

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, June 19, 2017, beginning at 6:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business and an employee disciplinary hearing.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.
2. Employee disciplinary hearing @ 6:00 p.m.

started at 6:04 p.m.

Mr. Fred Amick, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Darrell White and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Ernie Jarvis, Personnel Director  
Mr. Rocky Roberts, Transportation Director

Ms. Lois Morris, employee  
Mr. Rod Staplier, Union Representative

Mr. Phil Berry moved to close the executive session and return to regular session. The motion was seconded by Mr. A.J. Rogers and carried unanimously. \*ended at 7:03 p.m.

The Superintendent recommended Bus Operator Lois Morris be suspended three (3) days for violations of the WVBOE Employee Code of Conduct. The Board ratified a suspension of two (2) days. The days of suspension will be served on August 21, 2017 and August 22, 2017.

Dr. Gus Penix moved to uphold the Superintendent’s recommendation. The motion was seconded by Mr. A.J. Rogers and carried unanimously.

- 3. Approve the minutes from: March 7, 2017.

Upon motion by Mr. Darrell White, seconded by Mr. A.J. Rogers, the board unanimously consented to approve the minutes as presented.

- 4. Discussion:

- a. Alternative Learning Center (ALC) ~ V. Nutter  
Ms. Vickie Nutter and Superintendent Burge-Tetrick explained the new concept of having an all-day Alternative Education Center, using the main floor of the RESA building. The program would have class 5 days per week, (25 hours of instruction compared to the 10 hours offered now). The new program would feed the students lunch (delivered from SES), provide transportation. This would keep the at-risk students busy during the day, instead of being unsupervised in most cases. Buses would only run the main road, and parents/guardians would be responsible for getting the students to the bus stop.

- b. Secondary School Boundaries ~ R. Roberts ~ **Tabled to July**

- c. Activity Bus for NCHS & SMS  
Mr. Roberts explained that this had been tried in the previous school year with very little interest being shown from the students. It was stated, in order to make the program worthwhile there would need to be at least 10 students riding.

- ~~d. FEMA funding options~~

- ~~e. Discuss pending litigation and possible future litigation regarding school closure/reconfigurations, and CEFP amendment, and possible action.~~

- ~~f. Discuss alternative means of financing, configuring, and locating schools, and possible action.~~

5. Information / Action items:

- a. Approval of the Alternative Learning Center (ALC).

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve action item a, as presented.

- b. Approval of the MOU with West Virginia University and its School of Nursing.

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board consented to approve action item b as presented, with four (4) members voting in favor and Mr. Rogers abstaining for personal reasons.

- c. Approval of the 2018 contract with Rebecka Campbell, (Behavior Analyst).

Upon motion by Mr. Darrell White, seconded by Mr. A.J. Rogers, the board unanimously consented to approve action item c, as presented.

- d. Approval of the 2017-18 Fuel Bid with LAdkins Oil

Upon motion by Mr. A.J. Rogers, seconded by Mr. Fred Amick, the board unanimously consented to approve action item d, as presented.

- e. Approval of FEMA funding option 428.

Upon motion by Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to approve action item e, as presented.

- ~~f. Discuss pending litigation and possible future litigation regarding school closure/reconfigurations, and CEFP amendment, and possible action.~~

- ~~g. Discuss alternative means of financing, configuring, and locating schools, and possible action.~~

No action taken on items f or g.

6. Consent items:

- a. Bus Requests

**NICHOLAS COUNTY 4-H YOUTH FOUNDATION**

06/28/17 WEDNESDAY BECKLEY, WV FIELD TRIP 4 165 8:00 AM

- b. Out of State/Country:

- 1. NCHS ~ Jennifer Gatewood ~ Italy, Switzerland, Germany.

Ms. Gatewood came before the board to explain how she had chosen this trip for the upcoming school year. All precautions have been taken to

provide the students with a safe and educational experience. She provided a color brochure on the Country's they will be touring.

