

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Tuesday, January 16, 2018, beginning at 7:00 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business and conduct a student disciplinary hearing.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mr. Darrell White, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.
2. Delegations:
  - a. Taylor Mullens
  - b. John Estep ~ declined
3. Celebrations / Discussion:
  - a. Nicholas County 2017-18 Spelling Bee Winner's:
    1. Kelsey Davis ~ RMS
    2. Holly Belmont ~ SMS

Cherry River Elementary cancelled, will reschedule.

- b. ~~C.C. Lester~~ update on the Christmas give away Dec. 9<sup>th</sup>

Sponsored by: Generation 4 Hope

1. Marci Bragg
2. Shawn Bragg
3. Donna Dever
4. Joe Dever
5. Rose Mary Clevenger
6. Karen Howerton
7. Wally Howerton
8. Lisa King
9. Annie Lester
10. Cyrus (CC) Lester

- 11. Robert McClung
- 12. Sarah Weber

e. ~~Cherry River Elementary After School Program~~

Sponsored by: 21<sup>st</sup> Century Grant

- 1. Save The Children
- 2. Marci Bragg
- 3. Rose Mary Clevenger
- 4. Wally Howerton
- 5. Stacy Hutchinson
- 6. Terry Jenkins
- 7. Dee Johnson
- 8. Robert Johnson
- 9. Chrissy Kidwell
- 10. Lisa King
- 11. Shana Knight
- 12. Cyrus (CC) Lester
- 13. Barbara Vest
- 14. Sarah Weber

d. Update on the curriculum data ~ Mr. Tony Nichols and Dr. Sara Lee

e. Attendance and School Based Probation Diversion Program:

- 1. Tammi Gregory and Rebecca Groves

f. NCCTC ~ Tom Bayless ~ policy updates: JT-Simulated Workplace Student Drug Testing Policy and IGEC-Embedded Credit Policy.

g. Update on the Red Gym / RMS / CRE Custodian ~ Mr. Rocky Roberts

The current schedule seems to be working, RMS cleans the Red Gym and RHS is cleaning the field house area.

h. Update of spring sports

NCHS baseball field / dugout area, the drainage work is complete and field should be ready for use. The dugouts are torn down and should be completed by March 1<sup>st</sup>. Pratt Field will be playable by March 1<sup>st</sup> also.

i. Update on GPS usage ~ E. Jarvis

4. Superintendents Info/Board Comments/Concerns/Information:

a. Mediation Update

“The NCBOE will convene an executive session to hear updates regarding the ongoing mediation process sponsored by Governor Jim Justice and conducted by Consensus Building Institute. During the executive session, no decisions will be made, and no deliberations will occur. At the conclusion of the mediation process and prior to any vote of the Nicholas County Board of Education, a full discussion will be held in public session.” statutory citation – W. Va. Code §6-9A-4(b)(9) and (12).

started at 8:11 p.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of W. Va. Code §6-9A-4(b)(9) and (12)

“The appointment, employment, retirement, promotion, demotion, disciplining,

resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mr. Fred Amick and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Melissa Adkins, J.D., Personnel Director

Mr. A.J. Rogers moved to close the executive session and return to regular session. The motion was seconded by Mr. Darrell White and carried unanimously. \*ended at 8:49 p.m.

There was no Action taken during the Executive Session and there is no Action to be taken as a result of the Executive Session. The mediation process is in its beginning stage with future meetings planned between the WVBE and the NCBOE. As it states in tonight’s agenda, “a full discussion will be held in public session – at the conclusion of the mediation process – prior to any vote by the Nicholas County BOE.”

- 4. Action items:
  - a. Approval of update on policy GCBB-C (Substitute Professionals in Critical Areas of Need).

Upon motion by Mr. A.J. Rogers, seconded by Mr. Phil Berry, the board unanimously consented to approve action item A, as presented.

- 5. Consent items:
  - a. Bus Requests:

CHERRY RIVER ELEMENTARY

01/19/18	FRIDAY	LEWISBURG, WV Cinema 8	FIELD TRIP	3 Return	160	8:00 AM 2:00 PM
01/30/18	TUESDAY	SNOWSHOE, WV Snowshoe Resort	FIELD TRIP	2 Return	107	8:00 AM 4:00 PM

RICHWOOD MIDDLE SCHOOL/RICHWOOD HIGH SCHOOL

01/28/18	SUNDAY	MORGANTOWN, WV WVU Coliseum <i>(Both RMS/RHS basketball teams are attending. They will be leaving from the Red Gym.)</i>	WVU GAME	2 Return	60	10:30 AM 8:00 PM
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SUMMERSVILLE MIDDLE SCHOOL

01/26/18	FRIDAY	BECKLEY, WV Marquee Cinema	FIELD TRIP	3 Return	133	8:00 AM 3:00 PM
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NICHOLAS COUNTY VOCATIONAL-TECHNICAL CENTER

01/19/18	FRIDAY	CHARLESTON, WV Civic Center	CAR SHOW	1 Return	16	8:30 AM 4:30 PM
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- b. RHS Wrestling Team ~ Huntington, WV ~ Jan. 19 – 20, 2018, via Leased Vehicle (Ins. Provided) ~ (4-6 Students)
- c. RHS Wrestling Team ~ Ritchie High School, WV ~ Jan. 26 – 27, 2018, via Leased Vehicle (Ins. Provided) ~ (9 + Students) \*\*parents for any over limit\*\*
- d. NCCTC ~ The Greenbrier, White Sulphur Springs, WV ~ Jan. 28 – 29, 2018 ~ via Leased Vehicle (insurance provided) ~ (4 Students)
- e. Tracey Adkins ~ RMS ~ Beyond School Hours XXI ~ Feb. 21-24, 2018, Orlando FL.

Upon motion by Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

6. Finance

- a. Payment of current invoices
- b. Treasurer’s Report
- c. Use of Facilities
  - 1. Cherry River Elem. ~ Richwood Chamber of Commerce  
**(pending insurance certificate)**
  - 2. NCHS ~ Coalfield Conference Wrestling Paul Nettles Tournament  
**(pending insurance certificate)**

Upon motion by Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendation and approve all finance items as presented by Board Treasurer, Kevin Hess.

7. Personnel

a. Regular Personnel Agenda:

started at 9:15 p.m.

Mr. A.J. Rogers, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mr. Darrell White, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Melissa Adkins, J.D., Personnel Director

Mr. Fred Amick moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. \*ended at 9:20 p.m.

No action was taken while in executive session.

**Professional:**

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Vickie Lipscomb	Employ in the position of 5 <sup>th</sup> Grade Teacher at Mt. Nebo Elementary effective January 17, 2018.
Fred Roberts, III	Employ in the position of Substitute Teacher for Nicholas County School effective upon completion of West Virginia Department of Education requirements.
Natalie Tess Seabolt	
Bruce Deitz	

**Professional Extra-Curricular:**

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Mathew Miles	Employ in the temporary support staff for boys' basketball at Nicholas County High School, effective immediately.
Natasha Hughes	Employ in the position of Temporary Support Staff for Softball at Nicholas County High School, effective immediately.

**Service:**

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Joanie Prather                      Employ in the position of Long Term Substitute Part Time Cook at Nicholas County High School effective January 17, 2018.

Tara Russell                        Employ in the position of Long Term Substitute Part Time Cook at Richwood High School effective January 17, 2018.

Rebecca Johnson                 Employ in the position of Substitute Cook for Nicholas County Schools effective immediately.  
Mary Tinnel  
Topanga Jackson  
Wandalene Komorowski  
Kara Shaver  
Teresa Jones

Rebecca Johnson                 Employ in the position of Substitute Custodian for Nicholas County Schools effective immediately.  
Ella Harris  
Topanga Jackson  
Jessica Hypes  
Teresa Jones

**Consent:**

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Alicia Milanese requests to be absent from her position as Project Lead the Way Instructor for the Nicholas County Career and Technical Center effective March 1, 2018, for the remainder of the school term using personal, sick, and Family Medical Act leave.

Permission to post and hire a Kindergarten Teacher at Summersville Elementary.

Permission to adjust the contract days of 1<sup>st</sup> SGT. Kenneth Harvey from 200 to 230.

Glenville State College requests the following internship placements in Nicholas County Schools for the spring Semester of 2018:

- Jessica Bird, Gauley River Elementary; 4<sup>th</sup> Grade with Rose Gordon (Jan. 11-March 2); Kindergarten, with Teresa Brown (March 6<sup>th</sup>, through April 26)
- Madison Frame, Birch River Elementary, 5<sup>th</sup> Grade with April Davis, Jan. 11-March 2); Kindergarten with Ronny Porter, (March 6-April 26)
- Morgan Francis, Summersville Elementary, 4<sup>th</sup> Grade Beverley Rylant, (Ja. 11-March 2); Kindergarten with Michelle Hicks (March 6-April 26)

Beverley Rylan reports that she will retire as Teacher effective June 30, 2018.

Patricia Spink reports that she will retire as Teacher effective June 30, 2018.

Joyce Ann Dusch reports that she will retire as Teacher effective July 19, 2018.

Alicia Keiffer requests maternity leave effective March 1, 2018 until March 1, 2019.

**Approve the following parent volunteers:**

Jessica Cogar  
Melissa Russel

Upon motion by Mr. A.J. Rogers, second by Mr. Darrell White, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

- 8. Reports: none at this time
- 9. Items for Future Agendas:  
County Assessor, Ernie Dennison
- 10. Next Meeting Date:  
\* Regular Meeting with LSIC Reports from: SMS, BRE, SES and NCHS ~ Monday, February 5, 2018 ~ at S'ville. Middle School ~ 7:00 p.m.  
\*Regular Meeting ~ February 19, 2018 ~ at Nicholas County Board Office ~ 7:00 pm
- 11. Adjournment

Upon motion by, Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:26 p.m.

The next meeting will be a regular meeting which will be held on Monday, February 5, 2018, beginning at 7:00 p.m. The purpose of the meeting will be to conduct routine business. The meeting will be held at the Summersville Middle School, 40 Grizzly Rd., Summersville, WV 26651.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 2, 3, 4, 5, 6, or 7, as per the School Laws of WV 6-9A-4-9. \*