

State of West Virginia_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, June 4, 2018, beginning at 7:00 p.m. The meeting was held at The Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mr. Darrell White, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.
2. Delegations: none
3. Presentation:
 - a. ~~JROTC 1st SGT Kenneth Harvey, SGT Randal Long accompanied by cadets~~
Rescheduled for July 2, 2018 meeting.
4. Superintendents Info/Board Comments/Concerns/Information:
 - a. Review of Flow Charts ~ C. Hanshaw
Mr. Hanshaw explained the new flow charts and how the forms flow from the person completing the form, directly to the administrator that the request pertains.
 - b. Evaluation of Superintendent
Board President collected the completed Superintendents evaluation forms from the other members; this will be reviewed and discussed at the June 18, 2018 meeting.
 - c. Update on property option agreement:

*started at 7:46 p.m. Upon motion from Mr. Phil Berry, second by Mr. A.J. Rogers, the board unanimously consented to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV§ 6-9A-B-12, "To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code".

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Fred Amick moved to close the executive session and return to regular session. The motion was seconded by Mr. Darrell White and carried unanimously. *ended at 8:24 p.m.

No action was taken during the executive session.

5. Action items:

- a. Approval of the updated Wellness Policy ~ T. White
Ms. White explained the wellness policy had been brought up to date with both the State and Federal guidelines.

Upon motion by Mr. A.J. Rogers, seconded by Mr. Fred Amick, the board unanimously consented to approve action the item as presented.

6. Consent items:

- a. Bus Requests:

Cherry River Elementary School

6.15.2018	Wednesday	Lost World Caverns (Summer School Program)	Field Trip	1	50	8:30am
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b. Student Transfers:

	From:	To:
1.	Nicholas	Greenbrier County
2.	Nicholas	Webster County
3.	GCE	GCE
4.	GCE	GCE
5.	CRE	PCE
6.	PCE	PCE
7.	PCE	PCE
8.	PCE	PCE
9.	Sutton Elm	BRE ~ correction student moving from BRE to Sutton
10.	GCE	GCE

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry the board unanimously consented to uphold the Superintendent's recommendations and approved consent items with the correction to item B-9.

7. Finance:
 - a. Payment of Current Invoices
 - b. ~~Transfers and Supplements~~ none at this time.
 - c. Use of Facilities:
 1. Glade Creek – Summersville Little Bears(SLB)
 2. Veterans Memorial Stadium – SLB
 3. Summersville Elementary – SLB
 - d. Bids:
 1. Panther Creek School Pictures – TSS Photography
 2. Food Service:
 - Milk
 - Produce
 - Bread
 - Food
 - NCHS dishwasher ~ with Douglas Equipment
 - e. Surplus property
 - f. Budget – WVU Extension (4H)
 - g. Audited Financial Statements

Upon motion by Mr. Phil Berry, seconded by Mr. Darrell White, the board unanimously consented to uphold the Superintendent’s recommendation and approve all finance items as presented by Board Treasurer, Kevin Hess.

8. Personnel:
 - a. Regular Personnel Agenda:

started at 8:48 p.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, “The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mr. A.J. Rogers and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Darrell White moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. *ended at 9:28 p.m.

No action was taken while in executive session.

Professional:

Josh Ashbury Employ in the position of 5th Grade Teacher at Mt. Nebo Elementary School effective for the 2018-2019 school year. (MNE-G5-1; T. Marks)

Service:

Sherry Bostic Employ in the position of Transportation/Instruction Aide II at Nicholas County High School effective for the 2018-2019 school year. (NCHS-SPED AIDE 2; R. Hinkle)

Mary Armentrout Employ in the position of Transportation/Instruction Aide II at Cherry River Elementary effective for the 2018-2019 school year. (CRE-SPED AIDE2; J. Jackson)

Sherry Sparks-Fransico Secretary III Accountant III for the Finance Department at Nicholas County Board of Education effective TBD (CO-AP/SEC; S. Smith)

Helen Dawson Employ in the position of Itinerant Custodian for Nicholas County Board of Education and the Alternative Learning Center effective for the 2018-2019 school year. (CO-CUST 1; New)

Tara Russell Employ in the position of Half Time Cook at Richwood High School effective for the 2018-2019 school year. (RHS-COOK2; M. Morgan)

Amy Roberts Employ in the position of Half Time Cook at Summersville Elementary School effective for the 2018-2019 school year. (SMS-COOK6; New)

Professional Extra-Curricular:

Jeremy Bandy Employ in the position of Assistant Soccer Coach at Summersville Middle School effective with the start of the WVSSAC 2018-2019 season and completion of any applicable WVSSAC requirements.

Shana Mullens Employ in the position of Assistant Cheer Coach at Summersville Middle School effective with the start of the WVSSAC 2018-2019 season and completion of any applicable WVSSAC requirements.

- Jay Amick Employ in the position of Assistant Volleyball Coach at Richwood High School effective with the start of the WVSSAC 2018-2019 season and completion of any applicable WVSSAC requirements.
- Amelia Morriston Employ in the position of Athletic Director at Summersville Middle School effective with the start of the WVSSAC 2018-2019 season and completion of any applicable WVSSAC requirements.
- Kristy Plummer Employ in the position of Head Volleyball Coach at Summersville Middle School effective with the start of the WVSSAC 2018-2019 season and completion of any applicable WVSSAC requirements.

Consent:

David Irvin resigns his position as Cross Country Coach at Summersville Middle School effective immediately.

Joe Hypes resigns his position as Welding Instructor at Nicholas County Career and Technical Center effective June 1, 2018.

Mary Lee Hinkle resigns her position as Teacher for Nicholas County School effective June 30, 2018.

Permission to rescind the post and hire request from April 17, 2018 for a Transportation Supervisor (service position) to be paid for with county funds; also rescind the posting from May 25, 2018 for said position.

Permission to post and hire a Transportation Supervisor/Secretary III/Accountant III (service position) to be paid for with county funds.

Upon motion by Mr. Phil Berry, second by Mr. Darrell White, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

9. **Reports:**
Superintendent Tetrick updated the Board on NCCTC's Civil Rights Review. The NCCTC received an outstanding review except for a couple findings on the buildings, which we were expecting. Mr. Bayless also included in the review NCHS, there were no findings there either, other than a couple of building issues.
10. **Items for Future Agendas:**
Board President, Penix called a special meeting for Monday, June 11, 2018. Superintendents Evaluation will be discussed on the June 18, 2018 meeting.
11. **Next Meeting Date:**
June 18, 2018 ~ 7:00 pm at NCBOE
July 2, 2018 ~ 4:30 pm at NCBOE

12. Adjournment:

Upon motion by, Mr. Phil Berry, seconded by Mr. Darrell White, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:33 p.m.

The next meeting will be a special meeting which will be held on Monday, June 11, 2018, beginning at 7:00 p.m. The purpose of the meeting will be to recognize the 2018-19 Teacher and Service Personnel of the Year, construction planning, update on land purchase, consider approval of a short time contract with Skanska for construction manager and personnel. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 4, 5, 6, 7, or 8, as per the School Laws of WV 6-9A-4-9. *