

State of West Virginia\_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a special work session on Tuesday, July 31, 2018, beginning at 3:00 p.m. The meeting was held at The Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting will be a work session on planning for construction of facilities personnel, and consent items.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member ~ via phone
- Mrs. Elizabeth Coffman, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.

Delegations will not be heard at this meeting. This is a special meeting to cover only the items listed on the agenda. Delegations will be heard at the next regular scheduled meeting.

2. Superintendents Info:  
Dr. Burge-Tetrick explained to the board that we have a few students/coaches that have questions regarding eligibility for sports; the WVSSAC has been contacted and we are awaiting guidance from them.

3. Consent Items:
  - a. Out of State Travel Request:
    1. Amy Cowan and Leslie Owens ~ 2018 School Based Practitioners Summit  
Columbus, OH ~ 8/6-7, 2018
  - b. Student Transfer Request:
 

|                  |   |
|------------------|---|
| FROM             | TO:   |
| 1. Homeschool    | SMS   |
| 2. Homeschool    | SMS   |
| 3. N/A           | K ~ MNE   |
| 4. Nicholas Cty. | Fayette Cty. (this will be the 4 <sup>th</sup> yr.) |
| 5. Nicholas Cty. | Webster Cty.  |
| 6. MLE           | GRE (K, 2 <sup>nd</sup> and 3 <sup>rd</sup> )       |

Upon motion by Mr. Fred Amick, second by Mr. A.J. Rogers the board consented to approve the consent items as presented.

4. Personnel:

**Professional:**

---

Tamara Fleming                      Employ in the position of Title I Program Facilitator for Summersville Elementary effective with the start of the 2018-2019 school year. (SES-TITL 1; New)

Dustin Wood                         Employ in the position of 4<sup>th</sup> Grade Teacher at Mt. Lookout Elementary effective with the start of the 2018-2019 school year. (MLE-G4-2; J. Duffield)

**Service:**

---

Jennings Brown                     Employ in the position of Bus Operator for Bus 119 for Nicholas County Schools effective with the start of the 2018-2019 school year. (GAR119; T. Johnson)

Mike Clevenger                     Employ in the position of Bus Operator for Bus 128 for Nicholas County Schools effective with the start of the 2018-2019 school year. (GAR128; B. Cox).

Loretta Waugh                      Employ in the position of One on One Itinerant Transportation and Instruction Aide effective with the start of the 2018-2019 school year. (PCE-IDEA ITIN 1:1 Aide, New).

**Service Extra-Curricular:**

---

Cassandra Bailey                    Employ in the position of Title I Parent Coordinator for Gauley River Elementary effective with the start of the 2018-2019 school year.

Rosemary Miller                    Employ in the position of Title I Parent Coordinator for Summersville Elementary effective with the start of the 2018-2019 school year.

**Coaching:**

---

Jason Truman                        Employ in the position of Athletic Trainer for Nicholas County High School effective upon completion of any applicable WVSSAC requirements.

Brian Phipps                        Employ in the position as Temporary Support Staff Athletic Trainer for Nicholas County High School effective immediately.

Tim Deal                              Employ in the position of Temporary Support Staff for Soccer at Nicholas County High School effective upon completion of any applicable WVSSAC requirements.

**Consent:**

---

Permission to post and hire the three Part Time Title I Interventionists for Summersville Elementary.

Megan Horny resigns her position as Head Cheer Coach for Richwood Middle School effective immediately.

Permission to rescind the posting of one Transportation and Instructional Aide for the Alternative Learning Center and post and hire one paraprofessional for the Alternative Learning Center.

Permission to post and hire the following 21<sup>st</sup> Century After School positions for Cherry River Elementary to be paid for 21<sup>st</sup> Century and Title I Grant funds:

- 1 Site Coordinator
- 2 English Language Arts Tutors
- 2 Math Tutors
- 1 Health Choices Instructor
- 1 Journey of Hope Instructor
- 4 Enrichment Teachers
- 4 Substitutes
- 1 Cook
- 1 Bus Driver

Pursuant to W. Va. Code 18A-4-7a, and upon recommendation of Heather Gill, principal, approve the voluntary transfer of Tammy Hunter from Title I teacher at Gauley River Elementary to Kindergarten at Gauley River Elementary effective with the start of the 2018-2019 school year.

First Sargent Kenneth Harvey resigns his position with Nicholas County Schools due to retirement effective August 15, 2018.

Steve Deitz resigns his position as Teacher for Nicholas County School effective July 26, 2018, due to retirement.

Approve the following parent volunteers for the 2018-2019 school year:

|                |               |               |                 |
|----------------|---------------|---------------|-----------------|
| Warren Adams   | Lisa Davis    | Melanie Deal  | April Deitz     |
| Janet Griffin  | Mike Grose    | Cindy Johnson | Crystal Johnson |
| Wes Johnson    | Carol Morris  | Sara Rose     | Heather Spinks  |
| Sandy Stubbins | Melissa Walls |               |                 |

Upon motion by Mr. A.J. Rogers, second by Mrs. Elizabeth Coffman, the board consented to approve the personnel as presented by Mrs. Melissa Adkins, Personnel Dir..

5. Work Session planning for construction of facilities:

\*started at 3:19 p.m.

Upon motion from Mr. Fred Amick, second by Mr. A.J. Rogers, the board unanimously consented to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV § 6-9A-B-12, "To discuss any matter which, by

express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code”.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member ~ via phone
- Mrs. Elizabeth Coffman, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

- Ms. Melissa Adkins, JD
- Mr. Chris Hanshaw

Mrs. Elizabeth Coffman, moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry, and carried unanimously. \*ended at 3:55 p.m.

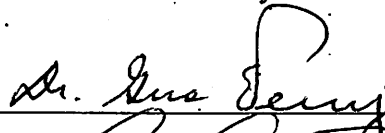
No action was taken during the executive session and no action will be taken due to the executive session.

8. Adjournment:

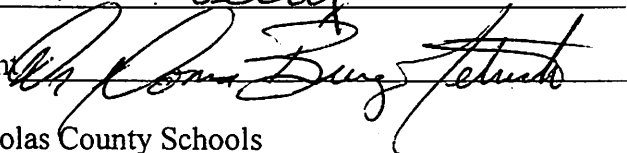
Upon motion by, Mr. A.J. Rogers, seconded by Mrs. Elizabeth Coffman, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 3:56 p.m.

The next meeting will be a regular meeting which will be held on Monday, August 6, 2018, beginning at 3:00 p.m. The purpose of the meeting will be to conduct regular business. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 2, 3, 4, 5, 6, or 7 as per the School Laws of WV 6-9A-4-9 and (12) \*

**Nicholas County Board of Education**  
**Approved Leave Requests**  
**July 31, 2018**

Stephany Call asks permission to be absent from her position as Cook at Summersville Middle School for up to two weeks using Family Medical Leave. Time may be extended upon further evaluation by a physician.

Wayne Hinkle requests medical leave from his position as bus driver until January 1, 2019 using personal and sick leave.