



Westfield Academy & Central School

August 2021

Greetings!

We are excited to announce that we are now offering the convenience of online registration for Student Transportation Requests through [FamilyID \(www.familyid.com\)](http://www.familyid.com).

FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. You enter your information only once for each family member for multiple uses and multiple programs.

REGISTRATION PROCESS:

Please follow these steps:

1. To find your program, click on this link <https://www.familyid.com/westfield-academy-and-central-school> and select the registration form under the word **Programs**.
2. Next click on the blue **Register Now** button and scroll, if necessary, to the **Create Account/Log In** blue buttons. If this is your first time using FamilyID, click **Create Account**. Click **Log In**, if you already have a FamilyID account.
3. **Create** your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree to the FamilyID Terms of Service**. Click **Create Account**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your email filters (spam, junk, etc.).)
5. Click on the link in your activation email, which will log you in to FamilyID.com
6. Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
7. Click the **Continue** button when your form is complete.
8. Review your registration summary.

At any time, you may login at www.familyid.com to update your information and to check your registration(s). To view a completed registration, select the **Registrations** tab in the blue menu bar at the top of your screen.

SUPPORT:

- If you need assistance with registration, contact FamilyID at: support@familyid.com or 781-205-2800 x1.
- Support is available 7 days per week and messages will be returned promptly.

Registration may be completed at the building for those without internet access at home. If so, please call to set-up a date and time.

We are excited for this new registration process and believe it will enhance our abilities to meet the needs of our school community. Feel free to contact us with any additional questions you may have beyond the assistance that FamilyID can provide you.

Sincerely,

Jacob Alonge
Transportation Department