

State of West Virginia\_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, February 4, 2019, beginning at 4:00 p.m. The meeting was held at The Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651. The purpose of the meeting was to conduct routine business, along with the rescheduled student disciplinary hearings from January 31, 2019.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:  
The meeting was called to order by Board President, Dr. Gus Penix.

2. Conduct Student Disciplinary Hearing:

a. 4: 00 - 4:45 p.m. 11<sup>th</sup> Grade RHS

\*start time: 4:04 pm

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Scott Williams, Principal at RHS

Ms. Kathy Sibbett, Special Education Director

Ltn. Seth Loudon, PRO Officer at NCHS

Officer Aaron Evans, PRO Officer at RHS

Tammi Gregory, Attendance Director

Student, Parents and Sister

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to close the executive session and return to regular session. \*ended at 4:38 p.m.

Superintendent, Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that student #201862028 not be expelled, but rather return to school tomorrow, February 5, 2019.

Mr. A.J. Rogers moved to uphold the Superintendent's recommendation. The motion was seconded by Mr. Phil Berry and carried unanimously.

b. 4:45 – 5:30 p.m. 11<sup>th</sup> Grade NCHS

\*start time: 4:40 pm

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to close the regular session and go into executive session as indicated under Item 3, as per the School Laws of WV 6-9A-4, "The disciplining, suspension or expulsion of any student in any public school or public college or university, unless such student requests an open meeting."

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mrs. Elizabeth Coffman, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Kendra Rapp, Principal at NCHS

Ms. Tammi Gregory, Attendance Director

Ms. Kathy Sibbett, Special Education Director

Sgt. Seth Loudon, PRO Officer at NCHS

Mr. Chris Hanshaw, Technology Director

Ms. Connie Roberts, Transportation Supervisor

Student and Mother

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry the board unanimously consented to close the executive session and return to regular session. \*ended at 5:40 p.m.

Superintendent, Burge-Tetrick stated that after review of the infractions, current information and school records of the student the Nicholas County Board of Education agreed to the following action.

It is recommended that student #201862029 not be expelled, but rather placed at the Nicholas County Learning Center and Cadet Leadership Academy, for one year. The student is **not** permitted to be on school property without written permission from the superintendent except to attend class. A review of the student's educational placement will be continually assessed. Reviewing transportation options, student is to have no contact with middle school students and is to be seated on the next to last seat on the bus. A full evaluation will occur prior to the 2019-2020 school year.

Mr. Phil Berry moved to uphold the Superintendent's recommendation. The motion was seconded by Mrs. Libby Coffman and carried unanimously.

Board recessed at 5:41 p.m., meeting started back at 6:05 p.m.

3. Approve minutes of meetings held on January 22, 2019

Upon motion by Mr. A.J. Rogers, seconded by Mr. Fred Amick, the board unanimously approved the minutes as presented.

4. Recognitions:

- a. Nicholas County Literacy Council:  
Jeremy and Cortney Wood, Co-Presidents recognized the following individuals:  
Dr. Jennie Bechtold Award: County Nominee ~ April Davis  
Eddie C. Kennedy Award: County Nominee ~ Teresa Conrad  
Other School nominees recognized were: Abigail Hoover, Emily Prior, and Katelyn Elliott. All members of Nicholas County Literacy Council and West Virginia Reading Association received membership certificates.
- b. West Virginia Reading Association:  
Bruce Neal, Executive Director  
Joyce Morris, ILA State Coordinator recognized:  
Tony Nichols ~ 2015 Madge McDaniel Leadership Award along with the 2018 Service Award.  
Cortney Wood ~ 2017 Dr. Jennie Bechtold Award for Outstanding Beginning Teacher  
Dr. Sarah Lee ~ WVRA State Literature Fair Coordinator  
Teresa Brown ~ WVRA Hospitality Chair  
Jeremy and Cortney Wood ~ Nicholas County Literacy Council Co-Presidents

## 5. Discussion:

## a. School Cancellation Policy

Superintendent, Burge-Tetrick explained school cancellations and how the days are to be made up. **Snow Route Days** will be called when the main roads are clear. Students who are unable to safely travel to the alternate route will be given an excused absence for the day. **2 Hour Delay and 3 Hour Delay** will be called when deemed necessary. The **first 5 snow days** will be counted from our Bank Time Schedule (students and staff do not make up these days.) The **second 5 days** will be counted from our **Reimaging Time (Summer Saver Packets)** staff report to school on a 2-hour delay. Students and staff do not make up these days. The **next 6 snow days** will be counted as **Outside School Environment Days**, staff and students will not make these days up. Students and Staff will begin making up days at the end of the school year starting with the 17<sup>th</sup> snow day.

