

State of West Virginia_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, January 7, 2019, beginning at 5:15 p.m. The meeting was held at The Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.

Dr. Penix asked the board to amend the agenda to add a late out of State travel request for RHS Honors Band ~ Mr. Greg James ~ via private and leased vehicle ~ Ins. Provided ~ Jan. 24-27, 2019 ~ VT in Blacksburg, VA. (5-B)

Upon motion by Mr. A.J. Rogers, seconded by Mrs. Libby Coffman, the board unanimously approved amending the agenda.

2. LSIC Report from Gauley River Elementary:
Principal, Patricia Metheney along with, Jo Jarvis, Asst. Principal, Amanda Bragg, Teresa Brown, Selena Varney, Tim Mullens, Mary Griffith, Janice Bane and parent volunteer Courtney McClung gave a very interactive presentation to the board and Superintendent.

Board Recessed for (5) minutes.

3. Approve minutes of meetings held on Nov. 19, 2018, Dec. 4, and 17, 2018.

Upon motion by Mr. Fred Amick, seconded by Mr. A.J. Rogers, the board unanimously approved the minutes as presented.

4. Action items: nothing at this time.

5. Consent items:

- a. Bus Requests:

Nicholas County Board of Education Regular Meeting

January 7, 2019

<u>DATE</u>	<u>DAY</u>	<u>SCHOOL</u>	<u>ACTIVITY/DESTINATION</u>	<u>Students</u>	<u>#Bus</u>	<u>Depart/ Return</u>
02/13/19	Wed	*Birch River	Panther Ck Elementary-Math Field Day	6	1	8:00-3:30
02/13/19	Wed	*Cherry River	Panther Ck Elementary-Math Field Day	5	1	8:15-3:15
02/13/19	Wed	*Gauley River	Panther Ck Elementary-Math Field Day	12	1	8:10-3:30
02/13/19	Wed	*Glade Creek	Panther Ck Elementary-Math Field Day	5	1	8:15-3:15
02/13/19	Wed	*Mt Lookout/Mt Nebo	Panther Ck Elementary-Math Field Day	4/4	1	8:10-3:10
02/13/19	Wed	*Sville Elem	Panther Ck Elementary-Math Field Day	13	1	8:25-3:30
03/13/19	Wed	*Zela Elem	Panther Ck Elementary-Math Field Day	4	1	8:10-3:30
02/13/19	Wed	*RMS	Panther Ck Elementary-Math Field Day	15	1	8:10-3:30
02/13/19	Wed	*SMS	Panther Ck Elementary-Math Field Day	15	1	8:10-3:00
02/13/19	Wed	*NCHS & RHS	Nicholas Co Career Center-Math Day	15/15	1	7:50-3:10
01/09/19	Wed	Summersville Middle	Clay Co. Wrestling tournament (day time for student body)	20	1	7:45-2:45
01/19/19	Sun	NCHS	Riverside High-Belle	15	1	5:30-7:30
04/20/19	Sat	NCHS	Softball to Liberty	25	1	2:30
04/27/19	Sat	NCHS	Softball to Greenbrier West	25	1	2:30
04/29/19	Mon	NCHS	Softball to Chapmanville	25	1	10:30
05/01/19	Wed	NCHS	Softball to Fayetteville	25	1	4:00
05/10/19	Fri	NCHS	Softball to Independence	25	1	2:30
05/11/19	Sat	NCHS	Softball to Hoover	25	1	2:30
05/13/19	Mon	NCHS	Softball to West Side	25	1	10:00
05/15/19	Wed	NCHS	Softball to Shady Spring	25	1	3:00
05/16/19	Thur	NCHS	Softball to Clay	25	1	3:00
05/18/19	Sat	NCHS	Softball to Greenbrier East	25	1	3:00
05/20/19	Mon	NCHS	Softball to Ritchie	25	1	10:30
05/22/19	Wed	NCHS	Softball to Braxton	25	1	3:00

05/24/19	Fri	NCHS	Softball to Lewis	25	1	2:30
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b. Out of State Travel:

1. Out of State travel request for RHS Honors Band ~ Mr. Greg James ~ via private and leased vehicle ~ Ins. Provided ~ Jan. 24-27, 2019 ~ VT, Blacksburg, Virginia.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

6. Finance

- a. Payment of current invoices

Upon motion by Mr. A.J. Rogers, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendation and approve finance items, as presented.

7. Personnel:

- a. Regular Personnel Agenda:

started at 7:07 p.m.

Mrs. Libby Coffman, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mrs. Melissa Adkins, Personnel Director

Mr. Fred Amick, moved to close the executive session and return to regular session. The motion was seconded by Mrs. Libby Coffman and carried unanimously. *ended at 7:17 p.m.

No action was taken while in executive session.

Professional:

Lindsay Hogan	Employ in the position of 2 nd Grade Teacher at Panther Creek Elementary School effective with the start of the 2019-2020 school year. (T. Scruggs; PCE- G2-2, vacating Substitute Teacher)
Tamara Fleming	Employ in the position of Homebound Special Education Teacher at the Nicholas County Learning Center and Cadet Challenge Academy effective immediately. (P. Metheney, NCLC-HMBTCH; Vacating SMS-LD/MI/BD/AU 2)

Professional Extra-Curricular:

Gary Roach	Employ in the position of Head Football Coach at Richwood High School effective for the 2019-2020 season and upon completion of any applicable WVSSAC requirements.
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Service:

Sandra Bostic	Employ in the position of Long Term Substitute Cook at Mt. Nebo Elementary School effective January 8, 2019. (T. Brown, MNE Cook 2)
Rosemary Miller	Employ in the position of Substitute Cook for Nicholas County Schools effective immediately.

Consent:

Approve the following volunteers:

Renee Hanks

Glenville State College requests permission to place the following as student teachers for the Spring Semester of 2019:

Brenna Bennett, Music Pre-k-Adult Nicholas County High School with Jason Hypes January 24 – March 14, 2019;

Rebecca Segal, Elementary Education K-6, Social Studies 5-9, Summersville Middle School with Denise McGraw January 24 - March 14, 2019; Summersville Elementary School with Cindy Loss, March 19 - May 9, 2019;

William “Zack” Lyons, Math 5-Adult, Summersville Middle School with Tabitha Bever, January 24 – March 14, 2019.

Rachel Maloney seeks permission for class room observation as part of ECCAT training at Summersville Elementary School. upon return of satisfactory background check.

Karen Carson resigns her position as Custodian at Nicholas County Career and Technical Center effective January 18, 2019.

Topanga Jackson resigns her position as Aide at Summersville Elementary School effective December 21, 2018.

Permission to post and hire a One on One Transportation and Instructional Aide to be paid for with Special Education funds.

Cody Boone resigns his position as Assistant Football Coach at Richwood Middle School effective immediately.

Carl Johnson resigns from his position as Vo-Tech Bus Operator effectively immediately.

Stephany Call resigns from her position as Cafeteria Manager at Summersville Middle School effective January 2, 2019 due to retirement.

Charlesetta Comer announces her resignation as Teacher at Summersville Elementary School effective June 30, 2019 due to retirement.

Doris Gwinn resigns her position as Bus Operator for Nicholas County Schools effective January 22, 2019.

Other:

Ratify the 3-day unpaid suspension of Melinda Carpenter.

**Approved Leave Request Addendum
January 7, 2019**

Dave Sommerville request permission to be absent from his position as Bus Operator for Nicholas County Schools from February 19 through February 26, using unpaid leave.

Upon motion by Mr. A.J. Rogers, second by Mr. Phil Berry, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

8. Superintendent's Information:
started at 7:19 p.m.

Upon motion from Mr. Phil Berry, second by Mrs. Libby Coffman, the board unanimously consented to close the regular session and go into executive session as indicated under Item 1, as per the School Laws of WV§ 6-9A-B-12, "To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code".

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Kevin Hess ~ Board Treasurer
Mrs. Melissa Adkins ~ Personnel Director
Mr. Rocky Roberts ~ Transportation/Maintenance Director

Mr. Phil Berry moved to close the executive session and return to regular session. The motion was seconded by Mrs. Libby Coffman, and carried unanimously. *ended at 7:52 p.m.

No action was taken during the executive session and no action will be taken due to the executive session.

- a. Construction Planning ~ nothing at this time
- b. Update on Land Purchase Option ~ nothing at this time

9. Reports: Nothing at this time.

10. Items for Future Agendas:
* Update from Mr. Hess on the budget for substitutes, employee absences and the calling system.

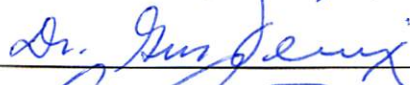
11. Next Meeting Date:
* **Monday**, January 14, 2019 ~ special meeting LSIC ~ at Birch River Elementary ~ starting at 5 pm.
* **Tuesday**, January 21, 22nd 2019 ~ regular meeting ~ at NCBOE ~ starting at 6 pm.

12. Adjournment:

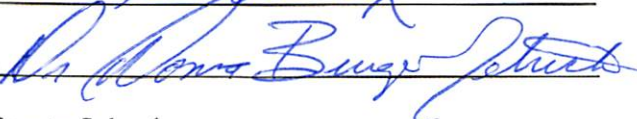
Upon motion by, Mr. Fred Amick, seconded by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:55 p.m.

The next meeting will be a special meeting which will be held on Monday, January 14, 2019, beginning at 5:00 p.m. The purpose of the meeting will be to conduct LSIC reports from MLE, MNE, BRE, ZES, and SES. The meeting will be held at the Birch River Elementary School, 379 Birch River Road, Birch River, WV 26610.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools