVSSAC requirements.
David Cook	Employ in the position of Temporary Support Staff for Softball at Nicholas County High School effective upon completion of any applicable WVSSAC requirements.

**Service:**

Ella Harris	Employ in the position of Custodian III at Richwood Middle School effective March 5, 2019. (A. Wiley, RMS CUST DAY 1, vacating NCHS-CUST- 4)
Charlotte Brown	Employ in the position of Long Term Substitute Half Time Cook for Mt Nebo Elementary School effective March 5, 2019. (S. Bostic/T. Brown; MNE-COOK 2; vacating Substitute.)

Barry Mullens                      Employ in the position of Bus Operator for Bus 13 effective March 11, 2019. (R. Bragg. Gar 13; vacating GAR 99)

Scott Nutter                      Employ in the position of Bus Operator for Bus 137 effective March 11, 2019. (B. Simms; GAR 137; vacating GAR 131)

**Consent:**

Permission to post and hire one-part time academic interventionist for Gauley River Elementary School to be paid for with Title I funds.

Jessica Hypes resigns her position as Long-Term Substitute Custodian at Panther Creek Elementary School effective February 26, 2019.

Kimberly J. Adkins resigns her position as Custodian at Panther Creek Elementary School effective June 30, 2019, due to retirement.

Approve the following volunteers for Nicholas County Schools:

Travis Bailey	Carol Bay	Allen Hunter	Audra Lynch
Tonya Lewis	Tara McClung	Veronica Arnold	Charley Bennett
John Bennet			

Permission to post and hire two Super Scholar Banquet Cooks to be paid for with county funds.

Permission to post and hire two Summer Auditors to work 20 days each to be paid for with county funds.

**Approved Leave Request Addendum**

**March 4, 2019**

Sharon Tucker seeks to be absent from her position as Teacher at Nicholas County High School on an as needed basis using Family Medical Leave.

Chris Kidwell seeks to be absent from her position as Teacher at Cherry River Elementary School on March 13-15, 2019 using two personal days and one day without pay.

Sundie Casto seeks to be absent from her position as counselor at Gauley River Elementary School the week of April 1, 2019, through April 5, 2019, using three personal days and two days without pay.

Leatha Priest seeks to be absent from her position as Teacher at Mt. Lookout Elementary School from April 5, 2019, through April 10, 2019, using three personal days and one day of unpaid leave.

Bonnie Brake seeks to be absent from his position as Bus Operator for Nicholas County Schools from March 1, 2019, for four weeks using Family Medical Leave



Upon motion by Mr. Fred Amick, second by Mr. A.J. Rogers, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

10. Superintendent's Information:

Dr. Burge-Tetrick updated the board on the possible boundary changes for Birch River and Zela Elementary Schools; as for Birch River we received several calls complaining about the Muddlety area being moved, it is the consensus that the community does not want the students moved. Zela received multiple responses all in favor of the change.

Superintendent Burge-Tetrick explained that the Environmental Studies are still hanging out there, it is just a matter of the review process; she has been assured that the day the process is completed ground breaking could happen as soon as the next day. Traffic studies, the core drilling, soil sample, etc. are all in the process.

Superintendent Burge-Tetrick also updated the board on touring the non-traditional school in Greenville, SC. The facility is set up in learning communities, meaning that multiple classrooms can come together with ease by sliding the walls back from small classroom setting into a multimedia center, being very versatile for the students. Dr. Kathleen McNalley from the Southern Regional Education Board also toured the school with the Superintendent looking at the academics and how this facility is "thinking outside the normal educational box".

- a. Construction Planning
- b. Update on Land Purchase Option

started at 7:59 p.m.

Upon motion from Mr. Fred Amick, second by Mr. Phil Berry, the board unanimously consented to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV § 6-9A-B-12, "To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code".

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Kevin Hess ~ Board Treasurer  
Mr. Chris Hanshaw ~ Technology Director  
Mr. Rocky Roberts ~ Maintenance/Transportation Director

Mrs. Melissa Adkins ~ Personnel Director

Mrs. Libby Coffman moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry, and carried unanimously. \*ended at 8:34 p.m.

No action was taken during the executive session and no action will be taken due to the executive session.

11. Reports:

Mr. Rogers updated the board on the SESC meeting; Proximity Learning was approved by the SESC (virtual school with WV certified teachers).

Mrs. Coffman attended the Bright Horizons meeting; the Richwood students are attending and participating however the Summersville students are not attending. Dr. Tetrick will be asking Mrs. Sibbett to look into the reason.

12. Items for Future Agendas:

13. Next Meeting Date:

Monday, March 18, 2019 ~Regular Meeting ~ NCBOE ~ start time 6 pm

Monday, April 1, 2019 ~ Regular Meeting ~ NCBOE ~ start time 6 pm

Tuesday, April 16, 2019 (mandated by code) ~ Regular Meeting ~ NCBOE~6 pm

14. The meeting was recessed at 8:47 p.m.