

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, February 20, 2017, beginning at 6:30 p.m. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business and a student disciplinary hearing.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mr. Darrell White, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.
2. Conduct Student Disciplinary Hearing
  - a. **6:30 p.m. ~ #201662018 ~ 8<sup>th</sup> Grade ~ RMS**

\*started at 6:33 p.m.

Upon motion by Mr. Phil Berry, seconded by Mr. A.J. Rogers, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mr. Darrell White, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Gene Collins, Principal at RMS  
Ms. Melissa Cole, Teacher at RMS  
Ms. Kathy Sibbett, Special Education Director  
Ms. Vickie Nutter, Attendance Director  
Officer Eddie O'Dell, PRO Officer at SMS  
Officer Jacob Casey, PRO Officer at NCHS

Grandmother and student

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to close the executive session and return to regular session. \*ended at 7:00 p.m.

Superintendent Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that the student #201662018 be expelled for one calendar year and assigned to the Alternative Learning Center, it is also recommended that the student receive counseling. The student shall not be permitted on school property without written permission from the superintendent, other than to attend class. A review of the student's education placement will be conducted before the beginning of the 2017 – 2018 school year.

Mr. Darrell White moved to uphold the Superintendent's recommendation. The motion was seconded by Mr. Phil Berry and carried unanimously.

Board President, Dr. Penix asked to have the agenda amended to add six consent items to the agenda.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve adding the consent items.

3. Approve the minutes from February 2 and 6, 2017.

Upon motion by Mr. Darrell White, seconded by Mr. Fred Amick, the board unanimously consented to approve the minutes as presented.

4. Delegation:
  - a. Anita Jarrett came before the board to show her support and to speak about Summersville Middle School and all that they have been through since the flood. Being housed at the Summersville Arena, having classrooms divided by curtains

instead of walls. Now being in the Modular Units, and how they appreciate the walls and classrooms.

5. Discussion:

- a. NCBOE social media policy ~ Chris Hanshaw  
Mr. Hanshaw came before the board to address the request of developing a social media policy for all board employees. He explained that most situations could be taken care of under the Employee Code of Conduct, and the Acceptable Use Policy of the Internet instead of a Social Media Policy. The board requested a Social Media Policy.

5. Action items:

- a. Evaluation of the Superintendent of Schools as required by West Virginia Code §18-4-6, and West Virginia Board of Education Policy 5309.

started at 7:34 p.m.

Mr. Fred Amick, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. A.J. Rogers and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Fred Amick moved to close the executive session and return to regular session. The motion was seconded by Mr. Darrell White and carried unanimously. \*ended at 8:05 p.m.

- b. The request of RHS Auditorium  
Dr. Tetrick explained that RAZE had dropped the cost from \$40,000.00 to \$20,000.00. She gave each board member a handout from the US Army Corps of Engineers, that states RHS and Auditorium is within the 100-year floodway; allowing the structure to remain is not consistent with intent of Federal, State or Local Floodplain management policy. Ignoring floodway concerns, the

auditorium appears feasible to be left as a standalone facility. However, they estimate that it will take \$1 Million plus to bring up to code. Board President, Dr. Penix stated that we need to give a date and tell them we are on a demolition schedule.

The board agreed to March 7<sup>th</sup> being the deadline and stated we must have an answer by then.

- c. Appointment of a Superintendent of Schools for a term of one to four years, to begin July 1, 2017.

started at 8:26 p.m.

Mr. Darrell White, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mr. Darrell White, Member  
Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Fred Amick moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. \*ended at 8:40 p.m.

Mr. A.J. Rogers moved that the Board appoint Dr. Donna Burge-Tetrick as the County Superintendent of Schools for a term of four (4) year(s) to begin this coming July 1, 2017 at an annual salary of \$112,000.00 for the first year, \$116,000.00 for the second year, \$120,000.00 for the third year and \$124,000.00 for the fourth year, but otherwise subject to the same terms and conditions as her existing contract of employment, and conditioned on the President furnishing the Board, at its next regular meeting, with the required written contract executed by both the President and the appointee. Mr. Darrell White seconded the motion and the board unanimously consented to approve the Superintendents contract.

- d. Western Governors University ~ Student Teaching Affiliation Agreement ~ E. Jarvis.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve action item d.

6. Consent items:

- a. Bus Requests
- b. Amy Cowan ~ Ohio Speech-Language Hearing Association Convention ~ Columbus, OH ~ March 30 – April 1, 2017
- c. NCCTC ~ Alicia Milanese ~ Fairmont State University ~ VEX Robotics ~ March 11, 2017 ~ via Leased Vehicle ~ insurance provided
- d. RHS ~ Greg James ~ Knoxville, TN & Richmond VA ~ April 26 – April 30, 2017 ~ via Commercial Coach ~ insurance provided
- e. RMS & RHS ~ Mike Fox ~ Choir ~ April 20 – April 22, 2017 ~ Cincinnati, OH ~ insurance provided.
- f. RMS ~ History Bowl at Fayetteville H.S. ~ 2/25/17
- g. NCHS ~ NCCTC ~ 2/28/17
- i. NCHS ~ NCCTC ~ 3/1/17
- j. RHS ~ NCCTC ~ 3/1/17
- k. SES ~ Dr. Kevin Lucky's Office ~ 3/3/17 (walking)

Upon motion by Mr. Fred Amick, second by Mr. Phil Berry, the board unanimously consented to approve consent items a-k as presented.

7. Finance:

- a. Payment of current invoices
- b. Supplements and Transfers
- c. Treasurers Report
- d. Contracts:
  - 1. Dinsmore & Shohl Legal Counsel
  - 2. Clerk of the Works ~ Eric S. Roberts
  - 3. Second Extension and Modification Contract with St. Lukes ~ Craigsville
- e. Use of Facilities:
  - 1. SYSL ~ Youth Soccer ~ SES sports fields ~ March 1 – June 30, 2017
  - 2. Shall We Dance ~ Dance Recital ~ NCHS Auditorium & Cafe. May 19-20, 2017
  - 3. S'ville. Police Dept. ~ SWAT Training ~ NCHS ~ one year
  - 4. NCHS ~ N.C. Youth Wrestling

Upon motion by Mr. A.J. Rogers, seconded by Mr. Darrell White, the board unanimously consented to approve finance items a, b, c, d 1 - 2, e 1 - 4 as presented.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board consented to approve finance item d – 3 with a vote of (4), Mr. Rogers abstained due to personal reasons.

8. Personnel

- a. Regular Personnel Agenda:

**Professional:**

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- Dustin Wood           Employ in the position of Long Term Substitute – 3<sup>rd</sup> Grade Teacher at Cherry River Elementary School (JP#: P01-18) effective 2.13.2017.
- Christy Cottrill       Employ in the position of English/Language Arts Teacher at Nicholas County High School (JP#: P01-28) effective upon completion of all WVDE requirements.

**Professional Extra-Curricular:**

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- Jennifer Foreman      Employ in the position of Head Track Coach at Summersville Middle School (JP#: PXC02-01) effective for the 2016-2017 WVSSAC athletic season upon completion of all WVSSAC and WVDE requirements.
- Ryan McClung         Employ in the position of one of two Temporary Support Staff – Baseball at Richwood High School (JP#: PXC02-03) effective for the 2016-2017 WVSSAC athletic season upon completion of all WVSSAC and WVDE requirements.
- Chris Smallwood      Employ in the position of one of two Temporary Support Staff – Baseball at Richwood High School (JP#: PXC02-03) effective for the 2016-2017 WVSSAC athletic season upon completion of all WVSSAC and WVDE requirements.
- Cody Boone            Employ in the position of Temporary Support Staff – Track at Richwood Middle School (JP#: PXC02-04) effective for the 2016-2017 WVSSAC athletic season upon completion of all WVSSAC and WVDE requirements.

**Service Extra-Curricular:**

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- Craig Brake           Employ in the position of Bus Operator – Faltis Children’s Shelter to Birch River Elementary School and return (SXC02-01) effective 2.21.2017.

**Consent:**

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- Aime Thomas         Resigns from her position of 2<sup>nd</sup> Grade Teacher at Summersville Elementary School effective 6.30.2017 due to retirement.
- Frances S. Amick     Resigns from her position of English/Language Arts Teacher at Richwood Middle School effective 3.01.2017 due to retirement.
- Walter Scott  
Howerton, III         Resigns from his extra-curricular position of Project Math Tutors/STEM Instructors – RESA 4 21<sup>st</sup> Century Community Learning Center Grant – Project SPLASH at Richwood Middle School housed at Cherry River Elementary School effective 2.13.2017.

- Request permission to post for and hire one (1) Energy Express Bus Operator in support of the Title I/Early Literacy summer program at Zela Elementary School.
- Request permission to post for and hire the following staff in support of the Title I after school program at Mt. Lookout Elementary School from 3.08.2017 through 4.13.2017.

- Three (3) classroom teachers
- Three (3) substitute classroom teachers
- One (1) bus operator

Upon motion by Mr. Phil Berry, second by Mr. Darrell White, the board consented to approve the personnel with a vote of (4) as presented by Personnel Director, Ernie Jarvis. Mr. Amick abstained from the vote, due to personal reasons.

9. Reports:

a. WV Board of Education Meeting Report - AJ Rogers.  
Fayette County Board of Education was given control back. Mr. George will remain there as Superintendent. They went in to executive session to discuss posting for the State Superintendent of Schools. This will be the last year that 9<sup>th</sup> and 10<sup>th</sup> grade students will be tested. This also will be the last year for the smarter balance testing.

10. Superintendent's Information:

Dr. Tetrick is in hopes that RMS will be in the Modular Units mid-March weather permitting. They are dealing with a lot of mud at both schools right now, due to the weather. Both schools will have walkways and canopies. She also explained that both RMS and RHS will be given two (2) days just as SMS was given to move in and set up their classrooms.

Next school year she is in hopes of implementing a required (9) weeks at the Career Center. This will allow students to see what is offered there on a first hand basis.

Mr. Amick gave a brief report to the board about Math Field Day results.

11. Items for Future Agendas:

Code of Conduct update  
Electronic Device Policy  
Social Media Policy

12. Next Meeting Date:

\*anyone wanting to speak can sign up starting at 5\*

February 24, 2017 ~ Public Hearing at SMS ~ starts at 6

February 27, 2017 ~ Public Hearing at NCHS ~ starts at 6

March 1, 2017 ~ Public Hearing at RMS / CRE ~ starts at 6

March 3, 2017 ~ Public Hearing at RHS / CRE ~ starts at 6

March 6, 2017 ~ Public Hearing at NCCTC ~ starts at 6

**March 7, 2017 ~ Rescheduled REGULAR Meeting at MLE ~ LSIC ~ starts at 7**

March 20, 2017 ~ Regular Meeting at NCBOE ~ starts at 7

13. Adjournment

Upon motion by, Mr. Darrell White, seconded by Mr. Phil Berry, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education.

The meeting adjourned at 9:23 p.m. The next meeting will be a special meeting which will be held on Friday, February 24, 2017, beginning at 6:00 p.m. for the purpose of conducting a public hearing. The meeting will be held at Summersville Middle School, 40 Grizzly Road, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE Dr. Gus Penix

Dr. Donna Burge-Tetrick, Superintendent Dr. Donna Burge Tetrick

Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 1, 2, 3, 4, 5, 6, 7, 8, 9, or 10, as per the School Laws of WV 6-9A-4-9. \*