\*The State Policy of 180 Days are Required.

\*Mr. Rocky Roberts calls all the TV/Radio

## 6. Action items:

- a. Approval of MOU with the SESC for an administrative assistant for Nicholas County Schools/NCLC
- b. Approval of the Nicholas County Water Festival ~ ALL 5<sup>th</sup> grade teachers and students ~ Carnifex Ferry State Park ~ April 17, 2019 (9:15 am – 1:30 pm)

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board unanimously consented to approve action items A and B as presented.

## c. Consider a Resolution Concerning the Omnibus Education Bill

Upon motion by Mr. A.J. Rogers, seconded by Mr. Phil Berry, the board unanimously consented to approve action item C as presented.

## 7. Consent items:

## a. Bus Requests:

<u>DATE</u>	<u>DAY</u>	<u>SCHOOL</u>	<u>ACTIVITY/DESTINATION</u>	<u>Students</u>	<u>#Bus</u>	<u>Depart/ Return</u>
02-21-19	THU	CHERRY RIVER	Disney on Ice/Charleston Civic Center	29	1	7:30-2:00
02-22-19	FRI	SUMM ELEM	Disney on Ice/Charleston Civic Center	116	2	8:00-3:30
02-16-19	SAT	RICHWOOD MIDDLE	WVU Girls Basketball Game	19	1	9:30-7pm
02-09-19	SAT	RICHWOOD HIGH	Independence High-Wrestling	6	1	9:00-11pm
02-16-19	SAT	RICHWOOD HIGH	WVU Girls Basketball Game	16	1	9:30-7pm
03-26-19	TUE	RICHWOOD HIGH	Charmco-Softball	25	1	3:00 pm
03-28-19	THU	RICHWOOD HIGH	Hinton-Softball	25	1	2:45 pm

03-29-19	FRI	<b>RICHWOOD HIGH</b>	Hico-Softball	25	1	3:30 pm
04-02-19	TUE	<b>RICHWOOD HIGH</b>	Charleston-Softball	25	1	3:00 pm
04-05-19	FRID	<b>RICHWOOD HIGH</b>	Lost Creek-Softball	25	1	2:45 pm
04-08-19	MON	<b>RICHWOOD HIGH</b>	Dunmore-Softball	25	1	1:45 pm
04-09-19	TUE	<b>RICHWOOD HIGH</b>	Shady Spring-Softball	25	1	3:00 pm
04-10-19	WED	<b>RICHWOOD HIGH</b>	Webster Spring-Softball	25	1	3:00 pm
04-16-19	TUES	<b>RICHWOOD HIGH</b>	Oak Hill-Softball	25	1	3:00 pm
04-24-19	WED	<b>RICHWOOD HIGH</b>	Flatwoods-Softball	25	1	3:00 pm

b. Out of State Travel or Leased Vehicles:

1. NCCTC ~ Jennifer Friend ~ Charleston Civic Center ~ WV Small Farms Conference and Youth Day ~ Feb. 15, 2019 ~ 6 students ~ via leased vehicle, Ins. Provided.
2. NCCTC ~ Alicia Milanese ~ Fairmont ~ High Tech Foundation (robotics) ~ Feb. 16, 2019 ~ 5 students ~ via leased vehicle, Ins. Provided.

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent's recommendations and approved consent items as presented.

8. Finance:

- a. Payment of current invoices
- b. Contract - Dynamic Entertainment and Lighting Productions for RHS prom.
- c. Miscellaneous – Approval of Section 125 Plan Document. ~ Tabled to 2/18/19

Upon motion by Mr. Phil Berry, seconded by Mr. A.J. Rogers, the board unanimously consented to uphold the Superintendent's recommendation and approve finance items A and B as presented. Item C, Section 125 Plan was tabled until the next regular meeting.

9. Personnel:

**Professional Extra-Curricular:**

Michelle Anderson      Employ in the position of Assistant Track Coach at Summersville Middle School effective with the start of the 2018-2019 season and upon completion of any applicable WVSSAC requirements.

Robert Brown      Employ in the position of Assistant Softball Coach at Summersville Middle School effective with the start of the 2018-2019 season and upon completion of any applicable WVSSAC requirements.

