

State of West Virginia_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular meeting on Monday, June 17, 2019, beginning at 5:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to work on the policy manual and conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. A.J. Rogers, Member ~ absent

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.
2. Policy Manual Work Session (5 pm-6 pm)
Personnel Director, Melissa Adkins
Special Education Director, Kathy Sibbett
Board Treasurer, Kevin Hess
Technology Director, Chris Hanshaw and
Board President, Dr. Gus Penix

Each department head updated the board on the section of policies they were responsible for revising on the NEOLA policy manual. The completed project should be finished in the next month or two.

Recessed at 5:46 p.m.
Reconvened at 6:04

3. Discussion:
 - a. ESG Year one energy report ~ Audra Blackwell
Ms. Blackwell came before the board with the first annual energy savings report. According to the report NCBOE has saved an approximately \$62,000.
 - b. Avery Tully ~ read her winning story to the board, "Over at the Farm".
 - c. The Sidewalk Library Program ~ Tony Nichols
Tony Nichols updated the board on the new Summer Reading program (Sidewalk Library ~ Take a Book/Leave a Book). They have been placed at the Drennen Dairy Bar, Summersville Pool, Richwood Pool and Fat Eddies.
 - d. Update on possible changes to Policy DG-A (Travel/Expense Regulations) D.B.T.

Superintendent, Burge-Tetrick came before the board to relay the need of changing the required food receipts when traveling. Several Principals have asked Dr. Tetrick to attempt to change the current policy requiring receipts for food while attending various out of town meetings. The board asked Mr. Hess to pole the State and see how other Counties Travel/Expense Policies differ from Nicholas County.

4. Action items

- a. MOU with Seneca / FMRS Health Systems
- b. Contract with Karen Hott, Consultant, Teacher of Hearing Impaired ~K. Sibbett
- c. Contract with Rebecka Campbell, LLC Behavior Analyst ~ K. Sibbett

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board unanimously (4) consented to approve action items as presented. (Rogers absent)

5. Consent items:

a. Bus Requests:

<u>DATE</u>	<u>DAY</u>	<u>SCHOOL/Depart From</u>	<u>ACTIVITY/DESTINATION</u>	<u>Students</u>	<u>#Bus</u>	<u>Depart/ Return</u>
07-16-19	Tues	Lincoln County 4-H Camp David Roberts-4 H Sponsor	TBA (Probably Fayetteville) Pick up Memorial Park	115	2	9am to 7pm
08-30-19	Fri	RHS Varsity Football-Fieldhouse	Webster	TBA	1	4:30
09-13-19	Fri	RHS Varsity Football-Beaver	Sherman	TBA	1	3:35
09-27-19	Fri	RHS Varsity Football depart fieldhouse	Pocahontas	TBA	1	3:45
10-04-19	Fri	RHS V Football-fieldhouse	Tygart's Valley	TBA	1	3:45
10-25-19	Fri	RHS V Football-Beaver	Tug Valley	TBA	1	2:15
Oct-Nov	TBA	RHS Football play-offs	TBA	TBA	TBA	TBA
08-30-19	Fri	NCHS Football	Oak Hill	75	2	5:15
09-06-19	Fri	NCHS Football	Shady Spring	75	2	4:15
09-20-19	Fri	NCHS Football	Shinnston	75	2	2:30
10-11-19	Fri	NCHS Football	Sutton	75	2	5:00
11-01-19	Fri	NCHS Football	Clear Fork	75	2	3:00
09-30-19	Mon	NCHS Football	Charmco	25	1	4:00
10-28-19	Mon	NCHS Football	Coal City	25	1	3:30
08-16-19	Fri	NCHS Football	S. Charleston	75	2	2:30
08-21-19	Wed	NCHS Football	Weston	75	2	4:00
11-15-19	Fri	NCHS Football	TBA	TBA	TBA	TBA
11-22-19	Fri	NCHS Football	TBA	TBA	TBA	TBA
11-29-19	Fri	NCHS Football	TBA	TBA	TBA	TBA

Nicholas County Board of Education Regular Meeting

June 17, 2019

08-27-19	Tue	NCHS Soccer	Dunmore	40	1	2:30
08-29-19	Thu	NCHS Soccer	Hico	40	1	4:00
09-05-19	Thu	NCHS Soccer	Lindside	40	1	2:00
09-07-19	Sat	NCHS Soccer	Cross Lanes	20	1	2:00
09-17-19	Tue	NCHS Soccer	Beckley	20	1	4:00
09-19-19	Thu	NCHS Soccer	Oak Hill	40	1	4:00
09-21-19	Sat	NCHS Soccer	Princeton	20	1	10:30 am
09-24-19	Tue	NCHS Soccer	Sutton	20	1	TBA
09-26-19	Thu	NCHS Soccer	Elkview	40	1	3:00
09-28-19	Sat	NCHS Soccer	Pt Pleasant	20	1	7:30 am
10-03-19	Thu	NCHS Soccer	Beckley	40	1	3:30
10-10-19	Thu	NCHS Soccer	Lost Creek	20	1	3:30
10-17-19	Thu	NCHS Soccer	Beckley	20	1	TBA
10-21-19 to 11-1-2019	M-F	NCHS Soccer	TBA	TBA	TBA	TBA
08-29-19	Thur	SMS Football	Collins Middle	29	1	4:15
09-05-19	Thurs	SMS Football	Cahoun Middle	67	1	4:00
09-19-19	Thurs	SMS Football	Walton Middle	75	1	4:00
10-03-19	Thurs	SMS Football	Shady Middle	57	1	4:00
10-10-19	Thurs	SMS Football	Park Middle	53	1	4:00
08-24-19	Sat	SMS Soccer	St Peter & Paul	1	TBA	8:15 am
09-03-19	Tues	SMS Soccer	Midland Trail	1	TBA	4:30
09-09-19	Mon	SMS Soccer	Braxton Middle	1	TBA	4:00
09-16-19	Mon	SMS Soccer	Spencer	1	TBA	3:45
09-21-19	Sat	SMS Soccer	Ravenswood	1	TBA	8:00
09-23-19	Mon	SMS Soccer	Webster	1	TBA	4:00
09-30-19	Mon	SMS Soccer	Park Middle	1	TBA	3:45
10-07-19	Mon	SMS Soccer	Peter & Paul	1	TBA	4:15
10-28-19	Mon	SMS Soccer	Play In Game TBA	1	TBA	TBA
10-30-19	Wed	SMS Soccer	Semi final	1	TBA	TBA
08-27-19	Tues	RMS Football	Webster	1	30	5:30
09-12-19	Thur	RMS Football	Walton	1	30	3:00
09-17-19	Thur	RMS Football	Clay	1	30	3:00
10-08-19	Tues	RMS Football	Spencer	1	30	4:00

10-30-19	Wed	RMS Football	Greenbank	1	30	3:00
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- b. Out of State Travel / Leased Vehicles
 - 1. Debra Cline ~ 2019 National Teachers Conference, July 7-12, 2019, Long Island University New York
 - 2. Donna Burge-Tetrick and Chris Hanshaw ~ ISTE 2019 Technology Conference, Philadelphia, PA, June 22-26, 2019
- c. Student Transfer Request:
 - 1. Family of 3 students moved to S'ville. Request to continue to attend BRE, Grades: K, 2nd, and 4th
 - 2. From: Strange Creek/Clay to BRE, 2nd grade
 - 3. From: Strange Creek/Clay to BRE, K
 - 4. From: Widen/Clay to BRE, 3rd and 4th grade
 - 5. From: Widen/Clay to BRE, 2nd grade
 - 6. From: Duck/Clay to BRE, Pre-K and 1st grade
 - 7. From: Cowen to BRE, (closer to home) 3rd grade
 - 8. From: BRE to GRE, (parent works there) 2nd and 4th grade
 - 9. From: SES to GCE, (closer to sitter) K
 - 10. From: Nile Road request to attend GCE, K
 - 11. From: Friends R Fun Pre-K request to attend GCE, K
 - 12. From: Fayette County to MLE (parent works there) K and 1st grade
 - 13. From: MLE to MNE, K and 3rd grade
 - 14. From: SES to MNE, 2nd grade
 - 15. From: Keslers Cross Lanes to MNE, 2nd and 5th grade
 - 16. From: Fenwick area to PCE, (closer to sitter), Pre-K, K and 4th Grade
 - 17. From: S'ville. Area to PCE, (sitter/grandmother teaches there), 2nd grade
 - 18. From: Fenwick area to PCE, (mother works at school based clinic), 5th
 - 19. From: Gilboa area request to continue at SES, 3rd grade
 - 20. From: Parent request to continue at SES, 3rd grade
 - 21. From: Canvas area, request to continue at SES, 4th grade
 - 22. From: Keslers Cross Lanes to SES, (mother works in town), 2nd grade
 - 23. From: Mt. Nebo area, (parent request to continue at SES), 2nd grade
 - 24. From: Zela area, (parent request to continue at SES) 4th and 5th grade
 - 25. From: Zela area, (parent request to continue at SES) 1st, 4th and 4th grade
 - 26. From: Canvas/Nettie area, (sitter lives next door of school), SES, 2nd
 - 27. From: Zela area, (parent request to continue at SES) 2nd and 4th grade
 - 28. From: Zela area, (parent request to continue at SES) 3rd grade
 - 29. From: Zela area, (parent request to continue at SES) 3rd and 5th grade
 - 30. From: Zela area, (parent request to continue at SES) 3rd and 5th grade
 - 31. From: GRE, (parent transferred to SES) K
 - 32. From: Temporarily living in Quinwood area, moving back to S'ville.
Parent requests students stay at SES, 2nd and 4th grade
 - 33. From: SES to SES (parent works there), 3rd and 5th grade
 - 34. From: SES to SES (parent works there), 2nd grade
 - 35. From: Clay area to FRF Pre-K, (both parents work at SMS)

36. From: Nicholas County Schools to Fayette Cty., (both parents work over there) 2nd grade at New River Elem.
37. From: Braxton Cty., to NCHS (mother works there), 12th grade
38. From: Fayette Cty., to NCHS 10th and 9th / 2nd grade at MLE
39. From: Zela area to SES (parent requests that student continues at SES)
40. From: MNE to MNE (students have always attended)

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously (4) consented to uphold the Superintendent's recommendations and approved consent items as presented. (Rogers absent)

6. Finance:

- a. Payment of current invoices
- b. Supplements and Transfers
- c. Treasurers Report
- d. Contracts:
 1. Student Insurance – Markel Insurance
 2. A.O.P.:
 - a. NCCTC
 - b. RHS
 3. Lifetouch – RMS
 4. Lease Agreements:
 - a. Russell Johnson
 - b. John Kessler
- e. Bids: Food Service:
 1. Dairy
 2. Produce
 3. Bread
- f. Use of Facilities:
 1. GRES—UMWA-1466 ~ tabled to 7.1.19
 2. NCHS Stadium – Sville. Little Bears
 3. SES – Sville. Little Bears
 4. GC – Sville. Little Bears
- g. Surplus Property

Upon Motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously (4) consented to uphold the Superintendent's recommendations and approved finance items as presented. (Rogers absent)

7. Personnel:

started at 7:14 p.m.

Mrs. Libby Coffman, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters,

or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mr. Fred Amick and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member ~ absent

Dr. Donna Burge-Tetrick, Superintendent

Mr. Phil Berry, moved to close the executive session and return to regular session. The motion was seconded by Mrs. Elizabeth Coffman and carried unanimously. *ended at 7:53 p.m.

No action was taken while in executive session.

Professional:

Bruce Deitz	Employ in the position of English Teacher at Summersville Middle School effective with the start of the 2019-2020 school year. (B. Brown; SMS-ENGL 5; Vacating BRE-T1RD)
Jesse Borrell	Employ in the position of Math Teacher Summersville Middle School effective with the start of the 2019-2020 school year. (M. Williams; SMS-G6 4; Vacating None)
William Lyons	Employ in the position of Math Teacher Summersville Middle School effective with the start of the 2019-2020 school year. (C. Yarber; SMS-MTh G8 1; Vacating None)
Brain Francisco	Employ in the position of Electrical Technology Teacher at Nicholas County Career and Technical Center effective with the start of the 2019-2020 school year. (New; NCCTC-ELEC 1; Vacating Out of County)

Professional Extra-Curricular

Stacy Hutchinson	Employ in the position of Kindergarten Boot Camp Teacher at Cherry River Elementary School effective with the start of the program.
Shana Mullins	Employ in the position of Cheer Coach at Summersville Middle School effective upon completion of any applicable WVSSAC requirements.

Service:

- Carrie Jacobs Employ in the position of Custodian III at Gauley River Elementary School effective with the start of the 2019-2020 school year. (A. Knight; GRE-CUST EVE 1; Vacating Preferred Recall)
- Annetta Hanks Employ in the position of Custodian III at Summersville Elementary School effective with the start of the 2019-2020 school year. (R. Hanshaw; SES CUST DAY 1; Vacating SES- CUST EVE 2)
- Tina Brown Employ in the position of Cafeteria Manager at Mt. Nebo Elementary School effective with the start of the 2019-2020 school year. (C. Spencer MNE-COOK 1; Vacating MNE-COOK 2)
- Tracy Ward Employ in the position of Half Time Bus Operator for Bus 99 effective with the start of the 2019-2020 school year. (J. Kessler GAR 99; Vacating Preferred Recall)

Service Extra-Curricular

- Tammy Hartley Employ in the position of Kindergarten Boot Camp Transportation and Instructional Aide II at Cherry River Elementary School effective with the start of the program.
- Jodi Bailey Employ in the position of 20 Day General Maintenance Truck Driver for Nicholas County School effective at the direction of the Maintenance Director.

Consent:

Sherry Bostic resigns her position as Aide for Nicholas County Schools effective June 30, 2019, due to retirement.

Rhonda Asbury requests to be paid 18 vacation days at her retirement.

Cyrus (CC) Lester resigns his position as Principal of Cherry River Elementary effective June 28, 2019, due to retirement.

Vanessa Garrett resigns her position as Teacher with Nicholas County Schools, effective July 31, 2019.

Selena Varney resigns her position as Teacher with Nicholas County Schools effective August 5, 2019.

Upon motion by Mr. Fred Amick, second by Mr. Phil Berry, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins. (4, Rogers absent)

8. Superintendent's Information:
 - a. Construction Planning
 - b. Update on Land Purchase Option

Dr. Burge-Tetrick updated the board on the progress with both sites; the Cherry River Campus is expected to go out on a 30-day comment period by FEMA the first part of July with a public meeting scheduled on July 17th and the comment period concluding by the end of July to the first of August.

The Glade Creek site; the Army Corp. Nationwide permit went out on a 30-day comment period on June 11th to July 12th. At the conclusion of this period there will be internal FEMA reviews, just like where we are currently with the Cherry River Campus. Glade Creek will then go out for a 30-day comment period.

FEMA has been proactively working with the CPC and HQ on this project in order to reduce turn-around times. The OLA / Congressional Notification reviews are typically a longer process. All levels of management will be working to see this through, the congressional notifications must follow their process by law.

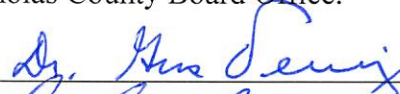
Superintendent Tetrick is hopeful to have everything completed by November 1, 2019, therefore we can break ground in November at both sites.

9. Reports: nothing at this time.
10. Items for Future Agendas:
 - * List of Policies for Board Approval
 - * Use of Facilities Policy Update
 - * Levy Committee Meeting
11. Next Meeting Date:
 - July 1, 2019 ~ Regular Meeting at NCBOE ~ 6 p.m.
 - July 15, 2019 ~ Regular Meeting at NCBOE ~ 6 p.m.
 - Aug. 5, 2019 ~ Regular Meeting at NCBOE ~ 6 p.m.
 - Aug. 19, 2019 ~ Regular Meeting at NCBOE ~ 6 p.m.
12. Adjournment:

Upon motion by, Mr. Phil Berry, seconded by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 8:02 p.m.

The next meeting will be a regular meeting which will be held on Monday, July 1, 2019, beginning at 6:00 p.m. The purpose of the meeting will be to conduct routine business. The meeting will be held at the Nicholas County Board Office.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools