

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a special session on Wednesday, June 24, 2020 beginning at 10:30 a.m. The meeting was held via Microsoft TEAMS due to the Coronavirus. The purpose of the meeting will be the Superintendents Evaluation, Athletic Boundaries, Finance, ZMM Contract, Personnel.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Due to Governor Justice's Executive Orders on social distancing, and sheltering in place, the NCBOE meeting will be closed to the public. However, it will be live streamed on the NCBOE Facebook page. Delegations will be only accepted by phone call. Call the NCBOE office to register and for details.

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.  
(meeting started at 10:45 a.m. due to technology problems)

Delegations will not be heard at this meeting. This is a special meeting to cover only the items listed on the agenda. Delegations will be heard at the next regular scheduled meeting.

2. Action Items:
  - a. Athletic Boundaries ~ Tabled waiting on guidance from WVSSAC
3. Finance:
  - a. Payment of current invoices
  - b. Supplements and Transfers
  - c. May Treasurers Report
  - d. ZMM Contract

Upon Motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved finance items as presented.

4. Personnel:

**Professional:**

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- Cailey Moore      Employ in the position of Kindergarten Teacher at Gauley River Elementary school effective with the start of the 2020-2021 school year. (T. Hunter, GRE K-3; Vacating Preferred Recall)
  
  - Sherrie Moul      Employ in the position of Child Nutrition/Food Services Director/ Wellness Coordinator for Nicholas County School effective July 1, 2020. (T. White, CO-CO-CND/WC; Vacating CO-FSSEC)

**Service:**

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- Pamelia Woods      Employ in the position of Cafeteria Manager at Birch River Elementary\ School effective with the start of the 2020-2021 school year. (L. Berry; BRE COOK 1; Vacating ZES-COOK 2)

**Professional Extra-Curricular**

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- Natalie Bennett      Employ in the position of Head Cheer Coach at Summersville Middle School effective with the completion of any applicable WVVSAC/ WVDE requirements.
  
  - Ashley Gladwell      Employ in the position of Assistant Cheer Coach Richwood Middle School effective upon any applicable WVVSAC/ WVDE requirements.
  
  - Desarae Murphy      Employ in the position of Assistant Cheer Coach Summersville Middle School effective upon any applicable WVVSAC/ WVDE requirements.

**Consent:**

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Doris Smith resigns her position as Assistant Girls Basketball Coach at Richwood Middle School effective June 15, 2020.

Pursuant to W. Va. Code § 18A-4-7a(u), approve the voluntary transfer of **Cindy Loss** from 2<sup>nd</sup> Grade at Summersville Elementary School to 5<sup>th</sup> Grade at Summersville Elementary School effective with the start of the 2020-2021 school year.

Upon motion by Mrs. Libby Coffman, second by Mr. A.J. Rogers, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

\*The board took a recess at 11:30 and returned at 11:56

5. Superintendent’s Evaluation:

started at 11:58 a.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, “The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or

employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mr. A.J. Rogers and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mrs. Libby Coffman, moved to close the executive session and return to regular session. The motion was seconded by Mr. A.J. Rogers and carried unanimously. \*ended at 12:57 p.m.

No action was taken while in executive session.

Board President, Dr. Penix, announced that Superintendent, Burge-Tetrick’ evaluation exceeded the goals set for her by this board.

Upon motion by Mr. A.J. Rogers, second by Mr. Phil Berry, the board unanimously consented to approve the Superintendents Evaluation for the 2019-20 school year.

6. Adjournment:

Upon motion by, Mr. A.J. Rogers, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this special meeting of the Nicholas County Board of Education. The meeting adjourned at 12:59 p.m.

The next meeting will be a regular meeting which will be held on Monday, July 6, 2020, beginning at 4:30 a.m. The purpose of the meeting will be to swear in Board Members, re-organize the officers of the board and conduct routine business. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE Dr. Gus Penix

Dr. Donna Burge-Tetrick, Superintendent Dr. Donna Burge-Tetrick

Kim Belletto, Recording Secretary Nicholas County Schools