**Service:**

Doris Gwinn      Employ in the position of Substitute Bus Operator for Nicholas County Schools effective immediately.

Chasity Byrd	Employ in the positon of Early Childhood Assistant Teacher (ECCAT) at Summersville Elementary School effective at the start of the 2019-2020 school year. (K. Blake; SES-ECCAT 2; Vacating RHS-SPED AIDE 2. 1150212)
Sabrina Moore	Employ in the position of Cook at Summersville Middle School effective immediately. (M. Smith; Cook 4; Vacating SMS-Cook 3)
Anthony Wiley	Employ in the position of Custodian III at Richwood Middle School effective immediately. (D. Acree, RMS-CUST Day 1; Vacating NCHS-CUST6)
Robin L. Gregory	Employ in the position of Cook at Nicholas County High School effective immediately. (J. Hamrick; NCHS Cook 5; Vacating NCHS COOK 4)
Josh Bulmer	Employ in the position of Bus Operator for Bus 3 effective (D. Cherry; GAR 3; Vacating GAR 96)
Kathi Johnson	Employ in the position of Substitute Custodian for Nicholas County Schools effective immediately.

**Service Extra-Curricular:**

Teresa Champe	Employ in the position of After School Cook for Zela Elementary School effective with the start of the program.
---------------	---

**Consent:**

Allen Hunter resigns his position of Substitute Teacher for Nicholas County Schools effective immediately.

Wayne Hinkle resigns from his position as Bus Operator for Nicholas County Schools.

Kristy Mazzella resigns her position as Assistant Track Coach for Richwood High School effective immediately.

Please approve the following volunteers:

Michael Adkins	Paul Mullins	Megan Smith	Jayme Spencer
Jessica Wilson	Milissa Belcher	Steven Belcher	Perry Brown
Tracy Gregory	Kristi Gohil	Rebecca Groves	Nikatta Hart
Tyler Hatfield	Teresa McMillion	Lindsey Skidmore	

**Approved Leave Request Addendum**

Vanessa Garret seeks to be absent from her position as Robotics Instructor for Nicholas County School on February 13-15, 2019 using three days' unpaid leave.

Marcia Kiser seeks to be absent from her position as Clerk at Summersville Middle School from February 22, 2019, through approximately April 10, 2019, using Sick and Family Medical Act Leave.

Upon motion by Mr. Fred Amick, second by Mr. A.J. Rogers, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

10. Superintendent's Information:
- Construction Planning
  - Update on Land Purchase Option

Superintendent Burge-Tetrick updated the board that Taradon has completed the soil sampling and core drilling. The report is being reviewed by FEMA and then the Fish and Wild Life dept. will review and do their audit, then the report goes back to FEMA. Hopefully the final document will be accepted; at best we are looking at three months.

Dr. Tetrick also explained to the board that she has located three schools to be toured for ideas, the schools are located in Ohio, Tennessee and South Carolina. Updates will follow after the tours have been completed.

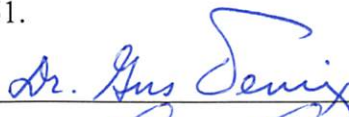
11. Reports:  
Technology Director, Chris Hanshaw updated the board on a drop down being added to the County website for frequently asked questions and answers. This will allow the public access to direct answers from ZMM and Skanska in hopes of keeping the public updated.
12. Items for Future Agendas:  
Approval of Section 125 Plan Document
13. Next Meeting Date:  
\* Monday, February 18, 2019, regular meeting ~ at NCBOE ~ 6:00 pm  
\* Monday, March 4, 2019, regular meeting ~ at NCBOE ~ 6:00 pm  
\* Monday, March 18, 2019, regular meeting ~ at NCBOE ~ 6:00 pm

14. Adjournment:

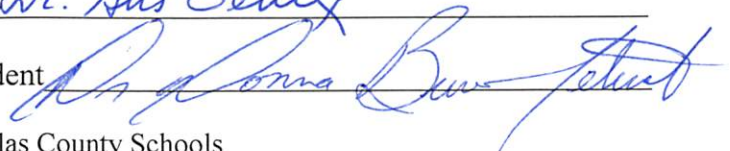
Upon motion by, Mr. Phil Berry, seconded by Mr. A.J. Rogers, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 8:25 p.m.

The next meeting will be a regular meeting which will be held on Monday, February 18, 2019, beginning at 6:00 a.m. The purpose of the meeting will be to conduct routine business. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools