

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, February 15, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

### **Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance  
Board President asked that Mark Shifflett's family be remembered along with the staff and students at NCHS.
3. Approve minutes of meetings held on: February 1, and 9, 2021  
Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve the minutes.
4. Recognition:
5. Discussion Items & Presentations:
  - a. Letter of Interest Expressing Desire to Acquire Canvas Elementary School Property on behalf of Mountain View Church. ~ Robert Britton, Kenneth Bever and Virgil Groves. Mr. Britton spoke on behalf of the Church asking the Board to consider selling the property at Canvas.
  - b. Cherry River Elementary Mascot/Color change ~ L. Young  
Principal Young, presented the Board with the results of several surveys' both within school (teachers/students) and public comments. The desire of the majority is to change the colors to orange and black and be called the Little Jacks.
  - c. Update from ZMM:  
Mr. Ferguson joined the meeting via TEAMS
    - C.R.E. map design is complete
    - Waiting on the budget
    - Utility meeting the week of Feb. 22
    - Meeting on the completed H&H study with FEMA and the City of Richwood

- Construction should begin on the CRE site on July 1, 2021
- Glade Creek site, the Grading package is nearing completion
- Working on the permits
- Building pads will be started on in October/November

d. Update on Employee Vaccination ~ Dr. Donna Burge-Tetrick

- As of February 26, 2021 (275) employees have been vaccinated
- Approximately (110) employees are still waiting, mostly under 50 years of age
- After the 26<sup>th</sup> all employees wanting to receive the vaccine will need to register at [wv.vaccination.gov](http://wv.vaccination.gov)

e. Update on at Risk Students ~ DBT

- First Semester evaluation, if a student failed one class they were brought back in to receive credit recovery.
- 696 students are attending distance learning.
- Credit recovery: we have several students enrolled while working on 2<sup>nd</sup> semester assignments.

\*\*Action Items (A) and (C):

\*started at 6:37 p.m.

Upon motion from Mr. Phil Berry second by Mrs. Libby Coffman, the board unanimously consented to close the regular session and go into executive session as indicated under Item 9, as per the School Laws of WV§ 6-9A-4, "Matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving competition which, if made public, might adversely affect the financial or other interest of the state or any political subdivision"

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

Mrs. Libby Coffman moved to close the executive session and return to regular session. The motion was seconded by Mr. Roy Moose and carried unanimously. \*ended at 8:13 p.m.

No action was taken during the executive session.

6. Action items: Dr. Burge-Tetrick explained the revised reentry plan:

**Nicholas County Schools Revised Reentry Plan 2021**  
**Beginning March 1, 2021**

The Nicholas County Board of Education values in-person learning for all students while ensuring the safety of staff, students, parents, and the community. The Nicholas County Board of Education must set the 2021 reentry plan in accordance with a directive from the West Virginia Board of Education and collaboration with the Nicholas County Health Department.

Beginning **Monday, March 1, 2021**, ALL students who opted for in person instruction, will attend school 4 days per week, (Monday, Tuesday, Thursday, and Friday) with distance learning on Wednesdays.

If Nicholas County moves to **RED** on the **WVDHHR County Alert Map** posted each day at 10 a.m., Nicholas County Schools will operate under “**CODE RED**” beginning the next school day:

- **ELEMENTARY & MIDDLE SCHOOL STUDENTS** will remain on the 4 day per week schedule regardless of the color on the **WVDHHR County Alert Map**.
- **HIGH SCHOOL STUDENTS** transition to fully remote learning and will remain remote until the next Saturday’s **WVDHHR County Alert Map** for Nicholas County.

Fulltime distant and virtual students will continue to do assignments regardless of county status on the WVDHHR Alert Map.

Pre-k students will remain on the **A & B** schedule.

### **Staff and students at all grade levels will wear face coverings.**

- a. Board consideration and possible action to remedy legal issues concerning the Glade Creek Property. DBT (right of way with Mr. Tallamy)
- b. Approval of possible updated reenter plan ~ DBT
- c. Approval of MOU with Nicholas County Youth Wrestling (effective 3/1/21)

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items as presented.

Board Recessed at 8:18 for 10 minutes.

#### 7. Consent Items:

- a. Finance:
  1. Payment of current invoices
  2. Treasurer’s Report
  3. Contract:
    - a. Kanawha Stone - Change order #1 & 2
  4. Surplus Inventory

Upon Motion by Mr. Fred Amick, seconded by, Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented by Treasurer, Kevin Hess.



## 8. Personnel:

\*started at 8:44 p.m.

Mrs. Libby Coffman, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, "The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting." The motion was seconded by Mr. Phil Berry and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Fred Amick, moved to close the executive session and return to regular session. The motion was seconded by Mr. Phil Berry and carried unanimously. \*ended at 9:04 p.m.

No action was taken while in executive session.

a. **Professional:**

Mason Bishop	Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.
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Deborah McGenney	Employ in the position of Restricted Substitute for Nicholas County Schools effective upon WVDE approval.
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**Service:**

April Ramsey	Employ in the position of Substitute Bus Operator for Nicholas County Schools effective upon receipt of successful DMV check.
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Ashley Ferrell	Employ in the position of Early Childhood Classroom Teaching Assistant I at Birch River Elementary School effective up hire of her replacement and approval of the WVDE. (D. Brown, BRE—ECCAT 1; Vacating SMS-SP-SPED AIDE 5 (114026)).
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Sandra Skipper	Employ in the position of Half Time Cook II at Summersville Middle school effective February 22, 2021. (K. Legg, SMS-HT-COOK 4)
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**Professional Extra-curricular:**

Matt Morriston	Employ in the position of Head Track Coach at Summersville Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.
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Mason Bishop            Employ in the position of Temporary Support Staff-Boys Basketball Coach at Summersville Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.

**Consent:**

Correct the effective date of retirement for Tony Nichols from July 1, 2021, to June 30, 2021.

Mary Griffith resigns her position as Teacher with Nicholas County Schools effective June 30, 2021, due to retirement. (Vacating GRE PE)

Cathy Lester resigns her position as Teacher with Nicholas County Schools effective June 30, 2021, due to retirement. (Vacating RHS ENGL 2)

Peggy Crowe resigns her position as Teacher with Nicholas County Schools effective June 30, 2021, due to retirement. (Vacating GRE PK-1)

Ginger McQueen resigns her position as Secretary with Nicholas County Schools effective June 30, 2021, due to retirement. (Vacating GRE-SEC)

Teresa Brown resigns her position as Teacher with Nicholas County Schools effective June 30, 2021, due to retirement. (Vacating GRE K-1)

Adam Young is resigning his position as Head Football Coach at Summersville Middle School effective February 9, 2021.

Jo Ann Gainer resigns her position as Principal with Nicholas County Schools effective February 15, 2021, due to retirement.

Christopher Neal resigns his position as Assistant Softball Coach at Summersville Middle School effective February 15, 2021.

Approve the step three pay increase of Bruce Deitz pursuant to W. Va. Code § 15A-4-2(d)-(e), effective January 19, 2021.

Upon recommendation of Principal Kristina Frame, approve the voluntary transfer of Jerilea Sizemore from her current position as Science Teacher at Summersville Middle School to the new position of 6<sup>th</sup> Grade Teacher at the same school pursuant to W. Va. Code §18A-4-7a(u), to be effective with the start of the 2021-2022 school year.

**Approved Leave Requests**

Courtney Martin wishes to extend her previously approved maternity leave from her position as Teacher at Summersville Elementary School until May 25, 2021 using unpaid leave.

Wendy Mays seeks approval for her absence from February 3, 2021 to February 9, 2021 using four personal days and one-day unpaid leave to arrange hospice care of a close relative.



Larry Conard seeks to be absent from his position with the Maintenance Department beginning February 11, 2021, and continuing until approximately February 19, 2021, using sick leave.

Debra Cline seeks to be absent from her position as Teacher at the Nicholas County Career and Technical Center beginning February 26, 2021, until approximately May 14, 2021 using sick and unpaid leave.

Upon motion by Mr. Fred Amick, second by Mr. Roy Moose, the board unanimously consented to approve personnel as presented by Personnel Director, Melissa Adkins.

9. Superintendent's Information:
  - a. Construction Planning/Architectural Update
10. Reports:
  - a. SESC ~ Dr. Penix
  - b. Bright Horizons ~ Board Member, Coffman
11. Delegations:
12. Items for Future Agendas:
  - CRE Mascot/Color change (action items)
  - Student capacity
  - Canvas property / Nicholas County Youth Wrestling
  - Discussion/Presentation: Mr. Moose requested to add Mr. Chuck Grishaber
13. Future Meeting Dates:
  - a. Regular Meeting ~ Monday, March 1, 2021, at NCBOE Office at 5 pm
  - b. LSIC Meeting ~ Tuesday, March 9, 2021, at Summersville Elementary, 108 McKees Creek Road, Summersville, WV 26651 (MLE, MNE, SES, BRE, & ZES)
  - c. Regular Meeting ~ Monday, March 15, 2021, at NCBOE Office at 5 pm
  - d. Regular Meeting ~ Monday, April 5, 2021, at NCBOE Office at 5 pm
  - e. Regular Meeting ~ Tuesday, April 20, 2021, at NCBOE Office at 5 pm
14. Adjournment:

Upon motion by, Mrs. Libby Coffman, second by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:09 p.m.

The next meeting will be a regular meeting which will be held on Monday, March 1, 2021, beginning at 5:00 p.m. The purpose of the meeting will be to conduct routine business. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE

Dr. Donna Burge-Tetrick, Superintendent

Kim Belletto, Recording Secretary Nicholas County Schools