Upon motion by Mr. Phil Berry, seconded by Mr. Darrell White the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

7. Finance
- a. Payment of current invoices
  - b. Transfer and Supplements
  - c. Treasurer's Report
  - d. Contracts
    1. Appalachian Office Products
    2. Commercial Insurance
  - e. ~~Bids:~~ **Tabled waiting for supporting documents.**
    1. ~~NCHS ~ Mountain Vending, Inc. ~ snacks~~
    2. ~~NCHS ~ Coke Cola ~ water~~
    3. ~~NCHS ~ TSS Photography ~ pictures, athletic pictures, graduation, prom, digital files~~
    4. ~~NCHS ~ Fox Photo Graphics ~ yearbook~~
  - e. Use of Facilities:
    1. GRE ~ Craigsville Fall Festival
    2. NC Stadium ~ S'ville. Little Bears
    3. SMS gym ~ S'ville. Adult Basketball League
    4. S'ville. Little Bears ~ SES Field

Upon motion by Mr. Darrell White, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent's recommendation and approve all finance items as presented by Board Treasurer, Kevin Hess.

8. Personnel
- a. Regular Personnel Agenda

started at 9:13 p.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Fred Amick and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member  
Mr. Darrell White, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Ernie Jarvis, Personnel Director

Mr. Phil Berry moved to close the executive session and return to regular session. The motion was seconded by Mr. A.J. Rogers and carried unanimously. \*ended at 9:42 p.m.

**Professional:**

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|---|---|
| Chelsie Beaver<br>Susan Barrett<br>Brandi Brown<br>Jody-Kay Skeen | Employ in the position of Substitute Teacher for Nicholas County Schools (JP#: P06-01) effective upon completion of all RESA 4 and WVDE requirements for the 2017-2018 school year. |
| Sarah Lee, Ed. D.   | Employ in the position of Federal Programs School Improvement Coordinator – Itinerant for Nicholas County Schools (JP#: P06-04) effective for the 2017-2018 school year.            |
| Amanda Bragg  | Employ in the position of Kindergarten Teacher at Gauley River Elementary School (JP#: P06-05) effective for the 2017-2018 school year.   |
| Delia Tinney  | Employ in the position of 5 <sup>th</sup> Grade Teacher at Glade Creek Elementary School (JP#: P06-06) effective for the 2017-2018 school year.                                     |
| Abigail Walton  | Employ in the position of 4 <sup>th</sup> Grade Teacher at Summersville Elementary School (JP#: P06-07) effective for the 2017-2018 school year.                                    |
| Toni Frame  | Employ in the position of 6 <sup>th</sup> Grade Teacher at Richwood Middle School (JP#: P06-08) effective for the 2017-2018 school year.  |
| Christy Cottrill  | Employ in the position of English/Language Arts Teacher at Richwood Middle School (JP#: P06-09) effective for the 2017-2018 school year.  |
| Matthew Morrison  | Employ in the position of Driver Education Teacher at Nicholas County High School (JP#: P06-11) effective for the 2017-2018 school year.  |
| Jason Miller  | Employ in the position of Special Education Teacher at the Nicholas County Career and Technical Center (JP#: P06-14) effective for the 2017-2018 school year.                       |

**Professional Extra-Curricular:**

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| Makayla Willis | Employ in the position of Assistant Girls Basketball Coach at Summersville Middle School (JP#: PXC-05-43) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year. |
|----------------|--|

- Eric Blankenship      Employ in the position of Assistant Football Coach at Richwood Middle School (JP#: PXC05-46) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Cody Boone            Employ in the position of Assistant Football Coach at Richwood Middle School (JP#: PXC05-47) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Lynn Sommerville    Employ in the position of Head Cross Country Coach at Richwood Middle School (JP#: PXC05-48) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Jay Amick             Employ in the position of Head Boys Basketball Coach at Richwood Middle School (JP#: PXC05-49) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- John Madden         Employ in the position of Assistant Boys Basketball Coach at Richwood Middle School (JP#: PXC05-50) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Cody Boone            Employ in the position of Head Wrestling Coach at Richwood Middle School (JP#: PXC06-04) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Eric Blankenship    Employ in the position of Assistant Wrestling Coach at Richwood Middle School (JP#: PXC06-05) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Ashley Neff            Employ in the position of Athletic Trainer – NCHS Football Team at Nicholas County High School (JP#: PXC06-07) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- Meagan Horney        Employ in the position of Head Cheer Coach at Richwood Middle School (JP#: PXC06-08) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.
- David Irvin            Employ in the position of Head Cross Country Coach at Summersville Middle School (JP#: PXC06-13) effective upon completion of all WVDE and WVSSAC requirements for the 2017-2018 school year.

**Professional Extra-Curricular (Summer):**

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- Kathy Tyree            Employ in the position of Special Education Teacher – Itinerant for Nicholas County Schools Extended School Year (JP#: PXC06-01) effective 7.05.2017.
- Lorraine Stasny        Employ in the position of Special Education Teacher – Itinerant at Gauley River Elementary School and other schools as assigned (JP#: PXC06-02) effective 6.21.2017.

**Service:**

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- Robert McClung        Employ in the position of Custodian III at Cherry River Elementary School (JP#: S06-01) effective for the 2017-2018 school year.

- Robin Riffle                      Employ in the position of Cook at Gauley River Elementary School (JP#: S06-02) effective for the 2017-2018 school year.
- Tracie Smith                     Employ in the position of Cook at Zela Elementary School (JP#: S06-03) effective for the 2017-2018 school year.
- Mary Armentrout                Employ in the position of Cook at Richwood Middle School (JP#: S06-04) effective for the 2017-2018 school year.
- Joyce Hamrick                  Employ in the position of Cook at Richwood High School (JP#: S06-05) effective for the 2017-2018 school year.
- Jodi Bailey                        Employ in the position of Bus Operator – Bus #5 (JP#: S06-06) effective for the 2017-2018 school year.

**Service Extra-Curricular:**

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- Jodi Bailey                        Employ in the position of Custodian III – Richwood High School Football Field and Practice Football Field Maintenance (JP#: SXC06-02) effective 7.03.2017.

**Service Extra-Curricular (Summer):**

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- Wendy Roberts                  Employ in the position of Instructional Aide – Itinerant for Nicholas County Schools Extended School Year (JP#: SXC06-01) effective 7.05.2017.

**Consent:**

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- Tammy Rader                     Rescind the termination of her contract as Aide at Mt. Lookout Elementary School as the reason for the termination no longer exists.
- Samantha Straughan            Rescind the termination of her contract as Special Education at Nicholas County High School as the reason for termination no longer exists.
- Julie Blankenship                Resigns from her position of Assistant Cheer Coach at Summersville Middle School effective 6.30.2017.
- Meagan Horney                  Resigns from her position of Assistant Cheer Coach at Richwood Middle School effective 6.19.2017.

- The Superintendent recommended Bus Operator Lois Morris be suspended three (3) days for violations of the WVBOE Employee Code of Conduct. The Board ratified a suspension of two (2) days. The days of suspension will be served on August 21, 2017 and August 22, 2017.

Upon motion by Mr. A.J. Rogers, second by Mr. Phil Berry, the board consented to approve the personnel as presented by Personnel Director, Ernie Jarvis.

9. Reports:

- a. WV Board of Education Meeting Report - AJ Rogers.  
All board members and Superintendent attended the meeting, therefore nothing was reported differently. Dr. Penix stated that after waiting three (3) months the State Board of Education had finally put us on the agenda; only to be denied, of making any changes to the County CEFP plan.

- 10. Superintendent’s Information: No additional information given.
- 11. Items for Future Agendas:
  - \* Vo-Tech Buses ~ Mr. Roberts
  - \* FEMA Fund Reimbursement ~ Mr. Hess
- 12. Next Meeting Date:
  - \* July 3, 2017 ~ Nicholas County Board Office ~ 7:00 p.m.
  - \* July 17, 2017 ~ Nicholas County Board Office ~ 7:00 p.m.
- 13. Adjournment:

Upon motion by, Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously consented to adjourn this special meeting of the Nicholas County Board of Education. The meeting adjourned at 9:45 p.m. The next meeting will be a regular meeting which will be held on Monday, July 3, 2017, beginning at 7:00 p.m. for the purpose of conducting routine business. The meeting will be held at the Nicholas County Board of Education, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE *Dr. Gus Penix*

Dr. Donna Burge-Tetrick, Superintendent *Dr. Donna Burge Tetrick*

Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 1, 2, 3, 4, 5, 6, 7, 8, 9, or 10, as per the School Laws of WV 6-9A-4-9. \*