

State of West Virginia_

County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular meeting on Tuesday, April 17, 2018, beginning at 6:00 p.m. The meeting was held at the Zela Elementary School, 165 Country Road, Summersville, WV 26651. The purpose of the meeting will be to conduct LSIC reports from MLE, MNE and Zela, along with conduct regular business.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mr. Darrell White, Member
- Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order along with a moment of silent reflection:
The meeting was called to order by Board President, Dr. Gus Penix.
2. Delegations:
 - a. Lawrence Tully
3. Approve minutes from: March 19, 2018, April 2, 2018.

Upon motion by Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to approve the minutes as presented.

4. Awards/Recognition:
 - a. Bradley Bordelon ~ Honorary Secretary of State
 - b. Taylor Brown ~ Honorary Secretary of State ~ rescheduled
 - c. Caleb Hanna ~ Honorary Secretary of State
 - d. Felicia Seabolt ~ Honorary Secretary of State
 - e. Caleb Hanna ~ WV Poetry Out Loud Top 5th Placement
 - f. Quinn Raffo ~ Prudential Spirit of Community Award ~ rescheduled
 - g. Recognition of: Math Field Day and Social Studies Fair Coordinators
5. Superintendents Info/Board Comments/Concerns/Information:
 - a. Ms. Karen King, Assistant Principal NCHS ~ read her retirement letter to board, with the effective date of June 18, 2018.
 - b. Rebecca Groves and Tammi Gregory with an update on attendance:
Ms. Gregory, Attendance Director, updated the board on the eighth month attendance report.

Ms. Groves the School Based Probation Officer / Truancy Diversion came before the board with a comparison of each High School and Middle School absences from 2016-17 compared to 2017-18 school year.

Superintendent, Burge-Tetrick updated the board on Nicholas County ranking 14th in the State and she congratulated the board, and every school employee for doing such a wonderful job.

Board President, Penix spoke on all the rumors and erroneous information being spread around the county. He showed a power point on the CEFP (2010-2020); explaining yet again the requirements, the data that must be gathered, options presented in the 2010-2020 CEFP plan, options completed (closing Beaver & Craigsville Elementary), (closing Dixie Elementary). He also spoke about the purchase of land, and the fact that there has been **no** agreement to purchase land at \$50,000.

Dr. Penix along with Mr. Hess, Treasurer went over the legal expenses from July 2016 thru August 2017 due to the flood, closure/consolidation hearings, personnel, miscellaneous and FOIA requests the total is \$617,092.11.

Board Treasurer, Kevin Hess explained the excess levy funds are not designed for new construction. The excess levy funds must be spent according to the levy call, which is approved by the voters. In order to build a new Summersville Elementary School, the County would have to request funding from SBA and Possibly a Construction Bond in order to build a new school. However, SBA funds are never guaranteed funding due to every County across the State are competing for that money.

- 6. LSIC ~ reports
 - a. MLE: Ms. JoAnne Gainer, Principal along with Ms. Regina Thomas and Ms. Amanda Hanks.
 - b. MNE: Mr. Glen Tyree, Principal
 - c. Zela: Mr. Jeremy Wood

- 7. Action items:
 - a. Approval of Reimagining Time Non-Traditional Instruction Days T.G.
 - b. Approval of Candace Wright contract for a Psychologist ~ K.S.
 - c. Adoption of Mathematics Instructional Materials T.N.
 - d. Approval to host the WV State School Bus Road-E-O on the campus of NCHS and SMS on the dates of June 26-27, 2018 ~ E.J.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve action items as presented.

- 8. Consent items:
 - a. Bus Requests

CHERRY RIVER ELEMENTARY SCHOOL

04/20/18	FRIDAY, SUMMERSVILLE, WV Simply Unique	FIELD TRIP Return	HEADSTART 1:00 PM	26	9:00 AM
05/04/18	FRIDAY, BECKLEY, WV Jump Zone	FIELD TRIP Return	1 2:00 PM	33	8:00 AM
05/17/18	THURSDAY, S'VILLE AND C'VILLE, WV Mountain Lake Campground, Fujiyama, & Craigsville Skating Rink	FIELD TRIP Return	1 4:00 PM	38	8:00 AM
05/25/18	FRIDAY, CHARLESTON, WV Various sites	FIELD TRIP Return	1 9:00 PM	29	8:00 AM
05/29/18,	TUESDAY, LEWISBURG, WV Lost World Caverns	FIELD TRIP Return	1 2:20 PM	60	8:00 AM

GAULEY RIVER ELEMENTARY SCHOOL

04/23/18	MONDAY, SUMMERSVILLE, WV Summersville Middle School	TOUR Return	1 10:00 AM	52	8:00 AM
04/26/18	THURSDAY, RICHWOOD, WV Richwood Middle School	TOUR Return	1 10:00 AM	52	8:00 AM
04/27/18	FRIDAY, CHARLESTON, WV Clay Center	FIELD TRIP Return	1 3:30 PM	63	7:45 AM
05/04/18	FRIDAY, CHARLESTON, WV Charleston Town Center	FIELD TRIP Return	1 3:00 PM	60	8:00 AM
05/16/18	WEDNESDAY, SUMMERSVILLE, WV Mountain Lake Campground	FIELD TRIP Return	1 2:00 PM	55	9:00 AM
5/17-23/18	THURS-WED, CRAIGSVILLE, WV (weather ?) Indian Rocks Lake	FIELD TRIP Return	WALKING Return	56	8:00 AM 1:00 PM
05/24/18	THURSDAY, LEWISBURG, WV Lost World Caverns Bear Town	FIELD TRIP Return	1 5:00 PM	52	7:20 AM
05/29/18	TUESDAY, FAYETTEVILLE, WV ACE Adventures	FIELD TRIP Return	1 2:10 PM	60	8:00 AM

MT. LOOKOUT ELEMENTARY SCHOOL

05/21/18	MONDAY, SUMMERSVILLE, WV KESSLER CROSS LANES, WV Merchants Walk Cinema and	FIELD TRIP Return	2 1:30 PM	130	8:30 AM
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Carnifex Ferry State Park

MT. NEBO ELEMENTARY SCHOOL

05/22/18	TUESDAY, KESSLER CROSS LANES, WV FIELD TRIP	2	131	9:00 AM
	Carnifex Ferry State Park	Return	2:00 PM	
05/29/18	TUESDAY, WHEELING, WV FIELD TRIP	1	37	5:45 AM
	Oglebay Museum & Zoo	Return	9:30 PM	

PANTHER CREEK ELEMENTARY SCHOOL

04/20/18	FRIDAY, SUMMERSVILLE, WV TOUR	1	51	8:00 AM
	Summersville Middle School	Return	10:00 AM	
04/25/18	WEDNESDAY, RICHWOOD, WV TOUR	1	51	8:00 AM
	Richwood Middle School	Return	10:00 AM	
05/04/18	FRIDAY, SUMMERSVILLE, WV FIELD TRIP	2	126	8:00 AM
	Nicholas Showplace and S'ville Dam Roadside Park	Return	2:00 PM	
05/25/18	FRIDAY, KESSLER CROSS LANES, WV FIELD TRIP	2	120	9:30 AM
	Carnifex Ferry State Park	Return	1:30 PM	

SUMMERSVILLE ELEMENTARY SCHOOL

04/18/18	WEDNESDAY, SUMMERSVILLE, WV FIELD TRIP HEADSTART	23	9:00 AM
	Library	Return	11:30 AM
04/25/18	WEDNESDAY, SUMMERSVILLE, WV TALENT SHOW	WALKING	380
	VARIES Old Main Gym	Return	VARIES
04/26/18	THURSDAY, SUMMERSVILLE, WV FIELD TRIP HEADSTART	24	9:00 AM
	Lowe's	Return	12:30 PM
04/27/18	FRIDAY, SUMMERSVILLE, WV ARBOR DAY	WALKING	70
	Senior Center CELEBRATION	Return	11:00 AM
5/29-30/18	TUES-WED, SUMMERSVILLE, WV AWARDS DAY	WALKING	380
	Family Life Center	Return	VARIES
05/02/18	WEDNESDAY, CHARLESTON, WV FIELD TRIP	1	67
	Clay Center	Return	2:50 PM
05/02/18	WEDNESDAY, SUMMERSVILLE, WV FIELD TRIP HEADSTART	28	9:15 AM
	Mt. Lake Campground	Return	12:30 PM
05/04/18	FRIDAY, SUMMERSVILLE, WV FIELD TRIP	WALKING	28
	Courthouse (Withee's class)	Return	10:30 AM
05/04/18	FRIDAY, SUMMERSVILLE, WV FIELD TRIP	WALKING	24
	Courthouse (Hughes' class)	Return	10:30 AM

05/16/18	WEDNESDAY, CHARLESTON, WV FIELD TRIP 1 Clay Center	66	8:00 AM
	Return 3:30 PM		
ZELA ELEMENTARY SCHOOL			
05/11/18	FRIDAY, SUMMERSVILLE, WV FIELD TRIP 1 Mountain Lake Campground	49	8:30 AM
	Return 1:00 PM		
05/22/18	TUESDAY, CHARLESTON, WV FIELD TRIP 1 Various sites	50	7:45 AM
	Return 5:00 PM		
SUMMERSVILLE MIDDLE SCHOOL			
04/25/18	WEDNESDAY, CHARLESTON, WV FIELD TRIP 3 Sky Zone	133	8:00 AM
	Return 3:00 PM		
05/22/18	TUESDAY, BECKLEY, WV FIELD TRIP 3 Golden Coral/Bowling	168	9:15 AM
	Return 2:50 PM		
NICHOLAS COUNTY HIGH SCHOOL			
05/02/18	WEDNESDAY, SUMMERSVILLE, WV REWARD 2 – SHUTTLE 400 Memorial Stadium		12:30 PM
	Return 3:00 PM		

- b. SES ~ May 24, 2018 ~ 8:00-4:30 ~ Fort Chiswell Animal Park, VA ~ via school buses.
- c. GRE ~ May 22, 2018 ~ 7:30-4:30 ~ Virginia Safari Park, and Natural Bridge, VA ~ via school buses.
- d. CRE ~ April 28, 2018 ~ 7:30-6:00 ~ Hines Field ~ Pittsburgh ~ via School Bus
- e. SES ~ May 9, 2018 ~ 8:00-5:30 ~ Virginia Safari Park, and Natural Bridge, VA ~ via school buses.
- f. RHS Band Trip ~ Cody Boone ~ TN and NC ~ 4/26-27th (trip has already been approved).
- g. Student Transfer Request from Fay. Cty. To SMS
- h. RMS ~ Melissa Cole ~ Teacher Con Academy for Computer Science ~ 6-17-22, 2018 ~ Atlanta, GA (new flow form)

Upon motion by Mr. Darrell White, seconded by Mr. A.J. Rogers, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

- 9. Finance
 - a. Payment of current invoices
 - b. Transfers and Supplements
 - c. Contract Approval
 - 1. Nicholas County Board of Parks and Recreation Commission
 - 2. RHS contract with Shifoto Studios ~ Prom ~ May 5, 2018
 - d. Surplus Property

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendation and approve finance items as presented by Board Treasurer, Kevin Hess.

10. Personnel:

a. Regular Personnel Agenda:

started at 8:58 p.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of WV 6-9A-4, “The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mr. Darrell White and carried unanimously.

Present for the meeting were:

Dr. Gus Penix, President

Mr. Fred Amick, Vice-President

Mr. Phil Berry, Member

Mr. Darrell White, Member

Mr. A.J. Rogers, Member

Dr. Donna Burge-Tetrick, Superintendent

Ms. Melissa Adkins, J.D., Personnel Director

Mr. Darrell White moved to close the executive session and return to regular session. The motion was seconded by Mr. Fred Amick and carried unanimously. *ended at 9:47 p.m.

No action was taken while in executive session.

Professional Extra Curricular:

Andrea Brogan Employ in the position of Itinerant Speech Language Therapists for the 2018 ESY program effective with start of program.

Jackie Houchin Employ in the position of MS/MM/MI/LD/BD/AU Itinerant Teacher for the 2018 ESY program effective with the start of the program.

Theresa Dennison Employ in the position of Pre-School Special Needs Teacher for the 2018 ESY program effective with the start of the program.

Kathy Tyree Employ in the position of MI/LD/BD/AU Itinerant Teacher for the 2018 ESY program effective with the start of the program.

Service:

Tina Foster Employ in the position of Half Time Cook at Summersville Middle School effective Monday, April 23, 2018. (G.O'Quinn; SMS-COOK5)

Melissa Ervin Employ in the position of Custodian III for the Group Mission Trips Summer Work Camp effective with the start of the program.

Beverly Beam Employ in the position of Cook for the Group Mission Trips Summer Work Camp effective with the start of the program.

Allyson Moore Employ in the position of Long Term Substitute Aide / Early Childhood Classroom Assistant Teacher (ECCAT) at Mt. Lookout Elementary effective immediately. (DOC: P.Hanshaw Job Code: MLE-ECCAT 1)

Service Extra Curricular:

Karen Adkins Collins Employ in the position of Itinerant Instructional/Transportation Aide for the 2018 ESY program effective with the start of the program.
Connie Rader
Wendy Roberts
Pamela Jill Hughes McCoy

Bus Operator:

Amber Bailes Employ in the position of Bus Operator for Bus #123 (GAR123) effective April 18, 2018. (B.Armstrong, GAR123)

Consent:

Permission to post and hire the following summer school positions at Cherry River Elementary to be paid for with 21st Century Funds:

- 1 Site Coordinator
- 2 Math Teachers: 1(3-5 grades) and 1 (k-2) grades
- 2 ELA teachers: 1 primary and 1 intermediate
- 1 Healthy Choices Teacher
- 6 Enrichment/Substitutes
- 1 cook--full day
- 1 bus--full day
- 1 custodian

Permission to post and hire four summer painters.

Permission to post and hire the following jobs for 2018 ESY Program:

- One MI/LD/BD/AU Teacher-Itinerant
- Substitute Teachers Multi-Cat Certified-Itinerant
- Substitute Instructional/Transportation Aides –Itinerant

Permission to correct the Approved Personnel Agenda to clarify that the Substitute Electrician II position would also include the classification of General Maintenance and Carpenter II.

Curtis Louden announces he will retire from his position as Bus Operator for Nicholas County Schools effective June 30, 2018.

Phyllis Louden announces she will retire from her position as Bus Operator for Nicholas County School effective June 30, 2018.

Margaret Morgan announces her retirement as Cook for Nicholas County School effective July 31, 2018.

Rescind contract renewals for Julie Stull and Cynthia Carpenter approved on April 2, 2018.

The following professional probationary contract is recommended for renewal:

Samantha Straughan	Tony Frame	Melinda Bowman
Meagan Horney	Alison Sears	Kayla Thomas
Katherine Tincher		

Royal Butcher Announces his resignation as Contract Bus Driver for Nicholas County Schools effective June 30, 2018.

Upon motion by Mr. Darrell White, second by Mr. Phil Berry, the board consented to approve the personnel as presented by Personnel Director, Melissa Adkins.

b. Recommended Personnel Realignment

Request approval of the following Personnel Transfers, Reassignments, and Terminations effective for the 2018-2019 school year:

Central Office

- Approve the transfer of Ernie Jarvis from Transportation Director to Maintenance/Transportation Director.
- Place Fred Roberts on the transfer list.

- Place James Marsh on transfer list, eliminating the professional position of Technology System Specialist.
- Place Buell Moses on the transfer list, eliminating the professional position of Technology System Specialist.
- Terminate the contract of Helen Dawson, Half Time Custodian III.
- Permission to post and hire a full time Custodian III on a 210-day contract assigned to the Central Office and the Alternative Learning Center to be paid for with county funds.
- Permission to post and hire two (2) Electronic Technician II (service positions) to be paid for with Excess Levy Funds earmarked for Technology.
- Permission to post and hire a Transportation Supervisor (service position) to be paid for with county funds.

Alternative Learning Center

- Terminate the contract of part time Transportation/Instructional Aide Julie Taylor.
- Permission to post and fill the following positions:
 - One full time Teacher/Principal
 - Two Transportation/Instruction Aides II

Birch River Elementary

- No change requested

Cherry River Elementary

- Approve the creation of a new 5th Grade Class and the voluntary transfer of Stacey Hutchinson from Kindergarten to 5th Grade, eliminating one Kindergarten class.
- Approve the voluntary transfer of Barbra Vest from 4th/5th Split Grade to 4th Grade.

Gauley River Elementary

- Approve the creation of a new 3rd Grade Class and the voluntary transfer of Amanda Bragg from Kindergarten to 3rd Grade, eliminating one Kindergarten class.
- Approve the voluntary transfer of Marchessa Lowther from 2nd/3rd Grade to 2nd Grade.
- Terminate the contract of Stephanie Frame, Transportation/Instruction Aide II and place her on the preferred recall list.

Glade Creek Elementary

- Approve the voluntary transfer of Briana Waters from Kindergarten to 2nd Grade as recommend by the school principal pursuant to W.Va. Code § 18A-4-7.
- Approve the voluntary transfer of Adam Hanna from 2nd Grade to 4th Grade as recommend by the school principal pursuant to W.Va. Code § 18A-4-7.

Mt. Lookout Elementary

- Approve the voluntary transfer of Regina Thomas from 3rd/4th Grade Split to 4th Grade as recommend by the school principal pursuant to W.Va. Code § 18A-4-7.
- Permission to post and hire one 4th Grade Teacher.

Mt. Nebo Elementary

- Eliminate vacant 5th grade class vacated due to retirement.
- Transfer Transportation/Instruction Aide II Felicia Travis to Summersville Middle School due to transfer of assigned student.

Panther Creek Elementary

- Approve the voluntary transfer of Weldon Perrine from 3rd/4th Grade to 4th Grade as recommended by the school principal pursuant to W.Va. Code § 18A-4-7.
- Approve the creation of a 3rd Grade class and the voluntary transfer of Rose Bender from Pre-School Teacher to 3rd Grade as recommended by the school principal pursuant to W.Va. Code § 18A-4-7.
- Approve the voluntary transfer of Tammy Scruggs from 1st/2nd Grade Split to 2nd Grade as recommend by the school principal pursuant to W.Va. Code § 18A-4-7.

Summersville Elementary

- Eliminate the vacant overflow Kindergarten class.
- Eliminate the position of MI/SLD/BD class left vacant due to retirement.
- Permission to post and hire an Itinerate MI/SLD/BD Teacher with responsibilities for Summersville Elementary and the Alternative Learning Center to be paid for with Special Education Funds.
- Permission to post and hire for Half Time Cook to be paid for by county funds.

Zela Elementary

- Eliminate the vacant Half Time Cook position.

Richwood Middle School

- Place Custodian III Mike Brugnoli on the transfer list, eliminating one custodian from Richwood Middle School.
- Permission to post and hire a 261-day General Maintenance/Custodian III under the supervision of the Maintenance Director, with primary responsibility for cleaning and maintenance for Richwood Athletic Facilities to be paid for with county funds.

Summersville Middle School

- Terminate the contract of Ann Carpenter and place her on the preferred recall list.
- Terminate the contract for Rebecca Johnson and place her on the preferred recall list, eliminating one custodian position at SMS.

Nicholas County High School

- Transfer Annette Fay from .75 Spanish NCHS Teacher/.25 Spanish SMS Teacher to .50 NCHS/.50 SMS.
- Terminate the contract of Teacher Jeremy Morrison and place on the preferred recall list.
- Terminate the contract of Teacher Julie Stull and place on the preferred recall list.
- Terminate the contract of Custodian Amy Roberts and place her on the preferred recall list.

Richwood High School/Nicholas County Career and Technical Center

- Transfer Zach White from .75 Spanish RHS Teacher/.25 RMS Spanish Teacher to .50 RHS/.50 RMS.
- Transfer Lundy Bailey from .50 RHS/.50 NCCTC to full time teacher at NCCTC.
- Terminate the contract of Eugena Dawn Brown, Transportation/Instruction Aide and place her on the preferred recall list.

Bus Operators

- Place Bus Operator Tracey Johnson on the Transfer List.
- Place Bus Operator Michael Clevenger on the Transfer List.

- Terminate the contract of Bus Operator Barry Mullens.

Other

- Terminate the contract of Robotics Instructor Meredith Hoover and place her on the preferred recall list.
- Permission to post and fill one full time Homebound Instruction Teacher to be paid for by county funds.

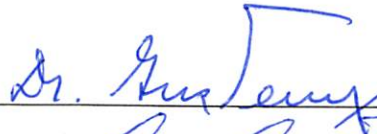
Upon motion by Mr. Fred Amick, second by Mr. Phil Berry, the board consented to approve the recommended personnel realignment as presented by Personnel Director, Melissa Adkins.

11. Reports: none at this time
12. Items for Future Agendas
13. Next Meeting Date:
 April 30, 2018 ~ Special Budget Work Session ~7:00 p.m. at NCBOE Office
 May 7, 2018 ~ Regular Meeting ~ 7:00 p.m. at NCBOE Office
 May 21, 2018 ~ Regular Meeting ~ 7:00 p.m. at NCBOE Office
14. Mediation Update: Nothing new.
15. Adjournment:

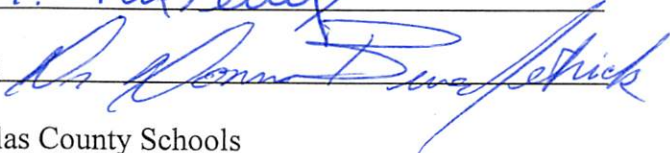
Upon motion by, Mr. Fred Amick, seconded by Mr. Darrell White, the board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 9:53 p.m.

The next meeting will be a special meeting which will be held on Monday, April 30, 2018, beginning at 7:00 p.m. The purpose of the meeting will be to conduct a budget work session, personnel, student transfer, bus request and an update on the mediation process. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools

An executive session could be called for Item 4, 5, 6, 7, 8, 9, 10, 11, or 12, as per the School Laws of WV 6-9A-4-9. *